MERICAN OVERSIGHT

Free Busy Tentative Out of Office Working Elsewhere Outside of Working Hours May 2017 🗻 Fri, May 19 Before 7:45 AM Free 7:45 AM - 8:00 AM Free 8:00 AM - 10:00 AM National Bike to Work Day 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 10:00 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 2:30 PM PFAS discussion with Susan B. WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike 3:30 PM - 3:50 PM Free

Flint Update Briefing 3:50 PM - 4:20 PM Administrator's Office

4:20 PM - 5:15 PM Free After 5:15 PM Free

Sat, May 20 - Sun, May 21

All Day Free

🗻 Mon, May 22

Before 7:45 AM Free

7:45 AM - 8:00 AM Free

> 8:00 AM - 9:00 AM Coffee w/ Mike Flynn & Bob Perciasepe

> > Paul - 555 13th Street NW

Bob Perciasepe

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike

9:00 AM - 10:00 AM

> 10:00 AM - 10:30 AM Bi-weekly check-in with Steve Fine

> > WJC-N 3412





	10:30 AM - 11:00 AM	General Discussion with Ingrid Rosencrantz WJC-N 3412 Flynn, Mike
-	11:00 AM - 11:45 AM	3304C WJC North conference phone number: (b) (6) / conference code: (b) (6) Brown, Byron
	11:45 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General discussion: Donna Vizian WJC-N 3412 Flynn, Mike
	4:00 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	General with Mike/Byron Room 3402 WJC-North Jackson, Ryan
- 10	5:00 PM - 5:30 PM	Hold for Meeting with Ryan and Byron
	After 5:30 PM	Free
Tue	e, May 23	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
=	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
	9:00 AM - 9:30 AM	Flynn, Mike Weekly Check-In with Region 2 RA Catherine McCabe via teleconference (Call In # (b) (6) / Code (b) (6) Flynn, Mike
	9:30 AM - 10:00 AM	Free
10	10:00 AM - 10:15 AM	Executive and Administrative Check-in
П	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General Discussion with Kristien K. WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	General Discussion 3304C WJC North Flynn, Mike
	11:30 AM - 12:00 PM	Free
н	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
100	1:00 PM - 3:00 PM	Hold
	3:00 PM - 3:30 PM	Meeting Re: Agency Reform Plan Discussion WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike



	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 4:30 PM	Free
	4:30 PM - 7:30 PM	Reminder - Robin Gonzalez Retirement Celebration! Mackey's Public House - 1306 G street, NW (downstairs, in the Library) Tumarkin, Jeff
	After 7:30 PM	Free
▲ We	ed, May 24	
П	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General Discussion w/Andrea C Flynn, Mike
п	11:00 AM - 11:30 AM	General with John Reeder WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
П	12:00 PM - 4:00 PM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	4:00 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	Briefing on VV WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
_ Th	u, May 25	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly General Discussion w/ David Bloom WJC-N 3412 Flynn, Mike
п	10:30 AM - 11:00 AM	General Discussion conf call Flynn, Mike
-	11:00 AM - 11:30 AM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

		Teleconference Flynn, Mike
-	11:30 AM - 12:15 PM	Puget Sound Federal Task Force
-		via phone (Call In # (b) (6) / Code (b) (6)
	12:15 PM - 12:30 PM	Flynn, Mike Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
-	12:30 PM - 1:00 PM	Meeting Re: Workforce WJC-N 3412 Flynn, Mike
=	1:00 PM - 1:45 PM	Conference Call on East Chicago with Bob Kaplan (b) (6) code 3530 WJC-N Jackson, Ryan
	1:45 PM - 2:00 PM	Free
	2:00 PM - 4:00 PM	Room Change WJC-N 3412*** /DC-Ariel-Rios-AO Call-in: (b) (6) (b) (6) Flynn, Mike
н	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
🔺 Fri,	, May 26	
	All Day	CWD
	All Day	Denise-CWD
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 10:30 AM	(b) (6)
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	10:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	, May 27 - Sun, May All Day	
- Moi	n, May 29	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free



н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Tue	e, May 30	
	All Day	Denise-AL
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Reform Plan Follow-up WJC-N 3412 Flynn, Mike
	11:00 AM - 12:00 PM	
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC (Agenda Attached) DCRoomARN3330/DC-AR-OARM RegionalOperations
100	12:30 PM - 1:00 PM	
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	General Discussion with Troy Lyons Rm 3426A Flynn, Mike
П	2:30 PM - 3:30 PM	Free
В	3:30 PM - 4:00 PM	Conference Call on Scientific Integrity Policy Briefing / code code (b) (6) 3412 WJC-N Jackson, Ryan
	4:00 PM - 5:15 PM	Free
	5:15 PM - 5:30 PM	Free
	5:30 PM - 6:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	After 6:00 PM	Free
We	ed Hay 24	
we	ed, May 31 Before 7:45 AM	Free
		_
	7:45 AM - 8:30 AM	Free



н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:30 AM	Free
	10:30 AM - 1:00 PM	Out of Office
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
П	3:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Follow up meeting 3330Q Vizian, Donna
П	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free

June 2017

Thu, Jun 1 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM General with Mike and Donna WJC-N 3304 Flynn, Mike 9:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Weekly Check-in with Acting RA Michelle Pirzadeh 1:00 PM - 1:30 PM - Region 10 Teleconference Flynn, Mike 1:30 PM - 2:00 PM Disadvantage Business Enterprise Final Rule WJC-N 3412 Reeder, John 2:00 PM - 2:30 PM Free 2:30 PM - 3:00 PM EO Agenda Review Mike please call Michelle at Pirzadeh, Michelle 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 3:45 PM 3:45 PM - 4:00 PM Check-in with Wendy Cleland-Hamnett



Phone-call

Fri,	After 5:15 PM Jun 2 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:00 PM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
Fri,	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM 11:00 AM - 11:30 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	9:00 AM - 10:30 AM 10:30 AM - 11:00 AM 11:00 AM - 11:30 AM	3412 WJC-N (Mike's Office) Flynn, Mike Free Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	10:30 AM - 11:00 AM 11:00 AM - 11:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	
		General Discussion with Carly Carroll WJC-N 3412 Flynn, Mike
П	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
П	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat,	Jun 3 - Sun, Jun 4	4
	All Day	Free
. Mon	, Jun 5	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Prebrief for SOE 17-3 Response and Recovery from a Major Hurricane WJC-N 3412
_	10:30 AM - 11:00 AM	Flynn, Mike Free



11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 2:45 PM Free 2:00 PM - 2:45 PM Reform Plan Check-in with OMB and Agencies Dial-in:		11:00 AM - 11:30 AM	OARM-OCFO-OEI-OGC Meeting DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike
1:00 PM - 2:45 PM	П	11:30 AM - 12:30 PM	Free
2:00 PM - 2:45 PM Dial-in: Dia		12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
2:00 PM - 2:45 PM Reform Plan Check-in with OMB and Agencies Dial-in: 0.00 or OMB Access Code: 0.000 Mirza, Asma Y. EOP/OMB 2:45 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Free 8:30 AM - 9:00 AM Pree 8:30 AM - 9:00 AM Pree 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants YTC (Agenda Added) DCROomARN330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 3:30 PM - 4:00 PM Hree 4:30 PM - 4:30 PM Free 4:30 PM - 4:30 PM Free 4:30 PM - 5:15 PM Free 5:00 PM - 5:15 PM Free		1:00 PM - 2:00 PM	Free
Tue, Jun 6 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:30 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 3:30 PM - 4:00 PM Free 3:30 PM - 4:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		2:00 PM - 2:45 PM	Dial-in: (b) (6) or (b) (6) Access Code: (b) (6)
Tue, Jun 6 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:30 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 3:30 PM - 4:00 PM Free 3:30 PM - 4:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		2:45 PM - 5:15 PM	Free
Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCROOMARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Executive Time: Do Not Schedule 1:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		After 5:15 PM	Free
7:45 AM - 8:30 AM Free	_ Tu	e, Jun 6	
8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Tree 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM CROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		Before 7:45 AM	Free
3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		7:45 AM - 8:30 AM	Free
9:30 AM - 10:00 AM Reform Plan WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM FOMeeting DCROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free	=	8:30 AM - 9:00 AM	3412 WJC-N (Mike's Office)
WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations Executive Time: Do Not Schedule 1:00 PM - 1:30 PM EO Meeting DCROOMWJCN3330Q Vizian, Donna Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		9:00 AM - 9:30 AM	Free
10:15 AM - 11:00 AM 11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM EO Meeting DCROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free	ш	9:30 AM - 10:00 AM	WJC-N 3412
11:00 AM - 12:00 PM Discussion: Regional Science Hub Workgroup WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Foree 3:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free	- 10	10:00 AM - 10:15 AM	Executive and Administrative Check-in
WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC (Agenda Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM FO Meeting DCROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		10:15 AM - 11:00 AM	Free
Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations 12:30 PM - 1:00 PM		11:00 AM - 12:00 PM	WJC-N 3412
1:00 PM - 1:30 PM EO Meeting DCROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		12:00 PM - 1:00 PM	Added) DCRoomARN3330/DC-AR-OARM; R4-RA-Conf- Rm/Sam-Nunn-Federal-Building-ATL
DCROOMWJCN3330Q Vizian, Donna 1:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		1:00 PM - 1:30 PM	DCROOMWJCN3330Q
3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free	П	1:30 PM - 3:30 PM	Free
4:30 PM - 5:00 PM General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		3:30 PM - 4:00 PM	3402 WJC-N
WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free		4:00 PM - 4:30 PM	Free
		4:30 PM - 5:00 PM	WJC-N 3412
After 5:15 PM Free		5:00 PM - 5:15 PM	Free
		After 5:15 PM	Free



Before 7:45 AM	Free
7:45 AM - 8:30 AM	Free
8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
9:00 AM - 9:30 AM	Free
9:30 AM - 10:00 AM	General Discussion with Kell WJC-N 3412 Flynn, Mike
10:00 AM - 12:00 PM	Free
12:00 PM - 1:00 PM	Hold - Brown Bag Luncheon WJC-N 3412 Flynn, Mike
12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
1:00 PM - 1:30 PM	Free
1:30 PM - 2:00 PM	Prep for PMC Monthly Meeting - attachments added* WJC-N 3412 Deputy's office Flynn, Mike
2:00 PM - 3:30 PM	Free
3:30 PM - 4:15 PM	Meet with TradePoint Atlantic WJCN-3530 Fonseca, Silvina
4:15 PM - 5:00 PM	Free
5:00 PM - 5:30 PM	General Discussion with Liz Bowman WJC-N 3412 Flynn, Mike
After 5:30 PM	Free

🗻 Thu, Jun 8

	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	Pick up from EPA courtyard to EEOB Flynn, Mike
=	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
=	10:00 AM - 12:00 PM	Invitation: June President's Management Council Meeting @ Thu Jun 8, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov) EEOB 430
	12:00 PM - 12:30 PM	josie.beets@gsa.gov Pick-up from EEOB courtyard to Potomac Yard South Flynn, Mike



100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
=	12:30 PM - 1:15 PM	OLEM Workforce Advisory Board (WAB) will be hosting the 2017 OLEM Open Potomac Yard South, First Floor conference room
100	1:15 PM - 1:45 PM	Pick-up from Potomac Yard south to EPA
•	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 5:15 PM	
	After 5:15 PM	Free
🔺 Fri,	Jun 9	
	All Day	CWD
	All Day	Denise-CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:00 PM	Free
100	12:00 PM - 1:00 PM	Lunch w/Beth
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:00 PM	Free
	3:00 PM - 5:00 PM	hold
100	4:30 PM - 5:00 PM	Call w/IMei Cahn
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat,	, Jun 10 - Sun, Jun	11
	All Day	Free
▲ Mon	n, Jun 12	
	All Day	Tamika - AL Burton, Tamika
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 11:00 AM	Partnership for Public Service (1100 New York Avenue NW, Suite 200 East, Washington, DC 20005)



	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	11:00 AM - 11:30 AM	Pick up from 1100 New York Avenue NW, Suite 200 East, Washington, DC 20005 to Return to EPA Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Free
ш	4:00 PM - 5:00 PM	EO Discussion (Updated Attachments) DCRoomARN3330/DC-AR-OARM Vizian, Donna
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Tu	e, Jun 13	
	All Day	Tamika - AL Burton, Tamika
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
п	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General Discussion Mike's office Flynn, Mike
н	11:00 AM - 11:30 AM	General discussion with Jacob Moss WJC-N 3412 Flynn, Mike
	11:30 AM - 11:45 AM	General with Emily Atkinson WJC-N 3412 Flynn, Mike
П	11:45 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC (Agenda Attached) DCRoomARN3330/DC-AR-OARM RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
П	4:00 PM - 5:15 PM	Free
П	After 5:15 PM	Free



\ \Ma	ed, Jun 14	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	
	8:30 AM - 9:00 AM	
	9:00 AM - 11:00 AM	
	11:00 AM - 11:30 AM	General discussion with George Hull WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	General discussion with Troy L. WJC-N 3426A Flynn, Mike
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Eroo
	Aitel 3.13 FM	riee
_ Th	u, Jun 15 Before 7:45 AM	
▲ Th	u, Jun 15	Free
Th	u, Jun 15 Before 7:45 AM	Free
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
The Control of the Co	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike Free
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 11:00 AM 11:00 AM - 12:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike Free Hold
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 11:00 AM 11:00 AM - 12:00 PM 12:00 PM - 12:30 PM	Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (5) Flynn, Mike Free Hold Free
Th	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 11:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Susan Burden WJC-N 3412
Th C C C C C	u, Jun 15 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 11:00 AM 11:00 AM - 12:00 PM 12:30 PM - 12:30 PM 12:30 PM - 1:15 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Meeting: Re: Discovery Services WJC-N 3412 (Call In # (b) (6) / Code (b) (6) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Susan Burden WJC-N 3412 Flynn, Mike



2:15 PM - 2:30 PM Free

	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
н	3:00 PM - 3:30 PM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	3:30 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	General with Shannon Kenny/Mike Flynn WJC-N 3412 Flynn, Mike
П	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Fri,	Jun 16	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 11:00 AM	Check-in Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
П	11:00 AM - 12:00 PM	Free
н	12:00 PM - 12:30 PM	Update on Reform Plan 3402 WJC-N Jackson, Ryan
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	Meeting Re: OSC Investigation WJC-N 3412 Flynn, Mike
=	2:30 PM - 3:00 PM	General with Liz Bowman/Mike Flynn WJC-N 3413D Flynn, Mike
	3:00 PM - 3:30 PM	Bi-weekly check-in with Steve Fine via phone (Steve will call 5644711) Flynn, Mike
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	, Jun 17 - Sun, Jun	18
	All Day	Free



- Moi	n, Jun 19	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
ш	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:00 AM	Free
•	11:00 AM - 12:00 PM	June 2017 Federal Triangle Partnership Diversity Program (open to all employees) United States Department of Commerce's Auditorium (1401 Constitution Avenue NW, Washington, DC 20230) Cunningham, Bisa
	12:00 PM - 1:00 PM	Time w/Mary Begg Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Planning for Reform Meetings DCRoomARN3330/DC-AR-OARM Flynn, Mike
	2:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	RA's Mtg Rm; Call-In # (b) (6) code Rodrigues, Cecil
П	4:30 PM - 5:15 PM	- ,
	After 5:15 PM	Free
Tue	e, Jun 20	
_ Tue	e, Jun 20 Before 7:45 AM	Free
_ Tue	•	
Tue	Before 7:45 AM 7:45 AM - 8:30 AM	
Tue	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Meeting Re: WEFTEC Conference Spend Request WJC-3412 Flynn, Mike
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Meeting Re: WEFTEC Conference Spend Request WJC-3412 Flynn, Mike Executive and Administrative Check-in
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Meeting Re: WEFTEC Conference Spend Request WJC-3412 Flynn, Mike Executive and Administrative Check-in
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 12:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Meeting Re: WEFTEC Conference Spend Request WJC-3412 Flynn, Mike Executive and Administrative Check-in Free National HQ & RG 1st Assistants VTC (Agenda Attached) DCRoomARN3330/DC-AR-OARM RegionalOperations
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Meeting Re: WEFTEC Conference Spend Request WJC-3412 Flynn, Mike Executive and Administrative Check-in Free National HQ & RG 1st Assistants VTC (Agenda Attached) DCRoomARN3330/DC-AR-OARM RegionalOperations



	5:00 PM - 5:15 PM	Free
	5:15 PM - 5:45 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	After 5:45 PM	Free
▲ We	ed, Jun 21	
	All Day	Denise - AL
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:00 AM	Free
-	10:00 AM - 3:30 PM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Th	u, Jun 22 All Day	Denise - AL
	Before 7:45 AM	
	7:45 AM - 8:30 AM	
	8:30 AM - 9:00 AM	
=	9:00 AM - 10:30 AM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
н	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	10:30 AM - 10:45 AM	Free
	10:45 AM - 11:00 AM	General with Anne Heard via phone (202-564-4711) Flynn, Mike
П	11:00 AM - 12:00 PM	Free
	12:00 PM - 4:00 PM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike



	4:00 PM - 4:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:30 PM - 5:00 PM	
П	5:00 PM - 5:15 PM	
	After 5:15 PM	Free
▲ Fri,	Jun 23	
П	All Day	CWD
П	All Day	Denise - CWD
	All Day	Tamika - AL Burton, Tamika
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
-	9:30 AM - 11:00 AM	Hold
	11:00 AM - 3:00 PM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
-	11:25 AM - 11:40 AM	Depart en route to 500 C Street, SW Flynn, Mike
•	11:45 AM - 1:15 PM	Senior Officials Exercise Program: Response to and Recovery from a Major Hurricane Federal Emergency Management Agency, National Response Coordination Center, Room M-01, 500 C Street, SW Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:15 PM - 1:30 PM	Depart en route to WJC-N Flynn, Mike
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Sat,	Jun 24 - Sun, Jun	
	All Day	rree
Mon	, Jun 26	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free



2:30 PM - 3:30 PM 3:30 PM - 4:00 PM 4:00 PM - 5:15 PM After 5:15 PM	WJC-N 3412 Flynn, Mike Free General Discussion with John Reeder WJC-N 3412 Flynn, Mike Free Free
3:30 PM - 4:00 PM 4:00 PM - 5:15 PM	Flynn, Mike Free General Discussion with John Reeder WJC-N 3412 Flynn, Mike Free
3:30 PM - 4:00 PM	Flynn, Mike Free General Discussion with John Reeder WJC-N 3412 Flynn, Mike
	Flynn, Mike Free General Discussion with John Reeder WJC-N 3412
	Flynn, Mike Free General Discussion with John Reeder
2:30 PM - 3:30 PM	Flynn, Mike Free
	W IC-N 3417
2:00 PM - 2:30 PM	General Discussion with Bob Kavlock
1:00 PM - 2:00 PM	Free
12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
12:00 PM - 12:30 PM	Free
	WJC-N 3412 Flynn, Mike
11:30 AM - 12:00 PM	Pre-brief for BIEC Meeting
11:00 AM - 11:30 AM	Free
10:30 AM - 11:00 AM	General Discussion WJC-N 3412 Flynn, Mike
	WJC-N 3412 Flynn, Mike
10:00 AM - 10:30 AM	Midyear Discussion
9:00 AM - 10:00 AM	Free
	3412 WJC-N (Mike's Office) Flynn, Mike
8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
	9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM

lue	e, Jun 27	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:00 AM - 11:00 AM	Force Insider Threat Program Assessment 2016 out brief. EOC SAF BASEMENT Caraballo, Mario
	10:15 AM - 10:30 AM	Depart en route to 1717 H Street NW Flynn, Mike
	10:30 AM - 11:30 AM	BIEC Principals Meeting 1717 H Street NW Conference Rooms B&C CBP COMMISSIONER SCHEDULER
Н	11:30 AM - 11:45 AM	Depart en route to WJC-N Flynn, Mike
	11:45 AM - 12:00 PM	Free



DCRoomARN3330/DC-AR-OARM

12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC

10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:45 PM	Follow up to Regional labs WJC-N 3412
	4.4E DU 2.00 DU	Flynn, Mike
	1:45 PM - 2:00 PM	Free
-	2:00 PM - 3:00 PM	DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:30 PM - 5:15 PM	
	After 5:15 PM	Free
	Autor Stris i a	
_ We	d, Jun 28	
	Before 7:45 AM	Free
	7:45 AM - 8:15 AM	Free
н	8:15 AM - 8:45 AM	Meet Jennifer Orme-Zavaleta Hyatt Regency Flynn, Mike
ш	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	ORD Executive Council Meeting Hyatt Regency, 2799 Jefferson Davis Highway, Arling, VA Flynn, Mike
	10:30 AM - 10:45 AM	Depart en route to WJC-N Hyatt Regency, 2799 Jefferson Davis Highway, Arlington, VA Flynn, Mike
	10:45 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	General Discussion WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General with Susan Burden WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 3:30 PM	
	3:30 PM - 4:00 PM	Depart en route to Potomac Yard Flynn, Mike



4:00 PM - 5:15 PM Free

Thi	u, Jun 29	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:30 AM	Free
	11:30 AM - 11:45 AM	General with Steve Fine WJC-N 3412 Flynn, Mike
	11:45 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	General Discussion with Kevin Minoli WJC-N 4000 Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
=	12:30 PM - 1:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
П	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
-	3:00 PM - 3:15 PM	General Discussion WJC-N 3412 Flynn, Mike
	3:15 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Canceled: Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 5:15 PM	Free
	5:15 PM - 5:30 PM	Free
100	5:30 PM - 6:00 PM	1st Asst Event
	After 6:00 PM	Free
▲ Fri	, Jun 30	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn Mike



Flynn, Mike

	10:30 AM - 12:00 PM	Free
H	12:00 PM - 12:30 PM	General Discussion with Mike 3402 WJC-N Jackson, Ryan
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
July 2	2017	
Cot	. lul 4 Cum lul 2	
	, Jul 1 - Sun, Jul 2. All Day	Free
	All Day	riee
▲ Mo	n, Jul 3	
	All Day	OUT OF THE OFFICE
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
∡ Tu	e, Jul 4	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
В	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:30 PM	Free



3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 5:15 PM Free After 5:15 PM Free Wed, Jul 5 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 11:30 AM Free 11:30 AM - 12:00 PM ECOS-EPA engagement Robin's office & call-in (info below) Barbery, Andrea 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 3:00 PM **OIG Flint Discussion Document** Code Walker, Khadija 3:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM General with Andrew Battin WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free 5:15 PM - 5:30 PM Free Midyear Discussion 5:30 PM - 6:30 PM TBD Flynn, Mike After 6:30 PM Free Thu, Jul 6 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Draft Materials for Cybersecurity EO WJC-N 3412 Flynn, Mike 11:00 AM - 11:30 AM Free

	7:45 AM - 8:30 AM	Free
	Before 7:45 AM	Free
	All Day	Out of Office
▲ Fri,	Jul 7 All Day	CWD
	After 5:30 PM	Free
	A6 5 22 20	- Region 10 Teleconference Flynn, Mike
н	5:00 PM - 5:30 PM	Cleland-Hamnett, Wendy Weekly Check-in with Acting RA Michelle Pirzadeh
	4:30 PM - 5:00 PM	Follow Up to Email WJCN 3412
	4:00 PM - 4:30 PM	Jackson, Ryan Free
н	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N
н	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
•	2:00 PM - 4:00 PM	DCRoomARN3530CFTB/DC-Ariel-Rios-AO (Call In # (b) (6) / Passcode: (b) (6) Flynn, Mike
ш	2:00 PM - 4:00 PM	EELC July Teleconference Teleconference Flynn, Mike
	1.00 TM 2.00 TM	Event ALM Conference Room Flynn, Mike
	1:00 PM - 2:00 PM	Donate if You Can!) Alm Conference Room, 3rd Floor, WJC North Bldg.; and, Multiple EPA Locations via Video Teleconference Cleland-Hamnett, Wendy HOLD: Feds Feed Families - Planning for Kick-Off
	1:00 PM - 2:00 PM	Jackson, Ryan EPA 2017 Feds Feed Families Kickoff Event (Please Bring a Non-Perishable Food Item to
	12:30 PM - 1:00 PM	General Discussion with Mike and Kevin 3402 WJC-N
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:00 PM - 12:30 PM	Conference Call on PFAS Pre-Brief (b) (6) code (b) (6) 3412 WJC-N Jackson, Ryan
	11:30 AM - 1:00 PM	WJC-N 3412 Flynn, Mike



н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	., Jul 8 - Sun, Jul 9	
	All Day	Free
▲ Mo	n, Jul 10	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:15 AM	Free
	9:15 AM - 10:00 AM	SES Slots Discussion WJC-N 3412 Flynn, Mike
	10:00 AM - 10:45 AM	General Discussion with Henry and Mike 3402 WJC-N Jackson, Ryan
	10:45 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Official Call Participant Dial-In: (b) (6) Schneider, Grant M. EOP/OMB
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Free
=	4:00 PM - 4:45 PM	Reorganization update 3412 WJC-N Jackson, Ryan
ш	4:45 PM - 5:15 PM	General with Mike 3402 WJC-N Jackson, Ryan
	After 5:15 PM	• •
_ Tu	e, Jul 11	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	, , ,
		3412 WJC-N (Mike's Office)



Flynn, Mike

	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	General Discussion with Imei Chan WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	FW: National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	Free
п	2:30 PM - 3:00 PM	General Discussion WJC-N 4000 Flynn, Mike
	3:00 PM - 4:00 PM	Free
н	4:00 PM - 4:45 PM	Discussion on Crisis Management Group 3402 WJC-N Jackson, Ryan
=	4:30 PM - 5:00 PM	General Discussion WJC-N 3415 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ We	ed, Jul 12 Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General Discussion
		WJC-N 3412 Flynn, Mike
П	11:00 AM - 12:00 PM	WJC-N 3412
	11:00 AM - 12:00 PM 12:00 PM - 12:30 PM	WJC-N 3412 Flynn, Mike
		WJC-N 3412 Flynn, Mike Free SLC Meeting Agenda WJC-N 3412
	12:00 PM - 12:30 PM	WJC-N 3412 Flynn, Mike Free SLC Meeting Agenda WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM 12:30 PM - 1:00 PM	WJC-N 3412 Flynn, Mike Free SLC Meeting Agenda WJC-N 3412 Flynn, Mike Executive Time: Do Not Schedule



Document for Review and Comment 3216 WJC-South, call in number 1

code (b) (6) Starfield, Lawrence

Starfield, Lawrence
3:30 PM - 5:15 PM Free
After 5:15 PM Free
Thu, Jul 13

🗻 Thu, Jul 13 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:30 AM Free 11:30 AM - 12:00 PM **General Discussion** WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM One EPA Brownbag WJC-N 3412 Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Weekly Check-in with Acting RA Michelle Pirzadeh 1:00 PM - 1:30 PM - Region 10 Teleconference Flynn, Mike 1:30 PM - 2:30 PM Free 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM General with Bob Kavlock and Mike Flynn WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM OHS Weekly General Room 3302A WJC North Kling, David 4:00 PM - 4:30 PM Free 4:30 PM - 6:00 PM (b) (6) After 6:00 PM Free

🔺 Fri, Jul 14

Before 7:45 AM Free

7:45 AM - 8:30 AM Free

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants
3412 WJC-N (Mike's Office)

Flynn, Mike

	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
_	10:30 AM - 10:45 AM	Free
11	10:45 AM - 11:00 AM	Executive and Administrative Weekly meeting
-	10.43 AM - 11.00 AM	WJC-N 3412 Flynn, Mike
н	11:00 AM - 11:30 AM	General Discussion with Henry Darwin and Mike Flynn WJC-N 3402 Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
Ē	1:00 PM - 1:30 PM	Rescheduled: ECOS Cooperative Agreement Robin's office & call in (info, below) Barbery, Andrea
н	1:30 PM - 2:00 PM	General with John Reeder & Mike Flynn WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	Check-In with Mike 3402 WJC-N
		Jackson, Ryan
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Sat	., Jul 15 - Sun, Jul 1	
	All Day	Free
▲ Mo	n, Jul 17	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	General Discussion WJC-N 3412 Flynn Mike
	1:00 PM - 1:30 PM	Flynn, Mike Free
	1.00 FM - 1.30 PM	TICC



	1:30 PM - 2:00 PM	General Discussion WJC-N 3412 Flynn, Mike
П	2:00 PM - 2:30 PM	Free
	At 2:30 PM	Van Pickup from EPA North Courtyard to EEOB EPA North Courtyard Pickup Vizian, Donna
	2:30 PM - 3:00 PM	Free
	3:00 PM - 4:30 PM	HOLD and Save-the-Date/ Government Reform EPA-OMB July Meeting Eisenhower Executive Office Building (EEOB) Greaves, Holly
н	At 4:30 PM	Van Return from EEOB to EPA North Courtyard Vizian, Donna
	4:30 PM - 5:00 PM	Free
	5:00 PM - 6:00 PM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
	6:00 PM - 6:30 PM	General Discussion WJC-N 3412 Flynn, Mike
	After 6:30 PM	Free
Tue	e, Jul 18 Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
		riee
_	8:00 AM - End of Day	
i	8:00 AM - End of Day 8:30 AM - 9:00 AM	
•		Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
:	8:30 AM - 9:00 AM	Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 2017 ECOS-EPA Leadership Meeting WJC-N 3rd Floor, The Green Room
:	8:30 AM - 9:00 AM 8:30 AM - 12:00 PM	Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 2017 ECOS-EPA Leadership Meeting WJC-N 3rd Floor, The Green Room Richardson, RobinH
	8:30 AM - 9:00 AM 8:30 AM - 12:00 PM 10:00 AM - 10:15 AM	Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 2017 ECOS-EPA Leadership Meeting WJC-N 3rd Floor, The Green Room Richardson, RobinH Executive and Administrative Check-in Meet with First Line Supervisors Advisory Group WJCE 1117A
	8:30 AM - 9:00 AM 8:30 AM - 12:00 PM 10:00 AM - 10:15 AM 11:30 AM - 12:30 PM	Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 2017 ECOS-EPA Leadership Meeting WJC-N 3rd Floor, The Green Room Richardson, RobinH Executive and Administrative Check-in Meet with First Line Supervisors Advisory Group WJCE 1117A Flynn, Mike
	8:30 AM - 9:00 AM 8:30 AM - 12:00 PM 10:00 AM - 10:15 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM	Senior Leadership Meeting Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 2017 ECOS-EPA Leadership Meeting WJC-N 3rd Floor, The Green Room Richardson, RobinH Executive and Administrative Check-in Meet with First Line Supervisors Advisory Group WJCE 1117A Flynn, Mike Executive Time: Do Not Schedule Senior Leadership Council Meeting - Day 1, PM only WJC-N 3rd Floor, The Green Room

All Day FW: SAVE THE DATE - Retirement Luncheon for Kia Logan 1209 WJC west Gitlin, Bonnie 8:00 AM - 5:30 PM Senior Leadership Council Meeting - Day 2 WJC-N 3rd Floor, The Green Room Richardson, RobinH 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 1:00 PM Retirement Celebration for Kia Logan WJCW 1209 12:30 PM - 1:00 PM Senior Leadership Meeting Senior Leadership Council Meeting - Day 3, AM only WJC-N 3rd Floor, The Green Room Richardson, RobinH 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 12:30 PM Pree 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Executive Time: Do Not Schedule Briefing re: Flint, MI drinking water issues Conference Room 3318 WJC-East Grantham, Nancy 1:00 PM - 3:00 PM Free 1:00 PM - 3:00 PM Executive Time: Do Not Schedule Briefing for E0 WG from Censeo and IEc DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon 2:30 PM - 3:00 PM General Discussion Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM Senior Leadership Meeting WJC-N 3412 Flynn, Mike After 5:45 PM Free After 5:45 PM Free	-	All Day	Senior Leadership Meeting
WJC-N 3rd Floor, The Green Room Richardson, RobinH 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 1:00 PM Retirement Celebration for Kia Logan WJCW 1209 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Thu, Jul 20 Start of Day - 12:00 PM Senior Leadership Meeting 8:00 AM - 12:00 PM Senior Leadership Council Meeting - Day 3, AM only WJC-N 3rd Floor, The Green Room Richardson, RobinH 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Briefing re: Flint, MI drinking water issues Conference Room 3318 WJC-East Grantham, Nancy 1:00 PM - 3:00 PM Briefing for EO WG from Censeo and IEc DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon 2:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM General Discussion Conf call Flynn, Mike 1:00 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		All Day	Kia Logan 1209 WJC west
3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 1:00 PM Retirement Celebration for Kia Logan WJCW 1209 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Thu, Jul 20 Start of Day - 12:00 PM Senior Leadership Meeting 8:00 AM - 12:00 PM Senior Leadership Council Meeting - Day 3, AM only WJC-N 3rd Floor, The Green Room Richardson, RobinH 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Briefing re: Flint, MI drinking water issues Conference Room 3318 WJC-East Grantham, Nancy 8riefing for EO WG from Censeo and IEC DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM General Discussion Conf call Flynn, Mike 4:30 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		8:00 AM - 5:30 PM	WJC-N 3rd Floor, The Green Room
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12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Briefing re: Flint, MI drinking water issues Conference Room 3318 WJC-East Grantham, Nancy 1:00 PM - 3:00 PM Briefing for EO WG from Censeo and IEC DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM General Discussion Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike	-	8:30 AM - 9:00 AM	3412 WJC-N (Mike's Office)
1:00 PM - 2:00 PM Briefing re: Flint, MI drinking water issues Conference Room 3318 WJC-East Grantham, Nancy Briefing for EO WG from Censeo and IEc DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM General Discussion Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		12:00 PM - 12:30 PM	Free
Conference Room 3318 WJC-East Grantham, Nancy 1:00 PM - 3:00 PM Briefing for EO WG from Censeo and IEc DCRoomARN3530CFTB/DC-Ariel-Rios-AO Kenny, Shannon 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM General Discussion Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
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3:30 PM - 4:00 PM General Discussion Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike	-	2:30 PM - 3:00 PM	WJC-N 3412
Conf call Flynn, Mike 4:00 PM - 4:30 PM Intern Event Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		3:00 PM - 3:30 PM	Free
Mike's Office Flynn, Mike 4:30 PM - 5:30 PM State Oversight Legal Analysis DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		3:30 PM - 4:00 PM	Conf call
DCRoomARN3500/OPEI Kenny, Shannon 5:00 PM - 5:45 PM General Discussion WJC-N 3412 Flynn, Mike		4:00 PM - 4:30 PM	Mike's Office
WJC-N 3412 Flynn, Mike	В	4:30 PM - 5:30 PM	DCRoomARN3500/OPEI
After 5:45 PM Free	н	5:00 PM - 5:45 PM	WJC-N 3412
		After 5:45 PM	Free



🗻 Fri	, Jul 21	
	All Day	CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
100	9:00 AM - 10:00 AM	Travel
	10:00 AM - 11:00 AM	Free
н	11:00 AM - 11:30 AM	General Discussion with Bob Kavlock WJC-N 3412 Flynn, Mike
П	11:30 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Lunch TBD Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	2:00 PM - 2:30 PM	Free
-	2:30 PM - 3:00 PM	General Discussion with Mike 3402 WJC-N Darwin, Henry
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
- Sat	., Jul 22 - Sun, Jul 2	23
	All Day	
▲ Mo	n, Jul 24	
П	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	General with Kia Logan and Mike Flynn WJC-N 3412 Flynn, Mike
П	11:30 AM - 12:30 PM	Free
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free



🚣 Tue, Jul 25 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:00 AM - 11:00 AM Superfund Task Force Announcement Administrator's Office Kelly, Albert 11:00 AM - 11:30 AM General Discussion WJC-N 3412 Flynn, Mike 11:30 AM - 12:00 PM Free 12:00 PM - 12:30 PM General Discussion with John Reeder WJC-N 3412 Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 1:30 PM - 2:00 PM **General Discussion** WJC-N 3412 Flynn, Mike 2:00 PM - 2:30 PM Free 2:30 PM - 3:00 PM General discussion with Derek T. WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Hold - Administrator meeting with the Interns Green Room Flynn, Mike Check-In with Mike 3:30 PM - 4:00 PM 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM Prep for July PMC Meeting DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike Happy Hour for Derek 4:30 PM - 5:30 PM Boss Shepard's Knapp, Kristien After 5:30 PM Free Wed, Jul 26 Before 7:45 AM Free

7:45 AM - 8:30 AM Free

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike



	9:00 AM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 4:00 PM	Free
	4:00 PM - 5:00 PM	Training catch-up
-	5:00 PM - 5:30 PM	PMC Prep
•	5:30 PM - 6:00 PM	Participant Dial-In: (b) (c) Access Code (used by host and participants): (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d
	After 6:00 PM	Free
- Thi	ı, Jul 27	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:45 AM	Free
	9:45 AM - 9:55 AM	Depart en route to GSA, 1800 F Street, NW Flynn, Mike
	9:55 AM - 10:00 AM	Free
•	10:00 AM - 12:00 PM	Invitation: July President's Management Council Meeting @ Thu Jul 27, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov) EEOB 430 PMC Support
•	10:00 AM - 12:00 PM	Updated Invitation: NEW LOCATION: July President's Management Council Meeting @ Thu Jul 27, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov) GSA, 1800 F Street Northwest, Washington, D.C., United States PMC Support
	12:00 PM - 12:15 PM	Depart en route to WJC-N Flynn, Mike
	12:15 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	1:30 PM - 2:00 PM	ELI Interns visit WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	Free



	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412
	3:00 PM - 3:30 PM	Flynn, Mike Free
	3:30 PM - 4:00 PM	Check-In with Mike
-	3.30 FM - 4.00 FM	3402 WJC-N Jackson, Ryan
	4:00 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	General Discussion with George Hull WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
- Fri,	, Jul 28	
	All Day	Denise on leave
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Premier Support Service for Acting Deputy Administrator Mike Flynn WJC-N 3412 Flynn, Mike
П	11:00 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Executive Time: Do Not Schedule
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	General Discussion with Imei Chan Please call-in to the office Flynn, Mike
-	1:30 PM - 2:00 PM	General discussion with John Reeder WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference
		Flynn, Mike
	3:30 PM - 4:00 PM	Flynn, Mike Free
	3:30 PM - 4:00 PM 4:00 PM - 4:30 PM	
		Free Metrics WJC-N 3302 Henry's Office

🗻 Sat, Jul 29 - Sun, Jul 30



▲ Mon, Jul 31

All Day Denise - AL

Before 7:45 AM Free

7:45 AM - 8:30 AM Free

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike

9:00 AM - 12:30 PM Free

12:30 PM - 1:00 PM Executive Time: Do Not Schedule

1:00 PM - 1:45 PM Free

1:45 PM - 2:00 PM General discussion with Bob K.

WJC-N 3412 Flynn, Mike

2:00 PM - 3:30 PM Free

3:30 PM - 4:00 PM Bi-weekly check-in with Steve Fine

WJC-N 3412 Flynn, Mike

4:00 PM - 4:30 PM Free

4:30 PM - 5:00 PM NEPA/EJ Discussion

Room 3402 WJC North

Jackson, Ryan

5:00 PM - 5:30 PM General Discussion with Mike

3402 WJC-N Jackson, Ryan

After 5:30 PM Free

August 2017

Tue, Aug 1

All Day Denise - AL

Before 7:45 AM Free

7:45 AM - 8:00 AM Free

8:00 AM - 10:30 AM (b) (6)

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike

10:00 AM - 10:15 AM Executive and Administrative Check-in

10:30 AM - 11:00 AM General Discussion with David B and Donna V

WJC-N 3412 Flynn, Mike

11:00 AM - 12:00 PM Senior Accountable Official call

Participant Dial-In: Access Code (used by host and participants): (b) (6)

Ufier, Nicholas J. EOP/OMB (Contractor)



	11:30 AM - 12:00 PM	WJC-N 3402
324	12:00 PM - 1:00 PM	Flynn, Mike
-		Lunch w/Matt
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3530/OCIR RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
=	1:30 PM - 2:15 PM	WJC-N 3412 (Call In # (b) (6) / code (b) (6) Flynn, Mike
	2:15 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	Check-In with Mike 3402 WJC-N
	E-20 DH - 4-00 DH	Jackson, Ryan
-	5:30 PM - 6:00 PM	WJC-N 3412 Flynn, Mike
	After 6:00 PM	Free
▲ We	ed, Aug 2	
	All Day	Denise - AL
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
_		3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:50 AM	Free
	9:50 AM - 10:30 AM	Human Resources Council Meeting WJCE B-316 Vizian, Donna
	10:30 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	General Discussion with Mike and Kevin
		3402 WJC-N Jackson, Ryan
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:45 PM	Discovery Services Meeting WJC-N 3412 (Call In # (b) (6) / Code (b) (5) Elypp Mike
		Flynn, Mike
	1:45 PM - 2:00 PM	Free
	1:45 PM - 2:00 PM 2:00 PM - 2:30 PM	
		Free Discussion: Formal Invitation to Participate in EPA Agency Forum WJC-N 3412
		Free Discussion: Formal Invitation to Participate in EPA Agency Forum WJC-N 3412 Flynn, Mike



	3:00 PM - 3:30 PM	General Discussion with Susan Burden WJC-N 3412 Flynn, Mike
П	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Th	u, Aug 3	
	All Day	Denise - AL
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
-	9:00 AM - 10:00 AM	•
-	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	10:30 AM - 11:00 AM	Free
	11:00 AM - 12:00 PM	General discussion with Jacqueline Werner WJC-N 3412 Flynn, Mike
П	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:15 PM	Cyber Executive Order Response WJC-N 3412 Flynn, Mike
	2:15 PM - 2:30 PM	Free
н	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
B	2:45 PM - 3:00 PM	General Discussion with Silvina F. WJC-N 3412 Flynn, Mike
	3:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General discussion with Wendy Cleland-Hamnett WJC-N 3412 Flynn, Mike
H	4:30 PM - 5:00 PM	General Discussion with Tom Brennan WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Fri	, Aug 4	
П	All Day	CWD



	_	Free
	Before 7:45 AM	1100
	7:45 AM - 8:30 AM	Free
В	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	8:35 AM - 9:35 AM	8:35 pick up Transportation Request to pick-up from EPA HQ to FEMA Flynn, Mike
100	9:30 AM - 11:30 AM	Hold
	11:00 AM - 12:00 PM	Pick-up from FEMA to EPA HQ Flynn, Mike
	11:30 AM - 12:00 PM	General discussion with David Bloom WJC-N 3412 Flynn Mike
	12:00 PM - 12:30 PM	Flynn, Mike Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
Ē	1:00 PM - 1:30 PM	General Discussion with Kevin M. WJC-N 3412 Flynn, Mike
	1:30 PM - 5:15 PM	Free
Sat	After 5:15 PM :, Aug 5 - Sun, Aug 6 All Day	5
Sat	, Aug 5 - Sun, Aug 6	5
Sat	, Aug 5 - Sun, Aug 6	5
Sat	., Aug 5 - Sun, Aug 6 All Day	5 Free
Sat	a, Aug 5 - Sun, Aug 6 All Day n, Aug 7	5 Free
Sat	n, Aug 7	Free Denise - AL
Sat	n, Aug 7 All Day All Day Before 7:45 AM	Free Denise - AL Free
Sat	n, Aug 7 All Day Before 7:45 AM 7:45 AM - 8:30 AM	Denise - AL Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Sat	n, Aug 7 All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Denise - AL Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
Sat	n, Aug 5 - Sun, Aug 6 All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Denise - AL Free Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free
Sat	n, Aug 7 All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 12:30 PM 12:30 PM - 1:00 PM	Denise - AL Free Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive Time: Do Not Schedule
Sat	All Day n, Aug 7 All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 3:00 PM	Denise - AL Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive Time: Do Not Schedule Free General discussion with Carolyn Snyder WJC-N 3412
Sat	All Day All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 3:00 PM 3:00 PM - 4:00 PM	Denise - AL Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive Time: Do Not Schedule Free General discussion with Carolyn Snyder WJC-N 3412 Flynn, Mike General discussion with Shannon Kenny WJC-N 3412





П	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:00 PM	Free
-	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
п	1:00 PM - 2:00 PM	General Discussion with Donna Vizian WJC-N 3330 Flynn, Mike
н	2:00 PM - 2:30 PM	General Discussion with Andrew Battin via phone (Andrew will call you) Flynn, Mike
	2:30 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 4:30 PM	Free
н	4:30 PM - 4:45 PM	General with Michelle Pirzadeh via phone (Michelle will call on 2025644711) Flynn, Mike
	4:45 PM - 5:00 PM	Free
-	5:00 PM - 6:00 PM	General Discussion TBD Flynn, Mike
	After 6:00 PM	Free
_ We	d, Aug 9	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:45 AM	Free
	10:45 AM - 11:00 AM	Depart en route to DOI Flynn, Mike
	11:00 AM - 12:00 PM	Updated Invitation: Interagency Meeting re: Federal Alignment Effort @ Wed Aug 9, 2017 11am - 12pm (EDT) (flynn.mike@epa.gov) ConfRm 5160 - U.S. Dept of the Interior, 1849 C Street, NW, Washington, D.C. 20240 catherine_gulac@ios.doi.gov
	12:00 PM - 12:15 PM	Depart en route to WJC-N Flynn, Mike



	12:15 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:00 PM	Strategic Measures, APGs, and Quarterly Report 3402 WJC-N Darwin, Henry
	1:30 PM - 2:00 PM	General Discussion WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 3:30 PM	Free
-	3:30 PM - 3:45 PM	General Discussion WJC-N 3415 Flynn, Mike
П	3:45 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Th	u, Aug 10	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
=	10:30 AM - 11:00 AM	Meeting Re: e-Boss Overview WJC-N 2432 Flynn, Mike
	11:00 AM - 12:00 PM	Free
	12:00 PM - 2:00 PM	FW: WIPP PARTY! DCRoomWEST1209/DC-EPA-West-OPM Santillan, Eugenio-Felipe
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
•	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	2:00 PM - 3:00 PM	EELC August Teleconference Teleconference Flynn, Mike
•	2:00 PM - 3:00 PM	EELC Teleconference DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike



	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 4:45 PM	Free
	4:45 PM - 5:00 PM	Call with Wendy Cleland-Hamnett via phone (Wendy will call you 564-4711) Flynn, Mike
	5:00 PM - 5:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	After 5:30 PM	Free
Fri	i, Aug 11	
-		OUT OF THE OFFICE
	All Day	Denise - leave
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
▲ Mo	on, Aug 14	
100	All Day	OUT OF THE OFFICE
	All Day	Denise - leave
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
_ Tu	e, Aug 15	
П	All Day	Denise - leave
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Transportation to U.S. Department of Interior, 1849 C Street, NW



		Washington, D.C.:
		Flynn, Mike
=	11:00 AM - 12:00 PM	U.S. Department of Interior, 1849 C Street, NW, Washington, D.C.:
	12:00 PM - 12:30 PM	Pick up from U.S. Department of Interior, 1849 C Street, NW, Washington, D.C.: to EPA HQ U.S. Department of Interior, 1849 C Street, NW, Washington, D.C.: Flynn, Mike
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General Discussion WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	Free
•	3:00 PM - 4:00 PM	Conference Call / Strategic Measures for FY 2018- 2022 EPA Strategic Plan (b) (6) code (b) (6) 3402 WJC-N Darwin, Henry
H	3:30 PM - 5:00 PM	Retirement Celebration for Wendy Cleland- Hamnett HQ-Room-WJCE-1153-150pp Cleland-Hamnett, Wendy
ш	4:30 PM - 5:00 PM	General Discussion with George Hull WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
- We	d, Aug 16	
	All Day	Denise - leave
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:00 AM	Free
	11:00 AM - 12:00 PM	General Discussion- Lab funding Betsy Shaw Office Room #5426 Shaw, Betsy
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
н	1:00 PM - 1:30 PM	General Discussion with Ellen Treimel WJC-N 3412 Flynn, Mike



	1:30 PM - 2:00 PM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
П	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	General Discussion with Wendy Cleland-Hamnett WJC-N 3130A Flynn, Mike
П	3:00 PM - 3:30 PM	Free
	3:30 PM - 4:30 PM	Conference Call - Strategic Measures for FY 2018- 2022 EPA Strategic Plan (b) (6) code (b) (6) 3402 WJC-N Darwin, Henry
В	4:30 PM - 5:00 PM	General Discussion with Nancy G. WJC-N 3412 Flynn, Mike
н	5:00 PM - 5:15 PM	General Discussion Flynn/Kavlock Mike can call(b) (6) Kavlock, Robert
	After 5:15 PM	Free
_ Thu	u, Aug 17	
	All Day	Denise - leave
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Awards Ceremony speaker prep conference call Call in number: (b) (6) code 202-564-0447. Brennan, Thomas
	9:00 AM - 9:30 AM	HOLD: EE Awards Ceremony Prep
П	9:30 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
п	10:30 AM - 11:00 AM	General Discussion with Susan B. WJC-N 3412 Flynn, Mike
٠	11:00 AM - 11:30 AM	Meeting Re: PFAS coordination WJC-N 3412 Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
-	1:00 PM - 1:15 PM	OBI approval WJC-N 3412 Flynn, Mike
	1:15 PM - 1:30 PM	Free



	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
П	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	IT security meeting from OEI. WJC-N 3412 Flynn, Mike
П	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
🔺 Fri	, Aug 18	
	All Day	CWD
	All Day	Denise - CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Sat	:, Aug 19 - Sun, Aug	20
	All Day	
▲ Mo	n, Aug 21	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	General discussion with Holly Greaves WJC-N 4426G Flynn, Mike
П	10:00 AM - 11:00 AM	Free
	11:00 AM - 11:45 AM	Discussion on EELC matters 3402 WJC-N Darwin, Henry
	11:45 AM - 12:00 PM	Free



	12:00 PM - 12:30 PM	General Discussion with Donna J. for Retirement party tomorrow WJC-N 3412 Flynn, Mike
	12:00 PM - 1:00 PM	Conference Call - Strategic Measures for FY 2018- 2022 EPA Strategic Plan (b) (6) code (b) (6) 3402 WJC-N Darwin, Henry
- 18	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	Discussion with Mike/Donna Room 3402 WJC North Jackson, Ryan
	2:30 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	General Discussion WJC-N 3412 Flynn, Mike
=	5:30 PM - 6:00 PM	General discussion with Richard Yamada Richard will call Mike Flynn, Mike
	After 6:00 PM	Free
_ Tu	e, Aug 22 Before 7:45 AM	Free
	Deloie 7.43 Am	1166
	7.45 AM - 8.30 AM	Fron
	7:45 AM - 8:30 AM	Free Daily Mosting w/Special Assistants
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
		Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:15 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive and Administrative Check-in Retirement Celebration in Honor of Denise Anderson WJC-N 3530
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:15 AM 10:00 AM - 11:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive and Administrative Check-in Retirement Celebration in Honor of Denise Anderson WJC-N 3530 Flynn, Mike
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:15 AM 10:00 AM - 11:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive and Administrative Check-in Retirement Celebration in Honor of Denise Anderson WJC-N 3530 Flynn, Mike Free Conference Call - Strategic Measures for FY 2018- 2022 EPA Strategic Plan (b) (6) 3402 WJC-N
OH OHN CH	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:15 AM 10:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive and Administrative Check-in Retirement Celebration in Honor of Denise Anderson WJC-N 3530 Flynn, Mike Free Conference Call - Strategic Measures for FY 2018- 2022 EPA Strategic Plan ((b) (6) 3402 WJC-N Darwin, Henry National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM
CH CH	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:15 AM 10:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Executive and Administrative Check-in Retirement Celebration in Honor of Denise Anderson WJC-N 3530 Flynn, Mike Free Conference Call - Strategic Measures for FY 2018- 2022 EPA Strategic Plan (D) (G) 3402 WJC-N Darwin, Henry National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations



1:45 PM - 2:00 PM General with Lisa Bowman WJC-N 3415 Flynn, Mike 2:00 PM - 3:00 PM CFC Team Kick-off TBD Flynn, Mike General with Jennifer Orme Zavaleta 3:00 PM - 3:30 PM WJC-N 3412 Flynn, Mike 3:00 PM - 4:00 PM Conference Call - Strategic Measures for FY 2018-2022 Strategic Plan (3402 WJC-N Darwin, Henry 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 6:30 PM (b) (6) After 6:30 PM Free

Wed, Aug 23

We	d, Aug 23	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
=	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
ш	9:00 AM - 9:30 AM	General Discussion WJC-N 3412 Flynn, Mike
н	9:30 AM - 10:00 AM	General Discussion WJC-E 3148 Flynn, Mike
	10:00 AM - 12:30 PM	Free
- 10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	General with Barry Breen via phone (Please call 564-4711) Flynn, Mike
	1:00 PM - 2:00 PM	Prep for EPA's Tribal and ECOS Calls on the FY 2019 Budget - briefing materials added* DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike
	2:00 PM - 2:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 3:15 PM	Call with Alex Dunn via phone (Please call 202-564-4711)



Flynn, Mike

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3:30 PM - 4:00 PM General with Bob/Mike
                            via phone (Please call 202-564-4711)
                            Flynn, Mike
         4:00 PM - 5:15 PM Free
  After 5:15 PM Free
  Thu, Aug 24
                    All Day
                            Denise - leave
  Before 7:45 AM Free
  7:45 AM - 8:30 AM Free
          8:30 AM - 9:00 AM
                            Daily Meeting w/Special Assistants
                            3412 WJC-N (Mike's Office)
                            Flynn, Mike
        9:00 AM - 10:00 AM Free
        10:00 AM - 10:30 AM
                            General Discussion
                            Conf call
                            Flynn, Mike
       10:30 AM - 12:00 PM Free
  П
         12:00 PM - 1:30 PM
                            Lunch
                            TBD
                            Cleland-Hamnett, Wendy
         12:30 PM - 1:00 PM
                            Executive Time: Do Not Schedule
          1:30 PM - 2:00 PM
                            Weekly Check-in with Acting RA Michelle Pirzadeh
                             - Region 10
                            Teleconference
                            Flynn, Mike
                            Retirement Celebration(OEI)
          2:00 PM - 2:30 PM
                            WJC-N 5120
          2:30 PM - 3:00 PM
                            Executive and Administrative Weekly meeting
                            WJC-N 3412
                            Flynn, Mike
          2:30 PM - 3:00 PM
                            General Discussion with Mike Flynn & Jennifer
                            Orme-Zavaleta(ORD)
                            3402 WJC-N
                            Jackson, Ryan
          3:00 PM - 3:30 PM
                            Hold
          3:30 PM - 4:15 PM
                            HOLD: OECA LDP Graduation
                             WJC-N 2530
         4:15 PM - 5:00 PM Free
          5:00 PM - 5:30 PM
                            Pre-brief BIEC Principals Meeting
                            WJC-N 3412
                            Flynn, Mike
             After 5:30 PM Free
  Fri, Aug 25
                    All Day Denise - leave
            Before 7:45 AM Free
         7:45 AM - 8:30 AM Free
```



	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Hold for Training
н	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	10:30 AM - 11:00 AM	General discussion with Susan WJC-N 3412 Flynn, Mike
н	11:00 AM - 12:00 PM	EPA/Tribal Call on the FY 2019 Budget DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike
н	12:00 PM - 12:30 PM	Call with Bob Kavlock Telephone call Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	Hurricane Harvey Executive Update (D)(6) CODE (b) (6) Personnel are invited to convene at the EOC (DCRoomARNB431/Executive-Conference-Room) in the basement of the North Tower. Region 6 personnel are invited to convene in the RA Large Conference Room 13th Floor Gray, David
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
=	3:30 PM - 4:00 PM	Conference Call - General Discussion with Mike & Donna (b) (6) code (b) (6) 3402 WJC-N Jackson, Ryan
П	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Sat	t, Aug 26 - Sun, Aug	27
	All Day	Free
_ Мо	n, Aug 28	
	All Day	Tamika - leave
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
-	8:00 AM - 11:00 AM	Annual Presidential Environmental Education Awards Ceremony Flynn, Mike
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	11:00 AM - 12:00 PM	Free



	12:00 PM - 1:00 PM	Lunch WJC-N 3402
		Richardson, RobinH
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:10 PM	Free
	2:10 PM - 2:30 PM	Transportation Request Pick-up from EPA Flynn, Mike
н	2:30 PM - 3:30 PM	FYI: BIEC Principals Meeting 1717 H Street NW Conference Rooms B&C CBP COMMISSIONER SCHEDULER
н	3:30 PM - 3:45 PM	Transportation request: Pick up from 1717 H St., NW Washington, D.C. 20229 to EPA Flynn, Mike
П	3:45 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General with Jennifer Orme-Zavaleta WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free

▲ Tue, Aug 29		
	All Day	Tamika - leave
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
н	8:30 AM - 10:00 AM	Ellen Treimel - SL - appointment OOO Treimel, Ellen
н	9:30 AM - 10:00 AM	General discussion phone call Flynn, Mike
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC 3530 WJCN RegionalOperations
10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
ī	1:00 PM - 2:00 PM	FY 2019 Budget Consultation Call with the Environmental Council of the States (ECOS) WJC-N 3530 Flynn, Mike
н	2:00 PM - 2:30 PM	General Discussion WJC-N 3412 Flynn, Mike



Mandolia, Michelle

WJC West Rooms 1426 and 1428

2:30 PM - 4:30 PM John Heffelfinger is Retiring!

3:00 PM - 3:30 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:30 PM - 5:15 PM Free After 5:15 PM Free Wed, Aug 30 All Day Tamika - leave Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Discussion w/Sylvia Carver Rm 3412 WCJ-N Flynn, Mike 10:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM **General Discussion** WJC-N 3412 Flynn, Mike 1:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM Meeting Re: Process Memo WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free Thu, Aug 31 All Day Denise - LAST DAY Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM General Discussion with Mike & John 3402 WJC-N Jackson, Ryan 10:30 AM - 11:00 AM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 11:00 AM - 12:00 PM PFAS Coordination Check-in DCRoomARN3530CFTB/DC-Ariel-Rios-AO Flynn, Mike 12:00 PM - 1:00 PM Lunch



12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 3:00 PM Priority Area Kaizen Report Out: Problem Statement, Goals and Objectives ARN 3530 Kenny, Shannon 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 5:00 PM Invitation: Brendan Doyle Retirement Party -August 31st, 3-5 pm, RRB 51161 ORD DC RRB 51161 Polycium GCI; Emily Snyder office in RTP; Cincinnati Classroom 120 Nichols, Tonya 5:00 PM - 5:15 PM Free 5:15 PM - 5:30 PM Free 5:30 PM - 6:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan After 6:00 PM Free

September 2017

🔺 Fri	, Sep 1	
	All Day	CWD
	Before 7:30 AM	Free
-	7:30 AM - 8:30 AM	SOME
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 11:00 AM	EO Discussion DCRoomARN3330/DC-AR-OARM Vizian, Donna
	11:00 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Hurricane Harvey check-in
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	OMB Check-In 3330 WJC-N Darwin, Henry
	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Free



	All Day	Free
▲ Sur	n, Sep 3	
-	Before 12:00 PM	Free
	12:00 PM - 1:00 PM	Hurricane Harvey Check=in
	After 1:00 PM	Free
▲ Mo	n, Sep 4	
	All Day	HOLIDAY
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	FW: Senior Staff Meeting Alm Conference Room Mccabe, Catherine
П	2:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
∡ Tu∈	e, Sep 5	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
Н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
п	9:00 AM - 10:00 AM	OCR's FADs WJC-N 3412 Flynn, Mike
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General Discussion WJC-N 3412 Flynn, Mike
	11:00 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Hurricane Harvey: PCC Meeting and Conference Call DCRoomARNB431/Executive-Conference-Room Minoli, Kevin
-	12:30 PM - 1:00 PM	



1:00 PM - 5:00 PM Free

	5:00 PM - 5:30 PM	General Discussion w/Robert Kavlock 3412 WJC North Flynn, Mike
	After 5:30 PM	Free
▲ We	d, Sep 6	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:00 PM	Free
•	12:00 PM - 1:00 PM	Tropical Storm Irma: PCC Meeting and Conference Call DCRoomARNB431/Executive-Conference-Room EOC_Deputy_Manager
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	General discussion with Sarah Sowell WJC-N 3412 Flynn, Mike
П	1:30 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	General with Bob Kavlock Short Call (brief discussion) Flynn, Mike
	2:00 PM - 3:00 PM	CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:00 PM - 4:00 PM	Free
н	4:00 PM - 5:00 PM	September PMC Prep Mtg - materials have been updated and attached* WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Thu	u, Sep 7	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	General Discussion with Ken Wagner WJC-N 3412 Flynn, Mike
	9:30 AM - 9:45 AM	Transportation request pickup from EPA to EEOB Flynn, Mike
	9:45 AM - 10:00 AM	Free
	10:00 AM - 12:00 PM	Invitation: September President's Management Council Meeting @ Thu Sep 7, 2017 10am - 12pm

		(EDT) (flynn.mike@epa.gov) EEOB 430 PMC Support
	12:00 PM - 12:15 PM	Pick up from EEOB to EPA Flynn, Mike
	12:15 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
-	1:30 PM - 2:00 PM	WOTUS rule 3402 WJC-N Jackson, Ryan
-	2:00 PM - 3:00 PM	SCI In-brief EOC SCIF - North Basement Glazier, Kelly
=	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
н	3:00 PM - 3:30 PM	Cohort 2 ERB Meeting (Attachments) DCROOMWJCN3330Q Vizian, Donna
П	3:30 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	After 5:30 PM	Free

Fri, Sep 8

П	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
H	8:00 AM - 12:00 PM	(b) (6)
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
н	11:30 AM - 12:00 PM	General discussion with Reggie Allen WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:15 PM	Free
	1:15 PM - 2:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
m	2:00 PM - 2:30 PM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike



Flynn, Mike

2:30 PM - 3:00 PM Weekly General Discussion with David Bloom WJC-N 3412

	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
П	3:30 PM - 4:30 PM	Free
	4:30 PM - 5:30 PM	Hold for NSI Annual training
	After 5:30 PM	Free
▲ Sat,	Sep 9	
	All Day	Free
🗻 Sun,	Sep 10	
	Before 4:06 PM	Free
	4:06 PM - 8:33 PM	En route to Jackson Hole, WY BWI
	After 8:33 PM	Free
▲ Mon.	, Sep 11	
	All Day	Fall ECOS Meeting Jackson Hole, WY
	Before 7:30 AM	Free
	7:30 AM - 4:30 PM	2017 ECOS Fall Meeting
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
•	2:30 PM - 3:45 PM	Invitation: Head Table for ECOS Fall Meeting Lunch with Governor Mead @ Mon Sep 11, 2017 2:30pm - 3:45pm (EDT) (flynn.mike@epa.gov) Grand View Room of Grand View Lodge, Snow King Resort, Jackson, Wyoming lparisien@ecos.org
	4:30 PM - 5:15 PM	Free
	5:15 PM - 9:15 PM	Free
•	9:15 PM - 11:15 PM	Updated Invitation: Post Snow King Reception Dinner - EPA Leadership ECOS Le @ Mon Sep 11, 2017 9:15pm - 11:15pm (EDT) (flynn.mike@epa.gov) Snake River Grill, 84 E Broadway Suite 2, Jackson,
		WY 83001, USA Alexandra Dapolito Dunn
	After 11:15 PM	Free
▲ Tue,	Sep 12	
	All Day	Fall ECOS Meeting Jackson Hole, WY



П	Before 7:15 AM	Free
	7:15 AM - 3:45 PM	2017 ECOS Fall Meeting
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Hurricane Irma/Harvey: PCC Meeting and Conference Call DCRoomARNB431/Executive-Conference-Room EOC_Deputy_Manager
	3:45 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Wed	d, Sep 13	
	All Day	Fall ECOS Meeting Jackson Hole, WY
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
-	8:00 AM - 5:22 PM	En route to BWI Jackson Hole, WY
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 6:30 PM	EELC Meeting
	3:30 PM - 4:30 PM	Airport Pick-up from BWI - Flight Lands at 3:15pm Flynn, Mike
	After 6:30 PM	Free
_ Thu	ı, Sep 14	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
•	1:00 PM - 2:00 PM	Hurricane Irma/Harvey: PCC Meeting and Conference Call DCRoomARNB431/Executive-Conference-Room EOC Documentation
•	2:00 PM - 2:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh Region 10 Teleconference Flynn, Mike



	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	General Discussion with Alexandra M. and Joseph L. Conference call Flynn, Mike
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Fri	, Sep 15	
	All Day	CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 11:00 AM	OMB Pre-brief WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	FTE Discussion WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:25 PM	Free
=	1:25 PM - 3:30 PM	Update: Transportation for FY 2019 OMB Submission Agency Briefing Eisenhower Executive Office Building Smith, Caleb
Ш	1:30 PM - 1:45 PM	Transportation to OMB Flynn, Mike
	2:00 PM - 3:00 PM	OMB Submission Meeting - location updated* OMB Flynn, Mike
н	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
-	3:30 PM - 4:00 PM	Transportation OMB to EPA
	4:00 PM - 5:15 PM	Free
П	After 5:15 PM	Free
▲ Sat	., Sep 16 All Day	Free
	· 2,	



	Before 1:00 PM	Free
	1:00 PM - 2:00 PM	Hurricane Irma/Harvey: PCC Meeting and Conference Call DCRoomARNB431/Executive-Conference-Room EOC Documentation
	After 2:00 PM	Free
Moi	n, Sep 18	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Hold
	10:00 AM - 10:30 AM	General discussion with Ellen WJC-N 3412 Flynn, Mike
П	10:30 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	Discussion: Reorganization WJC-N 3412 Flynn, Mike
н	11:30 AM - 12:00 PM	FADs WJC-N 3412 Flynn, Mike
ш	12:00 PM - 12:45 PM	EPA's Recovery Programs Room 6426 WJC North (OHS' Conference Room) Call (b) (6) code (b) (6) Kling, David
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
$\overline{\Box}$	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:15 PM	Executive Managing & Scheduling Flynn, Mike
	2:15 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	
	3:00 PM - 3:30 PM	General Discussion with Reggie A. WJC-N 3412 Flynn, Mike
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Tue	e, Sep 19	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)



Flynn, Mike

	9:00 AM - 10:00 AM	Free
-	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
-	10:30 AM - 11:00 AM	Hold
-	11:00 AM - 12:00 PM	Controlled Unclassified Information ("CUI") Mandatory Training WJC-N 3530 Allen, Reginald
=	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC (Updated Agenda) DCRoomARN3330/DC-AR-OARM RegionalOperations
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Pre-Brief for Acting DA, Mike Flynn, re: Deputy
		Meeting on Wednesday OITA's Executive Conference Room, Ronald Reagan Bldg., 3rd floor, #31204 Nishida, Jane
	1:30 PM - 2:30 PM	Free
H	2:30 PM - 3:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	3:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
We	ed, Sep 20 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Daily Meeting w/Special Assistants
We	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
We	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants
We	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
We	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM 11:30 AM - 12:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412 Flynn, Mike HQ 1st Assistants Brownbag DCRoomARN3330/DC-AR-OARM
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM 11:30 AM - 12:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412 Flynn, Mike HQ 1st Assistants Brownbag DCRoomARN3330/DC-AR-OARM RegionalOperations
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412 Flynn, Mike HQ 1st Assistants Brownbag DCRoomARN3330/DC-AR-OARM RegionalOperations Executive Time: Do Not Schedule
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 12:30 PM - 1:00 PM 1:00 PM - 2:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412 Flynn, Mike HQ 1st Assistants Brownbag DCRoomARN3330/DC-AR-OARM RegionalOperations Executive Time: Do Not Schedule Free CDP ERB Meeting DCRoomARN3330/DC-AR-OARM
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 1:00 PM - 2:00 PM 2:00 PM - 3:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General Discussion with Donna V. and Steve F. WJC-N 3412 Flynn, Mike HQ 1st Assistants Brownbag DCRoomARN3330/DC-AR-OARM RegionalOperations Executive Time: Do Not Schedule Free CDP ERB Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna



Thu, Sep 21 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free General with David Bloom 10:00 AM - 10:30 AM WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Free 11:00 AM - 12:00 PM General Discussion with Ruth Etzel WJC-N 3412 Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Hurricane Irma/Harvey: PCC Meeting and Conference Call Dial-In: Participant Code: **EOC** Documentation 1:00 PM - 2:00 PM Hurricane Irma/Harvey: PCC Meeting and 9 Conference Call Dial-In: Participant Code: (b) (6) **EOC** Documentation 2:00 PM - 2:30 PM Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike General discussion 2:30 PM - 3:00 PM Donna's place Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 4:00 PM - 5:15 PM Free 5:15 PM - 5:30 PM Free (b) (6) 5:30 PM - 6:30 PM After 6:30 PM Free Fri, Sep 22 Before 7:45 AM Free



7:45 AM - 8:00 AM Free

8:00 AM - 2:30 PM

	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	2:30 PM - 4:30 PM	Required training (online)
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
	Arter 3.131M	-
Sat	., Sep 23 - Sun, Sep	24
	All Day	Free
▲ Mo	n, Sep 25	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
=	9:00 AM - 10:00 AM	Risk-Based Decision Making at EPA: FY 2017 Risk Analysis Results and Next Steps WJC-N 3412 Flynn, Mike
П	10:00 AM - 10:20 AM	General discussion: Real Property Efficiency Plan WJC-N 3412 Flynn, Mike
	10:20 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	General Discussion with Steve Fine WJC_N 3412 Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
Ē	1:00 PM - 2:00 PM	Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference Call Dial-In: Participant Code: (b) (6) EOC_Deputy_Manager
	2:00 PM - 2:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
П	2:30 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	General Discussion with James Howard WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	Tamika - leaving at 3pm today Burton, Tamika
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion Holly's office Flynn, Mike
	4:30 PM - 5:15 PM	Free



I G	e, Sep 26	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
н	10:30 AM - 11:00 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
П	11:00 AM - 11:30 AM	Free
	11:30 AM - 12:15 PM	Flint Update Meeting - Teleconference line added* WJC-N 3412 Flynn, Mike
	12:15 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
П	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:15 PM	Hiring and PRIA with OCSPP WJC-N 3130A Flynn, Mike
П	2:15 PM - 4:00 PM	Free
	4:00 PM - 5:30 PM	(b) (6)
	After 5:30 PM	Free
We	ed, Sep 27	
	Before 7:45 AM	Free
П	7:45 AM - 8:00 AM	Free
	8:00 AM - 8:30 AM	General Discussion with Jeff Morris WJC-N 3412 or teleconference Flynn, Mike
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference Call



		(b) (6) EOC_Deputy_Manager	
П	2:00 PM - 2:30 PM		
	2:30 PM - 3:00 PM	General Discussion with Ken Lapierre Telephone conference Flynn, Mike	
	3:00 PM - 5:15 PM	Free	
	5:15 PM - 5:30 PM	Free	
н	5:30 PM - 8:00 PM	16th Annual Samuel J. Heyman Service to America Medals Andrew W. Mellon Auditorium, 1301 Constitution Ave NW	
	8:00 PM - 10:00 PM	Free	
	10:00 PM - 11:00 PM	OHS Weekly Meeting- Farewell to David Kling 6426-c Caraballo, Mario	
	After 11:00 PM	Free	
▲ Thu	ı, Sep 28		
	Before 7:45 AM	Free	
П	7:45 AM - 8:00 AM	Free	
	8.00 VW - 8.30 VW		

	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
100	8:00 AM - 8:30 AM	
Н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	10:30 AM - 11:30 AM	Free
В	11:30 AM - 12:00 PM	General Discussion 3402 WJC-N Jackson, Ryan
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:45 PM	Free
	1:45 PM - 2:00 PM	Check-in with Michelle & Mike Michelle will call Mike Pirzadeh, Michelle
н	2:00 PM - 2:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
В	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
ш	3:00 PM - 3:30 PM	General Discussion w/Carly Carroll 3412 WJC North Flynn, Mike
	3:30 PM - 5:15 PM	Free



7	All Day	CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General discussion call Flynn, Mike
	11:00 AM - 12:30 PM	Free
	12:30 PM - 12:50 PM	Transportation to NEOB EPA 12th Street Metro Elevator Bloom, David
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	Transportation to OMB from EPA Flynn, Mike
	1:00 PM - 2:00 PM	Briefing OMB on EPA's Reform PlaN - **PLEASE WAVES LINK ENCLOSED** New Executive Office Building, Room 9258 OM Flynn, Mike
I	1:00 PM - 2:00 PM	Hurricanes Maria/Irma/Harvey: PCC Meeting a Conference Call Dial-In: (b) (6) Participant Code: (b) (6) EOC_Deputy_Manager
	2:00 PM - 3:00 PM	Transportation from OMB to EPA: Pick-up Flynn, Mike
	2:15 PM - 2:40 PM	Transportation from NEOB back to EPA 725 17th Street, N.W. Washington, D.C. 20503 Bloom, David
ı	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	, Sep 30	
	All Day	Free
-1		



-	All Day	Free
▲ Mo	n, Oct 2	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference Call Dial-In: Participant Code: (b) (6) EOC_Deputy_Manager
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Tue	e, Oct 3	
П.	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	General Discussion with Alexandra M. WJC-N 3412 Flynn, Mike
-	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	Leadership Dinner Follow-up 3402 WJC-N Darwin, Henry
=	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General Discussion with Donna Vizian WJC-N 3412 Flynn, Mike
	4:00 PM - 5:00 PM	Free
100	5:00 PM - 5:30 PM	Check-In with Mike 3402 WJC-N
-		Jackson, Ryan



Wed, Oct 4 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM General Discussion with Reggie Allen WJC-N 3412 Flynn, Mike 10:00 AM - 11:30 AM Free 11:30 AM - 12:00 PM General discussion with Steve Fine After EO discussion meeting Flynn, Mike 12:00 PM - 12:45 PM Acquisition Planning Exit Conference Conference line dial in (b) (6) Scott, LaTanya 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM FY 2018 FTE Planning WJC-N 3412 Flynn, Mike 2:00 PM - 2:30 PM **General Discussion** WJC-N 3412 Flynn, Mike CDP ERB Meeting 2:00 PM - 3:00 PM 9 DCRoomARN3330/DC-AR-OARM Vizian, Donna 2:30 PM - 3:00 PM Discussion on Space 3402 WJC-N Jackson, Ryan 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM General with Mike & Donna 3402 WJC-N Jackson, Ryan 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free After 5:15 PM Free Thu, Oct 5 Before 7:45 AM Free 7:45 AM - 8:30 AM Free



Flynn, Mike 9:00 AM - 9:30 AM Call w. Jennifer Orme-Zavaleta

Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

8:30 AM - 9:00 AM

П	9:30 AM - 10:00 AM	Free
	10:00 AM - 11:00 AM	Hold
	11:00 AM - 11:30 AM	Annual FISMA Report Review and Signoff Pre- meeting WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	General with Mike 3402 WJC-N Darwin, Henry
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	FY 2018 FTE Planning 3402 WJC-N Jackson, Ryan
-	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzade - Region 10 Teleconference Flynn, Mike
	1:30 PM - 2:15 PM	Pre-Brief for DA Mike Flynn, re: NTOC WJC-N #3412 Nishida, Jane
	2:15 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:45 PM	Follow-up Discussion of FY 2017 Risk Analysis and Next Steps 3412 WJC-N Darwin, Henry
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	3:30 PM - 4:00 PM	(b) (6) Burton, Tamika
	4:00 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	Updates with Reggie A. WJC-N 3412 Flynn, Mike
н	5:00 PM - 5:30 PM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
🗻 Fri,	Oct 6	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free



	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
П	10:30 AM - 11:00 AM	Free
	11:00 AM - 12:00 PM	General Discussion w/Stan
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	General discussion: Jacob Moss WJC-N 3412 Flynn, Mike
н	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
П	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	, Oct 7 - Sun, Oct 8 All Day	
▲ Mo	n, Oct 9	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	FW: Senior Staff Meeting Alm Conference Room McCabe, Catherine
	2:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Tu	e, Oct 10	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
п	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
H	10:00 AM - 11:00 AM	CFC kick-off event Flynn, Mike



11:00 AM - 11:15 AM Free 11:15 AM - 11:45 AM Prep for October PMC Meeting Deputy's Conference Room WJC-3530 Flynn, Mike 11:45 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations 2:00 PM - 2:30 PM Free 2:30 PM - 3:00 PM General discussion with Cindy Herrera WJC-N 3412 Flynn, Mike 3:00 PM - 4:00 PM Free 4:00 PM - 5:00 PM Cyber Security Briefing - attachments added* WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free After 5:15 PM Free Wed, Oct 11 Before 7:45 AM Free 7:45 AM - 8:00 AM Free 8:00 AM - 8:30 AM General Discussion Conf call Flynn, Mike 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 2:00 PM National Tribal Operations Committee (NTOC) **EPA Rachel Carson Green Room** 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 2:00 PM - 2:30 PM Free 2:30 PM - 3:00 PM Deputy's meeting debrief WJC-N 3412 Flynn, Mike 3:00 PM - 4:30 PM General Discussion with Alexandra M. and Jeaneanne G. WJC-N 3412 Flynn, Mike 4:30 PM - 5:15 PM Free After 5:15 PM Free Thu, Oct 12 Before 7:45 AM Free 7:45 AM - 8:00 AM Free



	8:00 AM - 8:30 AM	General Discussion with Jeff Morris WJC-N 3412 Flynn, Mike
	8:30 AM - 9:00 AM	
	9:00 AM - 9:30 AM	
	9:30 AM - 10:00 AM	Transportation to EEOB Flynn, Mike
	10:00 AM - 11:30 AM	October President's Management Council Meeting EEOB 430ABC Brown, Dustin S. EOP/OMB
	11:30 AM - 12:00 PM	Transportation from EEBO to EPA Flynn, Mike
-	12:00 PM - 12:30 PM	Meeting with R7 RA & DRA 3412 Saddler, Melissa
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
ā	1:00 PM - 3:00 PM	Cybersecurity Threat Briefing SCIF in the WJC-N Basement Flynn, Mike
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	Free
-	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
▲ Fri,	Oct 13	
	All Day	CWD
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
100	8:00 AM - 10:00 AM	(b) (6)
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	10:00 AM - 4:30 PM	Out of the Office
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free



	All Day	Eroo
	All Day	rree
Мо	n, Oct 16	
-	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	
	9:00 AM - 12:30 PM	Free
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Tu	e, Oct 17	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	FY 2018 Interim FTE Ceiling WJC-N 3412 Flynn, Mike
П	11:30 AM - 12:00 PM	
=	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	PCC Meeting and Conference Call Dial-In: Participant Code: (b) (6) EOC_Deputy_Manager
	2:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General Discussion with Kevin Minoli and Steve Fine Conference Call - Call in information provided below Flynn, Mike
	4:00 PM - 5:15 PM	
	After 5:15 PM	Free



Wed, Oct 18 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Check-In with Mike 3402 WJC-N Jackson, Ryan General Discussion with Reggie Allen 10:00 AM - 10:30 AM WJC-N 3412 Flynn, Mike 10:30 AM - 12:00 PM Free 12:00 PM - 1:00 PM **PARS Policy Discussion** DCRoomARN3330/DC-AR-OARM Vizian, Donna 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 1:30 PM - 2:00 PM General Discussion with Reggie A. WJC-N 3412 Flynn, Mike Performance Training Discussion 2:00 PM - 3:00 PM WJC-N 34112 Flynn, Mike 3:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM Follow up General Discussion with Ken Lapierre Teleconference Flynn, Mike 4:00 PM - 5:00 PM Free 5:00 PM - 5:30 PM Environmental Law Institute Award Dinner--10/18/2017 After 5:30 PM Free 8

Thu, Oct 19

	before 7.15 Am	1166
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
10	9:00 AM - 10:00 AM	Executive Time: Do Not Schedule
	10:00 AM - 10:30 AM	Weekly General Discussion with David B

Bloom

WJC-N 3412 Flynn, Mike

10:30 AM - 10:45 AM Free

Before 7:45 AM Free



	10:45 AM - 11:00 AM	General Discussion with Jennifer Orme-Zavaleta
		Teleconference Flynn, Mike
-	11:00 AM - 11:30 AM	General Discussion with Reggie A.
-		WJC-N 3412
	44 20 444 40 20 24	Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference
		Flynn, Mike
	1:30 PM - 2:30 PM	
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting
		WJC-N 3412 Flynn, Mike
-	3:00 PM - 3:30 PM	IT security meeting from OEI.
		WJC-N 3412
	3:30 PM - 4:00 PM	Flynn, Mike
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N
		Jackson, Ryan
	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412
		Flynn, Mike
100	4:30 PM - 5:00 PM	General Discussion with Donna Vizian and Steven
		Fine WJC-N 3412
		Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Fri	, Oct 20	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
-		3412 WJC-N (Mike's Office)
_	9:00 AM - 9:30 AM	Flynn, Mike Free
	9:30 AM - 10:00 AM	Transportation to White House Flynn, Mike
-	10:00 AM - 11:00 AM	Principals Committee meeting on Hurricane Recovery Framework White House Situation Room
-	11:00 AM - 11:30 AM	Transportation from White House to EPA Flynn, Mike
	11:30 AM - 11:45 AM	Free
	11:45 AM - 12:30 PM	Next steps on Strategic and Annual Measures and Administrator Quarterly Performance
		Reports/Reviews



3402 WJC-N Darwin, Henry 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM **Reorg Discussion** 3402 WJC-N Jackson, Ryan FY Performance Review with Donna Vizian 1:30 PM - 2:00 PM WJC-N 3412 Flynn, Mike 2:00 PM - 3:00 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike 3:30 PM - 4:00 PM General Discussion with Betsy Shaw WJC-N 3412 Flynn, Mike General Discussion with Surabhi Shah 4:00 PM - 4:30 PM WJC-N 3412 Flynn, Mike 4:30 PM - 5:15 PM Free After 5:15 PM Free 🗻 Sat, Oct 21 - Sun, Oct 22 All Day Free Mon, Oct 23 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM FY Performance Review with John Reeder Teleconference Flynn, Mike 9:30 AM - 10:30 AM Free 10:30 AM - 11:00 AM FY Performance Review with Acting RA Anne Heard Teleconference Flynn, Mike 11:00 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 2:30 PM General Discussion with Steven Fine and Kevin Minoli WJC-N 3412 Flynn, Mike 2:30 PM - 3:15 PM Free



	3:15 PM - 3:45 PM	FY Performance Review with Barry Breen WJC-N 3412 Flynn, Mike
	3:45 PM - 4:00 PM	Free
=	4:00 PM - 4:30 PM	FY Performance Review with Steven Fine WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Tu	e, Oct 24	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
-	11:00 AM - 11:30 AM	FY Performance Review with Robert Kavlock WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
ш	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:15 PM	Check-in with Ellen WJC-N 3412 Flynn, Mike
	1:15 PM - 1:30 PM	Free
В	1:30 PM - 2:00 PM	FY Performance Review with Kristien Knapp WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	Hold
	3:00 PM - 4:00 PM	Free
н	4:00 PM - 4:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
=	4:30 PM - 5:00 PM	Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	5:15 PM - 5:30 PM	Free
	5:30 PM - 7:30 PM	National Environmental Education Foundation (NEEF) 4301 Connecticut Avenue, NW, Suite 160, Washington, DC



6:00 PM - 9:00 PM

Bob Kavlock's Retirement Event
Virginia Square Towers (3444 Fairfax Drive
Arlington, VA 22201)

After 9:00 PM

Free

Wed, Oct 25 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM FY Performance Review with Jane Nishida WJC-N 3412 Flynn, Mike 10:00 AM - 10:30 AM FY Performance Review with Reggie Allen WJC-N 3412 Flynn, Mike 10:30 AM - 11:30 AM Free 11:30 AM - 12:30 PM Hold - General Discussion with Deb Thomas Teleconference Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule General Discussion with Samantha Dravis 1:00 PM - 1:30 PM WJC-N 3513A (Samantha's office) Flynn, Mike 1:30 PM - 2:00 PM Free 2:00 PM - 2:30 PM FY Performance Review with Louise Wise WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM FY Performance Review with Denise Benjamin-Sirmons WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Free FY Performance Review with Kevin Minoli 3:30 PM - 4:00 PM WJC-N 3412 Flynn, Mike 4:00 PM - 4:15 PM Free 4:15 PM - 4:45 PM FY Performance Review with Lawrence Starfield WJC-N 3412 Flynn, Mike 4:45 PM - 5:15 PM Free 5:15 PM - 5:30 PM Free 5:30 PM - 6:00 PM General Discussion with Donna Vizian Teleconference Flynn, Mike After 6:00 PM Free



Thu, Oct 26 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM **ORD Executive Committee Meeting** Potomac yard- 1st floor conference room 10:00 AM - 10:30 AM Pick-up request from Potomac yard to EPA Potomac Yard Flynn, Mike 10:30 AM - 11:30 AM Free 11:30 AM - 12:00 PM FY Performance Review with Mike Shapiro WJC-N 3412 Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike 1:30 PM - 2:00 PM Free 2:00 PM - 2:30 PM FY Performance Review with Alexis Strauss Teleconference Flynn, Mike 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 3:00 PM - 3:30 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 3:00 PM - 4:00 PM (b) (6) Burton, Tamika 4:00 PM - 4:30 PM OHS Weekly General WJC-N 3412 Flynn, Mike General Discussion with Helena Wooden-Aguilar 4:15 PM - 4:45 PM WJC-N 3412 Flynn, Mike 4:45 PM - 5:00 PM Free 5:00 PM - 6:30 PM Hold After 6:30 PM Free Fri, Oct 27 All Day CWD CWD- Carly All Day



Carroll, Carly

	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Transportation request: EPA to White House Flynn, Mike
н	10:00 AM - 11:30 AM	Principals Committee Meeting on Hurricane Recovery Framework White House Situation Room
	11:30 AM - 12:30 PM	Transportation - PIck up from OMB Flynn, Mike
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Personnel
П	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	, Oct 28 - Sun, Oct	
	All Day	Free
Mo	n Oct 30	
MOI	n, Oct 30 Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
П	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
-	0.30 AM 7.00 AM	3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
=	10:00 AM - 10:30 AM	General Discussion with Donna Vizian WJC-N 3412 Flynn, Mike
-	10:30 AM - 11:15 AM	OSC Region 4 Referral - Draft Report WJC-N 3412 Flynn, Mike
П	11:15 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	FY Performance Review with Robin Richardson WJCN- 3412 Flynn, Mike
*	12:00 PM - 1:00 PM	Hurricanes Maria/Irma & California Wildfires: PCC Meeting and Conference Call Dial-In: Participant Code: (b) (6) EOC_Deputy_Manager
	12:00 PM - 1:00 PM	Hurricanes Maria/Irma & California Wildfires: PCC Meeting and Conference Call Dial-In: Participant Code: (b) (6) EOC_Deputy_Manager
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule



	1:00 PM - 2:00 PM	FW: Senior Staff Meeting Alm Conference Room McCabe, Catherine
	2:00 PM - 3:45 PM	Free
	3:45 PM - 4:00 PM	General Discussion with Betsy Shaw WJC-N 3412 Flynn, Mike
н	4:00 PM - 4:30 PM	FY Performance Review with Catherine McCabe Teleconference Flynn, Mike
	4:30 PM - 5:00 PM	Free
	5:00 PM - 5:15 PM	General Discussion with Mike Shapiro WJC-N 3412 Flynn, Mike
	5:15 PM - 5:30 PM	Free
	5:30 PM - 6:00 PM	General 3412 Vizian, Donna
	After 6:00 PM	Free
🔺 Tue	e, Oct 31	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:00 AM	Free
-	10:00 AM - 10:15 AM	Executive and Administrative Check-in
П	10:15 AM - 10:30 AM	Free
	10:30 AM - 11:30 AM	General Discussion with Vickie T. and John S. WJC-N 3412 Flynn, Mike
100	11:00 AM - 12:00 PM	Trick or treaters!
ī	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
ш	1:30 PM - 2:00 PM	FY 2018 Interim FTE Ceiling Feedback WJC-N 3412 Flynn, Mike
	2:00 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	Check in with Reggie
-		Office Allen, Reginald
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free



П	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:30 AM	Coffee with Mike Flynn & Scott Le Pain Quotidien - 975 F St NW, located at the corner of 10th and F street NW Scott Fulton
	10:00 AM - 11:00 AM	FW: OLEM Pre-Brief for West Lake Administrato Briefing - dial (b) (6) code (b) (6) DCRoomWest4144GCIVTCPolycom/OLEM Breen, Barry
	11:00 AM - 12:15 PM	Free
	12:15 PM - 12:30 PM	General with Reggie and Brian WJC-N 3412
в	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	General with Emily Atkinson WJC-N 3412 Flynn, Mike
П	1:30 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	FY Performance Review and General Discussion with Ruth Etzel WJC-N 3412 Flynn, Mike
П	3:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General discussion with Beth White WJC-N 3412 Flynn, Mike
	4:00 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	General with Donna Vizian WJC-N 3412 Flynn, Mike
	5:00 PM - 5:30 PM	Prep for November PMC Meeting WJC-N 3412 Flynn, Mike
ш	5:30 PM - 6:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	After 6:00 PM	Free



Before 7:45 AM Free

	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	10:00 AM - 11:30 AM	November President's Management Council Meeting EEOB 430ABC Brown, Dustin S. EOP/OMB
	10:45 AM - 11:45 AM	(b) (6)
п	11:30 AM - 12:00 PM	General Discussion with Suzanne Roberts Teleconference Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:30 PM	OSC Region 4 Referral - Draft Report- Meeting #2 WJC-N 3412 Flynn, Mike
	1:30 PM - 2:00 PM	
-	2:00 PM - 2:30 PM	FY 2018 FTE Planning 3412 WJC-N Jackson, Ryan
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
н	3:00 PM - 3:30 PM	General Discussion with Silvina WJC-N 3412 Flynn, Mike
н	3:30 PM - 4:00 PM	Check-in with Reggie A. WJC-N 3412 Flynn, Mike
н	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	Free
-	5:00 PM - 5:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	5:30 PM - 6:00 PM	
	After 6:00 PM	
🔺 Fri.	Nov 3	
	All Day	Tamika - 000
		Burton, Tamika
	Before 7:45 AM	Free



П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:15 AM	Free
	9:15 AM - 9:45 AM	Administrator's Office (b) (6) Pruit Cal Acct
	9:45 AM - 10:00 AM	Free
н	10:00 AM - 11:00 AM	Hold: Film CFC Spot 6th floor Studio Flynn, Mike
	11:00 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Lunch w/Beth C
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General with Carly WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	General Discussion with Charlotte Bertrand WJC-N 3412 Flynn, Mike
		• /
П	3:00 PM - 4:00 PM	Free
	3:00 PM - 4:00 PM 4:00 PM - 4:30 PM	General with Silvina WJC-N 3412
		General with Silvina
	4:00 PM - 4:30 PM	General with Silvina WJC-N 3412 Flynn, Mike Free
Sat	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM	General with Silvina WJC-N 3412 Flynn, Mike Free Free
Sat	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM	General with Silvina WJC-N 3412 Flynn, Mike Free Free
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM	General with Silvina WJC-N 3412 Flynn, Mike Free Free
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM , Nov 4 - Sun, Nov !	General with Silvina WJC-N 3412 Flynn, Mike Free Free
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM 7, Nov 4 - Sun, Nov Sull Day 10, Nov 6	General with Silvina WJC-N 3412 Flynn, Mike Free Free Free
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM 7, Nov 4 - Sun, Nov ! All Day 7, Nov 6 Before 7:45 AM	General with Silvina WJC-N 3412 Flynn, Mike Free Free Free Free
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM 7, Nov 4 - Sun, Nov Sun, Nov Sun, Nov 6 Before 7:45 AM 7:45 AM - 8:30 AM	General with Silvina WJC-N 3412 Flynn, Mike Free Free Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
П	4:00 PM - 4:30 PM 4:30 PM - 5:15 PM After 5:15 PM 7, Nov 4 - Sun, Nov Sun, Nov Sun, Nov 6 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	General with Silvina WJC-N 3412 Flynn, Mike Free Free Free Free Pree Free Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Coffee with Peter Grevatt Timgad



	10:00 AM - 12:00 PM	(b) (6)
-	11:00 AM - 11:30 AM	General with Shannon Kenny
-		WJC-N 3412
	12.00 PM 1.00 PM	Flynn, Mike
	12:00 PM - 1:00 PM	Hurricanes Maria/Irma & California Wildfires: PCC Meeting and Conference Call
		Dial-In: (b) (6) Code: (b) (6)
	42-20 PH 4-00 PH	EOC_Deputy_Manager
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	OCR/OCG Update 3402 WJC-N
		Jackson, Ryan
	2:30 PM - 4:00 PM	Free
-	4:00 PM - 4:30 PM	
		WJC-N 3412 Flynn, Mike
-	4:00 PM - 5:00 PM	meeting request from Steve Fine for Mike Flynn
		and Kevin Minoli
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Tu	e, Nov 7	_
Tu	Before 7:45 AM	
Tu	_	
Tu	Before 7:45 AM	Free Daily Meeting w/Special Assistants
Tu	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Tu	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free
Tu	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg 3304 North Brown, Byron FTE discussion with David Bloom and Donna Vizian
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg 3304 North Brown, Byron FTE discussion with David Bloom and Donna Vizian WJC-N 3412
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM 10:45 AM - 11:00 AM 11:00 AM - 11:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg 3304 North Brown, Byron FTE discussion with David Bloom and Donna Vizian WJC-N 3412 Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg 3304 North Brown, Byron FTE discussion with David Bloom and Donna Vizian WJC-N 3412 Flynn, Mike National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 9:30 AM - 10:00 AM 10:00 AM - 10:15 AM 10:15 AM - 10:30 AM 10:30 AM - 10:45 AM 10:45 AM - 11:00 AM 11:00 AM - 11:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free General with John Showman and Vickie Tellis WJC-N 3412 Flynn, Mike Executive and Administrative Check-in Free General Discussion with Richard Yamada WJC-N 3412 Flynn, Mike Free Prep for FEMA Mtg 3304 North Brown, Byron FTE discussion with David Bloom and Donna Vizian WJC-N 3412 Flynn, Mike National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations



	After 5:30 PM	Free
	5:00 PM - 5:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
=	4:30 PM - 5:00 PM	General Discussion with Nancy Grantham WJC-N 3412 Flynn, Mike
	3:50 PM - 4:30 PM	Free
	3:30 PM - 3:50 PM	Meet-and-Greet: Mike Flynn (Acting DA), Jim Gulliford (R7 RA), Ed Chu (R7 DRA) WJCN 3412 Nitsch, Chad
	2:30 PM - 3:30 PM	
	2:00 PM - 2:30 PM	General Discussion with Tamika Burton WJC-N 3412 Flynn, Mike
	1:30 PM - 2:00 PM	General Discussion with Liz Bowman Liz's office Flynn, Mike
	1:00 PM - 1:30 PM	Room 3402 WJC North Jackson, Ryan

•	We	d, Nov 8	
		Before 7:45 AM	Free
		7:45 AM - 8:00 AM	Free
		8:00 AM - 8:30 AM	Coffee with Jennifer Orme-Zavaleta Timgad Flynn, Mike
		8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
		9:00 AM - 10:30 AM	Free
		10:30 AM - 11:30 AM	2017 Veterans Day Commemoration Program EPA East 1153/ EPAtv Allen, Tania
		11:30 AM - 12:30 PM	Free
		12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
		1:00 PM - 1:30 PM	Free
		1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
		2:00 PM - 2:30 PM	General discussion WJC-N 3412 Flynn, Mike



2:30 PM - 4:30 PM Personnel Hold-

4:30 PM - 5:15 PM Free

5:15 PM - 5:20 PM Free

5:20 PM - 5:50 PM General with Louise Wise Teleconference Flynn, Mike After 5:50 PM Free Thu, Nov 9 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM General Phone discussion with Kevin M. Call-in Flynn, Mike 11:00 AM - 11:30 AM OHS Weekly General WJC-N 3412 Flynn, Mike General Discussion with John Reeder 11:30 AM - 12:00 PM WJC-N 3412 Flynn, Mike 12:00 PM - 1:00 PM Lunch with Sarah Greenwalt TBD Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Mandatory Cyber Security Stand Down **WJCN 2530** 2:00 PM - 2:30 PM General discussion WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 3:00 PM - 4:00 PM Free 4:00 PM - 5:30 PM (b) (6) After 5:30 PM Free Fri, Nov 10 All Day CWD All Day CWD- Carly Carroll, Carly Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)



Flynn, Mike

	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
🗻 Sat,	Nov 11 - Sun, Nov	12
	All Day	Free
▲ Mor	n, Nov 13	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	8:30 AM - 9:00 AM	Tamika - (b) (6) Burton, Tamika
	9:00 AM - 9:45 AM	Hiring Requests Discussion WJC-N 3412 Flynn, Mike
	9:45 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	General with Reggie Allen WJC-N 3412 Flynn, Mike
-	12:00 PM - 12:30 PM	
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	FW: Senior Staff Meeting Alm Conference Room McCabe, Catherine
	1:00 PM - 2:00 PM	
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	General with Helena WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General with Ruth Etzel WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	General with Reggie Allen WJC-N 3412 Flynn, Mike
	After 5:30 PM	



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	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Hold
13	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
K	11:00 AM - 12:00 PM	Hold
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
m	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
Ш	Before 7:45 AM	Free
	7.45 444 9.30 444	Гиол
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
		Daily Meeting w/Special Assistants
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis WJC-N 3513A (Samantha's office)
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 1:30 PM - 2:30 PM 2:30 PM - 3:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis WJC-N 3513A (Samantha's office) Flynn, Mike Free General discussion: Steve F. and Kevin M. WJC-N 3412
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 2:30 PM - 3:00 PM 3:00 PM - 4:30 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis WJC-N 3513A (Samantha's office) Flynn, Mike Free General discussion: Steve F. and Kevin M.
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 2:30 PM - 3:00 PM 3:00 PM - 4:30 PM 4:30 PM - 5:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis WJC-N 3513A (Samantha's office) Flynn, Mike Free General discussion: Steve F. and Kevin M. WJC-N 3412 Flynn, Mike
	8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 12:00 PM 12:00 PM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 2:30 PM - 2:30 PM 2:30 PM - 3:00 PM 3:00 PM - 4:30 PM 4:30 PM - 5:00 PM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Hold Free Executive Time: Do Not Schedule General with Betsy Shaw WJC-N 3412 Flynn, Mike Free General Discussion with Samantha Dravis WJC-N 3513A (Samantha's office) Flynn, Mike Free General discussion: Steve F. and Kevin M. WJC-N 3412 Flynn, Mike Free



After 7:00 PM Free

Thu, Nov 16 Before 7:00 AM Free 7:00 AM - 8:00 AM Reminder to pick-up bagels for today's 8:30am meeting 8:00 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM A Special - Special's Morning Meeting with the Acting Deputy Administrator Mike Flynn WJC-N 3412 Flynn, Mike 9:30 AM - 9:45 AM Free 9:45 AM - 10:15 AM Region 6 Spreadsheet Review Via Teleconference Matluk, Lisa 10:00 AM - 11:00 AM Native American Heritage Month Celebration 0 Department of Commerce Auditorium Allen, Tania 11:00 AM - 1:00 PM Hold 11:00 AM - 1:00 PM Tamika - 000 Burton, Tamika 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 1:30 PM - 2:00 PM Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike Mike/Jon 2:00 PM - 2:30 PM Mikes Office Edwards, Jonathan 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike IT security meeting from OEI. 3:00 PM - 3:30 PM WJC-N 3412 Flynn, Mike Check-In with Mike 3:30 PM - 4:00 PM 3402 WJC-N Jackson, Ryan OHS Weekly General 4:00 PM - 4:30 PM WJC-N 3412 Flynn, Mike 4:30 PM - 5:15 PM Free After 5:15 PM Free



Before 7:45 AM Free
7:45 AM - 8:30 AM Free



н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:00 AM	Free
н	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine - call in* WJC-N 3412 Flynn, Mike
=	10:30 AM - 11:00 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
н	11:00 AM - 11:30 AM	General discussion with Ed Sweeney WJC-N 3412 Flynn, Mike
н	11:30 AM - 12:30 PM	General Discussion WJC-N 3412 Flynn, Mike
100	12:30 PM - 1:00 PM	
П	1:00 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	General with Shannon Kenny 2418 EPA East Building Flynn, Mike
	3:00 PM - 3:30 PM	Free
н	3:30 PM - 4:30 PM	SES Performance Management Discussion WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Sat	., Nov 18 - Sun, Nov	19
	, 1101 10 5411, 1101	
	All Day	
_ Mo		
□ Mo	All Day	Free
Mo	All Day	Free
Mo	n, Nov 20 Before 7:45 AM	Free
Mo	n, Nov 20 Before 7:45 AM 7:45 AM - 8:30 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Mo	n, Nov 20 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
Mo	n, Nov 20 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Strategic Measure Meeting / Goal 3 Meetings Objective 3.1 - Meeting with OECA/Region 7—2 strategic measures: 3402 WJC-N / Call in number (b) (6)
Mo	n, Nov 20 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Strategic Measure Meeting / Goal 3 Meetings Objective 3.1 - Meeting with OECA/Region 7—2 strategic measures: 3402 WJC-N / Call in number (b) (6) Darwin, Henry



3:00 PM - 4:00 PM General Discussion WJC-N 3412 Flynn, Mike 4:00 PM - 5:15 PM Free After 5:15 PM Free Tue, Nov 21 Before 7:45 AM Free 7:45 AM - 8:00 AM Free 8:00 AM - 11:00 AM Mike - 000 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 11:00 AM - 12:00 PM Free 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Discussion Flynn, Mike 1:30 PM - 4:30 PM Free FY 2017 Enterprise Risk Ranking Results and Next 4:30 PM - 5:00 PM 3402 WJC-N Darwin, Henry 5:00 PM - 5:30 PM Check-In with Mike 3402 WJC-N Jackson, Ryan After 5:30 PM Free Wed, Nov 22 All Day Carly - 000 Carroll, Carly Before 7:45 AM Free 7:45 AM - 8:00 AM Free 8:00 AM - 10:00 AM 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 10:00 AM - 11:15 AM Free 11:15 AM - 11:45 AM General Discussion with Helena By phone General with Bill Wehrum 11:45 AM - 12:00 PM WJC-N 3412 Flynn, Mike 12:00 PM - 12:30 PM Free



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12:30 PM - 1:00 PM Executive Time: Do Not Schedule
         1:00 PM - 5:15 PM Free
  After 5:15 PM Free
  Thu, Nov 23
           Before 7:45 AM Free
  7:45 AM - 8:30 AM Free
  8:30 AM - 9:00 AM Daily Meeting w/Special Assistants
                           3412 WJC-N (Mike's Office)
                           Flynn, Mike
       9:00 AM - 12:30 PM
                           Free
         12:30 PM - 1:00 PM
                           Executive Time: Do Not Schedule
         1:00 PM - 2:30 PM
                          Free
          2:30 PM - 3:00 PM
                           Executive and Administrative Weekly meeting
                           WJC-N 3412
                           Flynn, Mike
         3:00 PM - 3:30 PM Free
                           Check-In with Mike
          3:30 PM - 4:00 PM
                           3402 WJC-N
                           Jackson, Ryan
         4:00 PM - 5:15 PM Free
  After 5:15 PM Free
  Fri, Nov 24
                   All Day CWD- Carly
  Carroll, Carly
           Before 7:00 AM Free
  7:00 AM - 7:30 AM CWD
         7:30 AM - 7:45 AM Free
  7:45 AM - 8:30 AM Free
          8:30 AM - 9:00 AM
                           Daily Meeting w/Special Assistants
                           3412 WJC-N (Mike's Office)
                           Flynn, Mike
        9:00 AM - 12:30 PM Free
  П
         12:30 PM - 1:00 PM Executive Time: Do Not Schedule
         1:00 PM - 5:15 PM Free
  After 5:15 PM Free
  Sat, Nov 25 - Sun, Nov 26
                   All Day Free
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Mon, Nov 27



	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
Н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:30 AM	Lean Management System: Business Review Training with ADA/COO Henry Darwin - Please RSVP Green Room DeBell, Kevin
н	10:30 AM - 11:00 AM	General with Donna Vizian WJC-N 3412
н	11:00 AM - 12:00 PM	Flynn, Mike FY 2018 Pre-Planning for Operating Plan - with Acting Deputy Administrator - materials attached* WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:00 PM	Hold: Job Shadow by Stephanie Griffin
	3:00 PM - 3:30 PM	General with Helena WJC-N 3412 Flynn, Mike
	3:30 PM - 4:15 PM	SES Performance Management WJC-N 3412 Flynn, Mike
н	3:30 PM - 4:30 PM	Tamika - 000 Burton, Tamika
н	4:15 PM - 4:45 PM	General with Reggie WJC-N 3412 Flynn, Mike
н	4:45 PM - 5:15 PM	Workforce Planning and Governance WJC-N 3412 Flynn, Mike
	After 5:15 PM	Free
▲ Tu	e, Nov 28	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
H	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	General Discussion with Donna V. WJC-N 3412 Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule



1:00 PM - End of Day EMC Meeting WJC-South bldg Room 6226 Flynn, Mike Updated invitation: Council Telephonic Meeting @ 2:00 PM - 3:00 PM 9 Tue Nov 28, 2017 2pm - 3pm (EST) (flynn.mike@epa.gov) CALL-IN: PIN: buck.sutter@restorethegulf.gov 6:00 PM - 8:30 PM EMC Dinner: Thank You & Congratulations to Mike Shapiro 1320 North Veitch St. Community Room on 4th Pirzadeh, Michelle Wed, Nov 29 Start of Day - 4:00 PM **EMC Meeting** WJC-South bldg Room 6226 Flynn, Mike EMC: Day 2 Welcome session 7:45 AM - 8:45 AM WJC-South 6226 Flynn, Mike Reminder: Job Shadow by Stephanie Griffin and 8:00 AM - 12:00 PM Elizabeth Adams 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 4:00 PM - 4:30 PM General with Donna Vizian WJC-N 3412 Flynn, Mike **Passback** 4:30 PM - 5:00 PM 9 3402 WJC-N Darwin, Henry 5:00 PM - 5:15 PM Free After 5:15 PM Free Thu, Nov 30 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Free 11:00 AM - 11:30 AM PAR's close out with Tamika B. WJC-N 3412 Flynn, Mike



П	11:30 AM	- 12:30 PM	Free		
-	12:30 F	PM - 1:00 PM	Executive Time: Do Not Schedule		
	1:00 P	M - 2:30 PM	Free		
ш	2:30 F	PM - 3:00 PM	Executive and Administrative Weekly WJC-N 3412 Flynn, Mike	y meeting	
	3:00 P	M - 3:30 PM	•		
	3:30 PM - 4:00 PM		Check-In with Mike 3402 WJC-N Jackson, Ryan		
П	4:00 P	M - 4:15 PM			
	4:15 PM - 4:45 PM		OHS Weekly General WJC-N 3412 Flynn, Mike		
П	4:45 P	M - 5:15 PM	Free		
	Af	ter 5:15 PM	Free		
	**				
Deta	1115				
	Time	8:00 AM - 10	0:00 AM		
Sho		National Bik	0:00 AM se to Work Day		
Sho	Subject ow Time As Time	National Bik Busy 8:30 AM - 9:	e to Work Day		
Sho	Subject ow Time As Time Subject	National Bik Busy 8:30 AM - 9: Daily Meetin	ne to Work Day 00 AM ng w/Special Assistants		
•	Subject ow Time As Time Subject Location	National Bik Busy 8:30 AM - 9: Daily Meetin 3412 WJC-N	00 AM ng w/Special Assistants (Mike's Office)	sday and	
•	Subject ow Time As Time Subject Location	National Bik Busy 8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs ever Friday effec	ne to Work Day 00 AM ng w/Special Assistants		
•	Subject ow Time As Time Subject Location Recurrence	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs even Friday effec 9:00 AM	ne to Work Day OO AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur		
R	Subject ow Time As Time Subject Location	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes	ne to Work Day OO AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur		
R	Subject ow Time As Time Subject Location Recurrence Reminder	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes	ne to Work Day OO AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur	n 8:30 AM to	
R	Subject ow Time As Time Subject Location Recurrence Reminder	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In #	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur tive 5/19/2017 until 11/30/2017 from	n 8:30 AM to	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (6) Name < E-m	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur trive 5/19/2017 until 11/30/2017 from	ant code: Attendance	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (6) Name < E-m	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur tive 5/19/2017 until 11/30/2017 from	n 8:30 AM to	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	National Bik Busy 8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (6) Name <e-m flynn,="" mike<="" th=""><th>00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur trive 5/19/2017 until 11/30/2017 from</th><th>ant code: Attendance</th></e-m>	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur trive 5/19/2017 until 11/30/2017 from	ant code: Attendance	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (c) Name <e-m flynn,="" mike<="" th=""><th>00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur tive 5/19/2017 until 11/30/2017 from (b) (6) / Code (b) (6) / Participa nail> e <flynn.mike@epa.gov></flynn.mike@epa.gov></th><th>ant code: Attendance Organizer</th></e-m>	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur tive 5/19/2017 until 11/30/2017 from (b) (6) / Code (b) (6) / Participa nail> e <flynn.mike@epa.gov></flynn.mike@epa.gov>	ant code: Attendance Organizer	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (6) Name < E-m Flynn, Mike Grantham, Burton, Tar	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur tive 5/19/2017 until 11/30/2017 from (b) (6) / Code (b) (6) / Participal nail> e <flynn.mike@epa.gov> Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov></flynn.mike@epa.gov>	ant code: Attendance Organizer Optional	
R	Subject ow Time As Time Subject Location Recurrence Reminder ow Time As	National Bik Busy 8:30 AM - 9: Daily Meetin 3412 WJC-N Occurs every Friday effect 9:00 AM 15 minutes Busy Call In # (b) (6) Name <e-m burton,="" flynn,="" fonseca,="" grantham,="" mike="" richardson,<="" si="" tar="" td=""><td>00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur stive 5/19/2017 until 11/30/2017 from (b) (6) / Code (0) (6) / Participa nail> e <flynn.mike@epa.gov> Nancy <grantham.nancy@epa.gov> mika <burton.tamika@epa.gov> lvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov></burton.tamika@epa.gov></grantham.nancy@epa.gov></flynn.mike@epa.gov></td><td>ant code: Attendance Organizer Optional Required</td></e-m>	00 AM ng w/Special Assistants (Mike's Office) y Monday, Tuesday, Wednesday, Thur stive 5/19/2017 until 11/30/2017 from (b) (6) / Code (0) (6) / Participa nail> e <flynn.mike@epa.gov> Nancy <grantham.nancy@epa.gov> mika <burton.tamika@epa.gov> lvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov></burton.tamika@epa.gov></grantham.nancy@epa.gov></flynn.mike@epa.gov>	ant code: Attendance Organizer Optional Required	



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Required Epp, Timothy <Epp.Timothy@epa.gov>

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject PFAS discussion with Susan B.

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail> Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

> Required Burden, Susan <Burden.Susan@epa.gov>

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

code: (b) (6)

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

Attendees

Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:50 PM - 4:20 PM

Subject Flint Update Briefing Location Administrator's Office



Show Time As Busy

Topic: Provide an update on current situation and key pending

decision with regard to flint water quality.

Location: Administrator's Office

Attendees: Mike Shapiro, Sarah Greenwalt, JP Freire, Ann

Campbell, Benita Best-Wong

POC: Derek Threet

Attendees Name <E-mail> Attendance

(b) (6) Pruitt Cal Acct (b) (6) Pruitt Cal Acct	Organizer
Lyons, Troy <lyons.troy@epa.gov></lyons.troy@epa.gov>	Required
Bowles, Jack <bowles.jack@epa.gov></bowles.jack@epa.gov>	Required
Freire, JP <freire.jp@epa.gov></freire.jp@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Grevatt, Peter <grevatt.peter@epa.gov></grevatt.peter@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Kelly, Albert <kelly.albert@epa.gov></kelly.albert@epa.gov>	Required
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required
Connors, Sandra <connors.sandra@epa.gov></connors.sandra@epa.gov>	Required
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Required
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Optional
Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Optional
Campbell, Ann <campbell.ann@epa.gov></campbell.ann@epa.gov>	Optional
Theis, Joseph <theis.joseph@epa.gov></theis.joseph@epa.gov>	Optional

Monday, May 22, 2017

Time 8:00 AM - 9:00 AM



Subject Coffee w/ Mike Flynn & Bob Perciasepe

Location Paul - 555 13th Street NW

Show Time As Busy

Attendees Name <E-mail> Attendance

Bob Perciasepe

bobperciasepe@c2es.org> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 10:30 AM - 11:00 AM

Subject General Discussion with Ingrid Rosencrantz

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton 564-4711

Attendees Name < F-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Rosencrantz, Ingrid

Required

<Rosencrantz.Ingrid@epa.gov>

Time 11:00 AM - 11:45 AM

Subject IRIS Meeting

Location 3304C WJC North conference phone number:

D) (6)

conference code: (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Brown, Byron
 brown.byron@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burden, Susan <Burden.Susan@epa.gov> Required

Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Rodan, Bruce <rodan.bruce@epa.gov> Required

Bahadori, Tina <Bahadori.Tina@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Gentry, Nathan <Gentry.Nathan@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject General discussion: Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General with Mike/Byron Location Room 3402 WJC-North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Brown, Byron
 srown.byron@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Hold for Meeting with Ryan and Byron

Show Time As Busy

Tuesday, May 23, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required



Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Weekly Check-In with Region 2 RA Catherine McCabe

Location via teleconference (Call In # (b) (6) / Code (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Mccabe, Catherine <McCabe.Catherine@epa.gov> Required

Hickey, Maureen <Hickey.Maureen@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject General Discussion with Kristien K.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Knapp, Kristien < Knapp. Kristien@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion

Location 3304C WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Brown, Byron brown.byron@epa.gov Required

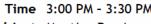
Vizian, Donna < Vizian. Donna@epa.gov> Required







		Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional		
		Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional		
		Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional		
		Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional		
		Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional		
		Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Optional		
		Cleland-Hamnett, Wendy <cleland- Hamnett.Wendy@epa.gov></cleland- 	Optional		
		Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional		
		Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional		
		Lapierre, Kenneth <lapierre.kenneth@epa.gov></lapierre.kenneth@epa.gov>	Optional		
		Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional		
		Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional		
		Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional		
		Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional		
_					
		12:30 PM - 1:00 PM			
	-	Executive Time: Do Not Schedule			
	Recurrence	Occurs every Monday, Tuesday, Wednesday, Thurs Friday effective 5/19/2017 until 11/30/2017 from 1:00 PM			
	Show Time As	Busy			
	Time	1:00 PM - 3:00 PM			
	Subject				
	Show Time As				
	Time	3:00 PM - 3:30 PM			
	Subject	Meeting Re: Agency Reform Plan Discussion			
	-	WJC-N 3412 (Call In # (b) (6) / Code (b) (6)			
	Show Time As	•			



SCt: Denise Anderson, 202-564-1782

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required



Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 7:30 PM

Subject Reminder - Robin Gonzalez Retirement Celebration!

Location Mackey's Public House - 1306 G street, NW (downstairs, in the

Library)

Show Time As Busy

Retirement Celebration for Robin Gonzalez

Please join us in celebrating Robin's 29 years at EPA!!!

When: Tuesday, May 23rd from 4:30pm - 7:30pm

Where: Mackey's Public House

(downstairs - in the Library)

1306 G street, NW (202) 737-1797

If you'd like to make a short (less than 60 seconds) farewell video or if you have any photos of Robin please send to: Philbrick.Ryan@epa.gov <mailto:Philbrick.Ryan@epa.gov> by 5/19

We are accepting contributions towards the celebration and gifts for Robin. Please contact Aida Abdul-Wali (5412M)













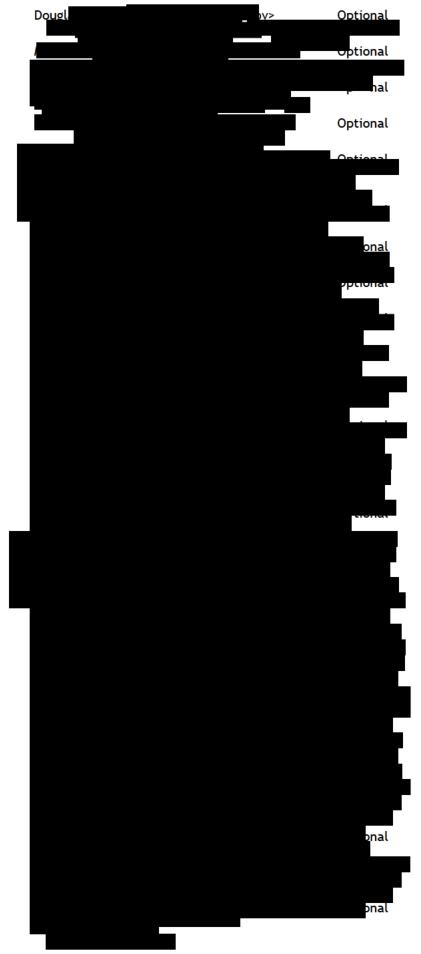
























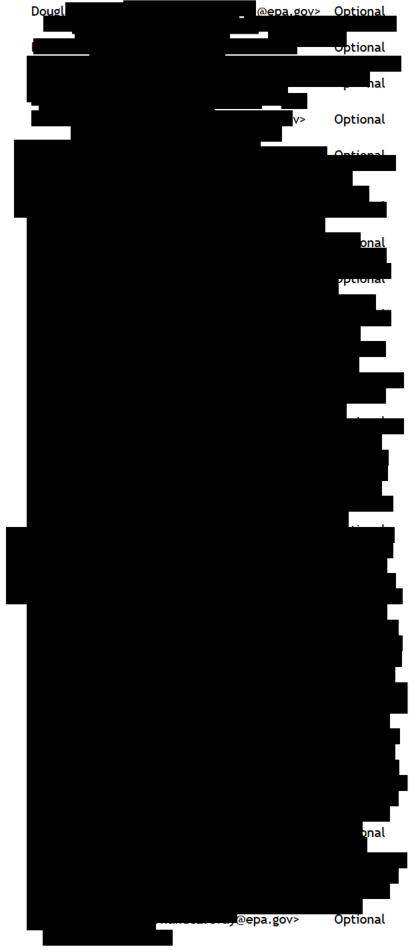
















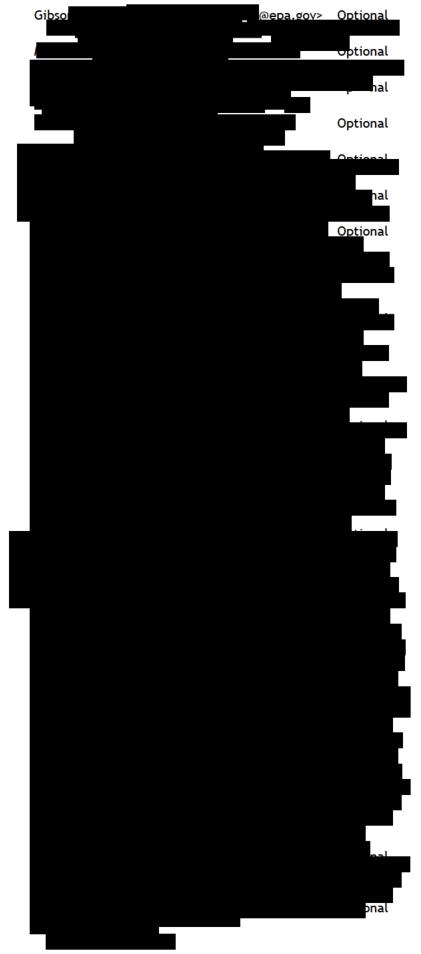


















Hardy, Michael <Hardy.Michael@epa.gov> Optional Howard, James < Howard. James@epa.gov> Optional Jones, Quentin < Jones. Quentin@epa.gov> Optional Murphy, Michael P. <Murphy.MichaelP@epa.gov> Optional Slade, Reginald <Slade.Reginald@epa.gov> Optional Wright, Stephanie L. Optional <Wright.Stephanie@epa.gov> Hauff, Amanda < Hauff. Amanda@epa.gov> Optional Craig Hooks (b) (6) Optional

Wednesday, May 24, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Time 10:30 AM - 11:00 AM

Subject General Discussion w/Andrea C

Show Time As Busy

Meet at Timgad

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cherepy, Andrea < Cherepy. Andrea@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General with John Reeder

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Time 12:00 PM - 4:00 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Attached for our meeting tomorrow are: 1) meeting agenda; 2) a summary of the OMB Guidance on Reform Plans; 3) a straw high-level draft outline/options paper for our Reform Plan.

Conference Call # (b) (6) - code (b) (6)

For Michelle Pirzadeh (VTC) - R10 Seattle RA 21 Tahoma

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Kenny, Shannon <Kenny.Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Brown, Byron
 sprown.byron@epa.gov> Required



Osborne, Howard <Osborne.Howard@epa.gov> Required Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required Bell, Matthew <Bell.Matthew@epa.gov> Required Jackson, Ryan <jackson.ryan@epa.gov> Required Showman, John <Showman.John@epa.gov> Required Fine, Steven <fine.steven@epa.gov> Required Cooper, Marian < Cooper. Marian@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Optional Kime, Robin <Kime.Robin@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 5:00 PM - 5:30 PM

Subject Briefing on VV

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Required

Thursday, May 25, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees

Name < E-mail> Attendance Organizer

Flynn, Mike <Flynn.Mike@epa.gov>



Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion w/ David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location conf call Show Time As Busy

Mike will call Wendy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cleland-Hamnett, Wendy < Cleland- Required

Hamnett.Wendy@epa.gov>

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10



Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 11:30 AM - 12:15 PM

Subject Puget Sound Federal Task Force

Location via phone (Call In # (b) (6) / Code (b) (6)

Show Time As Busy

Ct: Linda Tyson SCt: Denise Anderson

Staff:

Michelle Pirzadeh Dan Opalski Christine Psyk Peter Murchie

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Opalski, Dan <opalski.dan@epa.gov> Required

Psyk, Christine <Psyk.Christine@epa.gov> Required

Murchie, Peter <Murchie.Peter@epa.gov> Required

Bonifacino, Gina <Bonifacino.Gina@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Meeting Re: Workforce

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson

Staff:

Donna Vizian David Bloom



Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Donna Vizian <Vizian.Donna@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Time 1:00 PM - 1:45 PM Subject Conference Call on East Chicago with Bob Kaplan code Location 3530 WJC-N Show Time As Busy Bob will be flying into DC for this meeting. Brian - Here is the link for Bob's Adobe Connect on this Thursday 5/25/17. I gave you a host access to the site. So, feel free to login & do whatever you need for the meeting. Please let me know when you are done with the meeting, so that I will remove the meeting off from the system. Feel free to give me a call if you have any question. Thanks! ************** ********** Please join me in an Adobe Connect Meeting. Meeting Name: R5 RA Adobe Connect Meeting When: 05/25/2017 12:00 PM - 1:00 PM Time Zone: (GMT-06:00) Central Time (US and Canada) To join the meeting: http://epawebconferencing.acms.com/r5ra/ If you have never attended an Adobe Connect meeting before: Test your connection: http://epawebconferencing.acms.com/common/help/en/ support/meeting_test.htm Get a quick overview: http://www.adobe.com/products/adobeconnect.html Adobe, the Adobe logo, Acrobat and Adobe Connect are either

registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries.

Stephen See



Information Technology Systems Analyst

US EPA, Region 5 Office of Enforcement and Compliance Assurance / 77 West Jackson Blvd

Chicago, IL 60604 312-353-7625

http://www2.epa.gov/aboutepa/epa-region-5

https://remoteworkplacedr.epa.gov/aboutepa/,Danal

nfo=.awxy5DjvhHpy6+epa-region-5>

Attendees Name < E-mail > Attendance

> Jackson, Ryan <jackson.ryan@epa.gov> Organizer

> Kaplan, Robert <kaplan.robert@epa.gov> Required

> Breen, Barry < Breen. Barry@epa.gov> Required

> Required

> Cooper, Brian <cooper.brian@epa.gov> Required

> Flynn, Mike <Flynn.Mike@epa.gov> Required

> Grantham, Nancy < Grantham. Nancy@epa.gov> Required

> Graham, Amy <graham.amy@epa.gov> Optional

> Douglas Ballotti <Ballotti.Douglas@epa.gov> Optional

> Margaret Guerriero Optional

<Guerriero.Margaret@epa.gov>

Leverett Nelson < Nelson.Leverett@epa.gov> Optional

Christopher Korleski Optional

<Korleski.Christopher@epa.gov>

Slotkin, Ron <slotkin.ron@epa.gov> Optional

Rodgers, Ryan < Rodgers. Ryan@epa.gov> Optional

Borries, Samuel <borries.samuel@epa.gov> Optional

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Optional

Time 2:00 PM - 4:00 PM Subject EELC Teleconference

Location Room Change WJC-N 3412*** /DC-Ariel-Rios-AO Call-in: (b) (6)

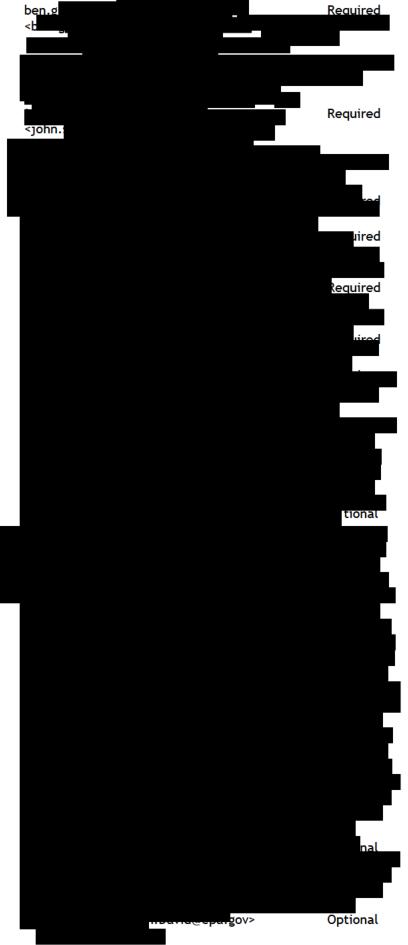
Show Time As Busy

SCt: Denise Anderson, 202-564-1782 Ct: Kristen Durance, 206-792-4050







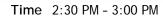








kathy.bishop@maryland.gov <kathy.bishop@maryland.gov></kathy.bishop@maryland.gov>	Optional
michele.clarizio@state.mn.us <michele.clarizio@state.mn.us></michele.clarizio@state.mn.us>	Optional
michelle.beeman@state.mn.us <michelle.beeman@state.mn.us></michelle.beeman@state.mn.us>	Optional
fharjo@muscogeenation-nsn.gov <fharjo@muscogeenation-nsn.gov></fharjo@muscogeenation-nsn.gov>	Optional
chris.simmers@doit.nh.gov <chris.simmers@doit.nh.gov></chris.simmers@doit.nh.gov>	Optional
Milhouse, Gloria <milhouse.gloria@epa.gov></milhouse.gloria@epa.gov>	Optional
DCRoomARN3530CFTB/DC-Ariel-Rios-AO <dcroomarn3530cftb@epa.gov></dcroomarn3530cftb@epa.gov>	Resource
Kristen Durance <kdurance@rossstrategic.com< td=""><td>> Required</td></kdurance@rossstrategic.com<>	> Required
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Scheuer, Amy <scheuer.amy@epa.gov></scheuer.amy@epa.gov>	Optional
Evans, Ron <evans.ron@epa.gov></evans.ron@epa.gov>	Optional
Zimny, James <zimny.james@epa.gov></zimny.james@epa.gov>	Optional
Comer, Lisa <comer.lisa@epa.gov></comer.lisa@epa.gov>	Optional
Watkins, Tim <watkins.tim@epa.gov></watkins.tim@epa.gov>	Optional
Vette, Alan <vette.alan@epa.gov></vette.alan@epa.gov>	Optional
Katz, Stacey <katz.stacey@epa.gov></katz.stacey@epa.gov>	Optional
Robarge, Gail <robarge.gail@epa.gov></robarge.gail@epa.gov>	Optional
Cronkhite, Leslie < Cronkhite. Leslie@epa.gov>	Optional
Curtis, Mary <curtis.mary@epa.gov></curtis.mary@epa.gov>	Optional
Letson, Laura <letson.laura@epa.gov></letson.laura@epa.gov>	Optional
Rodgers, Ryan <rodgers.ryan@epa.gov></rodgers.ryan@epa.gov>	Required



Subject Executive and Administrative Weekly meeting **Location** WJC-N 3412



Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Friday, May 26, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject Denise-CWD

Show Time As Free

Time 8:00 AM - 10:30 AM

Subject (b) (6)

Show Time As Busy

(b) (6)

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, May 29, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, May 30, 2017

Time All Day

Subject Denise-AL

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Na

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Reform Plan Follow-up

Location WJC-N 3412 Show Time As Busy

Call-in number code code leader pin (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC (Agenda Attached)

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda:

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

K5: K5 K00M 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

Attendees Name <E-mail> Attendance

RegionalOperations Organizer

<RegionalOperations@epa.gov>

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Osinski, Michael <Osinski.Michael@epa.gov> Required







Brennan, Thomas <Brennan.Thomas@epa.gov> Optional

Breen, Barry < Breen. Barry@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General Discussion with Troy Lyons

Location Rm 3426A

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lyons, Troy <lyons.troy@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Conference Call on Scientific Integrity Policy Briefing / (1) (6)

code Location 3412 WJC-N

Show Time As Busy

Attendees Name < E-mail> Attendance

> Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Dravis, Samantha <dravis.samantha@epa.gov> Required

Freire, JP <Freire.JP@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Kavlock, Robert <Kavlock.Robert@epa.gov> Required

Grifo, Francesca < Grifo. Francesca@epa.gov> Required

Sinks, Tom <Sinks.Tom@epa.gov> Required

Burden, Susan <Burden.Susan@epa.gov> Optional

Optional Rodan, Bruce < rodan.bruce@epa.gov>

Time 5:30 PM - 6:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy



Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, May 31, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (b) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:30 AM - 1:00 PM

Subject Out of Office

Show Time As Busy

K's retirement luncheon - 11 am

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Conference Call Number: (b) (6) code (c) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 3:30 PM - 4:00 PM

Subject Follow up meeting

Location 3330Q Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Thursday, June 01, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General with Mike and Donna

Location WJC-N 3304

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy



Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line:

Attendance

code:

Attendees Name <E-mail>

Organizer

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Richardson, RobinH

Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject Disadvantage Business Enterprise Final Rule

Location WJC-N 3412

Show Time As Busy

SCT: Denise Benjamin- Sirmons 564-6771

Attendees Name <E-mail>

Reeder, John <Reeder.John@epa.gov> Organizer

Benjamin-Sirmons, Denise <Benjamin-

Sirmons.Denise@epa.gov>

Required

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Optional

Rogers, JoanB < Rogers. JoanB@epa.gov>

Optional

Henderson, Teree < Henderson. Teree@epa.gov>

Optional

Time 2:30 PM - 3:00 PM

Subject EO Agenda Review

Location Mike please call Michelle at

(b) (6)

Show Time As Busy

Attendees Name < E-mail >

Attendance

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:45 PM - 4:00 PM

Subject Check-in with Wendy Cleland-Hamnett

Location Phone-call

Show Time As Busy

Hi Wendy,

Please contact Mike at 202-343-9356.

Friday, June 02, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Bi-weekly check-in with Steve Fine



Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Carly Carroll

Location WJC-N 3412

Show Time As Busy

Sct: Tamika, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (F-mail)

endees Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail «Gaudario. Abigail@epa.gov» Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 4:00 PM - 4:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Monday, June 05, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Prebrief for SOE 17-3 Response and Recovery from a Major

Hurricane

Location WJC-N 3412

Show Time As Busy

Purpose: Prepare EPA representative for the senior official exercise on June 12 (tent) lead by the National Security

Council



Invitees:

Cheatham, Reggie cheatham.reggie@epa.gov <mailto:cheatham.reggie@epa.gov> Clark, Becki Clark.Becki@epa.gov <mailto:Clark.Becki@epa.gov> Gilberto Irizarry (Irizarry.Gilberto@epa.gov <mailto:Irizarry.Gilberto@epa.gov>) Josh Woodyard (Woodyard.Joshua@epa.gov <mailto:Woodyard.Joshua@epa.gov>) Kling, David <Kling.Dave@epa.gov

Read Aheads: To be provided

<mailto:Kling.Dave@epa.gov> >

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cheatham, Reggie <cheatham.reggie@epa.gov> Required

Clark, Becki <Clark.Becki@epa.gov> Required

Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Required

Woodyard, Josh < Woodyard. Joshua@epa.gov > Required

Kling, David <Kling.Dave@epa.gov> Required

Indermark, Michele

<Indermark.Michele@epa.gov>

Caraballo, Mario < Caraballo. Mario @epa.gov> Optional

Schlieger, Brian <schlieger.brian@epa.gov> Optional

Time 11:00 AM - 11:30 AM

Subject OARM-OCFO-OEI-OGC Meeting

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

David Bloom, Howard Osborne (OCFO)
Steve Fine, Harvey Simon (OEI)
Donna Vizian, John Showman (OARM)
John Booder, Mike Flynn, Derok Threat (AO)

John Reeder, Mike Flynn, Derek Threet (AO)

Nancy Grantham (OPA)

Kevin Minoli, Rich Albores, Elise Packard (OGC)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required



Optional

Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Harvey Simon (Simon.Harvey@epa.gov) <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Donna Vizian <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
John Showman <showman.john@epa.gov></showman.john@epa.gov>	Required
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Albores, Richard <albores.richard@epa.gov></albores.richard@epa.gov>	Required
Packard, Elise <packard.elise@epa.gov></packard.elise@epa.gov>	Required
DCRoomARN3530CFTB/DC-Ariel-Rios-AO <dcroomarn3530cftb@epa.gov></dcroomarn3530cftb@epa.gov>	Resource
Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Required

Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:00 PM - 2:45 PM Subject Reform Plan Check-in with OMB and Agencies Location Dial-in: Access Code: Show Time As Busy The conference begins at 2:00 PM Eastern Time on June 05, 2017; you may join the conference 10 minutes prior. Dial-in: Access Code: Attendees Name < E-mail > Attendance Mirza, Asma Y. EOP/OMB Organizer <Asma_Y._ 'dkb@obpa.usda.gov' <dkb@obpa.usda.gov> Required Herbst, Ellen EOP <eherbst@doc.gov> Required

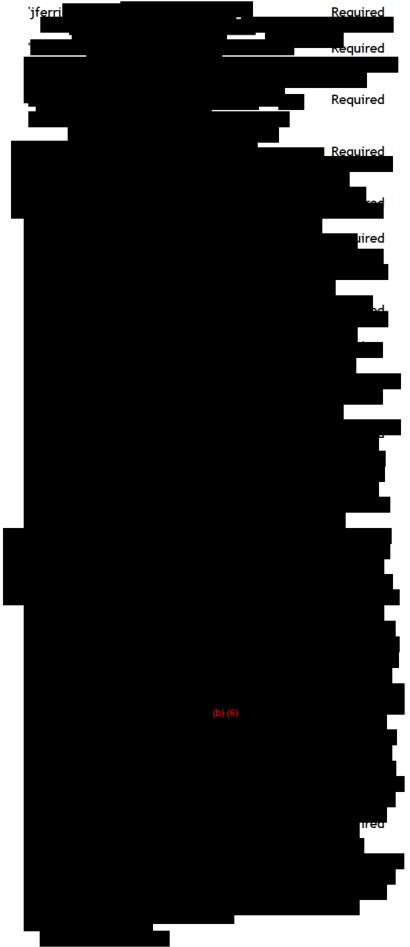


'Dbarnes2@doc.gov' <Dbarnes2@doc.gov>

Required













'Jennifer Mattingley' Required <jennifer.mattingley@gsa.gov> Lipton, Adam S. EOP/OMB Required <Adam_S_ Stewart, Milton Al - ASAM Optional <Stewart.Milton@dol.gov> Showman, John <Showman.John@epa.gov> Optional Richardson, Steven - OASAM PMC Optional <Richardson.Steven@dol.gov> Cordova, Jon (OS/ASA) <Jon.Cordova@hhs.gov> Optional Casias, Lisa (Federal) <lcasias@doc.gov> Optional Jones, Eric R. < Eric. Jones@sba.gov> Optional Washington, Keith (OST) Optional <Keith.Washington@dot.gov> Hitchens, Lynnann hitchens.lynnann@epa.gov> Optional Hall, Stephanie <Stephanie.Hall@ssa.gov> Optional Ciccone, Christine M < CicconeCM@state.gov> Optional

Tuesday, June 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject Reform Plan Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject Discussion: Regional Science Hub Workgroup

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

(b) (6) code (b) (6)

Invitees:

Mike Flynn

Donna Vizian (OARM) John Showman (OARM) David Bloom (OCFO)

Robert Kavlock (ORD)

Chris Robbins (ORD)

Anne Heard (R4)

Ken Lapierre (R4)

Cecil Rodrigues (R3)

Deb Szaro (R1)

Sam Coleman (R6)

Ed Chu (R7)

Alexis Strauss (R9)

Attendees Name < E-mail >

Attendance



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Required
Lapierre, Kenneth < lapierre.kenneth@epa.gov>	Required
Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Required
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Required
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Required
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Required
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Required
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Optional

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC (Agenda Added)

Location DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-

Federal-Building-ATL

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-Teleconference

Agenda:

For awareness if interested, here is a link to the page on the agency's website where pending petitions for rulemaking are currently listed: https://www.epa.gov/aboutepa/petitions-rulemaking

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:







Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Optional
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
Cleland-Hamnett, Wendy <cleland- Hamnett.Wendy@epa.gov></cleland- 	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject EO Meeting

Location DCROOMWJCN3330Q

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Hitchens, Lynnann hitchens.lynnann@epa.gov Required

Showman, John <Showman.John@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required



Bloom, David <Bloom.David@epa.gov> Required

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N Show Time As Tentative

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion with Kevin Minoli

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Wednesday, June 07, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Kell

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kelly, Albert <kelly.albert@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Hold - Brown Bag Luncheon

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Knapp, Kristien < Knapp. Kristien@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Prep for PMC Monthly Meeting - attachments added*

Location WJC-N 3412 Deputy's office

Show Time As Busy

Sct: Tamika Burton, 564-4711

Sheila Benson, OCFO









Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Munoz, Charles <munoz.charles@epa.gov></munoz.charles@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Kelty, Diane <kelty.diane@epa.gov></kelty.diane@epa.gov>	Optional
Cox, Andrew <cox.andrew@epa.gov></cox.andrew@epa.gov>	Optional
Hitchens, Lynnann hitchens.lynnann@epa.gov	Optional
Hardy, Michael <hardy.michael@epa.gov></hardy.michael@epa.gov>	Optional
Jones-Parra, Lisa <jones-parra.lisa@epa.gov></jones-parra.lisa@epa.gov>	Optional
Grogard, Megan <grogard.megan@epa.gov></grogard.megan@epa.gov>	Optional
Wheeler, Kimberly < Wheeler. Kimberly@epa.gov>	Optional
Larsen, Elena <larsen.elena@epa.gov></larsen.elena@epa.gov>	Optional

Time 3:30 PM - 4:15 PM

Subject Meet with TradePoint Atlantic

Location WJCN-3530

Show Time As Busy

The following representatives will be attending from

TradePoint Atlantic:

Aaron Tomarchino, VP Corporate Affairs, Tradepoint Atlantic

Kerry Doyle, CFO, Tradepoint Atlantic

Mike Pedone, General Council, Tradepoint Atlantic

Michael Esposito, President, Federal Advocates

Ben Odendahl, Legislative Counsel

Attendees Name <E-mail> Attendance

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Kelly, Albert <kelly.albert@epa.gov> Required

Davis, Patrick <davis.patrick@epa.gov> Required



Flynn, Mike <Flynn.Mike@epa.gov> Required bodendahl@federaladvocates.com Required <bodendahl@federaladvocates.com> Libertz, Catherine <Libertz.Catherine@epa.gov> Required Hilosky, Nick <Hilosky.Nick@epa.gov> Optional Falvo, Nicholas <falvo.nicholas@epa.gov> Optional Brooks, Becky <Brooks.Becky@epa.gov> Optional pizarro, luis <pizarro.luis@epa.gov> Optional Kenely, Caroline <Kenely.Caroline@epa.gov> Optional Hill, Teresa < Hill. Teresa@epa.gov> Optional

Time 5:00 PM - 5:30 PM

Subject General Discussion with Liz Bowman

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Thursday, June 08, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

ame <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 9:30 AM - 10:00 AM

Subject Pick up from EPA courtyard to EEOB

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson. Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:00 AM - 12:00 PM

Subject Invitation: June President's Management Council Meeting @ Thu

Jun 8, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov)

Location EEOB 430

Show Time Busy

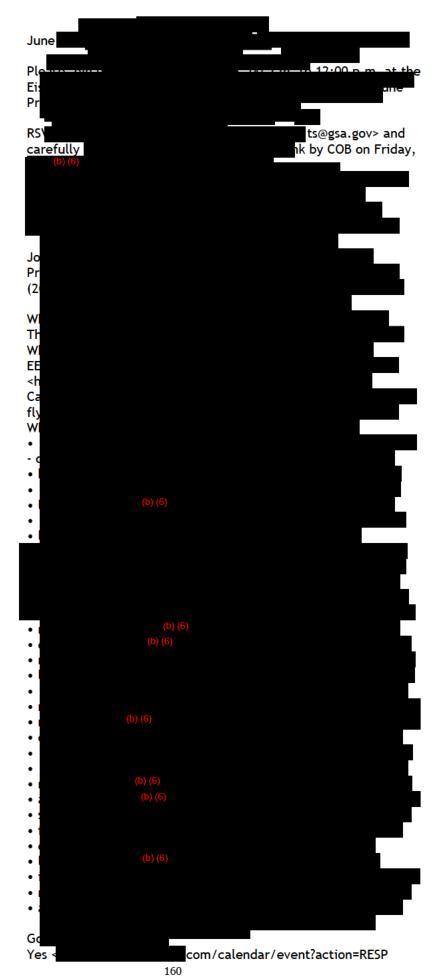
As

more details »

<a href="https://www.google.com/calendar/event?action=VIEW-weid=bWNxb2c0bXVnbDhyNWpnMThsN2pmNWVhbG8gZmx5bm4ubWlrZUBlcGEuZ292&tok=MTkjam9zaWUuYmVldHNAZ3NhLmdvdjk2NDI3ODQyOGU4OGRkNTImNWE3NTVIMzNiNGFmZTZmMWM4MjRi

Mzg&ctz=America/New_York&hl=en>

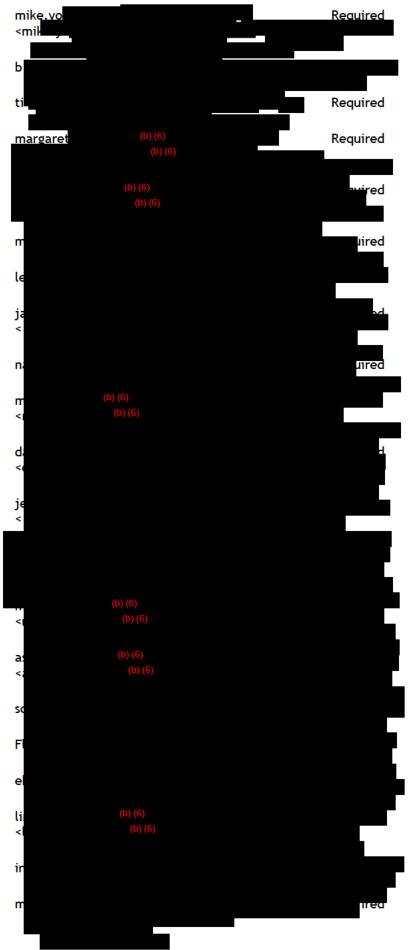














Time 12:00 PM - 12:30 PM

Subject Pick-up from EEOB courtyard to Potomac Yard South

Show Time As Busy

From EEOB to Potomac Yard Smith

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:15 PM

Subject OLEM Workforce Advisory Board (WAB) will be hosting the 2017

OLEM Open

Location Potomac Yard South, First Floor conference room

Show Time As Busy

Dear OLEM Colleagues,

The OLEM Workforce Advisory Board (WAB) will be hosting the 2017 OLEM Open House on Thursday, June 8th, from 10:00 a.m. to 2:00 p.m. in the Potomac Yard South, First Floor conference room. This is a "drop in" event, so please come by anytime and stay as long as you'd like.

The OLEM Open House is an educational event that helps you learn about the important work other offices in OLEM perform. We are a remarkable community, and it's fun to see the amazing colleagues each of us is surrounded by. In addition to OLEM offices explaining their work and accomplishments, there will also be information on: training and development, OLEM's Diversity Program, the Potomac Yard Green Team, Records Management, the Emerging Leaders Network (ELN), and EPA's Health and Fitness Centers (free blood pressure screenings will be provided!)

We have a few other exciting activities planned:

* From 12:00 p.m. to 1:00 p.m. we will be having a 'Bake-Off.' OLEM employees will get the chance to showcase their baking skills, while also providing tasty treats for the event! We encourage all avid bakers to participate (please contact Karen Swetland-Johnson at Swetland-Johnson.Karen@epa.gov <mailto:Swetland-Johnson.Karen@epa.gov> if you are planning to bring in baked goods).

* We will be drawing raffle prizes for Starbucks gift cards throughout the event! You get a raffle ticket for attending and



an additional raffle ticket if you brought in a baked good. The drawings will occur every 30 minutes, but you must be present to receive your gift card.

We have a wonderful event planned, so I hope you will take this opportunity to join us in 'Telling Our Story.'

If you have any questions on the upcoming OLEM Open House, please contact Jennifer McLeod (McLeod.Jennifer@epa.gov <mailto:McLeod.Jennifer@epa.gov> , or 703-308-8459).

Time 1:15 PM - 1:45 PM

Subject Pick-up from Potomac Yard south to EPA

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Friday, June 09, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject Denise-CWD

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants



Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Attendance

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch w/Beth

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 5:00 PM

Subject hold

Show Time As Busy

Time 4:30 PM - 5:00 PM

Subject Call w/IMei Cahn

Show Time As Busy



Monday, June 12, 2017

Time 6/12/2017 12:00 AM - 6/14/2017 12:00 AM

Subject Tamika - AL

Show Time As Free

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Anderson, Denise <anderson.denise@epa.gov> Required

Time 8:00 AM - 11:00 AM

Subject Partnership for Public Service

Location (1100 New York Avenue NW, Suite 200 East, Washington, DC

20005)

Show Time As Busy

To follow up on the note to Tina, below, I included details for the event on June 12 regarding the reorganization executive order—reducing duplication, overlap, fragmentation, and obsolescence.

Below are logistical details and I attached the agenda for the session:

- * Date and Time: Monday, June 12 from 8:00 to 11:00 a.m.
- * Location: Partnership for Public Service (1100 New York Avenue NW, Suite 200 East, Washington, DC 20005)
- * Purpose:
- * Hear how PMC Council peers are approaching the task of identifying ideas to reduce duplication in these areas: programs, functions, geography and interdepartmental
- * Each CFO Act agency will share their preliminary list of most compelling ideas to reduce duplication
- * Dialogue on obvious overlaps within and across departments

* Agree on next steps

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Pick up from 1100 New York Avenue NW, Suite 200 East,

Washington, DC 20005 to Return to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 5:00 PM

Subject EO Discussion (Updated Attachments)

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Conference Call: (b) (6) code (b) (6)

SharePoint Site - Agency Executive Order Leadership Team 2017 https://usepa.sharepoint.com/sites/oarm_Work/reformplan?e=1%3A1f37a9cba9e3490aa8400988b264b716

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer



Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Required
Bell, Matthew <bell.matthew@epa.gov></bell.matthew@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Cooper, Marian <cooper.marian@epa.gov></cooper.marian@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Required
Wheeler, Kimberly < Wheeler.Kimberly@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Corbett, Krysti <corbett.krysti@epa.gov></corbett.krysti@epa.gov>	Required
Gray, Linda <gray.linda@epa.gov></gray.linda@epa.gov>	Required

Tuesday, June 13, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location Mike's office

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chan, Imei <Chan.Imei@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General discussion with Jacob Moss

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Moss, Jacob < Moss. Jacob@epa.gov> Required

Time 11:30 AM - 11:45 AM

Subject General with Emily Atkinson

Location WJC-N 3412

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Atkinson, Emily <Atkinson.Emily@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC (Agenda Attached)

Location DCRoomARN3330/DC-AR-OARM

Reminder 15 minutes

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See Attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333







Brennan, Thomas <Brennan.Thomas@epa.gov> Optional

Fine, Steven <fine.steven@epa.gov> Optional

Torma, Tim <Torma.Tim@epa.gov> Optional

Heard, Anne <Heard.Anne@epa.gov> Optional

Nishida, Jane <Nishida.Jane@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, June 14, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General discussion with George Hull

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Hull, George < Hull. George@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General discussion with Troy L.

Location WJC-N 3426A

Show Time As Busy

Sct: Tamika Burton, 564-4711



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lyons, Troy <lyons.troy@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Conference Call Number: (b) (6) code (c) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Thursday, June 15, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Meeting: Re: Discovery Services

Location WJC-N 3412 (Call In # (b) (6) / Code (b) (6)

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin < Minoli.Kevin@epa.gov> Required

Badalamente, Mark Required

<Badalamente.Mark@epa.gov>

Mugdan, Walter < Mugdan. Walter@epa.gov> Required

Schaaf, Eric <Schaaf.Eric@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject Hold Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 1:00 PM - 1:15 PM

Subject General with Susan Burden

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

Time 1:30 PM - 2:15 PM

Subject Check in with Ben Scaggs

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Restore council update and discussion

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Scaggs, Ben <Scaggs.Ben@epa.gov> Required

Bowie, John <Bowie.John@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov > Required

Time 3:00 PM - 3:30 PM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required



Time 4:30 PM - 5:00 PM

Subject General with Shannon Kenny/Mike Flynn

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Required

Kenny, Shannon <Kenny.Shannon@epa.gov>

Friday, June 16, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 11:00 AM

Subject Check-in Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Conference Call: (b) (6) code (code (b) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Hitchens, Lynnann hitchens.lynnann@epa.gov Required

Bloom, David <Bloom.David@epa.gov> Required

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Update on Reform Plan

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Brown, Byron
 sprown.byron@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Meeting Re: OSC Investigation

Location WJC-N 3412

Show Time As Busy

Ct: Monique Patrick, 564-5534 SCt: Denise Anderson, 564-1782

Staff: Mike Flynn Elise Packard

Alexandra Meighan

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Packard, Elise <Packard.Elise@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>



Time 2:30 PM - 3:00 PM

Subject General with Liz Bowman/Mike Flynn

Location WJC-N 3413D

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Bi-weekly check-in with Steve Fine Location via phone (Steve will call 5644711)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Monday, June 19, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (d)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Johnson, Laura-S < Johnson.Laura-S@epa.gov>	Required

Time 11:00 AM - 12:00 PM

Subject June 2017 Federal Triangle Partnership Diversity Program (open

to all employees)

Location United States Department of Commerce's Auditorium (1401

Constitution Avenue NW, Washington, DC 20230)

Show Time As Busy

June 2017 Federal Triangle Partnership Diversity Event

Please join the Federal Triangle Partnership (U.S. Department of Commerce, U.S. Environmental Protection Agency, U.S. Agency for International Development, and U.S. Customs and Border Protection) during their June diversity program on June 19, 2017, from 11:00 a.m. to 12 noon. The Human Rights Campaign's National Press Secretary, Sarah McBride, is the keynote speaker. Ms. McBride became the first openly transgender person to address a major party political convention in 2016.

The June diversity program will be held in the United States Department of Commerce's Auditorium (1401 Constitution Avenue NW, Washington, DC 20230). The event will be available on the EPA's Diversity and Inclusion Intranet site http://intranet.epa.gov/ohr/diversity_and_inclusion/calendar.html or via EPAtv http://intranet.epa.gov/media/video/iptv-on-demand.html on demand, the following day.



Michael Nieves <mailto:nieves.michael@epa.gov> , at 202-566-

1478. We look forward to seeing you there.

Attendees Name <E-mail> Attendance

Cunningham, Bisa <cunningham.bisa@epa.gov> Organizer

DAA <DAA@epa.gov> Required

2017HQfirstassistants Required

<2017HQfirstassistants@epa.gov>

OHR PMOs <OHR_PMOs@epa.gov> Required

OHR Everyone <OHR_Everyone@epa.gov> Required

Wells, Jeffrey < Wells.jeffrey@epa.gov> Optional

OLEM Everyone < OLEMEveryone@epa.gov> Optional

OECA AII <OECA_AII@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Time w/Mary Begg

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Begg, Mary <Begg.Mary@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Planning for Reform Meetings

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Mike Flynn Donna Vizian David Bloom Byron Brown Shannon Kenny

Holly Greaves

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
DCRoomARN3330/DC-AR-OARM <dcroomarn3330@epa.gov></dcroomarn3330@epa.gov>	Resource
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Optional

Time 4:00 PM - 4:30 PM Subject Trade Point Discussion w/ HQ & R3 Location RA's Mtg Rm; Call-In # code Show Time As Busy Attendees Name < E-mail > Attendance Rodrigues, Cecil < rodrigues.cecil@epa.gov> Organizer Breen, Barry < Breen. Barry@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Kelly, Albert <kelly.albert@epa.gov> Required Davis, Patrick <davis.patrick@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Libertz, Catherine <Libertz.Catherine@epa.gov> Required Armstead, John A. <Armstead.John@epa.gov> Required Howland, Charles < Howland. Charles@epa.gov> Required Ajl, Diane <Ajl.Diane@epa.gov> Required Coe, Mary <Coe.Mary@epa.gov> Required Bigioni, Neil

digioni.neil@epa.gov> Required pizarro, luis <pizarro.luis@epa.gov> Required



Zieba, Kyle <Zieba.Kyle@epa.gov>

Miller, Linda <miller.linda@epa.gov>

Required

Required

Tuesday, June 20, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject Meeting Re: WEFTEC Conference Spend Request

Location WJC-3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Threet, Derek <Threet.Derek@epa.gov> Required



Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC (Agenda Attached)

Location DCRoomARN3330/DC-AR-OARM

Reminder 15 minutes

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)







Heard, Anne <Heard.Anne@epa.gov> Optional

Opalski, Dan <Opalski.Dan@epa.gov> Optional

Coleman, Sam <Coleman.Sam@epa.gov> Optional

Minoli, Kevin <Minoli.Kevin@epa.gov> Optional

Starfield, Lawrence Optional

<Starfield.Lawrence@epa.gov>

Mccabe, Catherine < McCabe. Catherine@epa.gov> Optional

Breen, Barry <Breen.Barry@epa.gov> Optional

Fine, Steven <fine.steven@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Mary Begg's retirement party

Location WJC East 1117A and B

Show Time As Busy

Thank you for RSVP'ing to Mary Begg's retirement party! We look forward to seeing you at noon on June 20 in WJC East 1117A and B. Lunch will be catered by Silver Diner. If you'd like to make any remarks in honor of Mary's wonderful 40 years with EPA, please let me know. Please also feel free to send us any pictures you may have that you'd like us to

include in a slide show.

Suggested donations of \$15-\$20 will go towards lunch and retirement gifts for Mary. Donations will be accepted through May 20. Please contact Stephanie Griffin <mailto:griffin.stephanie@epa.gov> (202-564-1463), Mitch Sumner <mailto:sumner.mitchell@epa.gov> (202-564-1884), or Sarah Swenson <mailto:swenson.sarah@epa.gov> (202-566-0279) to arrange a time to drop off your donation, or if you have any questions.

Feel free to forward the invitation to others who may want to attend. RSVPs will be accepted through May 20.

Time 1:00 PM - 5:00 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy



SharePoint Site - Agency Executive Order Leadership Team 2017 https://usepa.sharepoint.com/sites/oarm_Work/reformplan?e=1%3A1f37a9cba9e3490aa8400988b264b716

Attendees Name < E-mail>

Name <e-mail></e-mail>	Attendance
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Brown, Byron srown.byron@epa.gov>	Required
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Required
Bell, Matthew <bell.matthew@epa.gov></bell.matthew@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Cooper, Marian <cooper.marian@epa.gov></cooper.marian@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Kime, Robin <kime.robin@epa.gov></kime.robin@epa.gov>	Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Required
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required
Dawes, Katherine <dawes.katherine@epa.gov></dawes.katherine@epa.gov>	Optional

Time 5:15 PM - 5:45 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

ow Time As busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required



Wednesday, June 21, 2017

Time All Day

Subject Denise - AL

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 3:30 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

SharePoint Site - Agency Executive Order Leadership Team 2017 https://usepa.sharepoint.com/sites/oarm_Work/refo

rmplan?e=1%3A1f37a9cba9e3490aa8400988b264b716>

Attendees Name <E-mail> Attendance



Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Required
Bell, Matthew <bell.matthew@epa.gov></bell.matthew@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Kime, Robin <kime.robin@epa.gov></kime.robin@epa.gov>	Required
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Optional
Dawes, Katherine <dawes.katherine@epa.gov></dawes.katherine@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Thursday, June 22, 2017

Time All Day

Subject Denise - AL

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy



	Call In # (b) (6) / Code (b) (6) / Participant code:			
Attendees	Name <e-mail></e-mail>	Attendance		
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer		
	Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional		
	Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required		
	Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required		
	Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional		
	Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required		
	Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required		
	Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required		
	Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required		
	Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required		
	Johnson, Laura-S < Johnson.Laura-S@epa.gov>	Required		

Time 9:00 AM - 10:30 AM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Kenny, Shannon <Kenny.Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Brown, Byron
 sprown.byron@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Bell, Matthew <Bell.Matthew@epa.gov> Required

Jackson, Ryan <jackson.ryan@epa.gov> Required



Fine, Steven <fine.steven@epa.gov> Required
Robbins, Chris <Robbins.Chris@epa.gov> Required
Cooper, Marian <Cooper.Marian@epa.gov> Required
Flynn, Mike <Flynn.Mike@epa.gov> Required
Kime, Robin <Kime.Robin@epa.gov> Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov> Required
Starfield, Lawrence
<Starfield.Lawrence@epa.gov>

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Dawes, Katherine < Dawes. Katherine@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:45 AM - 11:00 AM

Subject General with Anne Heard Location via phone (202-564-4711)

Show Time As Busy

RE: Lab

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Heard, Anne <Heard.Anne@epa.gov> Required

Johnson, Belinda < Johnson. Belinda@epa.gov> Required

Time 12:00 PM - 4:00 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy



Required

SharePoint Site - Agency Executive Order Leadership Team 2017 https://usepa.sharepoint.com/sites/oarm_Work/reformplan?e=1%3A1f37a9cba9e3490aa8400988b264b716

Attendees	rmplan?e=1%3A1f37a9cba9e3490aa8400988b264b716>			
Attenuees	Name <e-mail> Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov></e-mail>	Attendance Organizer		
	Viziari, borina (Viziari.borina@cpa.gov)	Organizer		
	Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required		
	Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required		
	Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required		
	Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required		
	Brown, Byron brown.byron@epa.gov>	Required		
	Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Required		
	Bell, Matthew <bell.matthew@epa.gov></bell.matthew@epa.gov>	Required		
	Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Required		
	Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required		
	Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required		
	Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required		
	Cooper, Marian <cooper.marian@epa.gov></cooper.marian@epa.gov>	Required		
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required		
	Kime, Robin <kime.robin@epa.gov></kime.robin@epa.gov>	Required		
	Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required		
	Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Optional		

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Dawes, Katherine < Dawes. Katherine@epa.gov>

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412



Optional

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject Briefing on National Security Exercise (set for Friday)

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Cheatham, Reggie <cheatham.reggie@epa.gov> Required

Casillas, Laura < Casillas. Laura@epa.gov> Required

Kling, David <Kling.Dave@epa.gov> Required

Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Optional

Friday, June 23, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject Denise - CWD

Show Time As Free



Subject Tamika - AL

Show Time As Free

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Anderson, Denise <anderson.denise@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 11:00 AM

Subject Hold Show Time As Busy

Time 11:00 AM - 3:00 PM

Subject EO Discussion



Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

SharePoint Site - Agency Executive Order Leadership Team 2017 https://usepa.sharepoint.com/sites/oarm_Work/refo

rmplan?e=1%3A1f37a9cba9e3490aa8400988b264b716>

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Bell, Matthew <Bell.Matthew@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Kime, Robin < Kime. Robin@epa.gov> Required

Hitchens, Lynnann hitchens.lynnann@epa.gov Required

Dawes, Katherine < Dawes. Katherine@epa.gov> Optional

Time 11:25 AM - 11:40 AM

Subject Depart en route to 500 C Street, SW

Show Time As Busy

Attendees Name < F-ma

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Willis, Sharnett < Willis. Sharnett@epa.gov> Required

Time 11:45 AM - 1:15 PM

Subject Senior Officials Exercise Program: Response to and Recovery

from a Major Hurricane



Location Federal Emergency Management Agency, National Response

Coordination Center, Room M-01, 500 C Street, SW

Show Time As Busy

The exercise, as you'll see below and attached, is now set for 11:45 a.m. - 1:15 p.m. Fri., 6/23, at a FEMA National Response Coordination Center (NRCC) facility here in southwest DC (rather than 2:30 p.m. next Mon., 6/12, at the White House complex, as designated most recently). We're told that the scenario and the background materials are not likely to change, so the pre-briefing held for Mike yesterday (Mon., 6/5), as well as the excellent EPA briefing paper, should

continue to serve for 6/23.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan < jackson.ryan@epa.gov> Required

Willis, Sharnett < Willis. Sharnett@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:15 PM - 1:30 PM

Subject Depart en route to WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Willis, Sharnett < Willis. Sharnett@epa.gov> Required

Monday, June 26, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



 $Grantham, \ Nancy < Grantham. \ Nancy@epa.gov> \qquad Optional$

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Midyear Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Ruth Etzel

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name

dees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cleland-Hamnett, Wendy < Cleland-

Hamnett.Wendy@epa.gov>

Required

Time 11:30 AM - 12:00 PM

Subject Pre-brief for BIEC Meeting

Location WJC-N 3412

Show Time As Busy



SCt: Denise Anderson, 564-1782

Staff:

Carol Holmes Roy Chaudet Rosemarie Kelley Connie Dwyer **Amy Porter** Steve Fine

Attendees

Name < E-mail > **Attendance**

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Holmes, Carol <Holmes.Carol@epa.gov> Required

Chaudet, Roy < Chaudet. Roy@EPA. GOV> Required

Kelley, Rosemarie < Kelley. Rosemarie@epa.gov> Required

Dwyer, Connie < Dwyer. Connie@epa.gov> Required

Porter, Amy <Porter.Amy@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Leopard, Matthew <Leopard.Matthew@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General Discussion with Bob Kavlock

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton 564-4711

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

> Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General Discussion with John Reeder

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance Organizer

Flynn, Mike <Flynn.Mike@epa.gov>



Tuesd	av	lune	27.	2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:00 AM - 11:00 AM

Subject Force Insider Threat Program Assessment 2016 out brief.

Location EOC SAF BASEMENT

Show Time As Tentative

Colleagues,

As many of you know, EPA's Office of Homeland Security







Time 10:15 AM - 10:30 AM

Subject Depart en route to 1717 H Street NW

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:30 AM - 11:30 AM

Subject BIEC Principals Meeting

Location 1717 H Street NW Conference Rooms B&C

Show Time As Busy

Colleagues -

I am pleased to invite you to the upcoming Border Interagency Executive Council (BIEC) Principals meeting on June 27, 2017 from 10:30 a.m. - 11:30 a.m. at 1717 H St., NW Washington, D.C. 20229. The meeting will take place in Conference Rooms B & C on the 7th floor.

Please note that we are requesting Senior Executive representation to serve as your Principal decision maker. I've attached the draft agenda for your reference, and we will provide background information and documents closer to the

date of the meeting.

If your department or agency has not yet provided contact information for your principal-level representative, please provide the person's name, title, and contact information to

Bill Scopa at william.r.scopa@cbp.dhs.gov

<mailto:william.r.scopa@cbp.dhs.gov> or at 202-863-6554. In addition, please send any questions about meeting logistics or meeting content to Mr. Scopa.

Sincerely,

Kevin McAleenan Acting Commissioner

U.S. Customs and Border Protection

Attendees

Name <E-mail> Attendance

CBP COMMISSIONER SCHEDULER <cbp- Organizer

commissioner-scheduler@cbp.dhs.gov>

abuerkle@cpsc.gov <abuerkle@cpsc.gov> Required

SMITH, BRENDA BROCKMAN Required

<BRENDABROCKMAN.SMITH@cbp.dhs.gov>

CHalfman@doc.gov < CHalfman@doc.gov > Required

Cecilia_S_ (b) (6) Required

<Cecilia S (b) (6)

Brzozowski, Christa Required

<christa.brzozowski@hq.dhs.gov>







'mary.stanley@fsis.usda.gov' Required <mary.stanley@fsis.usda.gov> 'kcostello@cpsc.gov' <kcostello@cpsc.gov> Required Owen, Todd C (AC OFO) Required <TODD.OWEN@CBP.DHS.GOV> LANDFRIED, PHIL A Required <PHIL.A.LANDFRIED@cbp.dhs.gov> MILDREW, SEAN <SEAN.MILDREW@cbp.dhs.gov> Required NEUHART, VALARIE M Required <VALARIE.M.NEUHART@CBP.DHS.GOV> NII, JEFFREY C < Jeffrey.c.Nii@cbp.dhs.gov> Required LEONARD, JOHN P Required <JOHN.P.LEONARD@CBP.DHS.GOV> Laura.Barhydt@hq.doe.gov Required <Laura.Barhydt@hq.doe.gov> KaufmanRP@state.gov < KaufmanRP@state.gov> Required paul.n.doremus@noaa.gov Required <paul.n.doremus@noaa.gov> FABRE, JOSE M < JOSE.M.FABRE@CBP.DHS.GOV> Required NELMS, MITSN M <MITSN.M.NELMS@cbp.dhs.gov> Required Benjamin.G. Required <Benjamin.G.

'Lowery, Nancy' <NLowery@cpsc.gov> Optional

ISBELL, VALERIE S Optional <VALERIE.S.ISBELL@cbp.dhs.gov>

Time 11:30 AM - 11:45 AM

Subject Depart en route to WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC







Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:45 PM

Subject Follow up to Regional labs

Location WJC-N 3412

Show Time As Busy

Ct: Kim Wheeler

SCt: Tamika Burton 564-4771

Staff:

Donna Vizian John Showman Vaugh Noga David Bloom

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Noga, Vaughn < Noga. Vaughn@EPA.GOV> Required

Bloom, David <Bloom.David@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required



Bell, Matthew <Bell.Matthew@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Hitchens, Lynnann hitchens.lynnann@epa.gov Required

Time 4:00 PM - 4:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, June 28, 2017

Time 8:15 AM - 8:45 AM

Subject Meet Jennifer Orme-Zavaleta

Location Hyatt Regency

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (G)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required

Time 9:00 AM - 10:30 AM

Subject ORD Executive Council Meeting

Location Hyatt Regency, 2799 Jefferson Davis Highway, Arling, VA

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

Time 10:30 AM - 10:45 AM

Subject Depart en route to WJC-N

Location Hyatt Regency, 2799 Jefferson Davis Highway, Arlington, VA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Starfield, Lawrence Required

<Starfield.Lawrence@epa.gov>



Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General with Susan Burden

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Conference Call Number: (b) (6) code (c) (b) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 3:30 PM - 4:00 PM

Subject Depart en route to Potomac Yard

Show Time As Busy

Attendees Name <E-mail> Attendance



Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Thursday, June 29, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 11:30 AM - 11:45 AM

Subject General with Steve Fine

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

From: "Burden, Susan" < Burden. Susan@epa.gov

<mailto:Burden.Susan@epa.gov> >
Date: June 28, 2017 at 2:12:05 PM EDT
To: "Fine, Steven" <fine.steven@epa.gov</pre>



<mailto:fine.steven@epa.gov> >
Cc: "Flynn, Mike" <Flynn.Mike@epa.gov
<mailto:Flynn.Mike@epa.gov> >, "Threet, Derek"
<Threet.Derek@epa.gov <mailto:Threet.Derek@epa.gov> >
Subject: OIG Draft Management Alert: C-FERST
Hi Steve,

Mike asked me to reach out to you regarding the attached draft Management Alert: EPA Should Promptly Reassess Community Risk Screening Tool. The draft Alert has one recommendation for the Deputy Administrator:

* Examine all of the EPA's web-based risk screening and mapping tools to ensure the need for each tool and to avoid potential overlap, duplication, and waste.

Mike would like to get your thoughts on the above recommendation, including how many tools this might be and whether or not OEI has done a similar analysis in the past. OIG has asked for a written response by Friday, June 28. Are you available for a short (15-30 min) meeting with Mike tomorrow morning, between 10 am and noon?

Thanks,

Susan

Susan Burden, Ph.D.
Special Assistant (ORD, OCSPP, OCHP, SAB)
Office of the Administrator
U.S. Environmental Protection Agency

Office: (202) 564-6308 Cell: (202) 740-0169

Attendees

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Jacks, Susan < Jacks. Susan@epa.gov> Optional

Burden, Susan <Burden.Susan@epa.gov> Optional

Simon, Harvey <Simon. Harvey@epa.gov> Optional

Time 12:00 PM - 12:30 PM

Subject General Discussion with Kevin Minoli

Location WJC-N 4000

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:15 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

Re: This pertains to OIG investigations that we are working on

in consultation with OGC and OIG.

Staff:

Nicole Patterson

Justin Bossard

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required



Time 3:30 PM - 4:00 PM

Subject Canceled: Check-In with Mike

Location 3402 WJC-N

Importance High Show Time As Free

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 5:30 PM - 6:00 PM

Subject 1st Asst Event

Show Time As Busy

Friday, June 30, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 5/19/2017 until

11/17/2017 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (Firmail)

ees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional



Strauss, Alexis <Strauss.Alexis@epa.gov>

Richardson, RobinH <Richardson.RobinH@epa.gov> Required

Required

Monday, July 03, 2017

Time All Day

Subject OUT OF THE OFFICE

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy



Tuesday, July 04, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

.

Grantham, Nancy <Grantham.Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy < Epp. Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, July 05, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Optional

Grantham, Nancy < Grantham. Nancy@epa.gov>

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:30 AM - 12:00 PM Subject ECOS-EPA engagement

Location Robin's office & call-in (info below)



Show Time As Busy

Purpose: To discuss draft agenda for July 18 ECOS-EPA

Leadership Meeting.

Dial-in: (b) (6)

Code:

(b) (6)

Attendees

Name <E-mail> Attendance

Barbery, Andrea <Barbery.Andrea@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Alexandra Dunn <adunn@ecos.org> Required

Carolyn Hanson <chanson@ecos.org> Required

mswanson@ecos.org <mswanson@ecos.org> Required

Anderson, Denise <anderson.denise@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject OIG Flint Discussion Document

Location (b) (6) Code (b) (6)

Show Time As Busy

Discussion about OIG potential recommendation to Deputy

Administrator concerning EPA response to Flint.

Location Will be added closer to the date.

Attendees Name <E-mail> Attendance

Walker, Khadija <walker.khadija@epa.gov> Organizer

Brunton, Charles <Brunton.Charles@epa.gov> Required

Butler, Kathlene <Butler.Kathlene@epa.gov> Required

Copper, Carolyn < Copper. Carolyn@epa.gov> Required

Lilienfeld-Jones, Jayne < Lilienfeld- Required

Jones.Jayne@epa.gov>



Flynn, Mike <Flynn.Mike@epa.gov> Required

OIG DIGreview <OIG_DIGreview@epa.gov> Required

Mason, Darryl <Mason.Darryl@epa.gov> Required

Sheehan, Charles <Sheehan.Charles@epa.gov> Required

Threet, Derek <Threet.Derek@epa.gov> Required

OIG DIGMeeting <OIG_DIGMeeting@epa.gov> Required

Ware, Rochelle <Ware.Rochelle@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General with Andrew Battin

Location WJC-N 3412

Show Time As Busy

Re: EELC Meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Battin, Andrew <Battin.Andrew@epa.gov> Required

Time 5:30 PM - 6:30 PM

Subject Midyear Discussion

Location TBD Show Time As Busy

Assuming this time still works, let's check in later today on

location.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin < Minoli.Kevin@epa.gov> Required

Thursday, July 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(D) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Required Carroll, Carly < Carroll. Carly@epa.gov> Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Draft Materials for Cybersecurity EO

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff: Steve Fine Sean Kelley

Robert McKinney

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required



Kelley, Sean <kelley.sean@epa.gov> Required McKinney, Robert <mckinney.robert@epa.gov> Required Burden, Susan <Burden.Susan@epa.gov> Optional Threet, Derek <Threet.Derek@epa.gov> Optional

Time 11:30 AM - 1:00 PM

Subject Meeting Re: OSC Referral - Region 4

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

Staff:

Alexandra Meighan

Kenda Layne

Attendees Name < E-mail >

Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Required

Required

Meighan, Alexandra

<Meighan.Alexandra@epa.gov>

Layne, Kenda <Layne.Kenda@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Conference Call on PFAS Pre-Brief

Location 3412 WJC-N

Show Time As Busy

Attendees Name < E-mail > Attendance

> Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Kavlock, Robert <Kavlock.Robert@epa.gov> Required

Yamada, Richard (Yujiro) Required

Shapiro, Mike <Shapiro.Mike@epa.gov>

Breen, Barry < Breen. Barry@epa.gov> Required

Cleland-Hamnett, Wendy <Cleland-Required

Hamnett.Wendy@epa.gov>

<yamada.richard@epa.gov>

Heard, Anne <Heard.Anne@epa.gov> Required

Rodrigues, Cecil < rodrigues.cecil@epa.gov> Required



Szaro, Deb <Szaro.Deb@epa.gov> Required Kaplan, Robert <kaplan.robert@epa.gov> Required Forsgren, Lee <Forsgren.Lee@epa.gov> Optional Penman, Crystal <Penman.Crystal@epa.gov> Optional Armstead, John A. <Armstead.John@epa.gov> Optional Sinks, Tom <Sinks.Tom@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject General Discussion with Mike and Kevin

Location 3402 WJC-N

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Jackson, Ryan <jackson.ryan@epa.gov> Organizer

> Flynn, Mike <Flynn.Mike@epa.gov> Required

Minoli, Kevin < Minoli. Kevin@epa.gov> Required

Time 1:00 PM - 2:00 PM

Subject EPA 2017 Feds Feed Families Kickoff Event (Please Bring a Non-

Perishable Food Item to Donate if You Can!)

Location Alm Conference Room, 3rd Floor, WJC North Bldg.; and,

Multiple EPA Locations via Video Teleconference

Show Time As Busy

Mike Flynn will be hosted this event. Please attend, or, if

necessary, delegate to your deputy.

If at all possible, please bring a healthy, non-perishable food item to donate and start the ball rolling for EPA. (See graphic

below for "Most Wanted" items.)

Questions may be addressed to:

Terry Green

(202) 564-5230















Time 1:00 PM - 2:00 PM

Subject HOLD: Feds Feed Families - Planning for Kick-Off Event

Location ALM Conference Room

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

DCRoomARNEPAadministrator/DC-Ariel-Rios-AO Resource

<DCRoomARNEPAadministrator@epa.gov>

Time 2:00 PM - 4:00 PM

Subject EELC July Teleconference

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

* Teleconference information: Call-in:

* Passcode: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

alisha.bartling@santeeoep.com Required

<alisha.bartling@santeeoep.com>

billy@curyungtribe.com Required

<billy@curyungtribe.com>

Casey.Thornbrugh@mwtribe.com Required

<Casey.Thornbrugh@mwtribe.com>

jerry.cain@choctaw.org Required

<jerry.cain@choctaw.org>

levib@lldrm.org <levib@lldrm.org> Required

lgover@campo-nsn.gov <lgover@campo-nsn.gov> Required

memarthla@sctribe.com Required

<memarthla@sctribe.com>

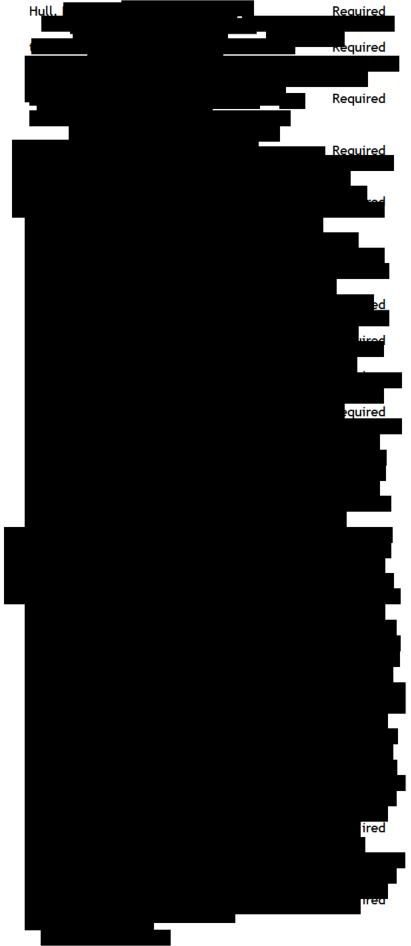
andrew.putnam@state.co.us Required

<andrew.putnam@state.co.us>















Guerriero, Margaret <guerriero.margaret@epa.gov></guerriero.margaret@epa.gov>	Required
Curtis, Mary <curtis.mary@epa.gov></curtis.mary@epa.gov>	Required
Leopard, Matthew <leopard.matthew@epa.gov></leopard.matthew@epa.gov>	Required
michelle.beeman@state.mn.us <michelle.beeman@state.mn.us></michelle.beeman@state.mn.us>	Required
Kenyon, Michael <kenyon.michael@epa.gov></kenyon.michael@epa.gov>	Required
Natasha.Fulton@nau.edu <natasha.fulton@nau.edu></natasha.fulton@nau.edu>	Required
Wintrob, Paul <wintrob.paul@epa.gov></wintrob.paul@epa.gov>	Required
rwillis@rossstrategic.com <rwillis@rossstrategic.com></rwillis@rossstrategic.com>	Required
Gonzalez, Robin <gonzalez.robin@epa.gov></gonzalez.robin@epa.gov>	Required
Evans, Ron <evans.ron@epa.gov></evans.ron@epa.gov>	Required
sabramowitz@rossstrategic.com <sabramowitz@rossstrategic.com></sabramowitz@rossstrategic.com>	Required
Harbour, Shana <harbour.shana@epa.gov></harbour.shana@epa.gov>	Required
Rosner, Sheryl <rosner.sheryl@epa.gov></rosner.sheryl@epa.gov>	Required
Schroeder, Tobias <schroeder.tobias@epa.gov></schroeder.tobias@epa.gov>	Required
tburack@sheehan.com <tburack@sheehan.com></tburack@sheehan.com>	Required
Casey Thornbrugh < Casey. Kahn- Thornbrugh@mwtribe-nsn.gov>	Optional
Simmers, Chris <chris.simmers@doit.nh.gov></chris.simmers@doit.nh.gov>	Optional

Time 2:00 PM - 4:00 PM

Subject EELC Teleconference

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO (Call In #

/ Passcode: (b) (6)

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

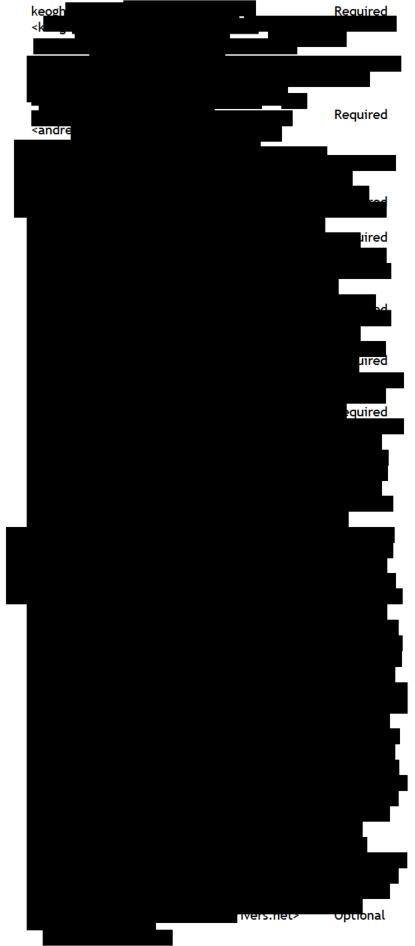
Ct: Kristen Durance, 206-792-4050

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov>



Organizer

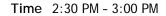








Cacho, Julia <cacho.julia@epa.gov></cacho.julia@epa.gov>	Optional
lynn@exchangenetwork.net <lynn@exchangenetwork.net></lynn@exchangenetwork.net>	Optional
laura.williams@dnr.ga.gov <laura.williams@dnr.ga.gov></laura.williams@dnr.ga.gov>	Optional
mona.ingram@dnr.ga.gov <mona.ingram@dnr.ga.gov></mona.ingram@dnr.ga.gov>	Optional
lydia.scheer@nau.edu <lydia.scheer@nau.edu></lydia.scheer@nau.edu>	Optional
james.purvis@maryland.gov <james.purvis@maryland.gov></james.purvis@maryland.gov>	Optional
kathy.bishop@maryland.gov <kathy.bishop@maryland.gov></kathy.bishop@maryland.gov>	Optional
michele.clarizio@state.mn.us <michele.clarizio@state.mn.us></michele.clarizio@state.mn.us>	Optional
michelle.beeman@state.mn.us <michelle.beeman@state.mn.us></michelle.beeman@state.mn.us>	Optional
fharjo@muscogeenation-nsn.gov <fharjo@muscogeenation-nsn.gov></fharjo@muscogeenation-nsn.gov>	Optional
chris.simmers@doit.nh.gov <chris.simmers@doit.nh.gov></chris.simmers@doit.nh.gov>	Optional
Milhouse, Gloria <milhouse.gloria@epa.gov></milhouse.gloria@epa.gov>	Optional
DCRoomARN3530CFTB/DC-Ariel-Rios-AO <dcroomarn3530cftb@epa.gov></dcroomarn3530cftb@epa.gov>	Resource
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional



Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required



Time 3:30 PM - 4:00 PM Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject Follow Up to Email

Location WJCN 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Cleland-Hamnett, Wendy < Cleland-

Hamnett.Wendy@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required

Minoli, Kevin < Minoli.Kevin@epa.gov> Required

Beck, Nancy <beck.nancy@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Friday, July 07, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject Out of Office

Show Time As Free



Organizer

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # Code Code Participant code:

(b) (6)

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Required

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov>

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, July 10, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy



/ Code / Participant code: Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required Time 9:15 AM - 10:00 AM Subject SES Slots Discussion Location WJC-N 3412 Show Time As Busy SCt: Denise Anderson, 202-564-1782 Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Donna Vizian <Vizian.Donna@epa.gov> Required Showman, John <Showman.John@epa.gov> Optional Time 10:00 AM - 10:45 AM Subject General Discussion with Henry and Mike Location 3402 WJC-N Show Time As Busy Attendees Name < E-mail> Attendance Jackson, Ryan < jackson.ryan@epa.gov> Organizer



Darwin, Henry <darwin.henry@epa.gov>

Required

Time 12:00 PM - 12:30 PM

Subject Cybersecurity Executive Order Senior Accountable Official Call

Location Partic (b) (6) Access Code: (b) (6)

Show Time As Busy

Good Morning,

You are receiving this email because you have been designated as your agency's Senior Accountable Official for implementation of Executive Order 13800, Strengthening the Cybersecurity of Federal Networks and Critical Infrastructure, under OMB Memorandum M-17-25, Reporting Guidance for Executive Order on Strengthening the Cybersecurity of Federal Networks and Critical Infrastructure. Specifically, the Senior Accountable Official's Reporting Framework

Management Assessment and NIST Cybersecurity Framework Implementation Action Plan portions of the President's Executive Order.

To ensure consistent understanding of the expectations OMB has for Senior Accountable Officials, and agencies more broadly, OMB will host a Senior Accountable Official call on Monday, July 10, 12:00 - 12:30PM. During this call we will discuss upcoming deliverables, such as the July 14 deadline for both responding to the FY 2017 Quarter 3 FISMA CIO metrics and submitting your agency's NIST Cybersecurity Framework Implementation Action Plan, and answer questions related to the risk management assessment process. The tentative agenda is as follows:

- * Introduction
- * Agency Risk Management Assessments (due July 14)
- * OMB/DHS Process for Assessing Agency Submissions
- * Senior Accountable Official Letter (due August 9)
- * NIST Cybersecurity Framework Implementation Plan due (July 14)
- * Questions

A calendar invitation with the dial-in details will follow shortly. Thank you, and please let me know if you have any questions. Grant

Grant Schneider

Acting Federal Chief Information Security Officer
Office of Management and Budget

Executive Office of the President

Attendees



















'Stephen.Warren@occ.treas.gov' <stephen.warren@occ.treas.gov></stephen.warren@occ.treas.gov>	Required
'sujit.raman2@usdoj.gov' <sujit.raman2@usdoj.gov></sujit.raman2@usdoj.gov>	Required
'sylvia_burns@ios.doi.gov' <sylvia_burns@ios.doi.gov></sylvia_burns@ios.doi.gov>	Required
'thanley@cns.gov' <thanley@cns.gov></thanley@cns.gov>	Required
'tim.horne@gsa.gov' <tim.horne@gsa.gov></tim.horne@gsa.gov>	Required
'twade@TRUMAN.GOV' <twade@truman.gov></twade@truman.gov>	Required
Washington@access-board.gov <washington@access-board.gov></washington@access-board.gov>	Required
'wigginsfb@state.gov' <wigginsfb@state.gov></wigginsfb@state.gov>	Required
'Amanda Richardson' <arichardson@dra.gov></arichardson@dra.gov>	Required
Charles Buchanan <cbuchanan@dra.gov></cbuchanan@dra.gov>	Required
Larson, Derek B. EOP/OMB <derek_b< td=""><td>Required</td></derek_b<>	Required
Nodurft, Ross B. EOP/OMB <ross_b_ (6)<="" (b)="" td=""><td>Required</td></ross_b_>	Required
Stuntz, Joseph G. EOP/OMB <joseph_g_ (6)<="" (b)="" td=""><td>Required</td></joseph_g_>	Required
Bales, Carol A. EOP/OMB <carol_a< td=""><td>Required</td></carol_a<>	Required
Roxas, Claudine EOP <claudine.roxas@tcg.com></claudine.roxas@tcg.com>	Required
Moses, Joshua A. EOP/OMB	Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 4:45 PM

Subject Reorganization update

Location 3412 WJC-N

Show Time As Busy



Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Vizian, Donna <Vizian. Donna@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Brown, Byron
 sprown.byron@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Kenny, Shannon <Kenny.Shannon@epa.gov> Required

Time 4:45 PM - 5:15 PM

Subject General with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Tuesday, July 11, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject General Discussion with Imei Chan

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Required

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chan, Imei <Chan.Imei@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject FW: National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Reminder 15 minutes Show Time As Tentative

From: RegionalOperations

Sent: Wednesday, June 7, 2017 7:12:01 PM UTC To: RegionalOperations; 2017Regionfirstassistants;

2017HQfirstassistants; Richardson, RobinH; Osinski, Michael Cc: Bloom, David; Thomas, Deb; Kling, David; Pirzadeh, Michelle; Chu, Ed; Miller, Amy; Strauss, Alexis; Flynn, Mike; Rodrigues, Cecil; Cleland-Hamnett, Wendy; Shapiro, Mike; Vizian, Donna; Torma, Tim; Heard, Anne; Nishida, Jane;

Coleman, Sam

Subject: National HQ & RG 1st Assistants VTC When: Tuesday, July 11, 2017 4:00 PM-5:00 PM.

Where: DCRoomARN3330/DC-AR-OARM

National Headquarters and Regional 1st Assistants Video-Teleconference



Agenda: TBD

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

Attendees Name < E-ma

Name <E-mail> Attendance

RegionalOperations

<RegionalOperations@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject General Discussion

Location WJC-N 4000

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin < Minoli. Kevin@epa.gov > Required

Time 4:00 PM - 4:45 PM

Organizer

Subject Discussion on Crisis Management Group

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Noga, Vaughn <Noga.Vaughn@EPA.GOV> Required

Petrole, Maryann < Petrole. Maryann@epa.gov> Required

Jefferson, Gayle <Jefferson.Gayle@epa.gov> Required

Sterling, Sherry <Sterling.Sherry@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Chmielewski, Kevin Optional

<chmielewski.kevin@epa.gov>

Time 4:30 PM - 5:00 PM

Subject General Discussion

Location WJC-N 3415

Show Time As Busy

Sct: Tamika Burton, 564-4711

Staff:

Liz Bowman Imei Chan

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Chan, Imei <Chan.Imei@epa.gov> Required

Wednesday, July 12, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Required

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

Re: OIG matter involving OCR

Staff:

Alexandra Meighan Lindsey Johnson

Attendees Name <E-mail>

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra

<Meighan.Alexandra@epa.gov>

Johnson, Lindsey < johnson.lindsey@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject SLC Meeting Agenda

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Required

Flynn, Mike <Flynn.Mike@epa.gov> Organizer Richardson, RobinH Required <Richardson.RobinH@epa.gov> Bloom, David <Bloom.David@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:00 PM - 3:00 PM Subject CDP ERB Meeting Location DCRoomARN3330/DC-AR-OARM Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017 until 10/4/2017 from 2:00 PM to 3:00 PM Show Time As Tentative Conference Call Number: code Attendees Name < E-mail> Attendance Vizian, Donna < Vizian. Donna@epa.gov> Organizer Required Gray, Linda <gray.linda@epa.gov> Cooper, Marian < Cooper. Marian@epa.gov> Required Coleman, Sam <Coleman.Sam@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Robbins, Chris < Robbins. Chris@epa.gov> Required judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov> Peabody, Hitch <Peabody.Hitch@epa.gov> Required Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional Bell, Matthew <Bell.Matthew@epa.gov> Optional Time 3:00 PM - 3:30 PM

Subject VTC: Meeting w/Mike Flynn/Bob Kaplan/Larry Starfield re: OIG

Flint Review: Discussion Document for Review and Comment

Location 3216 WJC-South, call in number 1 (b) (6)

Show Time As Busy Felicia,



Please send Ethel Bailey Bob Kaplan's VTC information.

Thank you

Attendees Name <E-mail> Attendance

Starfield, Lawrence Organizer

<Starfield.Lawrence@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required

Kaplan, Robert <kaplan.robert@epa.gov> Required

Shinkman, Susan <Shinkman.Susan@epa.gov> Required

Pollins, Mark <Pollins.Mark@epa.gov> Required

Kelley, Rosemarie < Kelley. Rosemarie@epa.gov> Required

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Williams, Felicia < Williams. Felicia@epa.gov> Optional

King, Carol <King.Carol@epa.gov> Optional

Denton, Loren < Denton.Loren@epa.gov> Optional

Thursday, July 13, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Richard Yamada

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Time 12:00 PM - 1:00 PM

Subject One EPA Brownbag

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General with Bob Kavlock and Mike Flynn

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert <Kavlock.Robert@epa.gov> Required



Subject OHS Weekly General Location Room 3302A WJC North

Show Time As Busy

Thurs., 7/13/2017

All -

We're moving the OHS General up to 3:30 p.m. and only for 30 minutes today (Thurs., 7/13), given conflicts. The focus will be on sensitive personnel matters, as I've previously indicated.

Dave

202 564-0317

Attendees Name <E-mail> Attendance

Kling, David <Kling.Dave@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Burley, Veronica <Burley. Veronica@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 4:30 PM - 6:00 PM

Subject (b) (6)

Show Time As Busy

Kressin - 6:15

Friday, July 14, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name < F-mail>

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 10:45 AM - 11:00 AM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Anderson, Denise <anderson.denise@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion with Henry Darwin and Mike Flynn

Location WJC-N 3402

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Rescheduled: ECOS Cooperative Agreement

Location Robin's office & call in (info, below)

Show Time As Busy

Purpose: To discuss proposed activities under Amendment 3 of

the ECOS Omnibus Cooperative Agreement.

Dial-in:

Code:

Attendees Name <E-mail> Attendance

Barbery, Andrea <Barbery. Andrea@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Alexandra Dunn <adunn@ecos.org> Required

Carolyn Hanson <chanson@ecos.org> Required

Anderson, Denise <anderson.denise@epa.gov> Optional

mswanson@ecos.org <mswanson@ecos.org> Optional

Time 1:30 PM - 2:00 PM

Subject General with John Reeder & Mike Flynn

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required



Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 4:30 PM - 5:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Monday, July 17, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin < Minoli. Kevin@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chan, Imei <Chan.Imei@epa.gov> Required

Time At 2:30 PM

Subject Van Pickup from EPA North Courtyard to EEOB

Location EPA North Courtyard Pickup



Show Time As Busy

Please plan to meet the vanpool on the 1st floor of EPA North Courtyard by 2:30 PM. If you have any questions regarding transportation, contact Kimberly Wheeler - 202.564.4600

Your transportation request has been confirmed.

Confirmation Number: (b) (6)

Passenger Information

* Name: DONNA VIZIAN/AA * Number: 2025641877

* Pickup Time: 2017-07-17 16:30:00.0

* Pickup Location: EEOB

* Drop-Off Location: COURTYARD

Vehicle Information



Attendees

Name <e-mail></e-mail>	Attendance
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Organizer
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required

Time 3:00 PM - 4:30 PM

Subject HOLD and Save-the-Date/ Government Reform EPA-OMB July

Meeting

Location Eisenhower Executive Office Building (EEOB)

Show Time As Busy

Per Holly Greaves, please hold and save the date of this

meeting. Further details are forthcoming.

From: Dankert, Charles M. EOP/OMB

[mailto:Charles.M.







Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Optional
Anderson, Denise <anderson.denise@epa.gov></anderson.denise@epa.gov>	Optional
Wheeler, Kimberly <wheeler.kimberly@epa.gov></wheeler.kimberly@epa.gov>	Optional
Benson, Sheila <benson.sheila@epa.gov></benson.sheila@epa.gov>	Optional
Burley, Veronica <burley.veronica@epa.gov></burley.veronica@epa.gov>	Optional
Kime, Robin <kime.robin@epa.gov></kime.robin@epa.gov>	Optional
Washington, Valerie <washington.valerie@epa.gov></washington.valerie@epa.gov>	Optional
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Optional

Time At 4:30 PM

Subject Van Return from EEOB to EPA North Courtyard

Show Time As Busy

Confirmation Number:

(b) (6)

Passenger Information

* Name: DONNA VIZIAN/AA * Number: 2025641877

* Pickup Time: 2017-07-17 14:30:00.0 * Pickup Location: COURTYARD * Drop-Off Location: EEOB

Vehicle Information



Attendees

Name <E-mail> Attendance
Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required



Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Time 5:00 PM - 6:00 PM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Roquirou

Greaves, Holly <greaves.holly@epa.gov>

Required

Brown, Byron

brown.byron@epa.gov>

Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Bell, Matthew <Bell.Matthew@epa.gov>

Required

Bloom, David <Bloom.David@epa.gov>

Required

Cooper, Marian < Cooper. Marian@epa.gov>

Required

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Darwin, Henry <darwin.henry@epa.gov>

Required

Time 6:00 PM - 6:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Donna Vizian < Vizian. Donna@epa.gov>

Required

Tuesday, July 18, 2017

Time 7/18/2017 8:00 AM - 7/20/2017 12:00 PM

Subject Senior Leadership Meeting

Show Time As Busy



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 8:30 AM - 12:00 PM

Subject 2017 ECOS-EPA Leadership Meeting Location WJC-N 3rd Floor, The Green Room

Show Time As Busy

Hi everyone -

The 2017 ECOS-EPA Leadership Meeting provides an opportunity, following Monday's ECOS STEP meeting, for open and robust dialogue on the federal-state relationship with the ECOS Executive Committee. It is expected that as many as 20 to 25 State Environmental Commissioners, Secretaries and Directors plan to attend. An agenda is being finalized and will be available shortly.















Heard, Anne <Heard.Anne@epa.gov> Optional
Opalski, Dan <Opalski.Dan@epa.gov> Optional
Shaw, Betsy <Shaw.Betsy@epa.gov> Optional
LUEHE, DOUGLAS <luehe.douglas@epa.gov> Optional
Dunham, Sarah <Dunham.Sarah@epa.gov> Optional

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:30 AM - 12:30 PM

Subject Meet with First Line Supervisors Advisory Group

Location WJCE 1117A

Show Time As Busy

SCt: Denise Anderson, 202-564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chintala, Marty < Chintala. Marty@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Schuller, Jennifer <Schuller.Jennifer@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 5:30 PM

Subject Senior Leadership Council Meeting - Day 1, PM only

Location WJC-N 3rd Floor, The Green Room

Show Time As Busy

Hi everyone -

An important part of the FY 2019 budget development process is the Senior Leadership Council meeting. This meeting brings together all the senior leadership, HQ and the regions, to discuss agency priorities and resource needs in order to inform















267

Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Moraff, Kenneth <moraff.ken@epa.gov></moraff.ken@epa.gov>	Optional
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Optional

Time 2:30 PM - 3:00 PM

Subject VERA/VSIP Discussion Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Time 6:30 PM - 9:00 PM

Subject SLC Dinner

Location Dock 79 - 79 Potomac Avenue, SE Washington DC

Show Time As Busy

SLC Dinner

Let's take some time to unwind together.















Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Optional
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Optional
Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Optional
Yamada, Richard (Yujiro) <yamada.richard@epa.gov></yamada.richard@epa.gov>	Required
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional
Bennett, Tate <bennett.tate@epa.gov></bennett.tate@epa.gov>	Required
Ringel, Aaron <ringel.aaron@epa.gov></ringel.aaron@epa.gov>	Required
Gunasekara, Mandy <gunasekara.mandy@epa.gov></gunasekara.mandy@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional
2017HQfirstassistants <2017HQfirstassistants@epa.gov>	Required
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Optional
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Optional
Dunham, Sarah <dunham.sarah@epa.gov></dunham.sarah@epa.gov>	Optional
Hull, George <hull.george@epa.gov></hull.george@epa.gov>	Optional
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Required

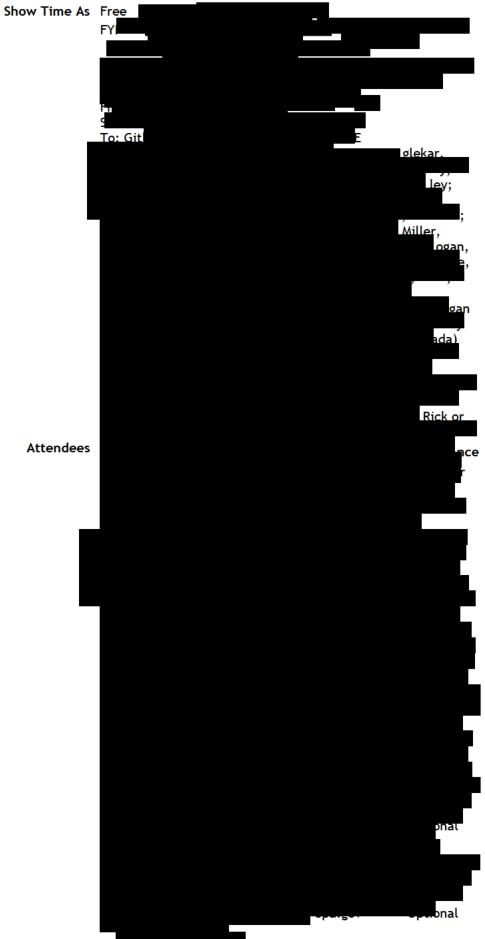
Wednesday, July 19, 2017

Time All Day

Subject FW: SAVE THE DATE - Retirement Luncheon for Kia Logan

Location 1209 WJC west







Gera, Stefanie <gera.stefanie@epa.gov></gera.stefanie@epa.gov>	Optional
Costa, Shelley <costa.shelley@epa.gov></costa.shelley@epa.gov>	Optional
Shogren, Angela <shogren.angela@epa.gov></shogren.angela@epa.gov>	Optional
Rowson, David <rowson.david@epa.gov></rowson.david@epa.gov>	Optional
Burton, Laureen <burton.laureen@epa.gov></burton.laureen@epa.gov>	Optional
Hurst, Nicholas <hurst.nicholas@epa.gov></hurst.nicholas@epa.gov>	Optional
Mearis, John <mearis.john@epa.gov></mearis.john@epa.gov>	Optional
Whitaker, Theresa < Whitaker. Theresa@epa.gov>	Optional
Mosser, Jennifer <mosser.jennifer@epa.gov></mosser.jennifer@epa.gov>	Optional
Littleton, Brian <littleton.brian@epa.gov></littleton.brian@epa.gov>	Optional
Wieder, Jessica <wieder.jessica@epa.gov></wieder.jessica@epa.gov>	Optional
Snead, Kathryn <snead.kathryn@epa.gov></snead.kathryn@epa.gov>	Optional
Miller, Kristy <miller.kristy@epa.gov></miller.kristy@epa.gov>	Optional
Johnson, Annette < Johnson. Annette@epa.gov>	Optional
Peake, Tom <peake.tom@epa.gov></peake.tom@epa.gov>	Optional
Mitchell, John <mitchell.john@epa.gov></mitchell.john@epa.gov>	Optional
Logan, Kia <logan.kia@epa.gov></logan.kia@epa.gov>	Optional
Morris, Deandra <morris.deandra@epa.gov></morris.deandra@epa.gov>	Optional
Shimek, Susie <shimek.susie@epa.gov></shimek.susie@epa.gov>	Optional
Lieberman, Judy <lieberman.judy@epa.gov></lieberman.judy@epa.gov>	Optional
White, Rick <white.rick@epa.gov></white.rick@epa.gov>	Optional
Chan, Imei <chan.imei@epa.gov></chan.imei@epa.gov>	Optional
Bagnoli, Peggy <bagnoli.peggy@epa.gov></bagnoli.peggy@epa.gov>	Optional
Chen, Gary <chen.gary@epa.gov></chen.gary@epa.gov>	Optional
Griffin, Chris <griffin.chris@epa.gov></griffin.chris@epa.gov>	Optional



















Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Shaw, Betsy <shaw.betsy@epa.gov></shaw.betsy@epa.gov>	Optional
Moraff, Kenneth <moraff.ken@epa.gov></moraff.ken@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Optional

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 12:00 PM - 1:00 PM

Subject Retirement Celebration for Kia Logan

Location WJCW 1209

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Thursday, July 20, 2017

Time 8:00 AM - 12:00 PM

Subject Senior Leadership Council Meeting - Day 3, AM only

Location WJC-N 3rd Floor, The Green Room

Show Time As Busy

Attendees Name <E-mail> Attendance
Richardson, RobinH Organizer

Richardson, RobinH <Richardson.RobinH@epa.gov>

Jackson, Ryan < jackson.ryan@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Bowman, Liz <Bowman.Liz@epa.gov> Required

Lyons, Troy <lyons.troy@epa.gov> Required

Bennett, Tate <Bennett.Tate@epa.gov> Required

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Traylor, Patrick <traylor.patrick@epa.gov> Required

Schwab, Justin <schwab.justin@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Gunasekara, Mandy Required

<Gunasekara.Mandy@epa.gov>

Kelly, Albert <kelly.albert@epa.gov> Required















Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Dunham, Sarah <dunham.sarah@epa.gov></dunham.sarah@epa.gov>	Optional
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Optional
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Optional
Cory, Preston (Katherine) <cory.preston@epa.gov></cory.preston@epa.gov>	Optional
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Optional

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Required

111110 12.30 1 101 - 1.00 1 101	Time	12:30 PM - 1:00 PM
---------------------------------	------	--------------------

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Briefing re: Flint, MI drinking water issues

Location Conference Room 3318 WJC-East

Show Time As Busy

Attendees Name <E-mail> Attendance

Grantham, Nancy < Grantham. Nancy@epa.gov> Organizer

Grevatt, Peter < Grevatt. Peter@epa.gov> Required

Kaplan, Robert <kaplan.robert@epa.gov> Required

Yamada, Richard (Yujiro) Required <yamada.richard@epa.gov>

Rodan, Bruce <rodan.bruce@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Penman, Crystal < Penman. Crystal@epa.gov > Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Williams, Felicia < Williams. Felicia@epa.gov> Required

Shapiro, Mike <Shapiro.Mike@epa.gov> Required

Drinkard, Andrea < Drinkard. Andrea@epa.gov> Required

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Burneson, Eric <Burneson.Eric@epa.gov> Optional

Thompkins, Anita <Thompkins.Anita@epa.gov> Optional

Mclain, Jennifer < Mclain. Jennifer@epa.gov > Optional



Subject Briefing for EO WG from Censeo and IEc Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Tentative

Attendees Name < E-mail > **Attendance** Kenny, Shannon < Kenny. Shannon@epa.gov> Organizer Robbins, Chris < Robbins. Chris@epa.gov> Required Vizian, Donna < Vizian. Donna@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Dravis, Samantha <dravis.samantha@epa.gov> Required ct@indecon.com <ct@indecon.com> Required Fine, Steven <fine.steven@epa.gov> Required Shaw, Nena <Shaw.Nena@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Darwin, Henry <darwin.henry@epa.gov> Required Sachs, Robert <Sachs.Robert@epa.gov> Required vtrichur@censeoconsulting.com Required <vtrichur@censeoconsulting.com> Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required Greaves, Holly <greaves.holly@epa.gov> Required Brown, Byron

brown.byron@epa.gov> Required Bell, Matthew <Bell.Matthew@epa.gov> Optional ctrabucchi@indecon.com Optional <ctrabucchi@indecon.com> Showman, John <Showman.John@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

Hitchens, Lynnann hitchens.lynnann@epa.gov>

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name < E-mail> **Attendance**



Optional

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General Discussion

Location Conf call Show Time As Busy

Jennifer will call Mike

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-

Zavaleta.Jennifer@epa.gov>

Time 4:00 PM - 4:30 PM

Subject Intern Event Location Mike's Office

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Time 4:30 PM - 5:30 PM

Subject State Oversight -- Legal Analysis

Location DCRoomARN3500/OPEI

Show Time As Busy

Attendees Name <E-mail> Attendance

Kenny, Shannon < Kenny. Shannon@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Siciliano, CarolAnn < Siciliano. CarolAnn@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Baptist, Erik <baptist.erik@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required



Time 5:00 PM - 5:45 PM Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Re: OSC investigation matter

Staff: Mike Flynn Joe Lisa

Alexandra Meighan

Elise Packard

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lisa, Joseph <Lisa.Joseph@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Packard, Elise <Packard.Elise@epa.gov> Required

Friday, July 21, 2017

Time All Day

Subject CWD

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Travel Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject General Discussion with Bob Kavlock

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Bob is working from home and can be reached at (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert < Kavlock. Robert @epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch Location TBD

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Mooney, Charlotte < Mooney. Charlotte@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy



Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject General Discussion with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Monday, July 24, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(D) (G)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Time 11:00 AM - 11:30 AM

Subject General with Kia Logan and Mike Flynn

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Logan, Kia <Logan.Kia@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, July 25, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code (b) (b) / Code / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:00 AM - 11:00 AM

Subject Superfund Task Force Announcement

Location Administrator's Office

Show Time As Busy

The Administrator requests your presence at the Superfund

Report announcement and roll out.

Attendees Name <E-mail> Attendance

Kelly, Albert <kelly.albert@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Breen, Barry <Breen.Barry@epa.gov> Required

Simon, Nigel <Simon.Nigel@epa.gov> Required

Davis, Patrick <davis.patrick@epa.gov> Required

Woolford, James < Woolford. James@epa.gov> Required

Stalcup, Dana <Stalcup.Dana@epa.gov> Required

Minoli, Kevin < Minoli. Kevin@epa.gov> Required

Fotouhi, David <fotouhi.david@epa.gov> Required

Michaud, John < Michaud. John@epa.gov> Required

Starfield, Lawrence Required

<Starfield.Lawrence@epa.gov>

Traylor, Patrick <traylor.patrick@epa.gov> Required

Mackey, Cyndy <Mackey.Cyndy@epa.gov> Required

Gardner, Monica <Gardner.Monica@epa.gov> Required



Required Patterson, Kenneth <Patterson.Kenneth@epa.gov> Smidinger, Betsy <Smidinger.Betsy@epa.gov> Required Morey, Debra <Morey.Debi@epa.gov> Required Bertrand, Charlotte Required <Bertrand.Charlotte@epa.gov> Gervais, Gregory <Gervais.Gregory@epa.gov> Required Tejada, Matthew < Tejada. Matthew@epa.gov> Required Avvisato, Frank < Avvisato. Frank@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required DeLeon, Rafael < Deleon. Rafael@epa.gov> Optional Duteau, Helen < Duteau. Helen@EPA.GOV> Optional

Time 11:00 AM - 11:30 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Alex Meighan Lindsey Johnson Nicole Patterson

Attendees Name < E-mail >

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Johnson, Lindsey < johnson.lindsey@epa.gov> Required

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with John Reeder

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Optional

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General discussion with Derek T.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Threet, Derek <Threet.Derek@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Hold - Administrator meeting with the Interns

Location Green Room

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject Prep for July PMC Meeting

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Busy

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152) SCt: Denise Anderson, 202-564-1782

Purpose: To prepare the Acting Deputy Administrator for his July 21 President's Management Council (PMC) meeting.

EPA Staff (Required): David Bloom, Howard Osborne, Holly Greaves (OCFO), Donna Vizian, John Showman (OARM), Steven Fine, Harvey Simon (OEI), Samantha Dravis, Byron Brown, Shannon Kenny (OA)

EPA Staff (Optional): Diane Kelty/Andrew Cox (OCFO), Lynnann Hitchens/Michael Hardy (OARM), Lisa Jones-Parra/Megan Grogard (OEI)

Attendees

Name <e-mail> Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov></e-mail>	Attendance Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Donna Vizian <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
John Showman <showman.john@epa.gov></showman.john@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Harvey Simon (Simon.Harvey@epa.gov) <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required



Hitchens, Lynnann hitchens.lynnann@epa.gov>

Kelty, Diane <Kelty.Diane@epa.gov>

Optional

Optional

Hardy, Michael <Hardy.Michael@epa.gov> Optional

Jones-Parra, Lisa <Jones-Parra.Lisa@epa.gov> Optional

Grogard, Megan <Grogard.Megan@epa.gov> Optional

Benson, Sheila <Benson.Sheila@epa.gov> Optional

Wilson, Rita <Wilson.Rita@epa.gov> Optional

DCRoomARN3530CFTB/DC-Ariel-Rios-AO Resource
<DCRoomARN3530CFTB@epa.gov>

Time 4:30 PM - 5:30 PM

Subject Happy Hour for Derek

I --- t'--- P--- Ch-----"-

Location Boss Shepard's

Show Time As Busy

Let's get together and (b) (6)

Attendees

Name <e-mail></e-mail>	Attendance
Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Organizer
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Hull, George <hull.george@epa.gov></hull.george@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Jenkins, Donna <jenkins.donna@epa.gov></jenkins.donna@epa.gov>	Required
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Required
Naples, Eileen <naples.eileen@epa.gov></naples.eileen@epa.gov>	Required
Ingram, Amir <ingram.amir@epa.gov></ingram.amir@epa.gov>	Required
Emerson, Michael <emerson.michael@epa.gov></emerson.michael@epa.gov>	Required



Wednesday, Ju	ıly 26, 2017			
	8:30 AM - 9:00 AM			
Subject	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)			
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to 9:00 AM			
Reminder	15 minutes			
Show Time As	Call In # (b) (6) / Code (b) (6) / Participant code:			
Attendees	Name <e-mail></e-mail>	Attendance		
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer		
	Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional		
	Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required		
	Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required		
	Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional		
	Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required		
	Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required		
	Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required		
	Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required		
	Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required		
	Johnson, Laura-S < Johnson.Laura-S@epa.gov>	Required		
Time	12:30 PM - 1:00 PM			
Subject	Executive Time: Do Not Schedule			
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thur Friday effective 5/19/2017 until 11/30/2017 from 1:00 PM			
Show Time As	Busy			
Time	2:00 PM - 3:00 PM			
Subject	CDP ERB Meeting			
Location	DCRoomARN3330/DC-AR-OARM			
	Occurs every 2 week(s) on Wednesday effective 5 until 10/4/2017 from 2:00 PM to 3:00 PM	5/31/2017		
Show Time As	rentative			



Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer Gray, Linda <gray.linda@epa.gov> Required Cooper, Marian < Cooper. Marian@epa.gov> Required Coleman, Sam <Coleman.Sam@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Robbins, Chris < Robbins. Chris@epa.gov> Required judith.diazmvers@bep.gov Required <judith.diazmyers@bep.gov> Peabody, Hitch <Peabody.Hitch@epa.gov> Required Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 4:00 PM - 5:00 PM Subject Training catch-up

Show Time As Busy

Time 5:00 PM - 5:30 PM

Subject PMC Prep

Show Time As Busy

Time 5:30 PM - 6:00 PM

Subject Senior Accountable Official call

Location Participant Dial-In:

and participants):

Access Code (used by host

Show Time As Busy

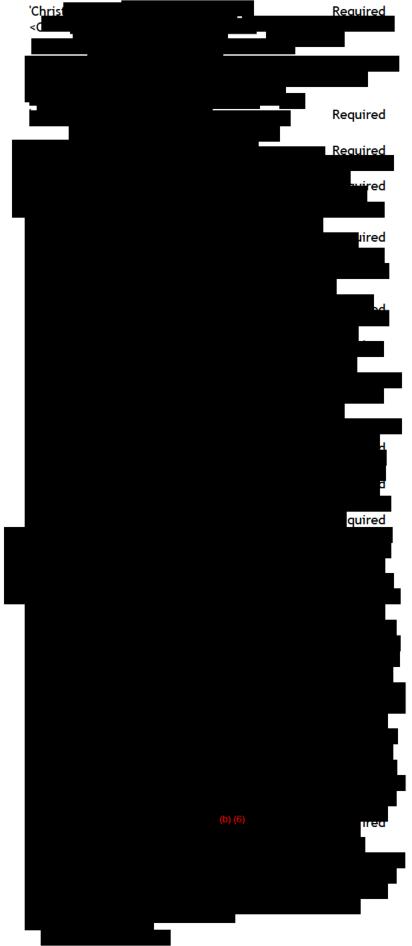
OMB will host a second conference call for Senior Accountable Officials responsible for implementing Executive Order 13800 "Strengthening the Cybersecurity of Federal Networks and Critical Infrastructure," on Tuesday, August 1, at 11:00 AM. The purpose of the call is to discuss Senior Accountable Official deliverables due on August 9 and to answer any questions regarding the Agency Risk Management Assessments that OMB and DHS will provide agencies on July 28. The tentative agenda is as follows:

- * Introduction
- * Agency Risk Management Assessments (returned to agencies July 28)
- * Providing OMB and DHS with Comments/Questions
- * Senior Accountable Official Letter (due August 9)
- * Risk Determination Report and Recommendations to the President
- * Questions























'sknell@peacecorps.gov' <sknell@peacecorps.gov> Required

'Song, Wen T. (HQ-JC000)' Required

<wen.t.song@nasa.gov>

'Stephen.Warren@occ.treas.gov' Required

<Stephen.Warren@occ.treas.gov>

'sujit.raman2@usdoj.gov' Required

<sujit.raman2@usdoj.gov>

'sylvia_burns@ios.doi.gov' Required

<sylvia_burns@ios.doi.gov>

'thanley@cns.gov' <thanley@cns.gov> Required

'tim.horne@gsa.gov' <tim.horne@gsa.gov> Required

'Timothy.Grant@rrb.gov' Required

<Timothy.Grant@rrb.gov>

'twade@TRUMAN.GOV' <twade@TRUMAN.GOV> Required

Washington@access-board.gov Required

<Washington@access-board.gov>

'wigginsfb@state.gov' <wigginsfb@state.gov> Required

'William.Spencer@mspb.gov' Required

<William.Spencer@mspb.gov>

DL-OMB-EGOV-Cyber <DL-OMB- (b) (6) Required

Thursday, July 27, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Optional

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:45 AM - 9:55 AM

Subject Depart en route to GSA, 1800 F Street, NW

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 12:00 PM

Subject Invitation: July President's Management Council Meeting @ Thu Jul

27, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov)

Location EEOB 430

Show Time Busy

As

more details »

<https://www.google.com/calendar/event?action=VIEW &eid=MnN1NHBiaDBpZGY3azBsYzQ2YTZxdHVhbG8gZmx5bm4ub WIrZUBIcGEuZ292&tok=NjAjZ3NhLmdvdI82bDdibTBhb2kxNz h0MDB1dTVvdGJwM2w1Z0Bncm91cC5jYWxIbmRhci5nb29nbGUu Y29tM2M1YTZmY2Y0OTBmMmQ2NDFmNDBjNmFkOGUzZTJmM2IwNz IINjNjYQ&ctz=America/New_York&hl=en>

July President's Management Council Meeting

Please join us July 27, 2017, from 10:00 a.m. to 12:00 p.m. at the Eisenhower Executive Office Building in Room 430 for the July President's Management Council Meeting.

RSVP to josie.beets@gsa.gov <mailto:josie.beets@gsa.gov> by COB on Friday, July 21, 2017.

Josie Beets President's Management Council (202) 374-9267











mary.reding@gsa.gov <mary.reding@gsa.gov></mary.reding@gsa.gov>	Required
dustin_s (b) (6) (b) (6) (c)	Required
lee.j.lofthus@usdoj.gov <lee.j.lofthus@usdoj.gov></lee.j.lofthus@usdoj.gov>	Required
janet.m.golrick@hud.gov <janet.m.golrick@hud.gov></janet.m.golrick@hud.gov>	Required
nancy.berryhill@ssa.gov <nancy.berryhill@ssa.gov></nancy.berryhill@ssa.gov>	Required
mark	Required
jferrini@nsf.gov <jferrini@nsf.gov></jferrini@nsf.gov>	Required
david.tillotson1.civ@mail.mil <david.tillotson1.civ@mail.mil></david.tillotson1.civ@mail.mil>	Required
james_cason@ios.doi.gov <james_cason@ios.doi.gov></james_cason@ios.doi.gov>	Required
mark_a_	Required
asma_y	Required
scott.blackburn@va.gov <scott.blackburn@va.gov></scott.blackburn@va.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
matthew_d_ (b) (6) <matthew_d_ (6)<="" (b)="" td=""><td>Required</td></matthew_d_>	Required
eherbst@doc.gov <eherbst@doc.gov></eherbst@doc.gov>	Required
victor.mccree@nrc.gov <victor.mccree@nrc.gov></victor.mccree@nrc.gov>	Required
linda.m. (b) (6) (c) (d) (d) (e) (e) (e) (e)	Required
ingleewb@state.gov <ingleewb@state.gov></ingleewb@state.gov>	Required
mary.bradfield@sba.gov <mary.bradfield@sba.gov></mary.bradfield@sba.gov>	Required
grant_m	Required
andy.baukol@treasury.gov <andy.baukol@treasury.gov></andy.baukol@treasury.gov>	Required



Time 10:00 AM - 12:00 PM

Subject Updated Invitation: NEW LOCATION: July President's

Management Council Meeting @ Thu Jul 27, 2017 10am - 12pm

(EDT) (flynn.mike@epa.gov)

Location GSA, 1800 F Street Northwest, Washington, D.C., United States

Show Time As Busy

This event has been changed.

more details »

<https://www.google.com/calendar/event?action=VIEW
&eid=bmU3bGVzb29jZzRsbWdrcXVyZjdhZmxjMXMgZmx5bm4ub
WlrZUBlcGEuZ292&tok=NjAjZ3NhLmdvdl82bDdibTBhb2kxNz
h0MDB1dTVvdGJwM2w1Z0Bncm91cC5jYWxlbmRhci5nb29nbGUu
Y29tMTYyZjJlMTJkZjhiOGJyYTkxMmMzMzcwN2RjYWFmMGVhYm
U3YjAyYw&ctz=Ar</pre>
Vork&hl=en>

Changed: NEW LOCATION: July President's Management Council Meeting

Changed: NEW LOCATION: The July 27 PMC Meeting will be held at GSA, 1800 F Street NW, in the Historic Administrator's Suite, 6th floor, Room 6159. The time of the meeting is still 10:00 a.m. to 12:00 p.m.

Use GSA's F Street NW Entrance (Address: 1800 F Street NW). Present your Government ID to security and then make your way to the GSA Historic Administrator's Suite (6th floor, Room 6159). Signs will direct you to Historic Administrator's Suite.

There is no clearance process to access the GSA building. However, if you have not already done so, please email pmc.support@gsa.gov <mailto:pmc.support@gsa.gov> with your name and the name of your plus-one (if you are bringing one) so we can give security a list to expedite your entrance to the building.

When

Thu Jul 27, 2017 10am - 12pm Eastern Time

Where

Changed: GSA, 1800 F Street Northwest, Washington, D.C., United States (map

https://maps.google.com/maps?q=GSA,+1800+F+Street

+Northwest, +Washington, +D.C., +United+States&hl=en>)

Calendar

flynn.mike@epa.gov

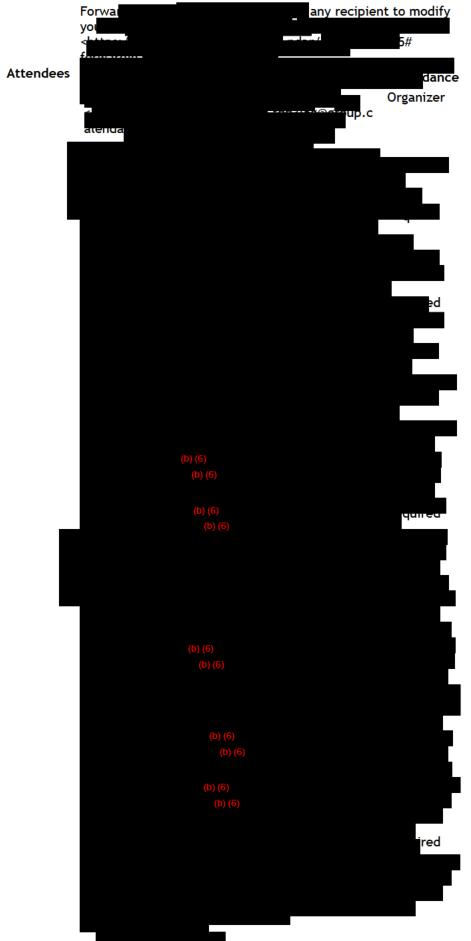
Who

- · josie.beets@gsa.gov
- creator
- janet.m.golrick@hud.gov
- lee.j.lofthus@usdoj.gov
- scott.blackburn@va.gov
- flynn.mike@epa.gov
- victor.mccree@nrc.gov
- john.bardis@hhs.gov
- mark_a_ (b) (6)dustin_s.__ (b) (6
- lesa.b.roe@nasa.gov
- mike.young@obpa.usda.gov
- lesley_a._ (b) (6)











chip.fulghum@hq.dhs.gov <chip.fulghum@hq.dhs.gov></chip.fulghum@hq.dhs.gov>	Required
hugler.edward@dol.gov <hugler.edward@dol.gov></hugler.edward@dol.gov>	Required
david.tillotson1.civ@mail.mil <david.tillotson1.civ@mail.mil></david.tillotson1.civ@mail.mil>	Required
tim.horne@gsa.gov <tim.horne@gsa.gov></tim.horne@gsa.gov>	Required
asma_y	Required
joseph.conaty@ed.gov <joseph.conaty@ed.gov></joseph.conaty@ed.gov>	Required
nancy.berryhill@ssa.gov <nancy.berryhill@ssa.gov></nancy.berryhill@ssa.gov>	Required
mark(b) (6)	Required
andy.baukol@treasury.gov <andy.baukol@treasury.gov></andy.baukol@treasury.gov>	Required
kathleen.mcgettigan@opm.gov <kathleen.mcgettigan@opm.gov></kathleen.mcgettigan@opm.gov>	Required
grant_m_	Required
mary.bradfield@sba.gov <mary.bradfield@sba.gov></mary.bradfield@sba.gov>	Required
wwarren@usaid.gov <wwarren@usaid.gov></wwarren@usaid.gov>	Required
jferrini@nsf.gov <jferrini@nsf.gov></jferrini@nsf.gov>	Required
eherbst@doc.gov <eherbst@doc.gov></eherbst@doc.gov>	Required
tony.costa@gsa.gov <tony.costa@gsa.gov></tony.costa@gsa.gov>	Required
beth.angerman@gsa.gov <beth.angerman@gsa.gov></beth.angerman@gsa.gov>	Required

Time 12:00 PM - 12:15 PM

Subject Depart en route to WJC-N

Show Time As Busy

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov>

Attendance Organizer



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: |
Attendees Name < F-mail>

Name <E-mail> Attendance

code:

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject ELI Interns visit

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Knapp, Kristien < Knapp. Kristien@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required



Time 3:30 PM - 4:00 PM
Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion with George Hull

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Hull, George <Hull.George@epa.gov> Required

Friday, July 28, 2017

Time All Day

Subject Denise on leave

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(p) (e)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 10:30 AM - 11:00 AM Subject Premier Support Service for Acting Deputy Administrator Mike Flynn Location WJC-N 3412 Show Time As Busy Acting Deputy Administrator Mike Flynn can not access his F Drive. **Attendees** Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Verner, Lamar < verner.lamar@epa.gov> Required Lampkin, Christopher Required <lampkin.christopher@epa.gov> Ball, Jonathan ball.jonathan@epa.gov> Required Time 12:00 PM - 12:30 PM Subject Executive Time: Do Not Schedule Show Time As Busy Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy Time 1:00 PM - 1:30 PM Subject General Discussion with Imei Chan Location Please call-in to the office Show Time As Busy Imei please call into the office 202-564-4711 Attendees Name < E-mail > **Attendance**



Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Time 1:30 PM - 2:00 PM

Subject General discussion with John Reeder

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (F-mail)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 4:00 PM - 4:30 PM

Subject Metrics

Location WJC-N 3302 Henry's Office

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Monday, July 31, 2017

Time 7/31/2017 12:00 AM - 8/4/2017 12:00 AM

Subject Denise - AL

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Optional

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy < Epp. Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov>

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:45 PM - 2:00 PM

Subject General discussion with Bob K.

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail>

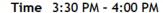
Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Kavlock, Robert <Kavlock.Robert@epa.gov>

Required





Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject NEPA/EJ Discussion

Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Dravis, Samantha <dravis.samantha@epa.gov> Required

Bolen, Brittany <bolen.brittany@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Starfield, Lawrence Required

<Starfield.Lawrence@epa.gov>

Traylor, Patrick <traylor.patrick@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General Discussion with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna <Vizian. Donna@epa.gov> Required

Willis, Sharnett < Willis. Sharnett@epa.gov> Optional

Tuesday, August 01, 2017

Time 8:00 AM - 10:30 AM

Subject (b) (6) Show Time As Busy

(b) (6)



Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject General Discussion with David B and Donna V

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required



Time 11:00 AM - 12:00 PM

Subject Senior Accountable Official call

Location Participant Dial-In: (b) (6) Access Code (used by host

and participants): (b) (6)

Show Time As Busy

OMB will host a second conference call for Senior Accountable Officials responsible for implementing Executive Order 13800 "Strengthening the Cybersecurity of Federal Networks and Critical Infrastructure," on Tuesday, August 1, at 11:00 AM. The purpose of the call is to discuss Senior Accountable Official deliverables due on August 9 and to answer any questions regarding the Agency Risk Management Assessments that OMB and DHS will provide agencies on July 28. The tentative agenda is as follows:

- * Introduction
- * Agency Risk Management Assessments (returned to agencies July 28)
- * Providing OMB and DHS with Comments/Questions
- * Senior Accountable Official Letter (due August 9)
- * Risk Determination Report and Recommendations to the President
- * Questions

Attendees

Name <e-mail></e-mail>	Attendance
Ufier, Nicholas J. EOP/OMB (Contractor) <nicholas_j_ (6)<="" (b)="" td=""><td>Organizer</td></nicholas_j_>	Organizer
'acrumbly@usaid.gov' <acrumbly@usaid.gov></acrumbly@usaid.gov>	Required
'ahaywood@fmc.gov' <ahaywood@fmc.gov></ahaywood@fmc.gov>	Required
'amendes@bbg.gov' <amendes@bbg.gov></amendes@bbg.gov>	Required
'amiles@osc.gov' <amiles@osc.gov></amiles@osc.gov>	Required
'Andy.Baukol@treasury.gov' <andy.baukol@treasury.gov></andy.baukol@treasury.gov>	Required
'Angel.Santa@NTSB.GOV' <angel.santa@ntsb.gov></angel.santa@ntsb.gov>	Required
'Anton.Porter@ferc.gov' <anton.porter@ferc.gov></anton.porter@ferc.gov>	Required
'apalmer@FEC.GOV' <apalmer@fec.gov></apalmer@fec.gov>	Required
'arichardson@dra.gov' <arichardson@dra.gov></arichardson@dra.gov>	Required
'barry.west@hq.dhs.gov'	Required



<barry.west@hq.dhs.gov>





















Time 11:30 AM - 12:00 PM

Subject General discussion with Ryan Jackson

Location WJC-N 3402

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan <jackson.ryan@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch w/Matt

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3530/OCIR

Show Time As Tentative

National Headquarters and Regional 1st Assistants Video-

Teleconference

Please note the meeting will take place in room 3530 WJC-

North.

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to

be changed.

HQ VTC Meeting Room: WJC-N 3530

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room



R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

Attendees Name <E-mail> Attendance

RegionalOperations Organizer

<RegionalOperations@epa.gov>

2017Regionfirstassistants Required

<2017Regionfirstassistants@epa.gov>

2017HQfirstassistants Required

<2017HQfirstassistants@epa.gov>

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Osinski, Michael <Osinski.Michael@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:15 PM

Subject Status of FADs

Location WJC-N 3412 (Call In # (b) (6) / code (b) (6)

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Mike Flynn John Reeder Tanya Lawrence Elsie Packard Alexandra Meighan

Joseph Lisa

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required Packard, Elise <Packard.Elise@epa.gov> Required Meighan, Alexandra Required <Meighan.Alexandra@epa.gov> Lisa, Joseph <Lisa.Joseph@epa.gov> Required Patrick, Monique <Patrick.Monique@epa.gov> Optional Albores, Richard < Albores. Richard@epa.gov> Optional Redden, Kenneth < Redden. Kenneth@epa.gov> Optional Rhodes, Julia <Rhodes.Julia@epa.gov> Optional

Time 5:00 PM - 5:30 PM Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail>

Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 5:30 PM - 6:00 PM

Subject General Discussion with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Wednesday, August 02, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:50 AM - 10:30 AM

Subject Human Resources Council Meeting

Location WJCE B-316

Show Time As Busy

Agenda is attached and talking points for Mr. Flynn will follow -

mag/31 Jul/1417.

Attendees Name <E-mail>

Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Mike and Kevin

Location 3402 WJC-N

Show Time As Busy

ow fille As busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Minoli, Kevin < Minoli.Kevin@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Optional



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:45 PM

Subject Discovery Services Meeting

Location WJC-N 3412 (Call In # (b) (6) / Code (b) (6)

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff: Mike Flynn Kevin Minoli Mark Badalamente Eric Schaaf

Steve Fine

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Badalamente, Mark Required

<Badalamente.Mark@epa.gov>

Schaaf, Eric <Schaaf.Eric@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Threet, Derek <Threet.Derek@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject Discussion: Formal Invitation to Participate in EPA Agency

Forum

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Haynes, LaShan <Haynes.LaShan@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion with Susan Burden

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

Thursday, August 03, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject

Show Time As Busy

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject General discussion with Jacqueline Werner

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Werner, Jacqueline Required

<Werner.Jacqueline@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:15 PM

Subject Cyber Executive Order Response

Location WJC-N 3412

Show Time As Busy

Point of Contact for the Meeting: Lisa Jones-Parra, (202) 566-

1157

SCt: Denise Anderson, 564-1782

Purpose: To discuss the written response due on August 9th to

the risk assessment performed by DHS and OMB.

Background: OMB's Memorandum M-17-25, Reporting Guidance for Executive Order on Strengthening the Cybersecurity of Federal Networks and Critical Infrastructure, requires agencies to submit two deliverables on July 14, 17. They are: (1) the FY 2017 Quarter 3 FISMA CIO Metrics, and (2) an Action Plan for implementing the Framework for Improving Critical Infrastructure Cybersecurity. DHS and OMB will use this information to provide an assessment to agencies for review no later than July 28, 2017. Agencies then have to submit a written response signed by the agency designated senior accountable official (Mike Flynn for EPA) that describes how the agency plans to accept, avoid, transfer, or mitigate outstanding risks.

Role of the Deputy Administrator: Approve the written response as the senior accountable official for EPA



Date for meeting: Any time between August 2 and August 7, 2017

EPA Staff (Required):

* Steve Fine, Acting AA for OEI

* Harvey Simon, Acting PDAA for OEI

* Sean Kelley, Chief Information Security Officer (CISO)

* Rob McKinney, Senior Agency Information Security Official

(SAISO)

* Lisa Jones-Parra, Senior Advisor

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Fine, Steven <fine.steven@epa.gov>

Required

Harvey Simon (Simon. Harvey@epa.gov)

Required

<Simon.Harvey@epa.gov>

Kelley, Sean <kelley.sean@epa.gov>

Required

McKinney, Robert <mckinney.robert@epa.gov>

Required

Required

Jones-Parra, Lisa < Jones-Parra. Lisa@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Burton, Tamika <burton.tamika@epa.gov>

Required

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Time 2:45 PM - 3:00 PM

Subject General Discussion with Silvina F.

Location WJC-N 3412

Show Time As Busy

Attendees Name

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Time 4:00 PM - 4:30 PM

Subject General discussion with Wendy Cleland-Hamnett

Location WJC-N 3412

Show Time As Busy



Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cleland-Hamnett, Wendy < Cleland- Required

Hamnett.Wendy@epa.gov>

Time 4:30 PM - 5:00 PM

Subject General Discussion with Tom Brennan

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Discussion: Presidential Environmental Education Awards.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Brennan, Thomas <Brennan.Thomas@epa.gov> Required

Friday, August 04, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject Denise - CWD

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(p) (e)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov > Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 8:35 AM - 9:35 AM

Subject 8:35 pick up Transportation Request to pick-up from EPA HQ to

FEMA

Importance High
Show Time As Busy

FEMA HQ

Federal Emergency Management Agency

National Response Coordination Center, Room M-01

500 C Street, S.W.

Washington, D.C. 20472

FEMA HQ is located at 500 C St SW Washington, DC. Drop off location is on C St between 6th and 4th Streets. The only access to C St SW will be from 6th St SW.

Parking will not be permitted on the 500 block of C St SW so official vehicles will need to relocate and stage in the vicinity. Please coordinate with Jason Fitzpatrick, with FEMA's Office of Security, for any security concerns. He can be reached at Jason.Fitzpatrick@fema.dhs.gov

<mailto:Jason.Fitzpatrick@fema.dhs.gov> or 202-316-9208.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 9:30 AM - 11:30 AM

Subject Hold Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject Pick-up from FEMA to EPA HQ

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 11:30 AM - 12:00 PM

Subject General discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion with Kevin M.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Monday, August 07, 2017

Time All Day

Subject Denise - AL

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 4:00 PM

Subject General discussion with Carolyn Snyder

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Snyder, Carolyn <Snyder.Carolyn@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General discussion with Shannon Kenny

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Tuesday, August 08, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants



Location 3412 WJC-N (Mike's Office) Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to 9:00 AM Reminder 15 minutes Show Time As Busy Call In # / Code / Participant code: Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 10:00 AM - 10:15 AM Subject Executive and Administrative Check-in Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See Attached.







Kent, Alison <kent.alison@epa.gov></kent.alison@epa.gov>	Required
Dunham, Sarah <dunham.sarah@epa.gov></dunham.sarah@epa.gov>	Optional
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Optional
Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Optional
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Optional
Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Optional
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Optional
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
Cleland-Hamnett, Wendy <cleland- Hamnett.Wendy@epa.gov></cleland- 	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject General Discussion with Donna Vizian

Location WJC-N 3330

Show Time As Busy

Attendees Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Donna Vizian <Vizian.Donna@epa.gov> Required

Donna Vizian <Vizian.Donna@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject General Discussion with Andrew Battin

Location via phone (Andrew will call you)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Battin, Andrew <Battin.Andrew@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 4:45 PM

Subject General with Michelle Pirzadeh

Location via phone (Michelle will call on 2025644711)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 5:00 PM - 6:00 PM

Subject General Discussion

Location TBD Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lek Gjon Kadeli < lkadeli@worldbank.org> Required



Wednesday, August 09, 20	17)1	0	1	2	7)	9) (0	(t	f	S	J	L	ø	I	Ū	ı	7	Δ		Ī.	V	١	a	d	C	ς	9	E	n	ı	d	9	E	ı	۸	١	
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Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees -

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:45 AM - 11:00 AM

Subject Depart en route to DOI

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

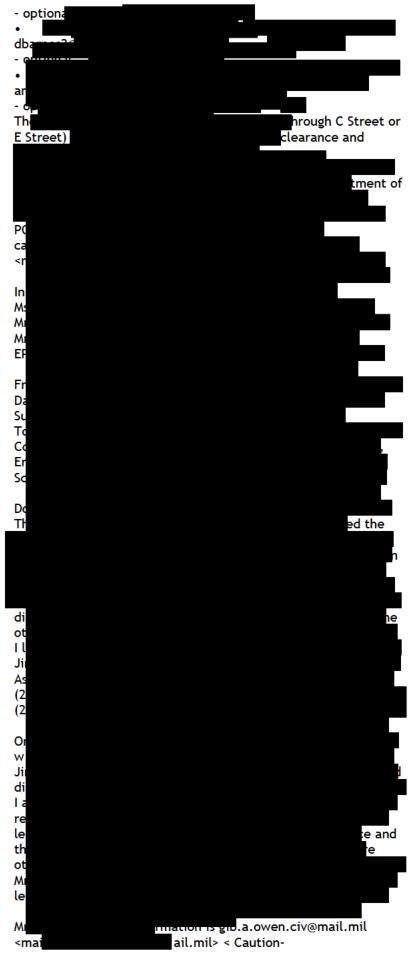
Brown, Byron

Brown.byron@epa.gov> Required

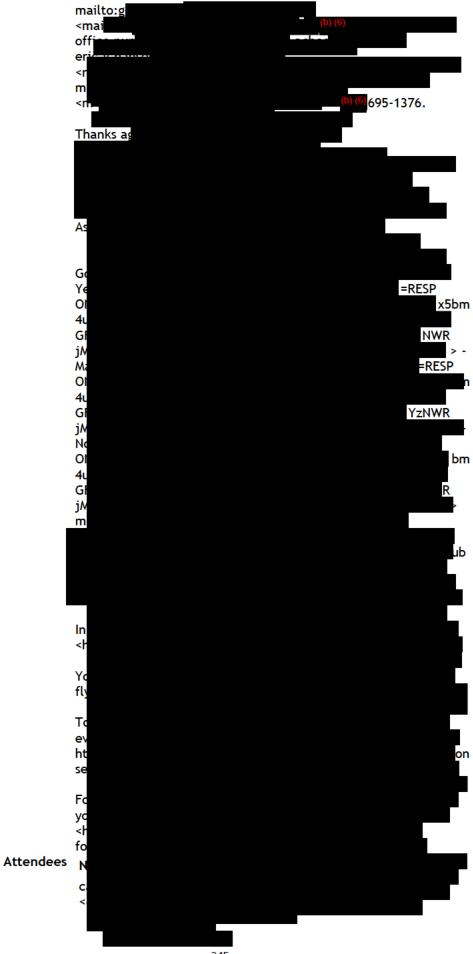


```
Time 11:00 AM - 12:00 PM
   Subject Updated Invitation: Interagency Meeting re: Federal Alignment
             Effort @ Wed Aug 9, 2
                                                    h (EDT)
             (flynn.mike@epa.gov
  Location ConfRm 5160
                                 pept of the
                                             Interior, 1849 C Street, NW,
             Washington, D.O. 202
Show Time Busy
         As
             This event has been changed.
             more details »
             <a href="https://www.google.com/calendar/event?action=VIEW">https://www.google.com/calendar/event?action=VIEW</a>
             &eid=NGtyYW1rMGo4bDFkNGFwdmRlcWw0aXQ4OGggZmx5bm4ub
             WIrZUBIcGEuZ292&tok=MjcjY2F0aGVyaW5IX2d1bGFjQGIvcy
             5kb2kuZ292OWQ2ZjcyNzkzODNmYzFkYmIwYzYzNWRjMDU1MDNi
             ZGIwMzUwYzY1MQ&ctz=America/New York&hl=en>
             Interagency Meeting re: Federal Alignment Effort
             When
             Wed Aug 9, 2017 11am - 12pm Eastern Time
             Changed: ConfRm 5160 - U.S. Dept of the Interior, 1849 C Street,
             NW, Washington, D.C. 20240 (map
                                          naps?q=Cq
             +U.S.+Dept+or+tne+Interior,+1849+C+Street,+ivw,+was
             hington, +D.C. +20240\&hl=en>)
             Video call
            https://plus.go
                                                _/doi.gov/catheri ne-gulac
             <a href="https://plus.google.com/hangouts/_/doi.gov/catherline-">https://plus.google.com/hangouts/_/doi.gov/catherline-</a>
             gulac?hceid=Y2F0aGVyaW5IX2d1bGFjQGlvcy5kb2kuZ292.4
             kramk0j8l1d4apvdeql4it88h>
             Calendar
             flynn.mike@epa.gov
             Who
             catherine_gulac@ios.doi.gov
             - organizer, optional
            james_cason@ios.doi.gov
             gib.a.owen.civ@mail.mil
             downey_magallanes@ios.doi.gov
             peck.gregory@epa.gov
             burton.tamika@epa.gov
             flynn.mike@epa.gov
             reeder.john@epa.gov
             maria_gonzalez@ios.doi.gov
             amy_holley@ios.doi.gov
             scott_hommel@ios.doi.gov
```











Optional scott_hommel@ios.doi.gov <scott_hommel@ios.doi.gov> james_cason@ios.doi.gov Required <james_cason@ios.doi.gov> gib.a.owen.civ@mail.mil Required <gib.a.owen.civ@mail.mil> dbarnes2@doc.gov <dbarnes2@doc.gov> Optional downey_magallanes@ios.doi.gov Required <downey_magallanes@ios.doi.gov> Peck, Gregory < Peck. Gregory@epa.gov> Required amanda.lockwood@osec.usda.gov Optional <amanda.lockwood@osec.usda.gov> Burton, Tamika <burton.tamika@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Reeder, John <Reeder.John@epa.gov> Required maria_gonzalez@ios.doi.gov Required <maria_gonzalez@ios.doi.gov> amy_holley@ios.doi.gov <amy_holley@ios.doi.gov> Required

Time 12:00 PM - 12:15 PM

Subject Depart en route to WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 3:00 PM

Subject Strategic Measures, APGs, and Quarterly Report



Location 3402 WJC-N Show Time As Tentative

Attendees Name < E-mail > Attendance

> Darwin, Henry <darwin.henry@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Required Hall, JohnM <hall.johnm@epa.gov>

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

OBrien, Kathy <Obrien.Kathy@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Lieberman, Judy <Lieberman.Judy@epa.gov> Optional

Time 1:30 PM - 2:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Dunham, Sarah < Dunham. Sarah@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Attendees

Conference Call Number: code Name < E-mail>

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

> Gray, Linda <gray.linda@epa.gov> Required

> Cooper, Marian < Cooper. Marian@epa.gov> Required

> Coleman, Sam <Coleman.Sam@epa.gov> Required



Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 3:30 PM - 3:45 PM

Subject General Discussion

Location WJC-N 3415

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Thursday, August 10, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Required Carroll, Carly < Carroll. Carly@epa.gov> Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Meeting Re: e-Boss Overview

Location WJC-N 2432

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Lesperance, Twanna Optional

<Lesperance.Twanna@epa.gov>

Parris, Scott <Parris.Scott@epa.gov> Optional



Tomlin, Matthew <tomlin.matthew@epa.gov> Optional

Peppins, Felicia <Peppins.Felicia@epa.gov> Optional

Time 12:00 PM - 2:00 PM Subject FW: WIPP PARTY!

Location DCRoomWEST1209/DC-EPA-West-OPM

Show Time As Busy

Mike--- During lunch time on Thursday we are doing a WIPP celebration party since we completed the CRA review last month. Please join us if you can! Hope you're doing well... Jon

----Original Appointment-----From: Santillan, Eugenio-Felipe

Sent: Tuesday, August 01, 2017 12:30 PM

To: Santillan, Eugenio-Felipe; Peake, Tom; Schultheisz, Daniel; Economy, Kathleen; Egidi, Philip; Ellis, Jerry; Feltcorn, Ed; Joglekar, Rajani; Rosencrantz, Ingrid; Walsh, Jonathan; Lee, Raymond; Starrs, Charles; Perrin, Alan; Veal, Lee; Edwards,

Jonathan; Gitlin, Bonnie; OAR-ORIA-RPD

Cc: Wieder, Jessica; Ferguson, Rafaela; Ralston, Lowell; White, Rick; Gera, Stefanie; Matakas, Lauren; Littleton, Brian;

Hallam, Christopher; Prioleau, Wagnus; Whitaker, Theresa; DeCair, Sara; Kanevsky, Maria; Holden, Patricia; Boyd, Mike;

Kim, Jina

Subject: WIPP PARTY!

When: Thursday, August 10, 2017 12:00 PM-2:00 PM (UTC-

05:00) Eastern Time (US & Canada).

Where: DCRoomWEST1209/DC-EPA-West-OPM

Please respond today, if you haven't already! We'd like to get a final headcount.

Hello, RPD!

After an intense few months, we managed to WHIP out a WIPP recertification. Come join the WIPP team in ROOM 1209 West to help us celebrate this accomplishment. We'll have lunch (food TBD) ready for this event so prepare for a certifiably great time.

Attendees

Name <E-mail> Attendance

Santillan, Eugenio-Felipe <santillan.eugenio-

felipe@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required



Organizer





Whitaker, Theresa <Whitaker.Theresa@epa.gov> Optional
DeCair, Sara <DeCair.Sara@epa.gov> Optional
Kanevsky, Maria <kanevsky.maria@epa.gov> Optional
Holden, Patricia <Holden.Patricia@epa.gov> Optional
Boyd, Mike <Boyd.Mike@epa.gov> Optional
Kim, Jina <Kim.Jina@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 1:00 PM to 1:30 PM

Show Time As Busy

Attendees

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject EELC August Teleconference

Name < E-mail>

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

* Teleconference information: Call-in:

* Passcode: (b) (6)

Hello EELC Members,

Please find attached the agenda for our next call taking place on Thursday, August 10, from 2:00 - 3:00 PM ET, as well as the updated EELC face-to-face meeting agenda, which we will discuss next week.



Attendance

















Evans, Ron < Evans. Ron@epa.gov> Required sabramowitz@rossstrategic.com Required <sabramowitz@rossstrategic.com> Harbour, Shana <Harbour.Shana@epa.gov> Required Rosner, Sheryl < Rosner. Sheryl@epa.gov> Required Schroeder, Tobias <Schroeder.Tobias@epa.gov> Required tburack@sheehan.com <tburack@sheehan.com> Required Simmers, Chris < Chris. Simmers@doit.nh.gov> Optional Casey Thornbrugh < Casey. Kahn-Optional Thornbrugh@mwtribe-nsn.gov> nduke@ecos.org <nduke@ecos.org> Optional Beverly Brennan <Brennan.Beverly@epa.gov> Optional Darwin, Henry <darwin.henry@epa.gov> Optional

Time 2:00 PM - 3:00 PM

Subject EELC Teleconference

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Busy

SCt: Denise Anderson, 202-564-1782 Ct: Kristen Durance, 206-792-4050

Hello EELC Members,

Please find attached the agenda for our next call taking place on Thursday, August 10, from 2:00 - 3:00 PM ET, as well as the updated EELC face-to-face meeting agenda, which we will discuss next week.

Here are the conference call logistics:

Call-in: (b) (6)
Passcode: (b) (6)

Please let me know if you have any questions.

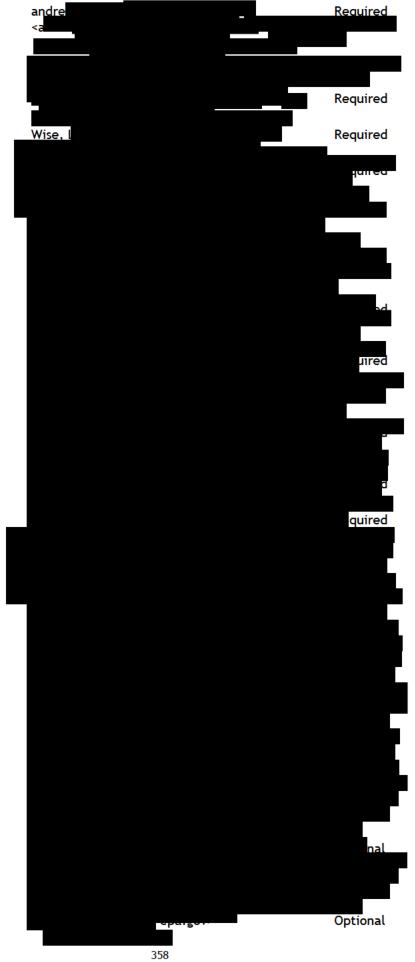
Attendees Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

keogh@adeq.state.ar.us Required

<keogh@adeq.state.ar.us>

a.bacock@bigpinepaiute.org Required <a.bacock@bigpinepaiute.org>











mona.ingram@dnr.ga.gov <mona.ingram@dnr.ga.gov></mona.ingram@dnr.ga.gov>	Optional
lydia.scheer@nau.edu <lydia.scheer@nau.edu></lydia.scheer@nau.edu>	Optional
james.purvis@maryland.gov <james.purvis@maryland.gov></james.purvis@maryland.gov>	Optional
kathy.bishop@maryland.gov <kathy.bishop@maryland.gov></kathy.bishop@maryland.gov>	Optional
michele.clarizio@state.mn.us <michele.clarizio@state.mn.us></michele.clarizio@state.mn.us>	Optional
michelle.beeman@state.mn.us <michelle.beeman@state.mn.us></michelle.beeman@state.mn.us>	Optional
fharjo@muscogeenation-nsn.gov <fharjo@muscogeenation-nsn.gov></fharjo@muscogeenation-nsn.gov>	Optional
chris.simmers@doit.nh.gov <chris.simmers@doit.nh.gov></chris.simmers@doit.nh.gov>	Optional
Milhouse, Gloria <milhouse.gloria@epa.gov></milhouse.gloria@epa.gov>	Optional
DCRoomARN3530CFTB/DC-Ariel-Rios-AO < DCRoomARN3530CFTB@epa.gov>	Resource
nduke@ecos.org <nduke@ecos.org></nduke@ecos.org>	Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 4:45 PM - 5:00 PM

Subject Call with Wendy Cleland-Hamnett

Location via phone (Wendy will call you 564-4711)

Show Time As Busy

Attendees Name <E-mail> **Attendance** Organizer

Flynn, Mike <Flynn.Mike@epa.gov>



Time 5:00 PM - 5:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Tentative

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Friday, August 11, 2017

Time All Day

Subject Denise - leave

Show Time As Free

Time 8/11/2017 12:00 AM - 8/15/2017 12:00 AM

Subject OUT OF THE OFFICE

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(D)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, August 14, 2017

Time 8/14/2017 12:00 AM - 8/18/2017 12:00 AM

Subject Denise - leave

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, August 15, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM



Time 10:30 AM - 11:00 AM

Subject Transportation to

Location U.S. Department of Interior, 1849 C Street, NW, Washington,

D.C.:

Show Time As Busy

Your transportation request has been confirmed.

Confirmation Number:

(b) (6)

Passenger Information

* Name: MIKE FLYNN/DA

* Number: 2025644771

* Pickup Time: 2017-08-15 10:30:00.0

* Pickup Location: COURTYARD

* Drop-Off Location: DEPT OF INTERIOR, 1849 C STREET,

NW.WASHINGTON, DC

Vehicle Information



Attendees

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Darwin, Henry <darwin.henry@epa.gov>

Required

Time 11:00 AM - 12:00 PM

Subject Federal Alignment Effort Meeting at DOI

Location U.S. Department of Interior, 1849 C Street, NW, Washington,

D.C.:

Show Time As Busy

The meeting is set:

Date: Tuesday, 15 August 2017 Time: 11:00 a.m. - 12:00 noon

Location:

Changed: Room 6120 (map

https://maps.google.com/maps?q=Room+6120&hl=en)

U.S. Department of the Interior

1849 C Street, NW Washington, DC 20240

If you have any questions, please call Cathy Gulac at 202-208-1791 / 6291.

Time 12:00 PM - 12:30 PM

Subject Pick up from U.S. Department of Interior, 1849 C Street, NW,

Washington, D.C.: to EPA HQ



Location U.S. Department of Interior, 1849 C Street, NW, Washington,

D.C.:

Show Time As Busy

Confirmation Number: (b) (6)

Passenger Information

* Name: MIKE FLYNN/DA * Number: 2025644771

* Pickup Time: 2017-08-15 12:00:00.0

* Pickup Location: DEPT OF INTERIOR, 1849 C STREET,

NW.WASHINGTON, DC

* Drop-Off Location: COURTYARD

Vehicle Information



Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)







Cleland-Hamnett, Wendy <cleland- Hamnett.Wendy@epa.gov></cleland- 	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Lapierre, Kenneth kenneth@epa.gov	Optional
DeMocker, Jim <democker.jim@epa.gov></democker.jim@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional
Manna, Richard < Manna. Richard@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM Subject General Discussion

Location WJC-N 3412

Recurrence Occurs every 3 week(s) on Tuesday effective 7/25/2017 until

11/28/2017 from 1:30 PM to 2:00 PM

Show Time As Busy

SCt: Denise Anderson, 564-1782



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Optional

Time 3:00 PM - 4:00 PM

Subject Conference Call / Strategic Measures for FY 2018-2022 EPA

Strategic Plan ((b) (6) code (b) (6)

Location 3402 WJC-N

Show Time As Busy

Goal 1

Objective 1.3 / Meeting with OLEM

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Breen, Barry <Breen.Barry@epa.gov> Required

Simon, Nigel <Simon.Nigel@epa.gov> Required

Brown, Byron
 strown.byron@epa.gov> Required

Darwin, Veronica <darwin.veronica@epa.gov> Required

Davis, Patrick <davis.patrick@epa.gov> Required

Hall, JohnM <hall.johnm@epa.gov> Optional

Hilosky, Nick <Hilosky.Nick@epa.gov> Optional

Wilbur, Jennifer < Wilbur. Jennifer@epa.gov> Optional

Time 3:30 PM - 5:00 PM

Subject Retirement Celebration for Wendy Cleland-Hamnett

Location HQ-Room-WJCE-1153-150pp

Show Time As Busy





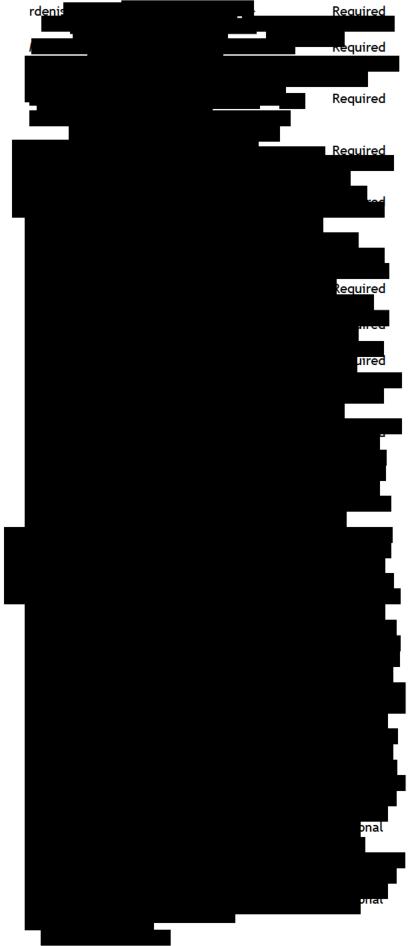


































Chang, Ning-Ying <chang.ning-ying@epa.gov></chang.ning-ying@epa.gov>	Optional
Miller, Wynne <miller.wynne@epa.gov></miller.wynne@epa.gov>	Optional
Myers, Guynin <myers.guynin@epa.gov></myers.guynin@epa.gov>	Optional
Parker, James <parker.james@epa.gov></parker.james@epa.gov>	Optional
Myers, Irina <myers.irina@epa.gov></myers.irina@epa.gov>	Optional
Moseley, Pamela <moseley.pamela@epa.gov></moseley.pamela@epa.gov>	Optional
Falke, Ernest <falke.ernest@epa.gov></falke.ernest@epa.gov>	Optional
Conomos, Margaret <conomos.margaret@epa.gov></conomos.margaret@epa.gov>	Optional
Toney, Dorene <toney.dorene@epa.gov></toney.dorene@epa.gov>	Optional
Giles-Parker, Cynthia <giles- Parker.Cynthia@epa.gov></giles- 	Optional
Carlisle, Sharon <carlisle.sharon@epa.gov></carlisle.sharon@epa.gov>	Optional
Wong, Eva <wong.eva@epa.gov></wong.eva@epa.gov>	Optional
Block, Megan <block.megan@epa.gov></block.megan@epa.gov>	Optional
Clark, Sharon <clark.sharon@epa.gov></clark.sharon@epa.gov>	Optional
Dyson, Benjamin <dyson.benjamin@epa.gov></dyson.benjamin@epa.gov>	Optional
Little, Louise <little.louise@epa.gov></little.louise@epa.gov>	Optional
Maignan, Tawanda <maignan.tawanda@epa.gov></maignan.tawanda@epa.gov>	Optional
Fehrenbacher, Cathy <fehrenbacher.cathy@epa.gov></fehrenbacher.cathy@epa.gov>	Optional
Sappington, Keith <sappington.keith@epa.gov></sappington.keith@epa.gov>	Optional
Ward, Pamela <ward.pamela@epa.gov></ward.pamela@epa.gov>	Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion with George Hull

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Flynn, Mike <Flynn.Mike@epa.gov>

Attendance Organizer



Wednesday, August 16, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject General Discussion- Lab funding Location Betsy Shaw Office Room #5426

Show Time As Tentative

Follow-up

Attendees Name <E-mail> Attendance

Shaw, Betsy <Shaw.Betsy@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Edwards, Jonathan <Edwards.Jonathan@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion with Ellen Treimel

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Treimel, Ellen <Treimel.Ellen@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Optional

Time 1:30 PM - 2:00 PM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Wendy Cleland-Hamnett

Location WJC-N 3130A

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cleland-Hamnett, Wendy <Cleland- Required

Hamnett.Wendy@epa.gov>

Time 3:30 PM - 4:30 PM

Subject Conference Call - Strategic Measures for FY 2018-2022 EPA

Strategic Plan (b) (6) code (b) (6)

Location 3402 WJC-N

Show Time As Busy

Goal 1

Objective 1.1 / OAR

Attendees Name <E-mail> Attendance

Darwin, Henry <arwin.henry@epa.gov> Organizer Flynn, Mike <Flynn.Mike@epa.gov> Required Greaves, Holly <greaves.holly@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Osborne, Howard < Osborne. Howard@epa.gov> Required OBrien, Kathy < Obrien. Kathy@epa.gov> Required Dunham, Sarah < Dunham. Sarah@epa.gov> Required Shaw, Betsy <Shaw.Betsy@epa.gov> Required Gunasekara, Mandy Required <Gunasekara.Mandy@epa.gov> Koerber, Mike <Koerber.Mike@epa.gov> Required Page, Steve <Page.Steve@epa.gov> Required Lakin, Matt <Lakin.Matthew@epa.gov> Required Hall, JohnM <hall.johnm@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion with Nancy G.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 5:00 PM - 5:15 PM

Subject General Discussion Flynn/Kavlock

Location Mike can call (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Kavlock, Robert <Kavlock.Robert@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Thursday, August 17, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants



Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Awards Ceremony speaker prep conference call

Location Call in number: (b) (6) code (b) (6)

Show Time As Busy

Hi Mike,

We will do a quick check in on the logistics and generally discuss the areas the speakers will cover. We just want to make sure we avoid a situation where two (or more) speakers cover too much of the same territory.

Tom Brennan

Chief of Staff, Office of Public Engagement and Environmental Education

US EPA



Phone - 202 564 6953

Cell # - 703 581 9300

Attendees Name < E-mail > **Attendance**

> Brennan, Thomas <Brennan.Thomas@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject HOLD: EE Awards Ceremony Prep

Show Time As Busy

POC: Tom Brennan

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion with Susan B.

Location WJC-N 3412

Show Time As Busy

Hi Denise,

Can I please have 30 min of Mike's time on Tuesday, August 15

to discuss the email below?

Thanks,

Susan

Susan Burden, Ph.D. Special Assistant (ORD, OCSPP, OCHP, SAB)

Office of the Administrator

U.S. Environmental Protection Agency

Office: (202) 564-6308 Cell: (202) 740-0169

From: Barnes-Weaver, Erin

Sent: Thursday, August 10, 2017 9:29 AM To: Burden, Susan < Burden. Susan@epa.gov

<mailto:Burden.Susan@epa.gov> >

Cc: Gilbride, Patrick < Gilbride. Patrick@epa.gov







Certainly all of this may be easier to discuss over the phone. I'm available today and tomorrow at 303-312-6871. I'm out the early part of next week but Pat is available then at 303-312-6969. Ideally we'd like to close the loop on this as soon as possible (but no later than within a week) since our final report is very close to issuance.

Thanks for your continued assistance on this, Erin

Erin Barnes-Weaver | Project Manager | US EPA Office of Inspector General | 1595 Wynkoop St., 4th Floor (8-OIG) |

Denver CO 80202 | 303-312-6871

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burden, Susan <Burden.Susan@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Meeting Re: PFAS coordination

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Staff:

Susan Burden Nancy Grantham

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Burden, Susan <Burden.Susan@epa.gov> Required

Grantham, Nancy <grantham.nancy@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:15 PM

Subject OBI approval Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Miles, Ramona < Miles. Ramona@epa.gov> Required



Organizer

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Kelley, Sean <kelley.sean@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Harvey Simon (Simon. Harvey@epa.gov) Optional

<Simon.Harvey@epa.gov>

Harvey Simon (Simon. Harvey@epa.gov) Optional

<Simon.Harvey@epa.gov>

Friday, August 18, 2017

Time All Day Subject CWD



Time All Day

Subject Denise - CWD

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, August 21, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General discussion with Holly Greaves

Location WJC-N 4426G

Show Time As Busy

Sct: Tamika Burton

Will update Holly's office number

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Time 11:00 AM - 11:45 AM

Subject Discussion on EELC matters

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer



Flynn, Mike <Flynn.Mike@epa.gov> Required

Battin, Andrew <Battin.Andrew@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with Donna J. for Retirement party

tomorrow

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Jenkins, Donna < Jenkins. Donna@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Conference Call - Strategic Measures for FY 2018-2022 EPA

Strategic Plan (

Location 3402 WJC-N

Show Time As Busy

Goals 2 & 3

Objective 3.4 / OARM, OEI, and OCFO

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

code

Flynn, Mike <Flynn.Mike@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

OBrien, Kathy < Obrien.Kathy@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required



Packard, Elise < Packard. Elise@epa.gov> Required

Hall, JohnM <hall.johnm@epa.gov> Optional

Brookshire, Malena Optional

<Brookshire.Malena@epa.gov>

Hitchens, Lynnann hitchens.lynnann@epa.gov Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Discussion with Mike/Donna

Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson. 564-4711

Staff:

David Bloom Donna Vizian

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Donna Vizian <Vizian. Donna@epa.gov> Required

Donna Vizian <Vizian.Donna@epa.gov> Required

Time 5:30 PM - 6:00 PM

Subject General discussion with Richard Yamada

Location Richard will call Mike

Show Time As Busy

Sct: Tamika Burton, 564-4711

Richard please give Mike a call at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Tuesday, August 22, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy



Time 10:00 AM - 11:00 AM

Subject Retirement Celebration in Honor of Denise Anderson

Location WJC-N 3530

Show Time As Busy

Join us as we gather to celebrate

Our dear co-worker and friend Denise Anderson as she embarks

on her new journey!

Light refreshments will be provided!

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Knapp, Kristien < n@epa.gov> Required

Burden, Susan < burden. Susan@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Anderson, RobinM < Anderson. RobinM@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Required

Jenkins, Donna < Jenkins. Donna@epa.gov> Required

Gantt, Melissa <Gantt.Melissa@epa.gov> Required

Willis, Sharnett < Willis. Sharnett@epa.gov> Required

Dickerson, Aaron <dickerson.aaron@epa.gov> Required

Emerson, Michael < Emerson. Michael@epa.gov> Required

Donna Vizian <Vizian.Donna@epa.gov> Required

Grantham, Nancy <grantham.nancy@epa.gov> Required

Gray, Doris <Gray.Doris@epa.gov> Required

Kling, David <Kling.Dave@epa.gov> Required

Houston, Tiye <Houston.Tiye@epa.gov> Required

Logan, Deborah <Logan.Deborah@epa.gov> Required

Johnson, AngelaL < Johnson. AngelaL@epa.gov> Required

Patrick, Monique <Patrick.Monique@epa.gov> Required

Lawrence, nya@epa.gov> Required







Ingram, Amir <ingram.amir@epa.gov></ingram.amir@epa.gov>	Optional
Baldwin, Mark <baldwin.mark@epa.gov></baldwin.mark@epa.gov>	Optional
Kim, Hyon <kim.hyon@epa.gov></kim.hyon@epa.gov>	Optional
Barbery, Andrea <barbery.andrea@epa.gov></barbery.andrea@epa.gov>	Optional
Campbell, Ann <campbell.ann@epa.gov></campbell.ann@epa.gov>	Optional
Shaw, Nena <shaw.nena@epa.gov></shaw.nena@epa.gov>	Optional
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Somerville, Phillip <somerville.phillip@epa.gov></somerville.phillip@epa.gov>	Optional
Scozzafava, MichaelE <scozzafava.michaele@epa.gov></scozzafava.michaele@epa.gov>	Optional
Maddox, Donald <maddox.donald@epa.gov></maddox.donald@epa.gov>	Optional
Flaherty, Colleen <flaherty.colleen@epa.gov></flaherty.colleen@epa.gov>	Optional
Tarquinio, Ellen <tarquinio.ellen@epa.gov></tarquinio.ellen@epa.gov>	Optional

Time 11:30 AM - 12:30 PM

Subject Conference Call - Strategic Measures for FY 2018-2022 EPA

Strategic Plan (b) (6) code (b) (6)

Location 3402 WJC-N

Show Time As Busy

Goals 2 & 3

Objective 3.2 - ORD

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Kavlock, Robert < Kavlock.Robert@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required



Hall, JohnM <hall.johnm@epa.gov> Optional

Required

Brookshire, Malena Optional

<Brookshire.Malena@epa.gov>

Linnenbrink, Monica Optional

<Linnenbrink.Monica@epa.gov>

Paul, Sean <paul.sean@epa.gov> Optional

Sjogren, Mya <Sjogren.Mya@epa.gov> Optional

Hubbell, Bryan < Hubbell. Bryan@epa.gov> Optional

Silzer, Stefan <Silzer.Stefan@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room







Kenny, Shannon < Kenny. Shannon@epa.gov>	Optional
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Discussion: follow-up information related to my voicemail on C-

FERST response

Location WJC-N 3412

Show Time As Busy

From: Barnes-Weaver, Erin

Sent: Thursday, August 10, 2017 9:29 AM To: Burden, Susan <Burden.Susan@epa.gov

<mailto:Burden.Susan@epa.gov> >

Cc: Gilbride, Patrick < Gilbride. Patrick@epa.gov

<mailto:Gilbride.Patrick@epa.gov> >

Subject: follow-up information related to my voicemail on C-

FERST response







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is very close to issuance.

Thanks for your continued assistance on this,

Erin

Erin Barnes-Weaver | Project Manager | US EPA Office of Inspector General | 1595 Wynkoop St., 4th Floor (8-OIG) |

Denver CO 80202 | 303-312-6871

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Sheehan, Charles <Sheehan.Charles@epa.gov> Required

Time 1:45 PM - 2:00 PM

Subject General with Lisa Bowman

Location WJC-N 3415

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject CFC Team Kick-off

Location TBD Show Time As Busy

Mike - Silvina will provide brief TP's

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General with Jennifer Orme Zavaleta

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Time 3:00 PM - 4:00 PM

Subject Conference Call - Strategic Measures for FY 2018-2022 Strategic

Plan ((b) (6) code (b) (6)

Location 3402 WJC-N

Show Time As Busy



Goal 2 & 3

Attendees	Objectives 2.2 and 3.1 / OECA, OITA and OCFO Name <e-mail> Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov></e-mail>	Attendance Organizer
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
	Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
	Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
	Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
	OBrien, Kathy <obrien.kathy@epa.gov></obrien.kathy@epa.gov>	Required
	Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required
	Cozad, David <cozad.david@epa.gov></cozad.david@epa.gov>	Required
	Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required
	Wright, Felicia <wright.felicia@epa.gov></wright.felicia@epa.gov>	Required
	Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
	Hall, JohnM <hall.johnm@epa.gov></hall.johnm@epa.gov>	Optional
	Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
	Lyons, Troy <iyons.troy@epa.gov></iyons.troy@epa.gov>	Optional
	Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Optional
	Benson, Sheila <benson.sheila@epa.gov></benson.sheila@epa.gov>	Optional
	Hindin, David <hindin.david@epa.gov></hindin.david@epa.gov>	Optional

Time 3:30 PM - 4:00 PM
Subject Check-In with Mike
Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required



Time 4:30 PM - 6:30 PM

Subject (b) (6)

Show Time As Busy

(b) (6)

Wednesday, August 23, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-4711

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Hull, George <Hull.George@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion

Location WJC-E 3148

Show Time As Busy

SCt: Denise Anderson, 564-4711

Staff:

Nancy Beck

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Beck, Nancy <beck.nancy@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject General with Barry Breen

Location via phone (Please call 564-4711)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Barry Breen <Breen.Barry@epa.gov> Required

Barry Breen <Breen.Barry@epa.gov> Required

Time 1:00 PM - 2:00 PM

Subject Prep for EPA's Tribal and ECOS Calls on the FY 2019 Budget -

briefing materials added*

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Busy

Call In # (b) (6) / Code (b) (6)

Point of Contact for the Meeting: Sheila Benson (202-564-1151)/Rita Wilson (202-564-1152)

Purpose: Joint prep for 8/25 Tribal and 8/29 ECOS calls on EPA's FY 2019 Budget

Role of the Deputy Administrator: To facilitate input from

Role of the Deputy Administrator: To facilitate input from tribal and state leadership on their respective priorities for EPA's FY 2019 budget.







Kocian, Aaron <kocian.aaron@epa.gov></kocian.aaron@epa.gov>	Optional
Heller, Emily <heller.emily@epa.gov></heller.emily@epa.gov>	Optional
Weckesser, Mike <weckesser.mike@epa.gov></weckesser.mike@epa.gov>	Optional
Barbery, Andrea <barbery.andrea@epa.gov></barbery.andrea@epa.gov>	Optional
Williams, Maria <williams.maria@epa.gov></williams.maria@epa.gov>	Optional
Benson, Sheila <benson.sheila@epa.gov></benson.sheila@epa.gov>	Optional
Wilson, Rita <wilson.rita@epa.gov></wilson.rita@epa.gov>	Optional
DCRoomARN3530CFTB/DC-Ariel-Rios-AO <dcroomarn3530cftb@epa.gov></dcroomarn3530cftb@epa.gov>	Resource
Daub, Vivian <daub.vivian@epa.gov></daub.vivian@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required

Time 2:00 PM - 2:30 PM Subject Check-In with Mike

Location 3402 WJC-N Show Time As Tentative

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Conference Call Number: code code Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian @epa.gov> Required



Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required

<judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 3:00 PM - 3:15 PM

Subject Call with Alex Dunn

Location via phone (Please call 202-564-4711)

Show Time As Busy

POC: Denise Anderson, 202-5644711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Alexandra Dapolito Dunn <adunn@ecos.org> Required

Swanson Megan <mswanson@ecos.org> Required

Time 3:30 PM - 4:00 PM

Subject General with Bob/Mike

Location via phone (Please call 202-564-4711)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Thursday, August 24, 2017

Time All Day

Subject Denise - leave

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes



Show Time As Busy Call In # / Code / Participant code: Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required Time 10:00 AM - 10:30 AM Subject General Discussion Location Conf call Show Time As Busy Donna will call Mike at 202-343-9356 Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Vizian, Donna <Vizian.Donna@epa.gov> Required Time 12:00 PM - 1:30 PM Subject Lunch Location TBD Show Time As Busy Attendees Name < E-mail> Attendance Cleland-Hamnett, Wendy <Cleland-Organizer



Hamnett.Wendy@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Required

Time 2:00 PM - 2:30 PM

Subject Retirement Celebration(OEI)

Location WJC-N 5120

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Mike Flynn & Jennifer Orme-

Zavaleta(ORD)

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>



Time 3:00 PM - 3:30 PM

Subject Hold Show Time As Busy

Time 3:30 PM - 4:15 PM

Subject HOLD: OECA LDP Graduation

Location WJC-N 2530

Show Time As Busy

Ct: Ethel Bailey

Time 5:00 PM - 5:30 PM

Subject Pre-brief BIEC Principals Meeting

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Holmes, Carol <Holmes.Carol@epa.gov> Required

Kelley, Rosemarie < Kelley. Rosemarie@epa.gov> Required

Porter, Amy <Porter.Amy@epa.gov> Required

Chaudet, Roy <Chaudet.Roy@EPA.GOV> Required

Fine, Steven <fine.steven@epa.gov> Required

Leopard, Matthew <Leopard.Matthew@epa.gov> Required

Dwyer, Connie < Dwyer. Connie@epa.gov> Required

Harvey Simon (Simon.Harvey@epa.gov) Optional

<Simon.Harvey@epa.gov>

Friday, August 25, 2017

Time All Day

Subject Denise - leave

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 9:00 AM - 10:00 AM Subject Hold for Training Show Time As Busy Time 10:00 AM - 10:30 AM Subject Bi-weekly check-in with Steve Fine Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Fine, Steven <fine.steven@epa.gov> Required Simon, Harvey <Simon. Harvey@epa.gov> Optional Time 10:30 AM - 11:00 AM **Subject** General discussion with Susan Location WJC-N 3412 Show Time As Busy

Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer

> Burden, Susan <Burden.Susan@epa.gov> Required



Time 11:00 AM - 12:00 PM Subject EPA/Tribal Call on the FY 2019 Budget Location DCRoomARN3530CF Show Time As Busy Call In # / Code

> Point of Contact for the Meeting: Sheila Benson (202-564-1151)/Rita Wilson (202-564-1152)

SCt: Denise Anderson, 564-1782

Purpose: For key EPA senior leaders and the National Tribal Caucus (NTC) officers to engage on EPA's FY 2019 Budget

EPA Staff (Required): Henry Darwin, David Bloom, Howard Osborne, Holly Greaves, Carol Terris, Kathy O'Brien, Jane Nishida, Felicia Wright, Mike Weckesser

EPA Staff (Optional): Maria Williams, Malena Brookshire, Emily Heller

External Participants:

Evaristo Cruz, Chair Director of Environmental Management, ecruz@ydsp-nsn.gov <mailto:ecruz@ydsp-nsn.gov>

Paula Britton. Vice Chair Tribal Administrator.

pbi nsn.gov>

Gerald Wagner, Secretary Environmental Programs Director, gner@3rivers.net> gwagner@3riv

v <mailtd

Teleconference Required?: Yes

Attendees

Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Darwin, Henry <darwin.henry@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Osborne, Howard < Osborne. Howard@epa.gov> Required Greaves, Holly <greaves.holly@epa.gov> Required Terris, Carol <Terris.Carol@epa.gov> Required OBrien, Kathy < Obrien. Kathy@epa.gov> Required Nishida, Jane <Nishida.Jane@epa.gov> Required Wright, Felicia < Wright. Felicia@epa.gov> Required Weckesser, Mike < Weckesser. Mike@epa.gov> Required ecruz@ydsp-nsn.gov <ecruz@ydsp-nsn.gov> Required



pbritton@cahtotribe-nsn.gov Required <pbritton@cahtotribe-nsn.gov> gwagner@3rivers.net <gwagner@3rivers.net> Required Williams, Maria < Williams. Maria@epa.gov> Optional Optional Brookshire, Malena <Brookshire.Malena@epa.gov> Optional Heller, Emily heller.emily@epa.gov> DCRoomARN3530CFTB/DC-Ariel-Rios-AO Resource <DCRoomARN3530CFTB@epa.gov> Cherry, Katrina < Cherry. Katrina@epa.gov> Optional Optional Slotkin, Ron <slotkin.ron@epa.gov> Time 12:00 PM - 12:30 PM Subject Call with Bob Kavlock Location Telephone call Show Time As Busy Bob can call Mike at 202-343-9356 Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Kavlock, Robert <Kavlock.Robert@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:00 PM - 3:00 PM Subject Hurricane Harvey Executive Update Location code (b) (6) HQ personnel are invited to convene at the EOC (DCRoomARNB431/Executive-Conference-Room) in the basement of the North Tower. Region 6 personnel are invited to convene in the RA Large Conference

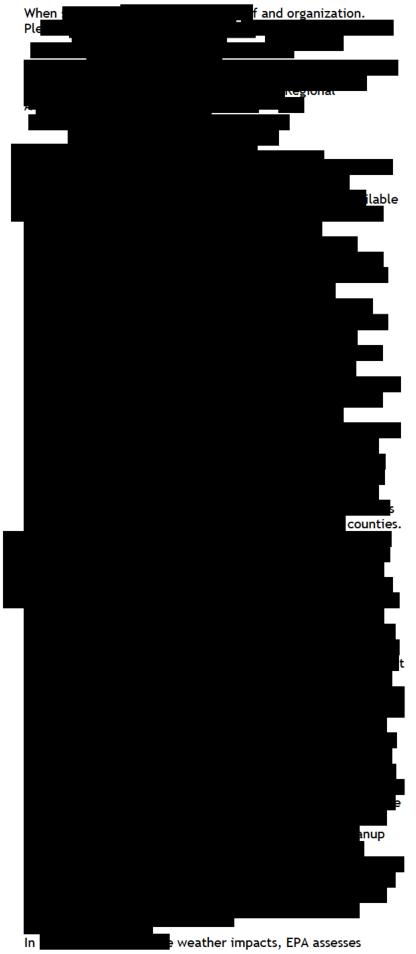
(b) (6) CODE (b) (6)

Room 13th Floor

Show Time As Busy



EPA HURRICANE HARVEY EXECUTIVE UPDATE





412













Tingley, Kevin <tingley.kevin@epa.gov></tingley.kevin@epa.gov>	Optional
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Optional
Pickard, Brian <pickard.brian@epa.gov></pickard.brian@epa.gov>	Optional
Drinkard, Andrea <drinkard.andrea@epa.gov></drinkard.andrea@epa.gov>	Optional
Brown, Byron brown.byron@epa.gov>	Optional
Price, Lisa <price.lisa@epa.gov></price.lisa@epa.gov>	Optional
Talton, Anthony <talton.anthony@epa.gov></talton.anthony@epa.gov>	Optional
Nalipinski, Mike <nalipinski.mike@epa.gov></nalipinski.mike@epa.gov>	Optional
Perovich, Gina <perovich.gina@epa.gov></perovich.gina@epa.gov>	Optional

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

Attendees Name < F-mail>

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:30 PM - 4:00 PM

Subject Conference Call - General Discussion with Mike & Donna

(b) (6) code (b) (6)

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail>

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required



Attendance

Monday, August 28, 2017

Time 8/28/2017 12:00 AM - 8/31/2017 12:00 AM

Subject Tamika - leave

Show Time As Free

Time 8:00 AM - 11:00 AM

Subject Annual Presidential Environmental Education Awards Ceremony

Show Time As Busy

DATE: August 28, 2017

LOCATION: Herbert C. Hoover Building Auditorium

1401 Constitution Ave. NW, Washington, DC

EVENT TIME: 8:30-11:45 AM YOUR TIME: 9:00-11:45 AM

FROM: Susan Burden

Hi Denise,

On Monday 8/28/17, the Office of Environmental Education is hosting our annual Presidential Environmental Education Awards ceremony in the auditorium of the Commerce Building. We will be honoring outstanding science teachers and students from across the country. The event runs from 9AM until noon (may end up being shorter). We extended an invite to the Administrator and it is on his calendar now. However, his schedule seems pretty fluid and I think it would be wise for Mike to hold the time/date as a back-up speaker. In addition to Mr. Pruitt, a senior leader from NOAA, the head of sustainability for Toyota USA, and a President of an Educational NGO are also speaking.

Can you hold this time for Mike? If he would like a quick briefing, I would be happy to drop by anytime.

Tom Brennan

Acting-Associate Administrator, Office of Public Engagement

and Environmental Education

US EPA

Phone - 202 564 6953 Cell # - 703 581 9300

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Burden, Susan <Burden.Susan@epa.gov>

Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy



	Call In # (b) (6) / Code (b) (6) / Participa	int code:
Attendees	Name <e-mail></e-mail>	Attendance
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
	Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
	Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
	Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
	Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
	Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
	Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
	Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
	Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
	Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required

Time 12:00 PM - 1:00 PM

Subject Lunch

Location WJC-N 3402

Show Time As Busy

Hi everyone - We thought before everyone went their separate ways it would be good to get together for lunch. Please join the 8:30am group for pizza, salad and sweets at noon today at

our usual meeting spot! Best, Robin

Attendees Name <E-mail> Attendance

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Richardson, RobinH Organizer

<Richardson.RobinH@epa.gov>

Reeder, John <Reeder.John@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Burden, Susan <Burden.Susan@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Threet, Derek <Threet.Derek@epa.gov> Required



Required

Knapp, Kristien < Knapp. Kristien@epa.gov> Required

Anderson, Denise <anderson.denise@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:10 PM - 2:30 PM

Subject Transportation Request

Location Pick-up from EPA

Show Time As Busy

To: 1717 H St., NW Washington, D.C. 20229. The meeting will

take place in Conference Rooms B and C on the 7th floor.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 2:30 PM - 3:30 PM

Subject FYI: BIEC Principals Meeting

Location 1717 H Street NW Conference Rooms B&C

Show Time As Busy

Colleagues -

I am pleased to invite you to the upcoming Border Interagency Executive Council (BIEC) Principals meeting on August 28 from 2:30 - 3:30 p.m. at 1717 H St., NW Washington, D.C. 20229. The meeting will take place in Conference Rooms B and C on the 7th floor.

Please note that we are requesting Senior Executive representation to serve as your Principal decision maker. The BIEC Principals Agenda follows:

- 1. Welcome, Introductions, and June Principals Meeting Recap
- 2. U.S. Fish and Wildlife Service (FWS) ITDS Read Out
- 3. International Trade Data System (ITDS) Board of Directors Path Forward
- 4. Single Window Sustainment
- 5. Targeting, Access, and Optimization for 1USG (TAO-1)
- 6. BIEC Principals Next Steps and Closing Remarks

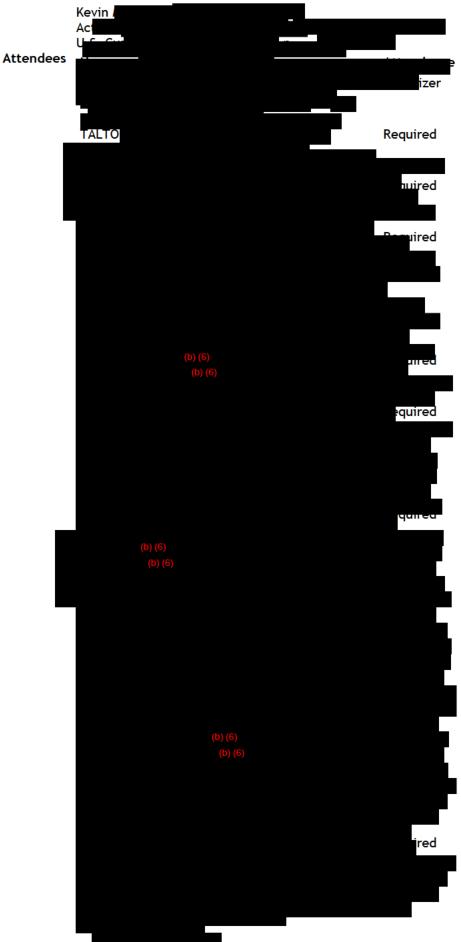
My team will be providing high-level issue papers in advance of the meeting.

If your department or agency has not yet provided contact information for your Principal-level representative, please provide the person's name, title, and contact information to Stephanie.E.George@cbp.dhs.gov

<mailto:Stephanie.E.George@cbp.dhs.gov> . In addition, please
send any questions about meeting logistics or meeting content
to Ms. George.













'KaufmanRP@state.gov' <KaufmanRP@state.gov> Required

'paul.n.doremus@noaa.gov' Required

<paul.n.doremus@noaa.gov>

FABRE, JOSE M < JOSE.M.FABRE@CBP.DHS.GOV> Required

NELMS, MITSN M <MITSN.M.NELMS@cbp.dhs.gov> Required

Benjamin.G. Required

<Benjamin.G.

ISBELL, VALERIE S Required

<VALERIE.S.ISBELL@cbp.dhs.gov>

Hayes, Bradley

bradley.hayes@hq.dhs.gov> Required

Arnold, James A. <James.A.Arnold@usdoj.gov> Required

Time 3:30 PM - 3:45 PM

Subject Transportation request: Pick up from 1717 H St., NW

Washington, D.C. 20229 to EPA

Show Time As Busy

Attendees Name < E-mail> Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General with Jennifer Orme-Zavaleta

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Tuesday, August 29, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

/ Code (b) (6) / Participant code:

Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 8:30 AM - 10:00 AM

Subject Ellen Treimel - SL - appointment

Location 000 Show Time As Busy

Will be in at about 10:00 a.m.

Attendees Name <E-mail> Attendance

Treimel, Ellen <Treimel.Ellen@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Anderson, Denise <anderson.denise@epa.gov> Optional

Time 9:30 AM - 10:00 AM

Subject General discussion

Location phone call

Show Time As Busy

Chris will call Mike at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location 3530 WJCN

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Please note room change - meeting will occur in 3530 WJCN.

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3530

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office







Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Campbell, Ann <campbell.ann@epa.gov></campbell.ann@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FY 2019 Budget Consultation Call with the Environmental

Council of the States (ECOS)

Location WJC-N 3530

Show Time As Busy

Call In # (b) (6) / Code (b) (6)

Point of Contact for the Meeting: Sheila Benson (202-564-1151)/Rita Wilson (202-564-1152)

EPA Staff (Required): Henry Darwin, Holly Greaves, David Bloom, Howard Osborne, Kathy O'Brien, Carol Terris, Ken Wagner, Robin H. Richardson, Troy Lyons

EPA Staff (Optional): Malena Brookshire, Maria Williams, Aaron Kocian, Mike Osinski, Andrea Barbery

External Participants: ECOS Executive Committee and Staff: Alex Dunn, ECOS Executive Director adunn@ecos.org <mailto:adunn@ecos.org>
John Linc Stine (Minnesota), ECOS President
john.stine@state.mn.us <mailto:john.stine@state.mn.us>











<jim.macy@nebraska.gov>

Pat Stevens (Wisconsin), Planning Committee Chair <patrick.stevens@wisconsin.gov></patrick.stevens@wisconsin.gov>	Optional
Maia Bellon (Washington), Cross-Media Committee Chair <maia.bellon@ecy.wa.gov></maia.bellon@ecy.wa.gov>	Optional
John Mitchell (Kansas), Innovation and Productivity Committee Chair <john.mitchell@ks.gov></john.mitchell@ks.gov>	Optional
Rob Klee (Connecticut), Region 1 rep <robert.klee@ct.gov></robert.klee@ct.gov>	Optional
Basil Seggos (New York), Region 2 rep dec.ny.gov>	Optional
Ben Grumbles (Maryland), Region 3 rep den.grumbles@maryland.gov>	Optional
reecemc@dhec.sc.gov <reecemc@dhec.sc.gov></reecemc@dhec.sc.gov>	Optional
dglatt@nd.gov <dglatt@nd.gov></dglatt@nd.gov>	Optional
mrodriquez@calepa.ca.gov <mrodriquez@calepa.ca.gov></mrodriquez@calepa.ca.gov>	Optional
Larry Hartig (Alaska), Region 10 rep <dec.commissioner@alaska.gov></dec.commissioner@alaska.gov>	Optional
keith.kawaoka@doh.hawaii.gov <keith.kawaoka@doh.hawaii.gov></keith.kawaoka@doh.hawaii.gov>	Optional
David Paylor (Virginia), ERIS rep <dkpaylor@deq.virginia.gov></dkpaylor@deq.virginia.gov>	Optional
bgraves@ecos.org <bgraves@ecos.org></bgraves@ecos.org>	Optional
Owen Mcaleer, ECOS staff <omcaleer@ecos.org></omcaleer@ecos.org>	Optional
Paylor, David (DEQ) <david.paylor@deq.virginia.gov></david.paylor@deq.virginia.gov>	Optional
Bellon, Maia (ECY) <maib461@ecy.wa.gov></maib461@ecy.wa.gov>	Optional
Edwards, Alice L S (DEC) <alice.edwards@alaska.gov></alice.edwards@alaska.gov>	Optional
Craig.Butler@epa.ohio.gov <craig.butler@epa.ohio.gov></craig.butler@epa.ohio.gov>	Optional



Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reeder, John <Reeder.John@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 2:30 PM - 4:30 PM

Subject John Heffelfinger is Retiring! Location WJC West Rooms 1426 and 1428

Show Time As Busy

Amazing things happened in 1976:

- * Apple Computer was formed by Steve Jobs and Steve Wozniak. Their first computer sold for \$666.
- * The ink-jet printer was invented.
- * John Heffelfinger started working at EPA on November 7.
- * One Flew Over the Cuckoo's Nest won the Academy Award for Best Picture.
- * Jimmy Carter won the presidential election.
- * Silly Love Songs was the top song of the year according to Billboard.

Now, after 41 years of service, John is retiring from EPA.

Join us in celebrating John and all that he has contributed to our lives and our collective work!

When: August 29, 2017, 2:30-4:30 pm

Where: WJC West, Rooms 1426 and 1428 (1301 Constitution

Avenue, NW)

Gift contributions are welcome. Please contact Michelle Mandolia (mandolia.michelle@epa.gov <mailto:mandolia.michelle@epa.gov>) if you would like to

contribute.

Attendees Name <E-mail> Attendance

Mandolia, Michelle <Mandolia.Michelle@epa.gov> Organizer

(b) (6) < (b) (6) Required

dana.s.tulis@uscg.mil <dana.s.tulis@uscg.mil> Required











Knopes, Christopher Required

<Knopes.Christopher@epa.gov>

Widawsky, David < Widawsky. David@epa.gov> Required

Jennifer Tice <jtice@rossstrategic.com> Required

OP-Everyone <OPEveryone@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Optional

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wednesday, August 30, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Discussion w/Sylvia Carver

Location Rm 3412 WCJ-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carver, Sylvia <carver.sylvia@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Re: Hiring etc

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Donna Vizian <Vizian. Donna@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Meeting Re: Process Memo

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 202-564-4711

Staff: Mike Flynn John Reeder Ellen Treimel Silvina Fonseca Susan Burden

Brian Hope

Attendees Name <E-mail> Attendance



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Reeder, John <reeder.john@epa.gov></reeder.john@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Treimel, Ellen <treimel.ellen@epa.gov></treimel.ellen@epa.gov>	Required
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
Hope, Brian <hope.brian@epa.gov></hope.brian@epa.gov>	Required

Thursday, August 31, 2017

Time All Day

Subject Denise - LAST DAY

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject General Discussion with Mike & John

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wilson, Rita < Wilson. Rita@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject PFAS Coordination Check-in

Location DCRoomARN3530CFTB/DC-Ariel-Rios-AO

Show Time As Busy

Call In # (b) (6) / Code (b) (6)

Sct: Tamika Burton, 564-4711

EPA Staff (Required): Mike Flynn, Robert Kavlock (ORD), Richard Yamada (ORD), Mike Shapiro (OW), Lee Forsgren (OW), Barry Breen (OLEM), Louise Wise (OCSPP), Nancy Beck (OCSPP), Anne Heard (R4), Cecil Rodrigues (R3), Deb Szaro (R1), Robert Karlan (RE), Nancy Grantham (ORA), Silving Forsgren

Kaplan (R5), Nancy Grantham (OPA), Silvina Fonseca

EPA Staff (Optional): Susan Burden

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert <Kavlock.Robert@epa.gov> Required



Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Required
Yamada, Richard (Yujiro) <yamada.richard@epa.gov></yamada.richard@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required
Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Wise, Louise <wise.louise@epa.gov></wise.louise@epa.gov>	Required
Beck, Nancy <beck.nancy@epa.gov></beck.nancy@epa.gov>	Required
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Required
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Required
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Henry, Tala <henry.tala@epa.gov></henry.tala@epa.gov>	Optional
Sinks, Tom <sinks.tom@epa.gov></sinks.tom@epa.gov>	Optional
Caporale, Cynthia <caporale.cynthia@epa.gov></caporale.cynthia@epa.gov>	Optional
rogers, rick <rogers.rick@epa.gov></rogers.rick@epa.gov>	Optional
Martin, Lawrence <martin.lawrence@epa.gov></martin.lawrence@epa.gov>	Optional
Gwinn, Maureen <gwinn.maureen@epa.gov></gwinn.maureen@epa.gov>	Optional
DCRoomARN3530CFTB/DC-Ariel-Rios-AO <dcroomarn3530cftb@epa.gov></dcroomarn3530cftb@epa.gov>	Resource
Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Optional
Foster, Stiven (Foster.Stiven@epa.gov) <foster.stiven@epa.gov></foster.stiven@epa.gov>	Optional
Fitz-James, Schatzi <fitz- James.Schatzi@epa.gov></fitz- 	Optional
Hilosky, Nick <hilosky.nick@epa.gov></hilosky.nick@epa.gov>	Optional



Time 12:00 PM - 1:00 PM

Subject Lunch Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 3:00 PM

Subject Priority Area Kaizen Report Out: Problem Statement, Goals and

Objectives

Location ARN 3530

Show Time As Busy

Conference Line:

(b) (6)

Code: (b) (6)

Scheduling Contact: Katherine Dawes,

dawes.katherine@epa.gov <mailto:dawes.katherine@epa.gov> ,

202-566-2189

Attendees Name <E-mail> Attendance

Kenny, Shannon < Kenny. Shannon@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Brown, Byron
 srown.byron@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Vizian, Donna <Vizian.Donna@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

Simon, Nigel <Simon.Nigel@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required



Shaw, Betsy <shaw.betsy@epa.gov></shaw.betsy@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Cannon, Rob <cannon.rob@epa.gov></cannon.rob@epa.gov>	Required
Green-Goldsborough, Kimberly < Green-Goldsborough. Kimberly@epa.gov>	Required
Ack, David <ack.david@epa.gov></ack.david@epa.gov>	Required
Appleby, Michael <appleby.michael@epa.gov></appleby.michael@epa.gov>	Required
Debell, Kevin <debell.kevin@epa.gov></debell.kevin@epa.gov>	Required
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Required
Shaw, Nena <shaw.nena@epa.gov></shaw.nena@epa.gov>	Required
Dawes, Katherine <dawes.katherine@epa.gov></dawes.katherine@epa.gov>	Required
Jordan, Deborah <jordan.deborah@epa.gov></jordan.deborah@epa.gov>	Required
Siciliano, CarolAnn <siciliano.carolann@epa.gov></siciliano.carolann@epa.gov>	Optional
Olender, Marc <olender.marc@epa.gov></olender.marc@epa.gov>	Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 5:00 PM

Subject Invitation: Brendan Doyle Retirement Party - August 31st, 3-5

pm, RRB 51161

Location ORD DC RRB 51161 Polycium GCI; Emily Snyder office in RTP;

Cincinnati Classroom 120

Show Time As Busy

Putting this on the calendar as a reminder (email invitation -

8/24)















Schillo, Bruce <Schillo.Bruce@epa.gov> Optional

Margolis, Alan <Margolis.Alan@epa.gov> Optional

Minoli, Kevin <Minoli.Kevin@epa.gov> Optional

Youngblood, Charlotte Optional

<Youngblood.Charlotte@epa.gov>

Comerford, Sherri < Comerford. Sherri@epa.gov> Optional

Monson, Bill <Monson.Bill@epa.gov> Optional

Reighart, Andrew <Reighart.Andrew@epa.gov> Optional

Time 5:30 PM - 6:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Friday, September 01, 2017

Time All Day

Subject CWD

Show Time As Free

Time 7:30 AM - 8:30 AM

Subject SOME

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject EO Discussion

Location DCRoomARN3330/DC-AR-OARM

Conference call:

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

code

Bloom, David <Bloom.David@epa.gov> Required

Kenny, Shannon <Kenny.Shannon@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Brown, Byron
 sprown.byron@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Hitchens, Lynnann hitchens.lynnann@epa.gov Required

Darwin, Henry <darwin.henry@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required



Time 12:00 PM - 1:00 PM
Subject Hurricane Harvey check-in
Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject OMB Check-In Location 3330 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Hickey, Mike J. EOP/OMB Required

Kenny, Shannon <Kenny.Shannon@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burgess, Scott H. EOP/OMB Optional <Scott_H_ (b) (6)

Barringer, Jody M. EOP/OMB Optional

Time 2:30 PM - 3:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees
Name <E-mail>
Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Richardson, RobinH <Richardson.RobinH@epa.gov> Required

Sunday, September 03, 2017

Time 12:00 PM - 1:00 PM

Subject Hurricane Harvey Check=in

Show Time As Busy

Monday, September 04, 2017

Time All Day

Subject HOLIDAY

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code Code / Participant code:

(b) (6)

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov>

Optional Required

Burton, Tamika <burton.tamika@epa.gov>
Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy < Epp. Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting

Location Alm Conference Room

Show Time As Tentative

From: Mccabe, Catherine

Sent: Friday, January 27, 2017 7:52:43 PM UTC

To: Mccabe, Catherine; Benton, Donald; Schnare, David; Greaves, Holly; Sugiyama, George; Bangerter, Layne; Schwab,

Justin; Munoz, Charles; Davis, Patrick; Kreutzer, David;

Ericksen, Doug; 2017HQfirstassistants;

2017Regionfirstassistants; Kling, David; Brennan, Thomas; Elkins, Arthur; Allen, Reginald; Etzel, Ruth; Zarba, Christopher; Lawrence, Tanya; Benjamin-Sirmons, Denise; Hope, Brian; Knapp, Kristien; Hautamaki, Jared; Threet, Derek; Burden,

Susan; Naples, Eileen; Ghosh, Mita

Cc: EPAVTC; Slotkin, Ron Subject: Senior Staff Meeting

When: Monday, September 4, 2017 5:00 PM-6:00 PM.

Where: Alm Conference Room

SCt: Denise Anderson, 202-564-1782

NOTE: Due to space constraints, please contact Denise Anderson before forwarding or inviting additional meeting

attendees.

Conference Call Number
Conference Code (b) (6)

Attendees N

Name <E-mail> Attendance

Mccabe, Catherine <McCabe.Catherine@epa.gov> Organizer

Kreutzer, David <kreutzer.david@epa.gov> Required

Burden, Susan <Burden.Susan@epa.gov> Required

Schnare, David <schnare.david@epa.gov> Required

Ericksen, Doug <ericksen.doug@epa.gov> Required

2017HQfirstassistants Required

<2017HQfirstassistants@epa.gov>

Slotkin, Ron <slotkin.ron@epa.gov> Required

Benton, Donald <benton.donald@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required



Sugiyama, George <sugiyama.george@epa.gov></sugiyama.george@epa.gov>	Required
Bangerter, Layne <bangerter.layne@epa.gov></bangerter.layne@epa.gov>	Required
Schwab, Justin <schwab.justin@epa.gov></schwab.justin@epa.gov>	Required
Munoz, Charles <munoz.charles@epa.gov></munoz.charles@epa.gov>	Required
Davis, Patrick <davis.patrick@epa.gov></davis.patrick@epa.gov>	Required
2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>	Required
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Required
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Required
Elkins, Arthur <elkins.arthur@epa.gov></elkins.arthur@epa.gov>	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Etzel, Ruth <etzel.ruth@epa.gov></etzel.ruth@epa.gov>	Required
Zarba, Christopher <zarba.christopher@epa.gov></zarba.christopher@epa.gov>	Required
Lawrence, Tanya <lawrence.tanya@epa.gov></lawrence.tanya@epa.gov>	Required
Benjamin-Sirmons, Denise <benjamin- Sirmons.Denise@epa.gov></benjamin- 	Required
Hope, Brian <hope.brian@epa.gov></hope.brian@epa.gov>	Required
Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Required
Hautamaki, Jared <hautamaki.jared@epa.gov></hautamaki.jared@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Naples, Eileen <naples.eileen@epa.gov></naples.eileen@epa.gov>	Required
EPAVTC <epavtc@epa.gov></epavtc@epa.gov>	Optional
Ghosh, Mita <ghosh.mita@epa.gov></ghosh.mita@epa.gov>	Required

Tuesday, September 05, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes



Show Time As Busy
Call In #

/ Code (b) (6) / Participant code:

Attendees

Name <E-mail>
Flynn, Mike <Flynn.Mike@epa.gov>

Attendance Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Required

Carroll, Carly <Carroll.Carly@epa.gov>

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 9:00 AM - 10:00 AM

Subject OCR's FADs

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-4711

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Meighan, Alexandra

Required

<Meighan.Alexandra@epa.gov>

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Hurricane Harvey: PCC Meeting and Conference Call

Location DCRoomARNB431/Executive-Conference-Room

Show Time As Busy

Call in number: 1 (b) (6)

Access Code:

Updated Agenda Attached

Attendees Name <E-mail> Attendance

Minoli, Kevin < Minoli.Kevin@epa.gov> Organizer

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Simon, Nigel <Simon.Nigel@epa.gov> Required

Veal, Lee <Veal.Lee@epa.gov> Required

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Smith, Monica <smith.monica@epa.gov> Required

Brooks, Becky <Brooks.Becky@epa.gov> Required

Cheatham, Reggie <cheatham.reggie@epa.gov> Required

Indermark, Michele Required

<Indermark.Michele@epa.gov>

Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

EOC_Manager, <EOC_Manager@epa.gov> Required

EOC Documentation Required

<EOC_Documentation@epa.gov>

Kelly, Albert <kelly.albert@epa.gov> Required







Required Washington, Tiffeny <Washington.Tiffeny@epa.gov> Gray, David <gray.david@epa.gov> Required Shaw, Betsy <Shaw.Betsy@epa.gov> Required Brown, Byron brown.byron@epa.gov> Required Richardson, RobinH Required <Richardson.RobinH@epa.gov> Jenkins, Brandi < Jenkins. Brandi@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Bowman, Liz <Bowman.Liz@epa.gov> Required Newton, Cheryl < Newton. Cheryl@epa.gov> Required Grantham, Nancy < Grantham. Nancy@epa.gov> Required Glenn, Onis <glenn.onis@epa.gov> Required Hill, Franklin < Hill. Franklin@epa.gov> Required Heard, Anne <Heard.Anne@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 5:00 PM - 5:30 PM

Subject General Discussion w/Robert Kavlock

Location 3412 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Wednesday, September 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy < Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Tropical Storm Irma: PCC Meeting and Conference Call

Location DCRoomARNB431/Executive-Conference-Room

Show Time As Busy

----Original Appointment----From: EOC Deputy Manager

Sent: Monday, August 28, 2017 4:56 PM

To: EOC_Deputy_Manager; EOC Documentation; Jackson, Ryan; Cheatham, Reggie; Breen, Barry; Bowman, Liz; Grantham, Nancy; Wagner, Kenneth; Lyons, Troy; Greenwalt, Sarah; Shapiro, Mike; Coleman, Sam; Gray, David; Edlund, Carl; Heard, Anne; Kaplan, Robert; Rodrigues, Cecil; Kelly, Albert; Brown, Byron; Dravis, Samantha; Washington, Tiffeny; Simon, Nigel; Davis, Patrick; Brooks, Becky; Armstead, John A.; Melvin, Karen; Richardson, RobinH; Clark, Becki; Forsgren, Lee; Indermark, Michele; Smith, Monica; Carroll, Craig; Kling, David; Shaw, Betsy; Kavlock, Robert; Minoli, Kevin; Fotouhi, David; Hill, Franklin; Webster, James; Irizarry, Gilberto; Morales, Oscar; Mccabe, Catherine; Mugdan, Walter Cc: Glenn, Onis; EOC_Manager,; Drazan, Dan; Badalamente,

Mark; Starfield, Lawrence; Edwards, Jonathan; Veal, Lee; Peterson, Mary; EOC Water; Travers, David; Perovich, Gina;















Optional Peterson, Mary <Peterson.Mary@epa.gov> EOC Water < EOC_Water@epa.gov> Optional Travers, David <Travers.David@epa.gov> Optional Perovich, Gina <Perovich.Gina@epa.gov> Optional Rodan, Bruce < rodan.bruce@epa.gov> Optional Yamada, Richard (Yujiro) Optional <yamada.richard@epa.gov> Falvo, Nicholas <falvo.nicholas@epa.gov> Optional Gross, Bonnie <Gross.bonnie@epa.gov> Optional Caraballo, Mario < Caraballo. Mario@epa.gov> Optional Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy

Time 1:00 PM - 1:30 PM Subject General discussion with Sarah Sowell Location WJC-N 3412

Attendees Name < E-mail >

Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Sowell, Sarah < Sowell. Sarah@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject General with Bob Kavlock Location Short Call (brief discussion) Show Time As Busy

Show Time As Busy

Bob can call the office 202-343-9356

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Time 2:00 PM - 3:00 PM Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM



Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Conference Call Number: (b) (6) code (c) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required <judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 4:00 PM - 5:00 PM

Subject September PMC Prep Mtg - materials have been updated and

attached*

Location WJC-N 3412

Show Time As Busy

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

SCt: Tamika Burton, 202-564-1782

Purpose: To prepare the Acting Deputy Administrator for his September 7 President's Management Council (PMC) meeting.

EPA Staff (Required): David Bloom, Howard Osborne, Holly Greaves (OCFO), Donna Vizian, John Showman (OARM), Steven Fine, Harvey Simon (OEI), Samantha Dravis, Byron Brown, Shannon Kenny (OA)

EPA Staff (Optional): Diane Kelty/Andrew Cox (OCFO), Lynnann Hitchens/Michael Hardy (OARM), Lisa Jones-Parra/Megan

Grogard (OEI)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Amorosi, Joanne <amorosi.joanne@epa.gov></amorosi.joanne@epa.gov>	Required
Kelty, Diane <kelty.diane@epa.gov></kelty.diane@epa.gov>	Optional
Cox, Andrew <cox.andrew@epa.gov></cox.andrew@epa.gov>	Optional
Hitchens, Lynnann hitchens.lynnann@epa.gov>	Optional
Hardy, Michael <hardy.michael@epa.gov></hardy.michael@epa.gov>	Optional
Jones-Parra, Lisa <jones-parra.lisa@epa.gov></jones-parra.lisa@epa.gov>	Optional
Grogard, Megan <grogard.megan@epa.gov></grogard.megan@epa.gov>	Optional
Brown, Sheila <brown.sheila@epa.gov></brown.sheila@epa.gov>	Required
Wilson, Rita <wilson.rita@epa.gov></wilson.rita@epa.gov>	Required

Thursday, September 07, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In#

(b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Grantham, Nancy < Grantham. Nancy@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Johnson, Laura-S <johnson.laura-s@epa.gov></johnson.laura-s@epa.gov>	Required

Time 9:00 AM - 9:30 AM

Subject General Discussion with Ken Wagner

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance Organizer

Flynn, Mike <Flynn.Mike@epa.gov>

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Time 9:30 AM - 9:45 AM

Subject Transportation request pickup from EPA to EEOB

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 12:00 PM

Subject Invitation: September President's Management Council Meeting @

Thu Sep 7, 2017 10am - 12pm (EDT) (flynn.mike@epa.gov)

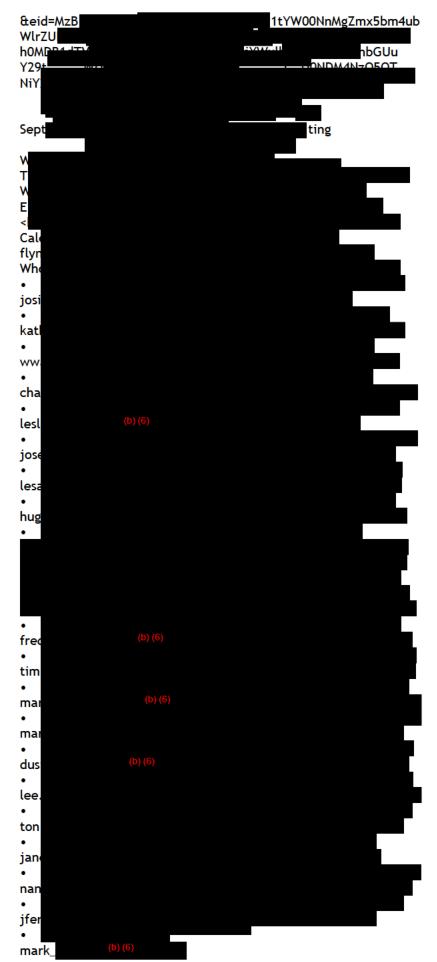
Location EEOB 430

Show Time Busy

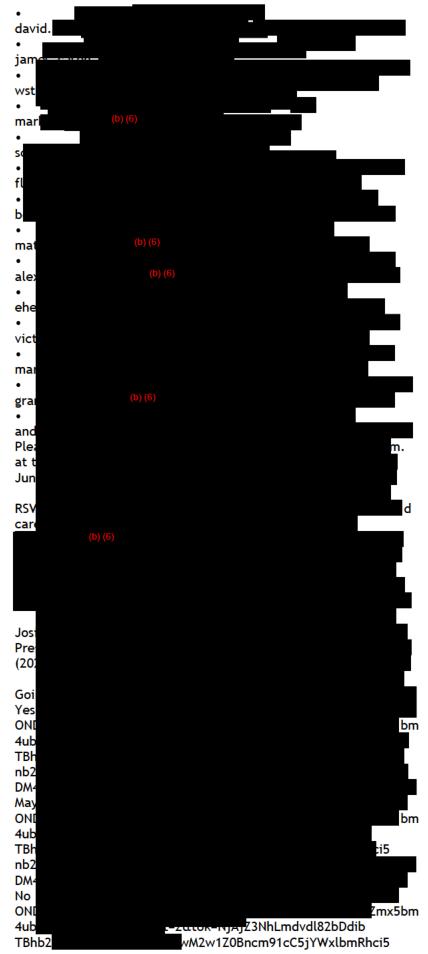
more details »

https://www.google.com/calendar/event?action=VIEW

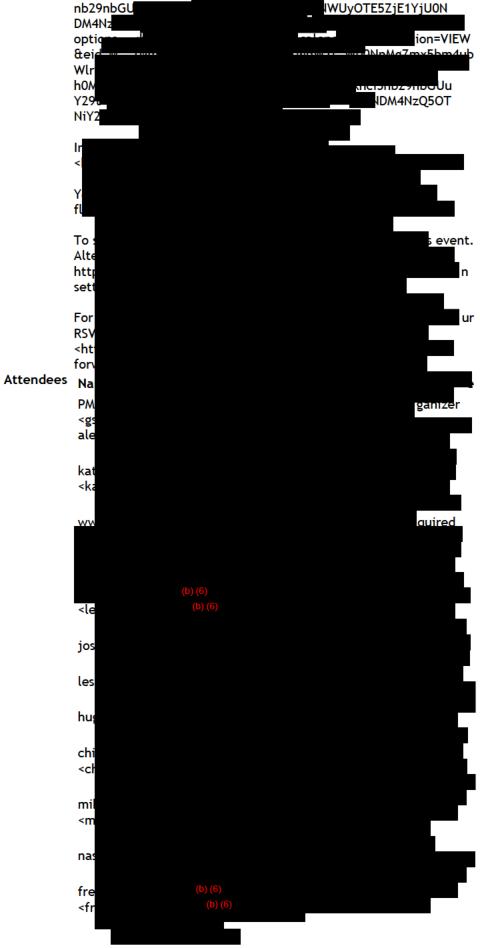




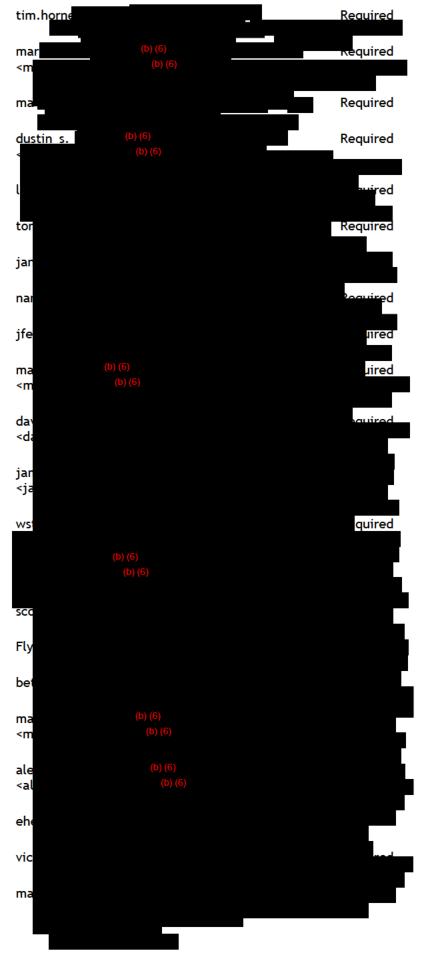
















Required

andy.baukol@treasury.gov <andy.baukol@treasury.gov> Required

Time 12:00 PM - 12:15 PM

Subject Pick up from EEOB to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 1:30 PM - 2:00 PM

Subject WOTUS rule

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Shapiro, Mike <Shapiro.Mike@epa.gov> Required

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Fotouhi, David <fotouhi.david@epa.gov> Required



Flynn, Mike <Flynn.Mike@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject SCI In-brief

Location EOC SCIF - North Basement

Show Time As Busy

SCI indoctrination briefing. A portion of the briefing is

classified, so we'll meet in the EOC SCIF.

Please let me know if you have any questions.

Kelly

564 0351

Attendees Name <E-mail> Attendance

Glazier, Kelly <Glazier.Kelly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Cohort 2 ERB Meeting (Attachments)

Location DCROOMWJCN3330Q

Show Time As Busy

Conference Call: (b) (6) code (c) (6)

Attached are documents for Jacob Moss.

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

judith.diazmyers@bep.gov
<judith.diazmyers@bep.gov>

Time 5:00 PM - 5:30 PM Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Friday, September 08, 2017

Time 8:00 AM - 12:00 PM

Subject (b) (6)

Show Time As Busy

(b) (6)

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(p) (e)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < WoodenAguilar. Helena@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy < Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General discussion with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Reggie will call in 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:15 PM - 2:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See Attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.







469





Allen, Reginald <Allen.Reginald@epa.gov> Optional

Best-Wong, Benita <Best-Wong.Benita@epa.gov> Optional

Dunham, Sarah < Dunham. Sarah@epa.gov> Optional

Cherry, Katrina < Cherry. Katrina@epa.gov> Optional

Badalamente, Mark Optional

<Badalamente.Mark@epa.gov>

Torma, Tim <Torma.Tim@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Deborah Jordan will sit in for Alexis as Alexis is out on leave.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required



Gaudario, Abigail <Gaudario. Abigail@epa.gov> Optional

Jordan, Deborah < Jordan. Deborah@epa.gov> Required

Time 4:30 PM - 5:30 PM

Subject Hold for NSI Annual training

Show Time As Busy

Sunday, September 10, 2017

Time 4:06 PM - 8:33 PM

Subject En route to Jackson Hole, WY

Location BWI Show Time As Busy

Monday, September 11, 2017

Time 9/11/2017 12:00 AM - 9/14/2017 12:00 AM

Subject Fall ECOS Meeting Location Jackson Hole, WY

Show Time As Free

Time 7:30 AM - 4:30 PM

Subject 2017 ECOS Fall Meeting

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy < Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:45 PM

Subject Invitation: Head Table for ECOS Fall Meeting Lunch with Governor

Mead @ Mon Sep 11, 2017 2:30pm - 3:45pm (EDT)

(flynn.mike@epa.gov)

Location Grand View Room of Grand View Lodge, Snow King Resort,

Jackson, Wyoming

Show Time Busy

As

more details »

https://www.google.com/calendar/event?action=VIEW &eid=MWIvMW5sNTYzdmMzdWIya2huZTkxYzN0anAgZmx5bm4ub WIrZUBIcGEuZ292&tok=MTgjbHBhcmIzaWVuQGVjb3Mub3JnMj JIMzRiOTM3MGFmMmY3MmMxZWVkODQ5ZDIxYTg2ZTg5OGUxNWIw

ZA&ctz=America/New York&hl=en>

Head Table for ECOS Fall Meeting Lunch with Governor Mead

When

Mon Sep 11, 2017 2:30pm - 3:45pm Eastern Time

Where

Grand View Room of Grand View Lodge, Snow King Resort,

Jackson, Wyoming (map

https://maps.google.com/maps?q=Grand+View+Room+of

+Grand+View+Lodge,+Snow+King+Resort,+Jackson,+Wyom ing&hl=en>)

Calendar

flynn.mike@epa.gov

Who

Iparisien@ecos.org

- organizer

john.stine@state.mn.us

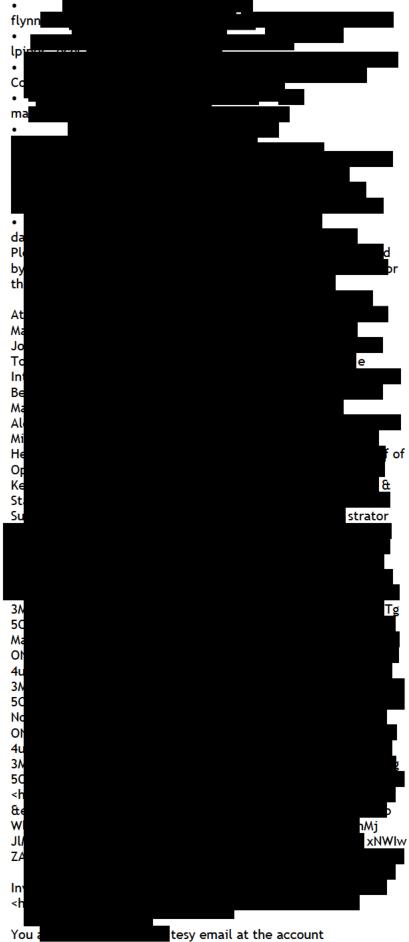
Todd Parfitt

keogh@adeq.state.ar.us

Alexandra Dapolito Dunn

wagner.kenneth@epa.gov







474

flynn.mike@epa.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at https://www.google.com/calendar/ and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn More https://support.google.com/calendar/answer/37135# forwarding> .

Attendees	Name <e-mail> Iparisien@ecos.org <iparisien@ecos.org></iparisien@ecos.org></e-mail>	Attendance Organizer
	john.stine@state.mn.us <john.stine@state.mn.us></john.stine@state.mn.us>	Required
	Todd Parfitt <todd.parfitt@wyo.gov></todd.parfitt@wyo.gov>	Required
	keogh@adeq.state.ar.us <keogh@adeq.state.ar.us></keogh@adeq.state.ar.us>	Required
	Alexandra Dunn <adunn@ecos.org></adunn@ecos.org>	Required
	Wagner, Kenneth <wagner.kenneth@epa.gov></wagner.kenneth@epa.gov>	Required
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
	Layne Piper < Ipiper@ecos.org>	Required
	connie.osborne@wyo.gov <connie.osborne@wyo.gov></connie.osborne@wyo.gov>	Required
	martha.rudolph@state.co.us <martha.rudolph@state.co.us></martha.rudolph@state.co.us>	Required
	Barbery, Andrea <barbery.andrea@epa.gov></barbery.andrea@epa.gov>	Required
	Owen McAleer <omcaleer@ecos.org></omcaleer@ecos.org>	Required

Time 9:15 PM - 11:15 PM

Subject Updated Invitation: Post Snow King Reception Dinner - EPA Leadership ECOS Le... @ Mon Sep 11, 2017 9:15pm - 11:15pm

Bohan, Suzanne <bohan.suzanne@epa.gov>

(EDT) (flynn.mike@epa.gov)

darwin.henry@azdeq.gov

<darwin.henry@azdeq.gov>

Location Snake River Grill, 84 E Broadway Suite 2, Jackson, WY 83001, USA

Show Time Busy As

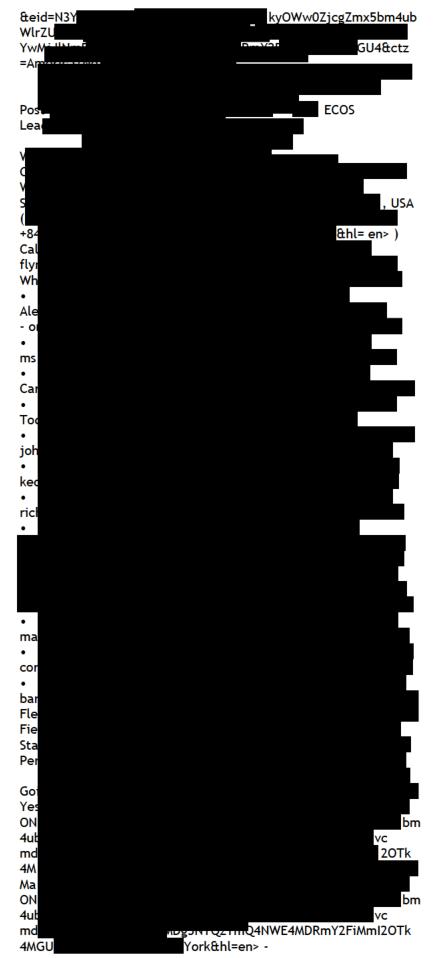
This event has been changed.

more details » https://www.google.com/calendar/event?action=VIEW



Required

Required





No https://www.google.com/calendar/event?action=RESP
OND&eid=N3Y4dm1iZmEzNmZmZTY4ZGhmMmkyOWw0ZjcgZmx5bm
4ubWIrZUBIcGEuZ292&rst=2&tok=MTQjYWR1bm5AZWNvcy5vc
mdkMDEyMjYwMjJINmFiMDg5NTQzYmQ4NWE4MDRmY2FiMmI2OTk
4MGU4&ctz=America/New_York&hI=en> more options >>
https://www.google.com/calendar/event?action=VIEW
&eid=N3Y4dm1iZmEzNmZmZTY4ZGhmMmkyOWw0ZjcgZmx5bm4ub
WIrZUBIcGEuZ292&tok=MTQjYWR1bm5AZWNvcy5vcmdkMDEyMj
YwMjJINmFiMDg5NTQzYmQ4NWE4MDRmY2FiMmI2OTk4MGU4&ctz
=America/New_York&hI=en>

Invitation from Google Calendar https://www.google.com/calendar/>

You are receiving this courtesy email at the account flynn.mike@epa.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at https://www.google.com/calendar/ and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn More https://support.google.com/calendar/answer/37135# forwarding> .

Attendees Name <E-mail>

Alexandra Dapolito Dunn <adunn@ecos.org></adunn@ecos.org>	Organizer
Carolyn Hanson <chanson@ecos.org></chanson@ecos.org>	Required
Todd Parfitt <todd.parfitt@wyo.gov></todd.parfitt@wyo.gov>	Required
john.stine@state.mn.us <john.stine@state.mn.us></john.stine@state.mn.us>	Required
keogh@adeq.state.ar.us <keogh@adeq.state.ar.us></keogh@adeq.state.ar.us>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
Wagner, Kenneth < wagner.kenneth@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
martha.rudolph@state.co.us <martha.rudolph@state.co.us></martha.rudolph@state.co.us>	Required
Cory, Preston (Katherine) <cory.preston@epa.gov></cory.preston@epa.gov>	Required
Barbery, Andrea <barbery.andrea@epa.gov></barbery.andrea@epa.gov>	Required





Attendance

Subject 2017 ECOS Fall Meeting

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (6

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM



















Mccabe, Catherine <McCabe.Catherine@epa.gov> Optional Fonseca, Silvina <Fonseca.Silvina@epa.gov> Optional Levine, Carolyn <Levine.Carolyn@epa.gov> Optional Price, Lisa < Price. Lisa@epa.gov> Optional Optional Snowbarger, Robert <Snowbarger.Robert@epa.gov> Optional Edwards, Jonathan <Edwards.Jonathan@epa.gov> Optional Opalski, Dan <Opalski.Dan@epa.gov> Optional Perovich, Gina <Perovich.Gina@epa.gov> Optional Lincoln, Larry <Lincoln.Larry@epa.gov> Optional Leslie PHamm < Optional Lapierre, Kenneth < lapierre.kenneth@epa.gov> Optional Gettle, Jeaneanne <Gettle.Jeaneanne@epa.gov> Optional Jones-Johnson, Shea < Jones-Optional Johnson.Shea@epa.gov> Scheraga, Joel <Scheraga.Joel@epa.gov> Optional Allen, Reginald < Allen. Reginald@epa.gov> Optional Chu, Ed <Chu.Ed@epa.gov> Optional Nalipinski, Mike <Nalipinski.Mike@epa.gov> Optional

Wednesday, September 13, 2017

Time 8:00 AM - 5:22 PM
Subject En route to BWI
Location Jackson Hole, WY

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes



Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 6:30 PM

Subject EELC Meeting

Show Time As Busy

Time 3:30 PM - 4:30 PM

Subject Airport Pick-up from BWI - Flight Lands at 3:15pm

Show Time As Busy

FLIGHT→ Wednesday, September 13, 2017 07:05 AM FLIGHT→ JAC en route to DEN

United Airlines Flight: 2425

Flight Time: 1 hour(s), 29 minutes(s)

Confirmation Number: (b) (6)

08:34 AM Arrive DEN

09: 49 AM Flight → DEN en route to BWI

United Airlines Flight: 752

Flight Time: 3 hour(s), 26 minute(s)



Confirmation Number: (b) (6)

03:15 PM Arrive BWI

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Thursday, September 14, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 1:00 PM - 2:00 PM

Subject Hurricane Irma/Harvey: PCC Meeting and Conference Call

Location DCRoomARNB431/Executive-Conference-Room

Show Time As Busy

Updated with revised meeting attachments.

Date Updated - Meeting will be Thursday, Sept 14.

Call in number: 1

Access Code: (b) (6)

Hurricane Harvey/Irma Policy Coordinating Committee

Agenda

September 14, 2017

Opening Remarks Ryan Jackson

Barry Breen

Situational Updates

For each situational update would you please address the following topic areas in addition to Regional/Program specific highlights:

What are you being asked to do/support from our Federal, State and Local partners?

- * Are there actions you are considering leaning forward on to address a need or expedite our response activities?
- * Are there program policy legal, or resource issues impacting your opera
- * Discussion of recovery efforts

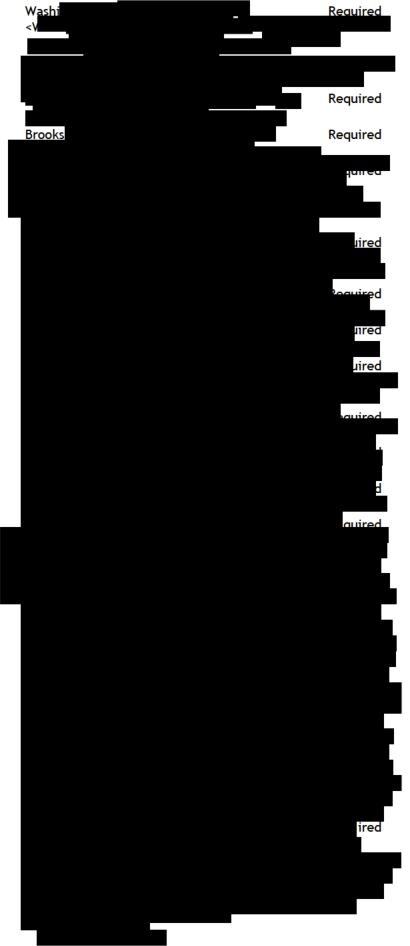
Region 2







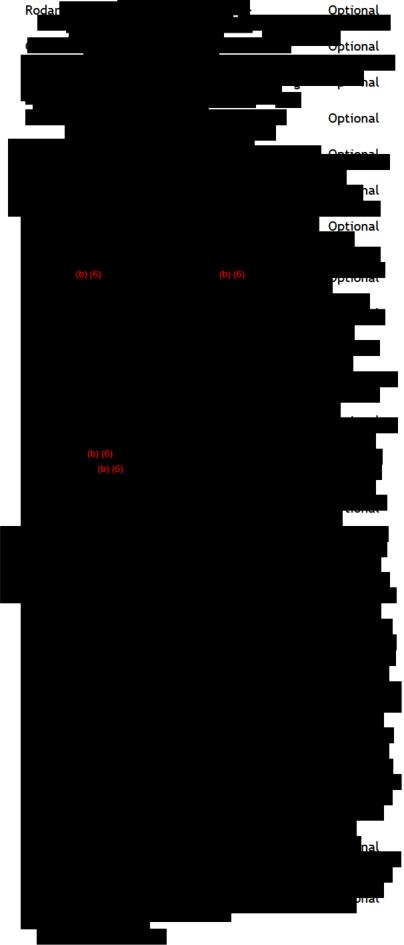














Michaud, John <Michaud.John@epa.gov> Optional

Mclain, Jennifer <Mclain.Jennifer@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Alexandra M. and Joseph L.

Location Conference call

Show Time As Busy

Sct: Tamika Burton, 564-4711

Please dial in (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Lisa, Joseph <Lisa.Joseph@epa.gov> Required

Friday, September 15, 2017

Time All Day

Subject CWD



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(0) (

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject OMB Pre-brief

Location WJC-N 3412 Show Time As Busy

> Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 9/7/2017

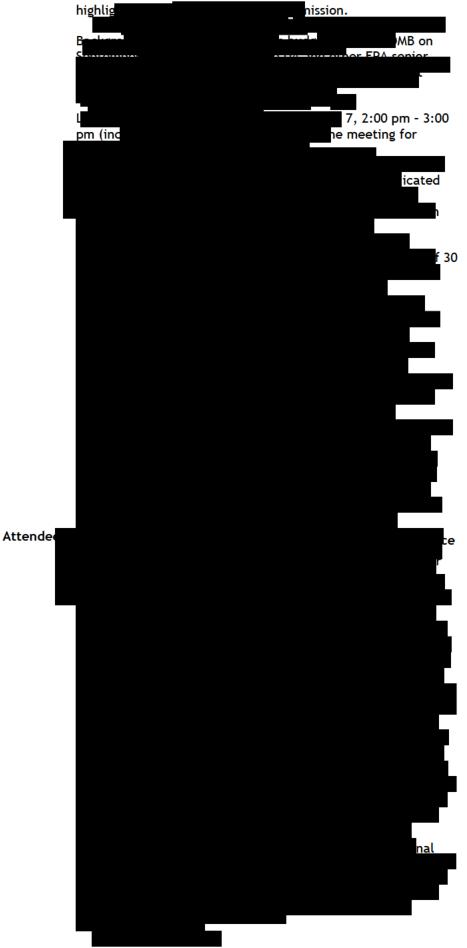
Requesting Office: OCFO/OB

Title of the Meeting: FY 2019 OMB Submission Agency Briefing

Purpose: OMB Briefing on the FY 2019 Budget Submission

Role of the Acting Deputy Administrator: To brief OMB on the







Baden, Beth <Baden.Beth@epa.gov> Optional

Benson, Sheila <Benson.Sheila@epa.gov> Optional

Wilson, Rita < Wilson. Rita@epa.gov> Optional

Vizian, Donna < Vizian. Donna@epa.gov> Optional

Time 11:30 AM - 12:00 PM

Subject FTE Discussion Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:25 PM - 3:30 PM

Subject Update: Transportation for FY 2019 OMB Submission Agency

Briefing

Location Eisenhower Executive Office Building

Importance High Show Time As Busy

Hello all,

The departure time from EPA has been changed from 1:15 to

1:25 pm. Thank you.

Date: Friday, September 15

Updated Pick-up time from EPA: 1:25 pm

Pick-up location: 12th St. entrance by the Metro elevator

Destination: EEOB at the 17th and State St. entrance - see

attached map to view the location)

Meeting: 2:00 pm - 3:00 pm

Room: 248









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Name <e-mail> Smith, Caleb <smith.caleb@epa.gov></smith.caleb@epa.gov></e-mail>	Attendance Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Terris, Carol <terris.carol@epa.gov></terris.carol@epa.gov>	Required
Williams, Maria <williams.maria@epa.gov></williams.maria@epa.gov>	Required
Brookshire, Malena <brookshire.malena@epa.gov></brookshire.malena@epa.gov>	Required
Baden, Beth <baden.beth@epa.gov></baden.beth@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Wilson, Rita <wilson.rita@epa.gov></wilson.rita@epa.gov>	Optional
Benson, Sheila <benson.sheila@epa.gov></benson.sheila@epa.gov>	Optional
Volin, Phyllis <volin.phyllis@epa.gov></volin.phyllis@epa.gov>	Optional
Baker, Lucille <baker.lucille@epa.gov></baker.lucille@epa.gov>	Optional
Wilburn, Michele <wilburn.michele@epa.gov></wilburn.michele@epa.gov>	Optional
Washington, Valerie <washington.valerie@epa.gov></washington.valerie@epa.gov>	Optional
Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Optional

Time 1:30 PM - 1:45 PM
Subject Transportation to OMB
Show Time As Busy



The agency briefing will be in the Eisenhower Executive Office Building, in room 248. The entrance they will use to enter the building is at the intersection of 17th and State St.

building is at the intersection of 17th and State St.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject OMB Submission Meeting - location updated*

Location OMB Show Time As Busy

Location: The agency briefing will be in the Eisenhower Executive Office Building, in room 248. The entrance they will use to enter the building is at the intersection of 17th and State St.

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 9/7/2017

Requesting Office: OCFO/OB

Title of the Meeting: FY 2019 OMB Submission Agency Briefing

Purpose: OMB Briefing on the FY 2019 Budget Submission

Role of the Acting Deputy Administrator: To brief OMB on the highlights of the Agency's budget submission.

Background: The FY 2019 Agency's budget is due to OMB on September 11, 2017. Annually the DA and other EPA senior leadership brief OMB on highlights of the Agency's budget submission.

Last possible date for the meeting: 9/15/2017, 2:00 pm - 3:00 pm (include 30 minutes before and after the meeting for transportation to and from OMB)

Is the meeting urgent and if so, why? Yes. OMB has indicated that the last date for this briefing is September 15, 2017. Subsequent NPM Briefings cannot begin until the Agency's meeting is completed.

Requested Time Length: 2 hours (this includes travel time of 30 minutes before and 30 minutes after the meeting)

EPA Staff (Required): Henry Darwin, David Bloom, Holly Greaves, Howard Osborne, Kathy O'Brien, Carol Terris, Maria



Williams, Malena Brookshire, Beth Baden

EPA Staff (Optional): N/A

External Participants: N/A

Teleconference Required? No

Video Conference Required? No

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Required

Brookshire, Malena

<Brookshire.Malena@epa.gov>

Baden, Beth <Baden.Beth@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional



Required

Sunday, September 17, 20 ⁻

Time 1:00 PM - 2:00 PM

Subject Hurricane Irma/Harvey: PCC Meeting and Conference Call

Location DCRoomARNB431/Executive-Conference-Room

Show Time As Busy

Updated with attachments.

Date Updated - Meeting will be Sunday, Sept. 17.

Call in number: 1 (b) (6)

Access Code: (b) (6)

Meeting invite will be updated with attachments.

PLEASE MUTE YOUR PHONE & DO NOT PLACE THE CONFERENCE ON HOLD. HANGING UP IS OKAY IF NECESSARY.

Agenda

September 17, 2017

Opening Remarks Ryan Jackson

Barry Breen

Situational Updates

For each situational update would you please address the following topic areas in addition to Regional/Program specific highlights:





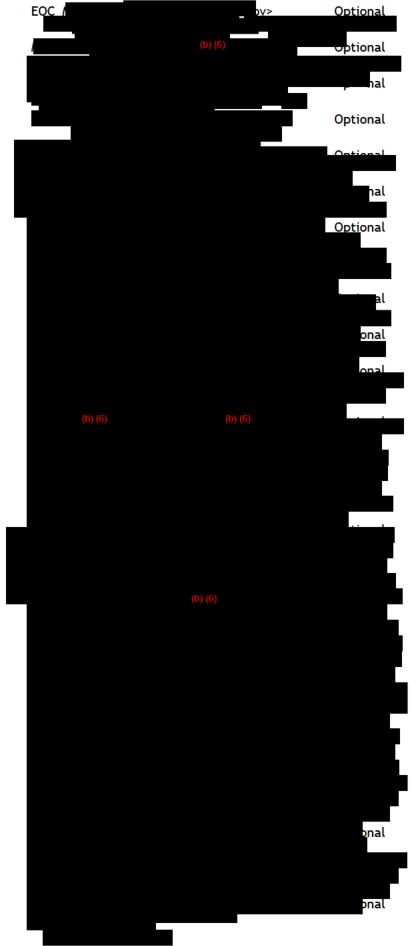














Mugdan, Walter <Mugdan.Walter@epa.gov>

EOC_Deputy_Manager
<EOC_Deputy_Manager@epa.gov>

Caraballo, Mario <Caraballo.Mario@epa.gov>

Optional

Michaud, John <Michaud.John@epa.gov> Optional

Mclain, Jennifer <Mclain.Jennifer@epa.gov> Optional

Monday, September 18, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Hold

Show Time As Busy



Time 10:00 AM - 10:30 AM

Subject General discussion with Ellen

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Attendance

Treimel, Ellen <Treimel.Ellen@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Discussion: Reorganization

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Melissa Gantt

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan < jackson.ryan@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject FADs

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Time 12:00 PM - 12:45 PM

Subject EPA's Recovery Programs

Location Room 6426 WJC North (OHS' Conference Room) Call

code (b) (6)

Show Time As Busy

Kling, David has shared a OneDrive for Business file with you.

To view it, click the link below.

NDRF 101.pptx <a href="https://usepa-

my.sharepoint.com/personal/ferris_john_epa_gov/Doc

uments/NDRF%20101.pptx?web=1>











Gross, Bonnie <gross.bonnie@epa.gov></gross.bonnie@epa.gov>	Optional
Steuteville, William <steuteville.william@epa.gov></steuteville.william@epa.gov>	Optional
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Shaw, Nena <shaw.nena@epa.gov></shaw.nena@epa.gov>	Optional
Lloyd, David <lloyd.davidr@epa.gov></lloyd.davidr@epa.gov>	Optional
Overmeyer, Patricia <overmeyer.patricia@epa.gov></overmeyer.patricia@epa.gov>	Optional
Tejada, Matthew <tejada.matthew@epa.gov></tejada.matthew@epa.gov>	Optional
Johnson, Barnes <johnson.barnes@epa.gov></johnson.barnes@epa.gov>	Optional
Salyer, Kathleen <salyer.kathleen@epa.gov></salyer.kathleen@epa.gov>	Optional
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Optional
Kirkland, Kim <kirkland.kim@epa.gov></kirkland.kim@epa.gov>	Optional
Villamizar, Nicole <villamizar.nicole@epa.gov></villamizar.nicole@epa.gov>	Optional
Devlin, Betsy <devlin.betsy@epa.gov></devlin.betsy@epa.gov>	Optional
Elliott, Ross <elliott.ross@epa.gov></elliott.ross@epa.gov>	Optional
Coleman, Cheryl <coleman.cheryl@epa.gov></coleman.cheryl@epa.gov>	Optional
Bergman, Shawna <bergman.shawna@epa.gov></bergman.shawna@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:15 PM

Subject Executive Managing & Scheduling

Show Time As Busy

Attendees Name < E-mail >

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required



Time 3:00 PM - 3:30 PM

Subject General Discussion with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Tuesday, September 19, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Hold Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject Controlled Unclassified Information ("CUI") Mandatory Training

Location WJC-N 3530

Show Time As Busy

Team

We will conduct this mandatory training event in Conf Rm 3530 from 11-12 tomorrow, 19 Sept 2017 for the Immediate Office and OAES.

Please be in the room NLT 1100.

Thanks

Reggie

Reginald E. Allen

Acting Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell 202-306-2879

Attendees Name < F-mail>

Name <E-mail> Attendance
Allen, Reginald <Allen.Reginald@epa.gov> Organizer

Abate, Hana <abate.hana@epa.gov> Required

Aiyegoro, Ganiat <Aiyegoro.Ganiat@epa.gov> Required

Benton, Michael <benton.michael@epa.gov> Required







Dickerson, Aaron <dickerson.aaron@epa.gov></dickerson.aaron@epa.gov>	Required
Dominguez, Alexander <dominguez.alexander@epa.gov></dominguez.alexander@epa.gov>	Required
Falvo, Nicholas <falvo.nicholas@epa.gov></falvo.nicholas@epa.gov>	Required
Ferguson, Lincoln <ferguson.lincoln@epa.gov></ferguson.lincoln@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Ford, Hayley <ford.hayley@epa.gov></ford.hayley@epa.gov>	Required
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
Gunasekara, Mandy <gunasekara.mandy@epa.gov></gunasekara.mandy@epa.gov>	Required
Hupp, Millan <hupp.millan@epa.gov></hupp.millan@epa.gov>	Required
Jenkins, Donna <jenkins.donna@epa.gov></jenkins.donna@epa.gov>	Required
Kelly, Albert <kelly.albert@epa.gov></kelly.albert@epa.gov>	Required
McMurray, Forrest <mcmurray.forrest@epa.gov></mcmurray.forrest@epa.gov>	Required
Munoz, Charles <munoz.charles@epa.gov></munoz.charles@epa.gov>	Required
Somerville, Phillip <somerville.phillip@epa.gov></somerville.phillip@epa.gov>	Required
Wagner, Kenneth <wagner.kenneth@epa.gov></wagner.kenneth@epa.gov>	Required
Washington, Valerie <washington.valerie@epa.gov></washington.valerie@epa.gov>	Required
Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Required
Woodward, Cheryl < Woodward. Cheryl@epa.gov>	Required
Jenkins, Juanita <jenkins.juanita@epa.gov></jenkins.juanita@epa.gov>	Required
Treimel, Ellen <treimel.ellen@epa.gov></treimel.ellen@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC (Updated Agenda)

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy











Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Mccabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Caraballo, Mario <caraballo.mario@epa.gov></caraballo.mario@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Pre-Brief for Acting DA, Mike Flynn, re: Deputy Meeting on

Wednesday

Location OITA's Executive Conference Room, Ronald Reagan Bldg., 3rd

floor, #31204

Show Time As Busy

Attendees Name <E-mail> Attendance

Nishida, Jane < Nishida. Jane@epa.gov> Organizer

Kasman, Mark < Kasman. Mark@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional



Wednesday, September 20, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Donna V. and Steve F.

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

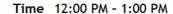
Kim Wheeler

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required



Subject HQ 1st Assistants Brownbag Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 6/28/2017

until 9/20/2017 from 12:00 PM to 1:00 PM

Show Time As Tentative

Meeting series cancelled.

Headquarters 1st Assistants Brownbag

For Audio Line, please contact saddler.melissa@epa.gov <mailto:saddler.melissa@epa.gov> by 11:00 AM EST.

Attendees Name <E-mail> Attendance

RegionalOperations Organizer <RegionalOperations@epa.gov>

2017HQfirstassistants Required

Osinski, Michael <Osinski.Michael@epa.gov> Required

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Cleland-Hamnett, Wendy < Cleland- Optional

Hamnett.Wendy@epa.gov>

<2017HQfirstassistants@epa.gov>

Reeder, John <Reeder.John@epa.gov> Optional

Torma, Tim <Torma.Tim@epa.gov> Optional

Bloom, David <Bloom.David@epa.gov> Optional

Kenny, Shannon < Kenny. Shannon@epa.gov> Optional

Nishida, Jane < Nishida. Jane@epa.gov> Optional

Minoli, Kevin <Minoli.Kevin@epa.gov> Optional

Kling, David <Kling.Dave@epa.gov> Optional

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Brennan, Thomas Brennan.Thomas@epa.gov Optional

Lousberg, Macara <Lousberg.Macara@epa.gov> Optional

Campbell, Ann < Campbell. Ann@epa.gov> Optional

Allen, Reginald <Allen.Reginald@epa.gov> Optional



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Attendees

Conference Call Number: (b) (6) code (c) (6)

Name <E-mail> Attendance
Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris < Robbins. Chris@epa.gov> Required

judith.diazmyers@bep.gov Required

<judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly@epa.gov> Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 2:00 PM - 3:30 PM

Subject Hold for Training

Show Time As Busy

Thursday, September 21, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:



Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject General with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Epp, Timothy < Epp. Timothy@epa.gov>

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject General Discussion with Ruth Etzel

Location WJC-N 3412

Show Time As Busy

SCt: Denise Anderson, 564-1782

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule



Required

Required

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Hurricane Irma/Harvey: PCC Meeting and Conference Call

Location Dial-In: Participant Code: (b) (6)

Show Time As Busy

Apologies, the meeting time is back to 1pm.

Call in number: (b) (6)

Access Code: (b) (6)

Name < E-mail >

Meeting invite will be updated with attached. The PCC agenda will include updates/status reports for hurricanes Jose and Maria as appropriate.

Please use government email or phone for communication regarding the Agency's hurricane response. Do not create government records on personal devices. Any government records on personal devices become discoverable or subject to the Freedom of Information Act (FOIA).

Attendees

EOC Documentation <eoc_documentation@epa.gov></eoc_documentation@epa.gov>	Organizer
Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Required
Cheatham, Reggie <cheatham.reggie@epa.gov></cheatham.reggie@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Bowman, Liz <bowman.liz@epa.gov></bowman.liz@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Wagner, Kenneth <wagner.kenneth@epa.gov></wagner.kenneth@epa.gov>	Required
Lyons, Troy <lyons.troy@epa.gov></lyons.troy@epa.gov>	Required
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required



Attendance





Lincoln, Larry <lincoln.larry@epa.gov></lincoln.larry@epa.gov>	Optional
Lapierre, Kenneth <lapierre.kenneth@epa.gov></lapierre.kenneth@epa.gov>	Optional
Gettle, Jeaneanne <gettle.jeaneanne@epa.gov></gettle.jeaneanne@epa.gov>	Optional
Jones-Johnson, Shea <jones- Johnson.Shea@epa.gov></jones- 	Optional
Scheraga, Joel <scheraga.joel@epa.gov></scheraga.joel@epa.gov>	Optional
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Nalipinski, Mike <nalipinski.mike@epa.gov></nalipinski.mike@epa.gov>	Optional
Edwards, Crystal <edwards.crystal@epa.gov></edwards.crystal@epa.gov>	Optional
Mugdan, Walter < Mugdan. Walter@epa.gov>	Optional
EOC_Deputy_Manager <eoc_deputy_manager@epa.gov></eoc_deputy_manager@epa.gov>	Optional
Caraballo, Mario <caraballo.mario@epa.gov></caraballo.mario@epa.gov>	Optional
Michaud, John <michaud.john@epa.gov></michaud.john@epa.gov>	Optional
Mclain, Jennifer <mclain.jennifer@epa.gov></mclain.jennifer@epa.gov>	Optional
Stepp, Cathy <stepp.cathy@epa.gov></stepp.cathy@epa.gov>	Optional
Peterson, Mary <peterson.mary@epa.gov></peterson.mary@epa.gov>	Optional
Kelly, Albert <kelly.albert@epa.gov></kelly.albert@epa.gov>	Optional
Cacho, Julia <cacho.julia@epa.gov></cacho.julia@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional

Time 1:00 PM - 2:00 PM

Subject Hurricane Irma/Harvey: PCC Meeting and Conference Call Location Dial-In: (b) (6) Participant Code: (b) (6)

Show Time As Tentative

To ensure that all recipient received the invite for todays meeting, we are re-sending the PCC invite for today. In addition, documents for the meeting are attached:



PCC Agenda

Region 2 SitRep

Region 4 SitRep

Region 6 SitRep

FEMA's Senior Leaders Brief

Call in number:

Access Code: (b) (6)

Please use government email or phone for communication regarding the Agency's hurricane response. Do not create government records on personal devices. Any government records on personal devices become discoverable or subject to the Freedom of Information Act (FOIA).

Attendees

Name < E-mail > Attendance

EOC Documentation Organizer

<EOC_Documentation@epa.gov>

PCC Harvey < PCC_Harvey@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General discussion

Location Donna's place

Show Time As Busy

OIG report on contracts and Real Property Efficiency Plan

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 5:30 PM - 6:30 PM

Show Time As Busy

Friday, September 22, 2017

Time 8:00 AM - 2:30 PM

(b) (6)

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy



Call In # / Code / Participant code: Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy <Grantham.Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy <Epp.Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:30 PM - 4:30 PM Subject Required training (online) Show Time As Busy Monday, September 25, 2017 Time 8:30 AM - 9:00 AM Subject Daily Meeting w/Special Assistants Location 3412 WJC-N (Mike's Office) Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to 9:00 AM Reminder 15 minutes Show Time As Busy / Code (b) (6) / Participant code: Call In # Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov>



Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Risk-Based Decision Making at EPA: FY 2017 Risk Analysis

Results and Next Steps

Location WJC-N 3412

Show Time As Busy

Internal Meeting Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 9/14/17

Requesting Office: OCFO/OPAA

Title of the Meeting: Risk-Based Decision Making at EPA: FY 2017 Risk Analysis Results and Next Steps

Purpose: Provide an overview of results from the FY 2017 Risk Assessments, and propose an approach for senior leader enterprise risk ranking. Consider how the enterprise risks inform the upcoming quarterly performance reviews and discuss next steps.

Role of the Acting Deputy Administrator: Review and provide feedback on results and proposed next steps.

Background: The FY 2017 risk assessments build on progress EPA made in FY 2016 to incorporate the consideration of risk in agency planning, budgeting, and accountability decision making. Senior leaders from program offices and regions, with the support of risk liaisons, were responsible for completing risk assessments for the agency's draft strategic objectives in the FY 2018-2022 EPA Strategic Plan revision. OCFO analyzed the universe of risks from the completed risk assessments for the agency's strategic goals, noting key themes and potential



areas for senior leader attention. Senior leaders will use the analyses to identify and rank the most significant risks to the agency, identifying the top enterprise risks. This focused effort will help us proactively identify actions we can take to improve the outcome of agency objectives and reduce the potential negative impact of threats.

Is the meeting urgent and if so, why?: The meeting is requested on September 22, 25 or 26.

Requested Time Length: 45min

EPA Staff (Required): Henry Darwin, David Bloom, Howard Osborne, Holly Greaves, Kathy O'Brien, Malena Brookshire, Hayley Gross, Jahan Francois

EPA Staff (Optional):

External Participants:

Teleconference Required?: No

Video Conference Required?: No

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

Gross, Hayley <gross.hayley@epa.gov> Required

Francois, Jahan <francois.jahan@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Time 10:00 AM - 10:20 AM

Subject General discussion: Real Property Efficiency Plan

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Subject: EPA's Real Property Efficiency Plan

Hi Henry,



Attendance

Each year we are required to submit our real property plan to GSA and OMB. The plan needs to be signed by the Deputy Administrator. It is consistent with the plan we needed to send forward in April under the new Federal Sale and Transfer Act. This Act Requires every agency to identify space it can release. Mike is going to stop by tomorrow to chat with you about it.

Please let me or Marian know if you need anything.

Thanks.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with Steve Fine

Location WJC_N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference

Call

Location Dial-In: Participant Code: (b) (6)

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear on-

hold music and the speakers cannot be heard.

Call in number: (b) (6)

Access Code: (b) (6)

Meeting invite has been updated with attachments. The PCC agenda will include updates/status reports for hurricanes Jose and Maria as appropriate.











Optional
Optional

Time 2:00 PM - 2:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name < F-mail

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:00 PM - 3:30 PM

Subject General Discussion with James Howard

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 3:00 PM - 3:30 PM

Subject Tamika - leaving at 3pm today

Show Time As Busy

HI Mike,

(b) (6)

I can have Valerie sit in if necessary for the latter part of the afternoon. I will be checking email and correspondence while out of the office.

Sorry for the inconvenience.

-Tamika

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion

Location Holly's office

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Tuesday, September 26, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (d)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:30 AM - 12:15 PM

Subject Flint Update Meeting - Teleconference line added*

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Nancy Grantham

Please dial (b) (6) participant code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kaplan, Robert <kaplan.robert@epa.gov> Required

Attendance

Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Required
Grevatt, Peter <grevatt.peter@epa.gov></grevatt.peter@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
King, Carol <king.carol@epa.gov></king.carol@epa.gov>	Required
Pollins, Mark <pollins.mark@epa.gov></pollins.mark@epa.gov>	Required
Denton, Loren <denton.loren@epa.gov></denton.loren@epa.gov>	Required
Grantham, Nancy < Grantham. Nancy@epa.gov>	Required
Burneson, Eric <burneson.eric@epa.gov></burneson.eric@epa.gov>	Required
Mclain, Jennifer <mclain.jennifer@epa.gov></mclain.jennifer@epa.gov>	Required
Yamada, Richard (Yujiro) <yamada.richard@epa.gov></yamada.richard@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Required
Traylor, Patrick <traylor.patrick@epa.gov></traylor.patrick@epa.gov>	Required
Bodine, Susan <bodine.susan@epa.gov></bodine.susan@epa.gov>	Required
Kelley, Jeff <kelley.jeff@epa.gov></kelley.jeff@epa.gov>	Optional
Drinkard, Andrea < Drinkard. Andrea@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference











Caraballo, Mario < Caraballo. Mario@epa.gov> Optional Shapiro, Mike <Shapiro.Mike@epa.gov> Optional Cherry, Katrina < Cherry. Katrina@epa.gov> Optional Allen, Reginald < Allen. Reginald@epa.gov> Optional Mccabe, Catherine <McCabe.Catherine@epa.gov> Optional Minoli, Kevin < Minoli. Kevin@epa.gov> Optional Coleman, Sam <Coleman.Sam@epa.gov> Optional Gray, Linda <gray.linda@epa.gov> Optional Hunt, Loretta < Hunt. Loretta@epa.gov> Optional Peabody, Hitch <Peabody.Hitch@epa.gov> Optional Bohan, Suzanne <bohan.suzanne@epa.gov> Optional

Time 1:30 PM - 2:15 PM

Subject Hiring and PRIA with OCSPP

Location WJC-N 3130A

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Beck, Nancy <beck.nancy@epa.gov> Required

Wise, Louise < Wise.Louise@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Richard Keigwin < Keigwin.Richard@epa.gov> Optional

Arnold Layne <layne.arnold@epa.gov> Optional

Time 4:00 PM - 5:30 PM

Subject (b) (6)
Show Time As Busy

Wednesday, September 27, 2017

Time 8:00 AM - 8:30 AM

Subject General Discussion with Jeff Morris

Location WJC-N 3412 or teleconference

Show Time As Busy



Sct: Tamika Burton

Mike's office number is 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Morris, Jeff <Morris.Jeff@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

(D) (6

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

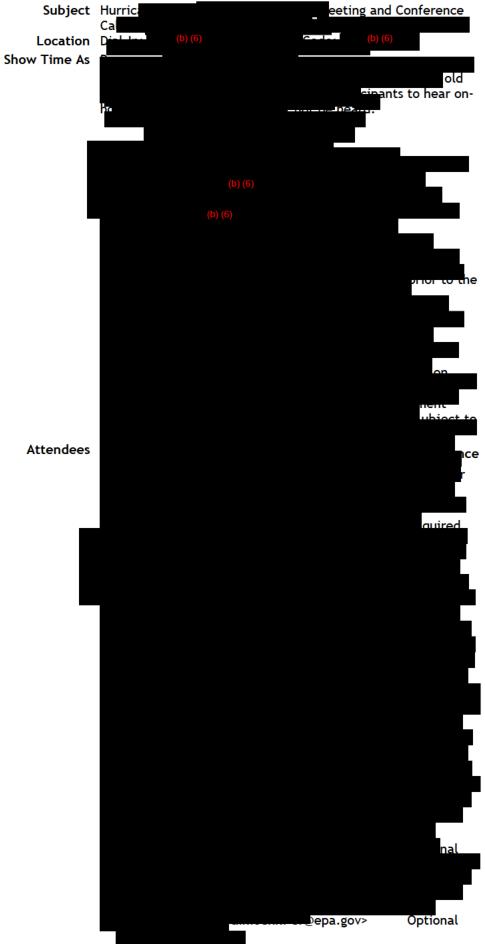
Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM











Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Optional Fotouhi, David <Fotouhi.David@epa.gov> Optional Breen, Barry < Breen. Barry@epa.gov> Optional Jenkins, Katherine <jenkins.katherine@epa.gov> Optional Edwards, Jonathan < Edwards. Jonathan@epa.gov > Optional Rodan, Bruce < rodan.bruce@epa.gov> Optional Cory, Preston (Katherine) Optional <Cory.Preston@epa.gov> Minoli, Kevin < Minoli. Kevin@epa.gov> Optional Gettle, Jeaneanne <Gettle.Jeaneanne@epa.gov> Optional Kelly, Albert <kelly.albert@epa.gov> Optional Chu, Ed <Chu.Ed@epa.gov> Optional Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Brooks, Becky <Brooks.Becky@epa.gov> Optional Mugdan, Walter < Mugdan. Walter@epa.gov> Optional Indermark, Michele Optional <Indermark.Michele@epa.gov> Simon, Nigel <Simon.Nigel@epa.gov> Optional Lyons, Troy < lyons.troy@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject General Discussion with Ken Lapierre

Location Telephone conference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Ken may call Mike directly at 202-343-9356

Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lapierre, Kenneth < lapierre.kenneth@epa.gov> Required















Grant Oliphant

President, The Heinz Endowments

Tony Reardon

National President,

National Treasury Employees Union

Stephanie Ruhle Anchor, MSNBC

Correspondent, NBC News

Mark Schlissel

President, University of Michigan

Max Stier

President and CEO,

Partnership for Public Service

Judy Woodruff

Anchor and Managing Editor,

PBS NewsHour

Jeff Zients

Former Director,

National Economic Council

https://gallery.mailchimp.com/d6db0aecd04af255aff bbd8b3/images/97d08064-6fcd-42aa-a7d4-ff1e72682124.jpg>

To make sure this goes to your inbox, please add mail@ourpublicservice.org <mailto:mail@ourpublicservice.org> to your address book.

Partnership for Public Service, 1100 New York Avenue NW, Suite 200 East, Washington, DC 20005

ourpublicservice.org http://ourpublicservice.org | CFC #12110

Time 10:00 PM - 11:00 PM

Subject OHS Weekly Meeting- Farewell to David Kling

Location 6426-c Show Time As Busy

Mike, Regi,

If you both can make it to next week's OHS weekly meeting, I would appreciate your support. I will present David with a plaque of appreciation for his service to the Nation and Agency.

You can show up around 10:30 as to not take up your valuable time.

Thanks

Attendees Name <E-mail>

Attendance

Caraballo, Mario <Caraballo.Mario@epa.gov>

Organizer

Flynn, Mike <Flynn.Mike@epa.gov>

Required



Thursday, September 28, 2017

Time 8:00 AM - 8:30 AM

Subject

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Na

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Beck, Nancy <Beck.Nancy@epa.gov> Required

Morris, Jeff <Morris.Jeff@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:45 PM - 2:00 PM

Subject Check-in with Michelle & Mike

Location Michelle will call Mike

Show Time As Busy

Michelle is hoping to have a quick check-in. Thank you!!

Attendees Name <E-mail> Attendance

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional



Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion w/Carly Carroll

Location 3412 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Friday, September 29, 2017

Time All Day

Subject CWD

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena <WoodenAguilar.Helena@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General discussion

Location call Show Time As Busy

Mike will call Ken

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 12:30 PM - 12:50 PM

Subject Transportation to NEOB

Location EPA 12th Street Metro Elevator

Show Time As Busy

Your transportation request has been confirmed.

Confirmation Number: (b) (6)

Passenger Information

* Name: MIKE FLYNN/DA * Number: 2025641152

* Pickup Time: 2017-09-29 12:30:00.0

* Pickup Location: WJC 12TH STREET METRO ELEVATOR

* Drop-Off Location: NEOB

Vehicle Information



Attendees _

Name <E-mail>
Bloom, David <Bloom.David@epa.gov>

Attendance Organizer



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Brown, Byron srown.byron@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Optional
Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Optional
Wilson, Rita <wilson.rita@epa.gov></wilson.rita@epa.gov>	Optional
Wheeler, Kimberly <wheeler.kimberly@epa.gov></wheeler.kimberly@epa.gov>	Optional
Jacks, Susan <jacks.susan@epa.gov></jacks.susan@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Transportation to OMB from EPA

Show Time As Busy

Transportation confirmation for the 9/29 OMB Meeting on EPA Reform Plan at NEOB.

From: shields.kendrick@epa.gov <mailto:shields.kendrick@epa.gov> [mailto:shields.kendrick@epa.gov]

Sent: Friday, September 22, 2017 4:23 PM To: Benson, Sheila <Benson.Sheila@epa.gov

<mailto:Benson.Sheila@epa.gov> > Subject: Transportation Request

Your transportation request has been confirmed.

Confirmation Number: (b) (6)

Passenger Information

* Name: MIKE FLYNN/DA * Number: 2025641152

* Pickup Time: 2017-09-29 12:30:00.0



* Pickup Location: WJC 12TH STREET METRO ELEVATOR

* Drop-Off Location: NEOB

Vehicle Information



Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Brown, Byron

Brown.byron@epa.gov> Required

Time 1:00 PM - 2:00 PM

Subject Briefing OMB on EPA's Reform PlaN - **PLEASE SEE WAVES LINK

ENCLOSED**

Location New Executive Office Building, Room 9258 OMB

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 9/20/17

Requesting Office: OCFO/IO

Title of the Meeting: Briefing OMB on EPA's Reform Plan

Purpose: To present to OMB EPA's reform plan that was submitted with the FY 2019 OMB Budget Submission.

Role of the Deputy Administrator: To present the reform plan and lead the discussion with OMB providing insight and feedback as necessary.

Background: OMB requested this in-person briefing at OMB.

Last possible date for the meeting: OMB has scheduled this meeting for Friday, September 29, 2017, from 1:00-2 pm in the New Executive Office Building, Room 9258.

Is the meeting urgent and if so, why?: Yes, because the reform plan is part of the FY 2019 Budget Submission and OMB requires further discussion.

Requested Time Length: One hour

EPA Staff (Required): Henry Darwin, Holly Greaves, Byron Brown, Donna Vizian, Shannon Kenny, Steven Fine, and David Bloom

EPA Staff (Optional): Sharnett Willis, Kimberly Wheeler,



Roberta White, Susan Jacks, Rita Wilson

External Participants: Scott Burgess and other OMB Participants

Teleconference Required? No, OMB requires in-person attendance. By COB Monday, September 25, 2017, please complete the WAVES information @

(b) (6)

Video Conference Required?: No

Point of Contact for the Meeting: Sheila Benson (202-564-1151)/Rita Wilson (202-564-1152)

Attendees

Name <e-mail> Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov></e-mail>	Attendance Organizer
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Wheeler, Kimberly < Wheeler.Kimberly@epa.gov>	Optional
Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Optional
White, Roberta <white.roberta@epa.gov></white.roberta@epa.gov>	Optional

Time 1:00 PM - 2:00 PM

Subject Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference

Call

Location Dial-In: (b) (6) Participant Code: (b) (6)

Jacks, Susan < Jacks. Susan@epa.gov>

Wilson, Rita < Wilson. Rita@epa.gov>

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear onhold music and the speakers cannot be heard.



Optional

Optional





Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Optional
Kling, David <kling.dave@epa.gov></kling.dave@epa.gov>	Optional
Jenkins, Brandi <jenkins.brandi@epa.gov></jenkins.brandi@epa.gov>	Optional
Mears, Mary <mears.mary@epa.gov></mears.mary@epa.gov>	Optional
Perovich, Gina <perovich.gina@epa.gov></perovich.gina@epa.gov>	Optional
Veal, Lee <veal.lee@epa.gov></veal.lee@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional
Mclain, Jennifer <mclain.jennifer@epa.gov></mclain.jennifer@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Mugdan, Walter < Mugdan. Walter@epa.gov>	Optional
Indermark, Michele <indermark.michele@epa.gov></indermark.michele@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Schlieger, Brian <schlieger.brian@epa.gov></schlieger.brian@epa.gov>	Optional
Cory, Preston (Katherine) <cory.preston@epa.gov></cory.preston@epa.gov>	Optional
Lapierre, Kenneth <lapierre.kenneth@epa.gov></lapierre.kenneth@epa.gov>	Optional
Cheatham, Reggie <cheatham.reggie@epa.gov></cheatham.reggie@epa.gov>	Optional
Levine, Carolyn <levine.carolyn@epa.gov></levine.carolyn@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Perrin, Alan <perrin.alan@epa.gov></perrin.alan@epa.gov>	Optional
Boynton, Lisa <boynton.lisa@epa.gov></boynton.lisa@epa.gov>	Optional
Carroll, Craig <carroll.craig@epa.gov></carroll.craig@epa.gov>	Optional
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional



Subject Transportation from OMB to EPA: Pick-up

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 2:15 PM - 2:40 PM

Subject Transportation from NEOB back to EPA

Location 725 17th Street, N.W. Washington, D.C. 20503

Show Time As Busy

Your transportation request has been confirmed.

Confirmation Number: (b) (6)

Passenger Information

* Name: MIKE FLYNN/DA * Number: 2025641152

* Pickup Time: 2017-09-29 14:15:00.0

* Pickup Location: NEOB

* Drop-Off Location: WJC 12TH STREET METRO ELEVATOR

Vehicle Information



Attendees

Name <e-mail></e-mail>	Attendance
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Organizer
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Optional
Willis, Sharnett <willis.sharnett@epa.gov></willis.sharnett@epa.gov>	Optional
Wheeler, Kimberly < Wheeler. Kimberly@epa.gov>	Optional
Wilson, Rita <wilson.rita@epa.gov></wilson.rita@epa.gov>	Optional



Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

Attandage

| code: (b) (6)

Attendees Name < E-mail >

<E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario. Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, October 02, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma/Harvey: PCC Meeting and Conference

Call

Location Dial-In: Participant Code: (b) (6)

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear onhold music and the speakers cannot be heard.

Call in number:

Access Code: (b)

Meeting invite has been updated with additional attachments for the meeting. OHS also requested that the above attachment from DHS related to disease transmission on the Virgin Islands and Puerto Rico be distributed to the PCC.

Please use government email or phone for communication regarding the Agency's hurricane response. Do not create government records on personal devices. Any government records on personal devices become discoverable or subject to the Freedom of Information Act (FOIA).

Attendees Name <E-mail> Attendance

EOC_Deputy_Manager Organizer

<EOC_Deputy_Manager@epa.gov>

PCC Harvey <PCC_Harvey@epa.gov> Required

EOC Documentation Required

<EOC_Documentation@epa.gov>

Carroll, Craig <Carroll.Craig@epa.gov> Optional

Lincoln, Larry <Lincoln.Larry@epa.gov> Optional

Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Optional

Mears, Mary <Mears.Mary@epa.gov> Optional







Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Davis, Patrick <davis.patrick@epa.gov></davis.patrick@epa.gov>	Optional
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Optional
Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Optional
Shaw, Betsy <shaw.betsy@epa.gov></shaw.betsy@epa.gov>	Optional
Brown, Byron brown.byron@epa.gov>	Optional
Edlund, Carl <edlund.carl@epa.gov></edlund.carl@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, October 03, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Alexandra M.

Location WJC-N 3412

Show Time As Busy

Discussion: OIG OCR matters!

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:30 AM - 12:00 PM

Subject Leadership Dinner Follow-up

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Barbery, Andrea <Barbery.Andrea@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.







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R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL Optional <R4-RA-Conf-Rm@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject General Discussion with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, October 04, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General discussion with Steve Fine

Location After EO discussion meeting

Show Time As Busy

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 12:45 PM

Subject Acquisition Planning Exit Conference

Location Conference line (b) (6) dial in (b) (6)

Show Time As Busy

Agenda:



^{*} Close out discussion of the final report.

^{*} Questions or comments.

LaTanya Furdge

Management Analyst

U.S. EPA - Office of the Inspector General

Office of Audit - Contracts and Assistance Agreements Audits

Tel: 312-353-1769

Fax: 312-697-2762

Furdge.latanya@epa.gov <mailto:Furdge.latanya@epa.gov>

Attendees Name <E-mail> Attendance

Scott, LaTanya <Scott.LaTanya@epa.gov> Organizer

Vaughn, Celia <Vaughn.Celia@epa.gov> Required

Legare, Pamela < Legare. Pamela@epa.gov> Required

Scott, Raoul <Scott.Raoul@epa.gov> Required

Blanding, Donna <Blanding.Donna@epa.gov> Required

Patrick, Kimberly <Patrick.Kimberly@epa.gov> Required

Treimel, Ellen < Treimel. Ellen@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Petscavage, Michael Required

<Petscavage.Michael@epa.gov>

Mullen, Madeline < Mullen. Madeline@epa.gov> Required

Lemley, Lauren <Lemley.Lauren@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FY 2018 FTE Planning

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn







566

Wilburn, Michele < Wilburn. Michele@epa.gov> Optional

Vizian, Donna < Vizian. Donna@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject CDP ERB Meeting

Location DCRoomARN3330/DC-AR-OARM

Conference Call Number:

Recurrence Occurs every 2 week(s) on Wednesday effective 5/31/2017

until 10/4/2017 from 2:00 PM to 3:00 PM

Show Time As Tentative

Attendees Name <E-mail> Attendance

code

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Cooper, Marian < Cooper. Marian@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Robbins, Chris <Robbins.Chris@epa.gov> Required

judith.diazmyers@bep.gov Required

<judith.diazmyers@bep.gov>

Peabody, Hitch <Peabody.Hitch@epa.gov> Required

Wheeler, Kimberly < Wheeler. Kimberly @epa.gov > Optional

Bell, Matthew <Bell.Matthew@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Discussion on Space

Location 3402 WJC-N

Show Time As Busy



Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Bowman, Liz <Bowman.Liz@epa.gov> Optional

Time 3:30 PM - 4:00 PM

Subject General with Mike & Donna

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Thursday, October 05, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Call w. Jennifer Orme-Zavaleta

Show Time As Busy

Jennifer will call me

Time 10:00 AM - 11:00 AM

Subject Hold Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject Annual FISMA Report Review and Signoff Pre-meeting

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton c/o of Lissa Jones-Parra

Internal Meeting/Briefing Request Form for the Acting Deputy Administrator

Today's Date: 9/12/17

Requesting Office: OEI

Title of the Meeting: Annual FISMA Report Review and Signoff

Pre-meeting

Purpose: To pre-brief the Deputy Administrator on the annual Federal Information Security Management Act (FISMA) Report before meeting with the Administrator



Role of the Deputy Administrator: To concur with the report in preparation for the meeting with the Administrator.

Background: This is an annual requirement. The FISMA is the legislation that defines a comprehensive framework to protect government information, operations and assets against natural or man-made threats. The act requires the head of each agency to conduct annual reviews of information security programs. Once the letter is signed by the Administrator, it is sent to OMB for approval and then submitted to Congress typically in the December/January timeframe.

Date for meeting: This meeting should be scheduled any time between

Is the meeting urgent? No

Requested Time Length: 30 minutes

EPA Staff (Required):

* Steve Fine, Acting AA for OEI

* Rob McKinney, Acting Chief Information Security Offices (CISO)

External Participants: None

Teleconference Required?: No

Video Conference Required?: No

Point of Contact for the Meeting: Lisa Jones-Parra, (202) 566-

1157

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Fine, Steven <fine.steven@epa.gov>

Required

McKinney, Robert <mckinney.robert@epa.gov>

Required

Jones-Parra, Lisa < Jones-Parra. Lisa@epa.gov>

Optional

Jeff Anouilh (Anouilh.Jeffrey@epa.gov)

Optional

<Anouilh.Jeffrey@epa.gov>

Time 12:00 PM - 12:30 PM

Subject General with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name < E-mail >

Attendance

Darwin, Henry <darwin.henry@epa.gov>

Organizer

Flynn, Mike <Flynn.Mike@epa.gov>

Required



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject FY 2018 FTE Planning

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Required

Baden, Beth <Baden.Beth@epa.gov> Optional

Remmers, Janet <Remmers.Janet@epa.gov> Optional

Vizian, Donna <Vizian.Donna@epa.gov> Optional

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required



Time 1:30 PM - 2:15 PM

Subject Pre-Brief for DA Mike Flynn, re: NTOC

Location WJC-N #3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Nishida, Jane < Nishida. Jane@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Wright, Felicia < Wright. Felicia@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:45 PM

Subject Follow-up Discussion of FY 2017 Risk Analysis and Next Steps

Location 3412 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

Gross, Hayley <gross.hayley@epa.gov> Required



Time 3:30 PM - 4:00 PM Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 3:30 PM - 4:00 PM

Subject (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Updates with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita <Wilson.Rita@epa.gov> Required



Friday, October 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject General Discussion w/Stan

Show Time As Busy

w/Stan Meiburg



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject General discussion: Jacob Moss

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Moss, Jacob <Moss.Jacob@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, October 09, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting Location Alm Conference Room

Show Time As Tentative

From: Mccabe, Catherine

Sent: Friday, January 27, 2017 7:52:43 PM UTC

To: Mccabe, Catherine; Benton, Donald; Schnare, David; Greaves, Holly; Sugiyama, George; Bangerter, Layne; Schwab,

Justin; Munoz, Charles; Davis, Patrick; Kreutzer, David;

Ericksen, Doug; 2017HQfirstassistants;

2017Regionfirstassistants; Kling, David; Brennan, Thomas; Elkins, Arthur; Allen, Reginald; Etzel, Ruth; Zarba, Christopher; Lawrence, Tanya; Benjamin-Sirmons, Denise; Hope, Brian; Knapp, Kristien; Hautamaki, Jared; Threet, Derek; Burden,

Susan; Naples, Eileen; Ghosh, Mita

Cc: EPAVTC; Slotkin, Ron Subject: Senior Staff Meeting

When: Monday, October 9, 2017 5:00 PM-6:00 PM.

Where: Alm Conference Room

SCt: Denise Anderson, 202-564-1782

NOTE: Due to space constraints, please contact Denise Anderson before forwarding or inviting additional meeting attendees.







Hope, Brian <hope.brian@epa.gov></hope.brian@epa.gov>	Required
Hautamaki, Jared <hautamaki.jared@epa.gov></hautamaki.jared@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
EPAVTC <epavtc@epa.gov></epavtc@epa.gov>	Optional
Slotkin, Ron <slotkin.ron@epa.gov></slotkin.ron@epa.gov>	Optional
Ghosh, Mita <ghosh.mita@epa.gov></ghosh.mita@epa.gov>	Required

Tuesday, October 10, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail>
Flynn, Mike <Flynn.Mike@epa.gov>
Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov>
Optional

Burton, Tamika <burton.tamika@epa.gov>
Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>
Required

Richardson, RobinH
<Richardson.RobinH@epa.gov>
Carroll, Carly <Carroll.Carly@epa.gov>
Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:00 AM - 11:00 AM

Subject CFC kick-off event

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 11:15 AM - 11:45 AM

Subject Prep for October PMC Meeting

Location Deputy's Conference Room WJC-3530

Show Time As Busy

Sct: Tamika Burton, 564-4711

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Requesting Office: OCFO

Title of the Meeting: Prep for October PMC Meeting

Purpose: To prepare the Acting Deputy Administrator for his October 12 President's Management Council (PMC) meeting.

Role of the Deputy Administrator: To review the agenda, materials, and subject matter for the meeting.

Background: As a member of the PMC, the Acting Deputy Administrator along with other government agency members, have typically advised the President and OMB on government reform initiatives and provide performance and management leadership.

Last possible date for the meeting: October 11.

Is the meeting urgent and if so, why?: N/A

Requested Time Length: 30 minutes

EPA Staff (Required): David Bloom, Howard Osborne, Holly Greaves (OCFO), Donna Vizian, John Showman (OARM), Steven Fine, Harvey Simon (OEI), Samantha Dravis, Byron Brown, Shannon Kenny (OA)

EPA Staff (Optional): Diane Kelty/Andrew Cox (OCFO), Lynnann Hitchens/Michael Hardy/Joanne Amorosi (OARM), Lisa Jones-Parra/Megan Grogard (OEI)



External Participants: No

Teleconference Required?: No

Video Conference Required?: No

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Attendance

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Kelty, Diane <Kelty.Diane@epa.gov> Optional

Cox, Andrew < Cox. Andrew@epa.gov> Optional

Hitchens, Lynnann hitchens.lynnann@epa.gov Optional

Hardy, Michael <Hardy.Michael@epa.gov> Optional

Amorosi, Joanne <Amorosi.Joanne@epa.gov> Optional

Jones-Parra, Lisa < Jones-Parra. Lisa@epa.gov> Optional

Grogard, Megan < Grogard. Megan@epa.gov> Optional

Noga, Vaughn < Noga. Vaughn@EPA.GOV> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 1:00 PM - 2:00 PM

Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

Agenda attached and time changed to 1:00pm EST - 10.06.17 -3:00 pm

Attendees Name <E-mail>

Attendance







Allen, Reginald <Allen.Reginald@epa.gov> Optional

Shapiro, Mike <Shapiro.Mike@epa.gov> Optional

Kenny, Shannon < Kenny. Shannon@epa.gov> Optional

Newton, Cheryl <Newton.Cheryl@epa.gov> Optional

R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL Optional

<R4-RA-Conf-Rm@epa.gov>

Time 2:30 PM - 3:00 PM

Subject General discussion with Cindy Herrera

Location WJC-N 3412

Show Time As Busy

Sct: Tamika 564-4711

Re: Robert Kaplan

Cindy Herrera - 443-714-4395

1200 Pennsylvania Avenue North building

Washington DC 20460

You will enter the North Building and check in with the

Security desk.

Tamika Burton, 202-564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

'cindy.herrera@keypoint.us.com' <cindy.herrera@keypoint.us.com>

Time 4:00 PM - 5:00 PM

Subject Cyber Security Briefing - attachments added*

Location WJC-N 3412

Show Time As Busy

Requesting Office: OEI

Title of the Meeting: Cyber Security Briefing

Purpose: To provide a deep dive discussion of the Cyber Security history, current posture and plans at EPA as requested

by the Deputy Administrator.

Background:

Role of the Deputy Administrator: Gain a better understanding

Date for meeting: Morning of September 22nd

Is the meeting urgent? No

Requested Time Length: 1 hour and 30 minutes



Required

EPA Staff (Required):

* Steve Fine, Acting AA for OEI

* Harvey Simon, Acting PDAA for OEI

* Rob McKinney, Acting Chief Information Security Officer (CISO)

External Participants: None

Teleconference Required?: No

Video Conference Required?: No

Point of Contact for the Meeting: Lisa Jones-Parra, (202) 566-

1157

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Wednesday, October 11, 2017

Time 8:00 AM - 8:30 AM

Subject General Discussion

Location Conf call

Show Time As Busy

Jeff will call Mike

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Morris, Jeff <Morris.Jeff@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 9:00 AM - 2:00 PM

Subject National Tribal Operations Committee (NTOC)

Location EPA Rachel Carson Green Room

Show Time As Busy

National Tribal Operations Committee (NTOC)

Agenda • October 11, 2017 EPA Rachel Carson Green Room 1200 Pennsylvania Ave. NW, Washington, D.C.

9:00 - 9:45 am Welcome and Invocation

- * Invocation and Introductions
- * Opening remarks from Scott Pruitt, EPA Administrator and NTOC Co-Chair
- * Opening remarks from Evaristo Cruz, National Tribal Caucus (NTC) Chair and NTOC Co-Chair

9:45 - 10:00 am Reaffirmation of the 1984 Indian Policy * NTOC Co-Chairs: Scott Pruitt, Administrator, EPA; and Evaristo Cruz, National Tribal Caucus Chair

Cooperative Federalism

10:00 - 11:00 am I. Launching a New Era of Tribal, State and Local Partnerships







586

* Discussion with EPA and NTC

1:45 - 2:00 pm Wrap-Up

* Summarize Action Items and Next Steps

* Closing Remarks

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Deputy's meeting debrief

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Ferris, John <Ferris.John@epa.gov> Required

Parrish, Cayce <Parrish.Cayce@epa.gov> Required

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 3:00 PM - 4:30 PM

Subject General Discussion with Alexandra M. and Jeaneanne G.

Location WJC-N 3412

Show Time As Busy

Discussion: OSC Matter

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gettle, Jeaneanne <Gettle.Jeaneanne@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Thursday, October 12, 2017

Time 8:00 AM - 8:30 AM

Subject General Discussion with Jeff Morris

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Morris, Jeff <Morris.Jeff@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject Transportation to EEOB

Show Time As Busy

Sct: Tamika Burton

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 11:30 AM











Schneider, Grant <grant.m. (6)<="" (b)="" th=""><th>Required</th></grant.m.>	Required
Schneider, Grant M. EOP/OMB <grant_m_ (6)<="" (b)="" td=""><td>Required</td></grant_m_>	Required
'Claire.Grady@hq.dhs.gov' <claire.grady@hq.dhs.gov></claire.grady@hq.dhs.gov>	Required
Eanes, Matthew C. <matt.eanes@pac.gov></matt.eanes@pac.gov>	Required
Fitzpatrick, John P. EOP/NSC <john_p< td=""><td>Required</td></john_p<>	Required
'William.evanina@ic.fbi.gov' <william.evanina@ic.fbi.gov></william.evanina@ic.fbi.gov>	Required
'charles.phalen@nbib.gov' <charles.phalen@nbib.gov></charles.phalen@nbib.gov>	Required
'SchurmanCJ2@state.gov' <schurmancj2@state.gov></schurmancj2@state.gov>	Required
'Arthur.McGlynn@treasury.gov' <arthur.mcglynn@treasury.gov></arthur.mcglynn@treasury.gov>	Required
'KEVIN.HANRETTA@VA.GOV' <kevin.hanretta@va.gov></kevin.hanretta@va.gov>	Required
'mark.bradley@nara.gov' <mark.bradley@nara.gov></mark.bradley@nara.gov>	Required
'robert.carter@gsa.gov' <robert.carter@gsa.gov></robert.carter@gsa.gov>	Required
'groberts@fbi.gov' <groberts@fbi.gov></groberts@fbi.gov>	Required
'chip.fulghum@hq.dhs.gov' <chip.fulghum@hq.dhs.gov></chip.fulghum@hq.dhs.gov>	Required
'matthew.moury@hq.doe.gov' <matthew.moury@hq.doe.gov></matthew.moury@hq.doe.gov>	Required
'kari.a.bingen.civ@mail.mil' <kari.a.bingen.civ@mail.mil></kari.a.bingen.civ@mail.mil>	Required
'garry.p.reid.civ@mail.mil' <garry.p.reid.civ@mail.mil></garry.p.reid.civ@mail.mil>	Required

Time 11:30 AM - 12:00 PM

Subject Transportation from EEBO to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov>

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Organizer

Time 12:00 PM - 12:30 PM

Subject Meeting with R7 RA & DRA

Location 3412 Show Time As Busy

----Original Appointment----

From: Saddler, Melissa

Sent: Tuesday, October 10, 2017 3:55 PM To: Saddler, Melissa; Burton, Tamika Subject: Meeting with R7 RA & DRA

When: Wednesday, October 11, 2017 2:00 PM-2:15 PM (UTC-

05:00) Eastern Time (US & Canada).

Where: 3412

Meeting with Cathy Steep, Acting Political RA and Ed Chu, R7

DRA.

Attendees Name <E-mail> Attendance

Saddler, Melissa <Saddler.Melissa@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 3:00 PM

Subject Cybersecurity Threat Briefing

Location SCIF in the WJC-N Basement

Show Time As Busy

Sct: Tamika Burton, 564-4771

Lisa Jones-Parra

The title of the meeting is: Cybersecurity Threat Briefing

Invitees should include:

- * Steve Fine
- * Harvey Simon
- * Lee Kelly (Kelly.lee@epa.gov <mailto:Kelly.lee@epa.gov>)
- * Steve Williams (Williams. Steven@epa.gov
- <mailto:Williams.Steven@epa.gov>)
- * John C Martin (Martin.JohnC@epa.gov <mailto:Martin.JohnC@epa.gov>) - note that there are several

John Martins, we need the one with the "C"

* Justine Chopp (Chopp.Justine@epa.gov



<mailto:Chopp.Justine@epa.gov>)

There are other attendees from outside of the agency. I will provide those names as soon as I get them.

The location is the SCIF in the WJC-N Basement.

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Simon, Harvey <Simon. Harvey@epa.gov> Required

Kelly, Lee <Kelly.Lee@epa.gov> Required

Williams, Steven < Williams. Steven@epa.gov> Required

Martin, JohnC <Martin.JohnC@epa.gov> Required

Chopp, Justine < Chopp. Justine@epa.gov> Required

Juarez, Damon < Juarez. Damon@epa.gov> Optional

Grunigen, Jeffrey <grunigen.jeffrey@epa.gov> Optional

Fine, Steven <fine.steven@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required



Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 10/12/2017 until 11/30/2017

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name < E-mail> Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Friday, October 13, 2017

Time All Day

Subject CWD

Show Time As Free

Time 8:00 AM - 10:00 AM

Subject (b) (6)

Show Time As Busy





Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Optional

Grantham, Nancy < Grantham. Nancy@epa.gov>

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy < Epp. Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 10:00 AM - 4:30 PM

Subject Out of the Office

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, October 16, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, October 17, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (b)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject FY 2018 Interim FTE Ceiling

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 10/13/2017

Requesting Office: OB/OCFO

Title of the Meeting: FY 2018 Interim FTE Ceiling

Purpose: To review materials for a presentation at the 1st Assistants meeting on the considerations for the FY 2018 Interim FTE Ceiling.

Role of the Deputy Administrator: Provide input on the draft presentation for the FY 2018 Interim FTE Ceiling

Background: After the initial meeting with leadership on the FY 2018 FTE Ceiling we are developing options for how to allocate the new ceiling.

Last possible date for the meeting: 10/16/2017

Is the meeting urgent and if so, why? Yes, a decision has been



made on the new ceiling level and details are needed to determine FTE allocation.

Requested Time Length: 30 minutes

EPA Staff (Required): Mike Flynn, David Bloom, Holly Greaves,

Howard Osborne, Carol Terris

EPA Staff (Optional): Maria Williams, Beth Baden

External Participants: N/A

Teleconference Required? No

Video Conference Required? No

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346







Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
Grantham, Nancy < Grantham. Nancy@epa.gov>	Optional
Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Optional
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Optional
Kavlock, Robert < Kavlock. Robert@epa.gov>	Optional
McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
McCabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional
DeBell, Kevin <debell.kevin@epa.gov></debell.kevin@epa.gov>	Optional
Remmers, Janet <remmers.janet@epa.gov></remmers.janet@epa.gov>	Optional
Baden, Beth <baden.beth@epa.gov></baden.beth@epa.gov>	Optional
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Optional



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Hurricanes Maria/Irma/Harvey & CA Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Participant Code: (b) (6)

Show Time As Busy

See attached Agenda.

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear onhold music and the speakers cannot be heard.

Call in number: (b) (6)

Access Code: (b) (6)

Meeting invite will be updated with additional attachments prior to the meeting.

Please use government email or phone for communication regarding the Agency's hurricane response. Do not create government records on personal devices. Any government records on personal devices become discoverable or subject to the Freedom of Information Act (FOIA).

Attendees Name <E-mail> Attendance

EOC_Deputy_Manager Organizer

<EOC_Deputy_Manager@epa.gov>

PCC Harvey <PCC_Harvey@epa.gov> Required

Coleman, Sam <Coleman.Sam@epa.gov> Required

Newton, Cheryl <Newton.Cheryl@epa.gov> Required

Manzanilla, Enrique Required

<Manzanilla.Enrique@epa.gov>

Meer, Daniel <Meer.Daniel@epa.gov> Required

Strauss, Alexis <Strauss.Alexis@epa.gov> Required











Optional Lincoln, Larry <Lincoln.Larry@epa.gov> Grevatt, Peter < Grevatt. Peter@epa.gov> Optional Radzikowski, Mary Ellen Optional <Radzikowski.Maryellen@epa.gov> Mattas-Curry, Lahne < Mattas-Optional Curry.Lahne@epa.gov> Optional Carroll, Carly < Carroll. Carly@epa.gov> Beck, Nancy <Beck.Nancy@epa.gov> Optional Schlieger, Brian <schlieger.brian@epa.gov> Optional Kelly, Albert <kelly.albert@epa.gov> Optional Cheatham, Reggie <cheatham.reggie@epa.gov> Optional Badalamente, Mark Optional <Badalamente.Mark@epa.gov> Heard, Anne <Heard.Anne@epa.gov> Optional EOC_Manager, <EOC_Manager@epa.gov> Optional Opalski, Dan <Opalski.Dan@epa.gov> Optional Welderufael, Miriam Optional <welderufael.miriam@epa.gov>

Time 3:30 PM - 4:00 PM

Subject General Discussion with Kevin Minoli and Steven Fine

Location Conference Call - Call in information provided below

Show Time As Busy

Sct: Carly Carroll, 564-2769

To Start Your Personal Audio Conference: Dial (b) (6)

the office;

or (b) (6) -if outside of the office.

7 Digit Conference Ext: (b) (6) Participant Code:

Attendees

Name < E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin < Minoli. Kevin@epa.gov> Required



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail>

Attendance

ks Drganizer

Burton, Tamika <burton.tamika@epa.gov> Optional

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject General Discussion with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject PARS Policy Discussion

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Conference Call: (b) (6) code (c) (6)

We will provide the same VTC location as the 1st Assistant meetings. Please let me know if it is different from the listing.

Forward inquires to Kimberly Wheeler. Thanks.

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

2017HQfirstassistants Required

<2017HQfirstassistants@epa.gov>

2017Regionfirstassistants Required

<2017Regionfirstassistants@epa.gov>

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Chu, Ed <Chu.Ed@epa.gov> Required

Heard, Anne <Heard.Anne@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Nishida, Jane <Nishida.Jane@epa.gov> Required

Best-Wong, Benita <Best-Wong.Benita@epa.gov> Required

Rodrigues, Cecil < rodrigues.cecil@epa.gov> Required

Thomas, Deb <thomas.debrah@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Kavlock, Robert <Kavlock.Robert@epa.gov> Required

McDonald, James <McDonald.James@epa.gov> Required







Showman, John <Showman.John@epa.gov> Optional

Westenberger, Andrea
<Westenberger.Andrea@epa.gov>

Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Req

Required

Attendance

Time 2:00 PM - 3:00 PM

Subject Performance Training Discussion

Location WJC-N 34112

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Showman, John <Showman.John@epa.gov> Required

Tellis, Vickie <Tellis.Vickie@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Follow up General Discussion with Ken Lapierre

Location Teleconference

Show Time As Busy

Sct: Carly Carroll, 564-2769

Ken may call Mike directly at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lapierre, Kenneth < lapierre.kenneth@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Environmental Law Institute Award Dinner--10/18/2017



Show Time As Busy

Good afternoon Mr. Flynn,

My name is Jackie, and I am the development intern at ELI.

Last week, your formal invitation to the Environmental Law Institute's Annual Award Dinner was mailed to your office. This year, ELI will honor the Administrator for the United Nations Development Programme, Mr. Achim Steiner, for his leadership and contributions to international environmental development and sustainability.

Attached is a copy a of your letter invitation with more information. Please RSVP as soon as possible by replying to this email or emailing our Development Director, Melodie DeMulling, at demulling@eli.org <mailto:demulling@eli.org>.

Thank you, and we look forward to welcoming you to the Award Dinner on October 18th.

Warm regards,

Jacqueline Lopez
Development Intern
Environmental Law Institute
1730 M St., NW, Suite 700
Washington, DC 20036
lopez@eli.org <mailto:lopez@eli.org>

Thursday, October 19, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Executive Time: Do Not Schedule

Show Time As Busy

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

For 10/19, this will be the FY Performance Review.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:45 AM - 11:00 AM

Subject General Discussion with Jennifer Orme-Zavaleta

Location Teleconference

Show Time As Busy

Sct: Carly Carroll, 202-564-2769

Jennifer may call Mike directly at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Time 11:00 AM - 11:30 AM

Subject General Discussion with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 1:00 PM to 1:30 PM

Name < E-mail >

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: code: Attendees

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name < E-mail> Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI.

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Attendance

Fine, Steven <fine.steven@epa.gov> Required

Kelley, Sean <kelley.sean@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Simon, Harvey <Simon.Harvey@epa.gov> Optional

Harvey Simon (Simon.Harvey@epa.gov) Optional

Time 3:30 PM - 4:00 PM Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

<Simon.Harvey@epa.gov>

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 10/12/2017 until 11/30/2017

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General Discussion with Donna Vizian and Steven Fine



Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Friday, October 20, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject Transportation to White House

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject Principals Committee meeting on Hurricane Recovery

Framework

Location White House Situation Room

Show Time As Busy

From: FN-NSC-PCDCMeetings

Sent: Tuesday, October 17, 2017 1:50 PM

To: FN-NSC-PCDCMeetings <FN-NSC-

<mailto:FN-NSC- (b) (6)

Subject: PC on Hurricane Recovery Framework, 10/20, 10-

11:00 AM

Good Afternoon,

There will be a Principals Committee meeting on Hurricane Recovery Framework on Friday, October 20, 2017, from 10:00-11:00 a.m. in the White House Situation Room. Please call for participation or with any questions.

Please note that ALL participants MUST have an active TOP SECRET/SCI clearance to attend. Please confirm receipt and participation as soon as possible. Please reply to NSC invitations and use the following format to submit participation:

Meeting: PC on (Date) at (Time) Participant (including title):

Reason for Principal unavailability if applicable (specify conflict):

Justification for additional participants (if requested): SVTS site (if requested):

Please note, requested participation is always Principal only in person unless otherwise specified.

Please also note that when submitting participants for consideration the current title of each individual should be provided every time you submit the participant for a meeting. When submitting a participant for the first time, please provide their full WAVES information for clearance. If the Principal (or equivalent) is unable to attend the meeting, please provide a reason for unavailability (e.g., testifying on the Hill, on leave, on travel, etc.) Please also copy FN-^(D) (6)

<mailto:FN-(b) (6)
when sending emails to our
office.</pre>

George Caram | Staff Officer

National Security Council
The White House

O: (b) (6) S: (b) (6)

Time 11:00 AM - 11:30 AM

Subject Transportation from White House to EPA



Hi Phil -

FYI - Mike's meeting at the White House may run over towards 11:30.

-Carly (202-564-2769)

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 11:45 AM - 12:30 PM

Subject Next steps on Strategic and Annual Measures and Administrator

Quarterly Performance Reports/Reviews

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

Hall, JohnM <hall.johnm@epa.gov> Required

Lieberman, Judy <Lieberman.Judy@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Cox, Andrew <Cox. Andrew@epa.gov> Required

DeBell, Kevin <debell.kevin@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Reorg Discussion

Location 3402 WJC-N



Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Optional

Time 1:30 PM - 2:00 PM

Subject FY Performance Review with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 5/19/2017 until 11/24/2017 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name < E-mail

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario. Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:30 PM - 4:00 PM

Subject General Discussion with Betsy Shaw

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shaw, Betsy <Shaw.Betsy@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion with Surabhi Shah

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shah, Surabhi <Shah.Surabhi@epa.gov> Required

Monday, October 23, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required



Time 9:00 AM - 9:30 AM

Subject FY Performance Review with John Reeder

Location Teleconference

Show Time As Busy

Mike will call John at (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

reeder@american.edu <reeder@american.edu> Required

Time 10:30 AM - 11:00 AM

Subject FY Performance Review with Acting RA Anne Heard

Location Teleconference

Show Time As Busy

Sct: Carly Carroll

Teleconference line: (b) (6) code: (c) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Heard, Anne <Heard.Anne@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General Discussion with Steven Fine and Kevin Minoli

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin < Minoli.Kevin@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Time 3:15 PM - 3:45 PM

Subject FY Performance Review with Barry Breen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Time 4:00 PM - 4:30 PM

Subject FY Performance Review with Steven Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Tuesday, October 24, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in



Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject FY Performance Review with Robert Kavlock

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kavlock, Robert < Kavlock. Robert@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 DRA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 RA Conference Room

R6: R6 RA Conference f Rm







Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Optional
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Optional
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Orme-Zavaleta, Jennifer <orme-zavaleta.jennifer@epa.gov></orme-zavaleta.jennifer@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
McCabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Optional
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Optional
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:15 PM

Subject Check-in with Ellen

Location WJC-N 3412

Show Time As Busy

Attendees

Name < E-mail > **Attendance**

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Treimel, Ellen < Treimel. Ellen@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject FY Performance Review with Kristien Knapp



Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Knapp, Kristien < Knapp. Kristien@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject Hold

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 5:30 PM - 7:30 PM

Subject National Environmental Education Foundation (NEEF)

Location 4301 Connecticut Avenue, NW, Suite 160, Washington, DC

Show Time As Busy

Sct: Tamika Burto, 564-4711 You have been confirmed -

5:30 - 7:30 pm the Board of the is having a small reception to toast the newly renovated office at 4301 Connecticut Avenue, NW, Suite 160, Washington, DC 20008. I would like to invite you us to learn a bit more about NEEF's work, meet our terrific staff, and enjoy friendly hospitality. Wine, beer, and tasty hors

d'oeuvres will be served.

Time 6:00 PM - 9:00 PM

Subject Bob Kavlock's Retirement Event

Location Virginia Square Towers (3444 Fairfax Drive Arlington, VA 22201)

Wednesday, October 25, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Maher, Karen < Maher. Karen@epa.gov>

Required

Required

Epp, Timothy < Epp. Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 9:30 AM - 10:00 AM

Subject FY Performance Review with Jane Nishida

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Nishida, Jane <Nishida.Jane@epa.gov>

Required

Time 10:00 AM - 10:30 AM

Subject FY Performance Review with Reggie Allen

Location WJC-N 3412



Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 11:30 AM - 12:30 PM

Subject Hold - General Discussion with Deb Thomas

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Thomas, Deb <thomas.debrah@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion with Samantha Dravis

Location WJC-N 3513A (Samantha's office)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Dravis, Samantha <dravis.samantha@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject FY Performance Review with Louise Wise

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wise, Louise < Wise. Louise@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject FY Performance Review with Denise Benjamin-Sirmons

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Benjamin-Sirmons, Denise <Benjamin-

Sirmons.Denise@epa.gov>

Required

Attendance

Time 3:30 PM - 4:00 PM

Subject FY Performance Review with Kevin Minoli

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Time 4:15 PM - 4:45 PM

Subject FY Performance Review with Lawrence Starfield

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Starfield, Lawrence Required

<Starfield.Lawrence@epa.gov>

Time 5:30 PM - 6:00 PM

Subject General Discussion with Donna Vizian

Location Teleconference

Show Time As Busy

Mike will call Donna

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Thursday, October 26, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes



/ Code / Participant code: Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 9:00 AM - 10:00 AM Subject ORD Executive Committee Meeting Location Potomac yard- 1st floor conference room Show Time As Busy Time 10:00 AM - 10:30 AM Subject Pick-up request from Potomac yard to EPA Location Potomac Yard Show Time As Busy H Phil, the Deputy will need a ride from an early meeting at Potomac Yard to the EPA. Please call me if you have any issues. -Tamika Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Somerville, Phillip <Somerville.Phillip@epa.gov> Required Time 11:30 AM - 12:00 PM Subject FY Performance Review with Mike Shapiro Location WJC-N 3412



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shapiro, Mike <Shapiro.Mike@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

For 10/26, this will be the FY Performance Review.

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:00 PM - 2:30 PM

Subject FY Performance Review with Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Carly Carroll

(b) (6) code: (b) (

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 3:00 PM - 4:00 PM

Subject (b) (6)

Show Time As Busy

Sorry for the late notice, we discussed coverage and I didn't

put a reminder on the calendar.

-Tamika

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412



Recurrence Occurs every Thursday effective 10/12/2017 until 11/30/2017

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 4:15 PM - 4:45 PM

Subject General Discussion with Helena Wooden-Aguilar

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Time 5:00 PM - 6:30 PM

Subject Hold

Show Time As Busy

(b) (6)

Friday, October 27, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 10/27/2017 until

11/24/2017

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer



Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Transportation request: EPA to White House

Show Time As Busy

Sct: Tamika Burton

Phil please acquire a van Friday morning.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required



Time 10:00 AM - 11:30 AM

Subject Principals Committee Meeting on Hurricane Recovery

Framework

Location White House Situation Room

Show Time As Busy

From: FN-NSC-PCDCMeetings

Sent: Monday, October 23, 2017 9:32 PM

To: FN-NSC-PCDCMeetings <FN-NSC-

<mailto:FN-NSC-

Subject: PC on Hurricane Recovery Framework, 10/27, 10-

11:30 AM

There will be a Principals Committee meeting on Hurricane Recovery Framework on Friday, October 27, 2017, from 10:00-11:30 a.m. in the White House Situation Room. Please call for participation or with any questions.

Please note that ALL participants MUST have an active TOP SECRET/SCI clearance to attend. Please confirm receipt and participation as soon as possible. Please reply to NSC invitations and use the following format to submit participation:

Meeting: PC on (Date) at (Time) Participant (including title):

Reason for Principal unavailability if applicable (specify conflict):

Justification for additional participants (if requested): SVTS site (if requested):

Please note, requested participation is always Principal only in person unless otherwise specified.

Please also note that when submitting participants for consideration the current title of each individual should be provided every time you submit the participant for a meeting. When submitting a participant for the first time, please provide their full WAVES information for clearance. If the Principal (or equivalent) is unable to attend the meeting, please provide a reason for unavailability (e.g., testifying on the Hill, on leave, on travel, etc.) Please also copy FN-

the Hill, on leave, on travel, etc.) Please also copy FN-(b) (c) <mailto:FN-(b) (6)

when sending emails to our

office.

Stephanie Dimos Office of the Executive Secretary National Security Council

Time 11:30 AM - 12:30 PM

Subject Transportation - Pick up from OMB

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 4:00 PM

Subject Personnel

Show Time As Busy

Monday, October 30, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject General Discussion with Donna Vizian

Location WJC-N 3412



Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 10:30 AM - 11:15 AM

Subject OSC Region 4 Referral - Draft Report

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711 c/o Kenda Layne

Title: OSC Region 4 Referral - Draft Report

Duration: 45 minutes

Participants: Alexandra Meighan and Kenda Layne

Materials: Will be sent directly to him for review by October

13, 2017.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Layne, Kenda <Layne.Kenda@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject FY Performance Review with Robin Richardson

Location WJCN- 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma & California Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Participant Code: (b) (6)

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear on-

hold music and the speakers cannot be heard.

Call in number: (b) (6)

Access Code: (b) (6)















Opalski, Dan <Opalski.Dan@epa.gov> Required Welderufael, Miriam Required <welderufael.miriam@epa.gov> Snowbarger, Robert Required <Snowbarger.Robert@epa.gov> Leonard, Paul <leonard.paul@epa.gov> Required Starfield, Lawrence Required <Starfield.Lawrence@epa.gov> Ackerman, Stephanie Required <Ackerman.Stephanie@epa.gov> Mattas-Curry, Lahne < Mattas-Required Curry.Lahne@epa.gov> McDonald, James < McDonald. James@epa.gov> Required Required Travers, David <Travers.David@epa.gov> Klasen, Matthew < Klasen. Matthew@epa.gov> Required Boynton, Lisa <Boynton.Lisa@epa.gov> Required Price, Lisa < Price. Lisa@epa.gov> Required Coleman, Sam <Coleman.Sam@epa.gov> Required Dorsey, Claudette < Dorsey. Claudette@epa.gov> Required Gray, David <gray.david@epa.gov> Optional EOC_Manager, <EOC_Manager@epa.gov> Optional Edlund, Carl < Edlund. Carl@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma & California Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Participant Code: (b) (6)

Show Time As Tentative

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear onhold music and the speakers cannot be heard.

Call in number:

(b) (6

Access Code:















Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Required
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Required
Welderufael, Miriam <welderufael.miriam@epa.gov></welderufael.miriam@epa.gov>	Required
Snowbarger, Robert <- Snowbarger.Robert@epa.gov>	Required
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Required
Leonard, Paul <leonard.paul@epa.gov></leonard.paul@epa.gov>	Required
Gray, David <gray.david@epa.gov></gray.david@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
Edlund, Carl <edlund.carl@epa.gov></edlund.carl@epa.gov>	Optional
Ackerman, Stephanie <ackerman.stephanie@epa.gov></ackerman.stephanie@epa.gov>	Optional
Mattas-Curry, Lahne <mattas- Curry.Lahne@epa.gov></mattas- 	Optional
McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
Travers, David <travers.david@epa.gov></travers.david@epa.gov>	Optional
Boynton, Lisa <boynton.lisa@epa.gov></boynton.lisa@epa.gov>	Optional
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting Location Alm Conference Room

Show Time As Tentative

From: Mccabe, Catherine

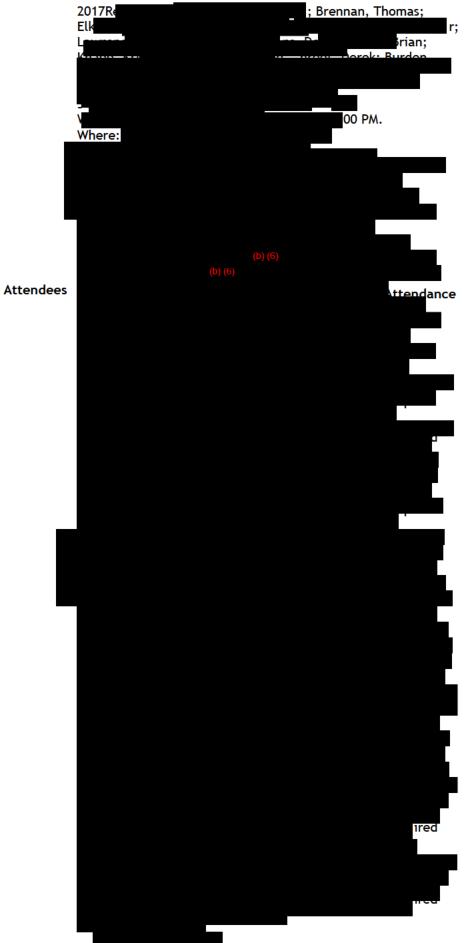
Sent: Friday, January 27, 2017 7:52:42 PM UTC

To: Mccabe, Catherine; Benton, Donald; Schnare, David; Greaves, Holly; Sugiyama, George; Bangerter, Layne; Schwab,

Justin; Munoz, Charles; Davis, Patrick; Kreutzer, David;

Ericksen, Doug; 2017HQfirstassistants;







Bangerter, Layne <bangerter.layne@epa.gov> Required Zarba, Christopher <Zarba.Christopher@epa.gov> Required Benton, Donald <benton.donald@epa.gov> Required Greaves, Holly <greaves.holly@epa.gov> Required Davis, Patrick <davis.patrick@epa.gov> Required Kreutzer, David <kreutzer.david@epa.gov> Required Kling, David < Kling. Dave@epa.gov> Required Elkins, Arthur < Elkins. Arthur@epa.gov> Required Lawrence, Tanya < Lawrence. Tanya@epa.gov> Required Hope, Brian < Hope. Brian@epa.gov> Required Knapp, Kristien < Knapp. Kristien@epa.gov> Required Threet, Derek <Threet.Derek@epa.gov> Required Burden, Susan <Burden.Susan@epa.gov> Required

Time 3:45 PM - 4:00 PM

Subject General Discussion with Betsy Shaw

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shaw, Betsy <Shaw.Betsy@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject FY Performance Review with Catherine McCabe

code:

Location Teleconference

Show Time As Busy

Sct: Carly Carroll

Attendees Name CE

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

McCabe, Catherine <McCabe.Catherine@epa.gov> Required

Time 5:00 PM - 5:15 PM

Subject General Discussion with Mike Shapiro

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shapiro, Mike <Shapiro.Mike@epa.gov> Required

Time 5:30 PM - 6:00 PM

Subject General Location 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Tuesday, October 31, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:30 AM

Subject General Discussion with Vickie T. and John S.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis.Vickie@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject Trick or treaters!

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)







Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Optional
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Optional
Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Optional
Kenny, Shannon <kenny.shannon@epa.gov></kenny.shannon@epa.gov>	Optional
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Optional
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Optional
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Optional
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
McCabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM





Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria <Williams.Maria@epa.gov> Optional

Baden, Beth <Baden.Beth@epa.gov> Optional

Remmers, Janet <Remmers.Janet@epa.gov> Optional

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Check in with Reggie

Location Office Show Time As Busy

Mike asked for this time to discuss other issues

Attendees Name <E-mail> Attendance

Allen, Reginald <Allen.Reginald@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wednesday, November 01, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:30 AM

Subject Coffee with Mike Flynn & Scott

Location Le Pain Quotidien - 975 F St NW, located at the corner of 10th

and F street NW

Show Time As Tentative

Attendees Name <E-mail> Attendance

Scott Fulton <fulton@eli.org> Organizer

Carroll, Carly <Carroll.Carly@epa.gov> Required

Rose Edmonds <edmonds@eli.org> Required

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Time 10:00 AM - 11:00 AM

Subject FW: OLEM Pre-Brief for West Lake Administrator Briefing - dial

(6) code (b) (6)

Location DCRoomWest4144GCIVTCPolycom/OLEM

Show Time As Tentative

-----Original Appointment-----

From: Breen, Barry

Sent: Tuesday, October 31, 2017 2:28 PM

To: Breen, Barry; Woolford, James; Stalcup, Dana; Peterson, Mary; Chu, Ed; Juett, Lynn; Stoy, Alyse; Adams, Elizabeth; Fitz-James, Schatzi; Ammon, Doug; Poore, Christine; Njo, Heather; Hilosky, Nick; Gulliford, Jim; Simon, Nigel

Cc: Fonseca, Silvina

Subject: FW: OLEM Pre-Brief for West Lake Administrator

Briefing - dial (b) (6) code

When: Wednesday, November 01, 2017 10:00 AM-11:00 AM

(UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomWest4144GCIVTCPolycom/OLEM

----Original Appointment----

From: Breen, Barry

Sent: Monday, October 16, 2017 8:52 AM

To: Breen, Barry; Woolford, James; Stalcup, Dana; Peterson, Mary; Chu, Ed; Juett, Lynn; Stoy, Alyse; Adams, Elizabeth; Fitz-James, Schatzi; Ammon, Doug; Poore, Christine; Njo,

Heather; Hilosky, Nick; Gulliford, Jim; Simon, Nigel

Subject: OLEM Pre-Brief for West Lake Administrator Briefing - dial (b) (6) code (c) (b) (6)



When: Wednesday, November 01, 2017 10:00 AM-11:00 AM

(UTC-05:00) Eastern Time (US & Canada).
Where: DCRoomWest4144GCIVTCPolycom/OLEM

POC: Nick Hilosky - 566-1942

Caroline Kenely - 566-2235 (scheduler)

Fantastic! Thanks for setting this up as a VTC. Our VTC info is R7SUPR, Alias (b) (6) . Our R7IT folks will be on hand to help set-us up, so we'll plan on dialing your VTC direct on Nov

1.

Attendees Name <E-mail> Attendance

Breen, Barry <Breen.Barry@epa.gov> Organizer

Time 12:15 PM - 12:30 PM

Subject General with Reggie and Brian

Location WJC-N 3412

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General with Emily Atkinson

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Atkinson, Emily <Atkinson.Emily@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject FY Performance Review and General Discussion with Ruth Etzel

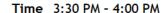
Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth <Etzel.Ruth@epa.gov> Required





Subject General discussion with Beth White

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

White, Elizabeth < white.elizabeth@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Prep for November PMC Meeting

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Requesting Office: OCFO

Title of the Meeting: Prep for November PMC Meeting

Purpose: To prepare the Chief of Operations Henry Darwin for his November 2 President's Management Council (PMC) meeting.

Role of the Deputy Administrator: To review the agenda, materials, and subject matter for the meeting.

Background: As a member of the PMC, the Acting Deputy Administrator along with other government agency members, have typically advised the President and OMB on government reform initiatives and provide performance and management leadership.

Last possible date for the meeting: November 1.

Is the meeting urgent and if so, why?: N/A

Requested Time Length: 30 minutes

EPA Staff (Required): David Bloom, Howard Osborne, Holly Greaves (OCFO), Donna Vizian, John Showman (OARM), Steven Fine, Harvey Simon (OEI), Samantha Dravis, Byron Brown, Shannon Kenny (OA)

EPA Staff (Optional): Diane Kelty/Andrew Cox (OCFO), Lynnann



Hitchens/Michael Hardy/Joanne Amorosi (OARM), Lisa Jones-Parra/Megan Grogard (OEI)

External Participants: No

Teleconference Required?: No

Video Conference Required?: No

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Brown, Byron

Brown, Byron

Brown.byron@epa.gov> Required

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Kelty, Diane <Kelty.Diane@epa.gov> Optional

Cox, Andrew <Cox.Andrew@epa.gov> Optional

Hitchens, Lynnann hitchens.lynnann@epa.gov Optional

Hardy, Michael <Hardy.Michael@epa.gov> Optional

Amorosi, Joanne < Amorosi. Joanne@epa.gov> Optional

Optional

Jones-Parra, Lisa < Jones-Parra. Lisa@epa.gov> Optional

Grogard, Megan <Grogard.Megan@epa.gov> Optional

Darwin, Henry <darwin.henry@epa.gov> Required

Time 5:30 PM - 6:00 PM Subject Check-In with Mike



Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Carroll, Carly < Carroll. Carly@epa.gov> Optional

Thursday, November 02, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Optional

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen <Maher.Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov>

Required

Jahmaan Jawa Calahnaan Jawa Coona day

.

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412



Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 10:00 AM to 10:30 AM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 10:00 AM - 11:30 AM

Subject November President's Management Council Meeting

Location EEOB 430ABC

Show Time As Busy

(b) (6)

Attendees

Name <E-mail> Attendance
Brown, Dustin S. EOP/OMB Organizer

'Josie Beets - M1X' <josie.beets@gsa.gov> Required

Mary Reding - M1X <mary.reding@gsa.gov> Required

Petrucci, Alexandra M. EOP/OMB Required

<Alexandra.M. (b) (6)

Weichert, Margaret M. EOP/OMB Required

<Margaret.M. (b) (6)

Hanlon, Daniel EOP/OMB Required

<Daniel. (b) (6)

<mike.young@obpa.usda.gov>

<david.tillotson1.civ@MAIL.MIL>

'mike.young@obpa.usda.gov' Required

Herbst, Ellen EOP <eherbst@doc.gov> Required

'david.tillotson1.civ@MAIL.MIL' Required

'joseph.conaty@ed.gov' <joseph.conaty@ed.gov> Required

'Dan.Brouillette@hq.doe.gov' Required
<Dan.Brouillette@hq.doe.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required







	Nutt, Fred M. EOP/OMB <frederick.m. (6)<="" (b)="" th=""><th>Required</th></frederick.m.>	Required
	Warren, Peter N. EOP/OMB <peter.n. (6)<="" (b)="" td=""><td>Required</td></peter.n.>	Required
	Menasce, Flavio . EOP/OMB <flavio< td=""><td>Required</td></flavio<>	Required
	Bussow, Mark A. EOP/OMB <mark_(b) (6)<="" td=""><td>Required</td></mark_(b)>	Required
	Schneider, Grant M. EOP/OMB <grant_m_ (6)<="" (b)="" td=""><td>Required</td></grant_m_>	Required
	Schneider, Grant <grant.m. (6)<="" (b)="" td=""><td>Required</td></grant.m.>	Required
	'Claire.Grady@hq.dhs.gov' <claire.grady@hq.dhs.gov></claire.grady@hq.dhs.gov>	Required
	Levesque, Malissa C. EOP/OMB <malissa< td=""><td>Optional</td></malissa<>	Optional
	Wiggins, Mary Ellen E. EOP/OMB <mary_e< td=""><td>Optional</td></mary_e<>	Optional
	Walsh, Chris K. EOP/OMB <christopher.k. (6)<="" (b)="" td=""><td>Optional</td></christopher.k.>	Optional
	Hartwig, Edward J. EOP/OMB <edward_j_ (6)<="" (b)="" td=""><td>Optional</td></edward_j_>	Optional
	Fakory, Ladan EOP/OMB <ladan< td=""><td>Optional</td></ladan<>	Optional
Time Subject Show Time As	10:45 AM - 11:45 AM (b) (6) Free	
Attendees	Name <e-mail></e-mail>	Attendance
	Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Organizer
	Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Suzanne Roberts

Flynn, Mike <Flynn.Mike@epa.gov>

Location Teleconference

Show Time As Busy

Suzanne can call Mike at 202-343-9356



Required

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Roberts, Suzanne <Roberts.Suzanne@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:30 PM

Subject OSC Region 4 Referral - Draft Report- Meeting #2

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711 c/o Kenda Layne

Title: OSC Region 4 Referral - Draft Report

Duration: 60 minutes

Participants: Alexandra Meighan and Kenda Layne

Materials: Will be sent directly to him for review by October

13, 2017.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Layne, Kenda <Layne.Kenda@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject FY 2018 FTE Planning

Location 3412 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required



Williams, Maria < Williams. Maria@epa.gov> Required

Baden, Beth <Baden.Beth@epa.gov> Optional

Remmers, Janet <Remmers.Janet@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion with Silvina

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-in with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 10/12/2017 until 11/30/2017

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Required

Time 5:00 PM - 5:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 5:30 PM - 6:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Friday, November 03, 2017

Time All Day

Subject Tamika - 000

Show Time As Free

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:15 AM - 9:45 AM

Subject Briefing: NSC Principles Meeting

Location Administrator's Office

Show Time As Busy

Attendees Name <E-mail>

(b) (6) Pruitt Cal Acct Cb) (6) Pruitt Cal Acct Organizer

Jackson, Ryan <jackson.ryan@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject Hold: Film CFC Spot

Location 6th floor Studio

Show Time As Busy

Attendance

Sct: Carly Carroll

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch w/Beth C

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General with Carly

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Charlotte Bertrand

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>



Time 4:00 PM - 4:30 PM

Subject General with Silvina

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Monday, November 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Coffee with Peter Grevatt

Location Timgad Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Time 10:00 AM - 12:00 PM

Subject Hold

Show Time As Busy

Sct: Carly Carroll

Time 10:00 AM - 12:00 PM

Subject (b) (6)

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General with Shannon Kenny

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma & California Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Code: (b) (6)

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear on-

hold music and the speakers cannot be heard.

Call in number: (b) (6)

Access Code: (b) (6)

Meeting invite has been updated with additional attachments for the meeting. OHS also requested that the above attachment from DHS related to disease transmission on the Virgin Islands and Puerto Rico be distributed to the PCC.











667





Mattas-Curry, Lahne <mattas- Curry.Lahne@epa.gov></mattas- 	Required
Travers, David <travers.david@epa.gov></travers.david@epa.gov>	Required
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Required
Boynton, Lisa <boynton.lisa@epa.gov></boynton.lisa@epa.gov>	Required
Dorsey, Claudette < Dorsey. Claudette@epa.gov>	Required
EOC_Manager, <eoc_manager@epa.gov></eoc_manager@epa.gov>	Required
Mclain, Jennifer <mclain.jennifer@epa.gov></mclain.jennifer@epa.gov>	Required
Edwards, Crystal <edwards.crystal@epa.gov></edwards.crystal@epa.gov>	Required
Lewis, Jen <lewis.jen@epa.gov></lewis.jen@epa.gov>	Required
PCC Irma-Maria <pcc-irma-maria@epa.gov></pcc-irma-maria@epa.gov>	Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM Subject OCR/OCG Update

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Packard, Elise <Packard.Elise@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General discussion with Steve F. and Kevin M



Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711 and Susan Jacks

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Time 4:00 PM - 5:00 PM

Subject meeting request from Steve Fine for Mike Flynn and Kevin

Minoli

Show Time As Busy

Tuesday, November 07, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 9:30 AM - 10:00 AM

Subject General with John Showman and Vickie Tellis

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Showman, John <Showman.John@epa.gov>

Required

Tellis, Vickie <Tellis.Vickie@epa.gov>

Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 10:45 AM

Subject General Discussion with Richard Yamada

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

DAA ORD Personnel issue

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Yamada, Richard (Yujiro)

<yamada.richard@epa.gov>

Required

Time 11:00 AM - 11:30 AM

Subject Prep for FEMA Mtg

Location 3304 North Show Time As Tentative

Attendees Name < E-mail >

Attendance

Brown, Byron

brown.byron@epa.gov>

Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov>

Required

Ferris, John <Ferris.John@epa.gov>

Required

Flynn, Mike <Flynn.Mike@epa.gov>

Optional

Time 11:30 AM - 12:00 PM

Subject FTE discussion with David Bloom and Donna Vizian

Location WJC-N 3412

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Recurrence Occurs every Tuesday effective 10/3/2017 until 11/28/2017

from 12:00 PM to

Show Time As Busy

National Head Regional 1st Assistants Video-

Teleconference

Agenda: TBD.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: RA Personal Conference Room

R3: R3 RA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 Room 1941 GCI

R6: R6 RA Conference f Rm

R7: R7RA-SX20

R8: R8 RA Regional Administrators Office

R9: R9 SF Big Pine 19333



R10: R10 Seattle 21 RA Conference Room (Tahoma)

Attendees	Name <e-mail></e-mail>	Attendance
	RegionalOperations <regionaloperations@epa.gov></regionaloperations@epa.gov>	Organizer
	2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>	Required
	2017HQfirstassistants <2017HQfirstassistants@epa.gov>	Required
	Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
	Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
	Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Optional
	Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Optional
	Pirzadeh, Michelle <pirzadeh.michelle@epa.gov></pirzadeh.michelle@epa.gov>	Optional
	Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Optional
	Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Optional
	Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Optional
	Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Optional
	Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
	Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Optional
	Kavlock, Robert <kavlock.robert@epa.gov></kavlock.robert@epa.gov>	Optional
	McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
	Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Optional
	Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Optional
	Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Optional
	R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL <r4-ra-conf-rm@epa.gov></r4-ra-conf-rm@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject WOTUS Resources

Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject General Discussion with Liz Bowman

Location Liz's office

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject General Discussion with Tamika Burton

Location WJC-N 3412

Show Time As Busy

End of year PARS discussion.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Time 3:30 PM - 3:50 PM

Subject Meet-and-Greet: Mike Flynn (Acting DA), Jim Gulliford (R7 RA),

Ed Chu (R7 DRA)

Location WJCN 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Nitsch, Chad <Nitsch.Chad@epa.gov> Organizer Chu, Ed <Chu.Ed@epa.gov> Required Gulliford, Jim <gulliford.jim@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Burton, Tamika <burton.tamika@epa.gov> Optional Saddler, Melissa <Saddler.Melissa@epa.gov> Optional Peters, Dana <Peters.Dana@epa.gov> Optional Cacho, Julia <Cacho.Julia@epa.gov> Optional Carey, Curtis < Carey. Curtis@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion with Nancy Grantham

Location WJC-N 3412

Show Time As Busy

End of Year PARS discussion.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, November 08, 2017

Time 8:00 AM - 8:30 AM

Subject Coffee with Jennifer Orme-Zavaleta

Location Timgad Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:30 AM - 11:30 AM

Subject 2017 Veterans Day Commemoration Program

Location EPA East 1153/ EPAtv

Show Time As Busy

Veterans Day 2017 Commemoration































Engle, Kelly <engle.kelly@epa.gov></engle.kelly@epa.gov>	Required
Kane, Rebecca <kane.rebecca@epa.gov></kane.rebecca@epa.gov>	Required
James, Christina <james.christina@epa.gov></james.christina@epa.gov>	Required
Badalamente, Mark <badalamente.mark@epa.gov></badalamente.mark@epa.gov>	Required
Spice, Nadya <spice.nadya@epa.gov></spice.nadya@epa.gov>	Required
McCray, Deborah <mccray.deborah@epa.gov></mccray.deborah@epa.gov>	Required
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
McCullough, Mary <mccullough.mary@epa.gov></mccullough.mary@epa.gov>	Required
Kulpan, Bruce <kulpan.bruce@epa.gov></kulpan.bruce@epa.gov>	Required
Miles, James <miles.james@epa.gov></miles.james@epa.gov>	Required
Fried, Gregory <fried.gregory@epa.gov></fried.gregory@epa.gov>	Required
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Traylor, Patrick <traylor.patrick@epa.gov></traylor.patrick@epa.gov>	Required
Torma, Tim <torma.tim@epa.gov></torma.tim@epa.gov>	Required
Cunningham, Dennis <cunningham.dennis@epa.gov></cunningham.dennis@epa.gov>	Required
Feeley, James <feeley.james@epa.gov></feeley.james@epa.gov>	Required
Vaughan, Pat <vaughan.pat@epa.gov></vaughan.pat@epa.gov>	Required
Ridings, Sharon <ridings.sharon@epa.gov></ridings.sharon@epa.gov>	Required
Patterson, Nicole <patterson.nicole@epa.gov></patterson.nicole@epa.gov>	Required
Vantil, Barbara <vantil.barbara@epa.gov></vantil.barbara@epa.gov>	Required
Abat, Andrea <abat.andrea@epa.gov></abat.andrea@epa.gov>	Required
Davis, Patrick <davis.patrick@epa.gov></davis.patrick@epa.gov>	Required
Mayes, Desmond <mayes.desmond@epa.gov></mayes.desmond@epa.gov>	Required



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:00 PM - 2:30 PM

Subject General discussion

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kelly, Albert <kelly.albert@epa.gov> Required

Falvo, Nicholas <falvo.nicholas@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Darwin, Veronica <darwin.veronica@epa.gov> Required

Time 2:30 PM - 4:30 PM

Subject Personnel Hold-

Show Time As Busy

Time 5:20 PM - 5:50 PM

Subject General with Louise Wise

Location Teleconference

Show Time As Busy

Louise calling Mike at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wise, Louise < Wise. Louise@epa.gov> Required



Thursday, November 09, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 10:00 AM to 10:30 AM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required



Time 10:30 AM - 11:00 AM

Subject General Phone discussion with Kevin M.

Location Call-in Show Time As Busy

Sct: Tamika Burton, 564-4711

Kevin can call Mike directly: 202- 343-9356

Attendees Name < E-mail >

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Required

Required

Caraballo, Mario <Caraballo.Mario@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Attendance

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with John Reeder

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name < E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

reeder@american.edu <reeder@american.edu> Required

reeder@american.edu <reeder@american.edu> Required

Time 12:00 PM - 1:00 PM

Subject Lunch with Sarah Greenwalt

Location TBD

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Mandatory Cyber Security Stand Down

Location WJCN 2530

Show Time As Busy

From: "Allen, Reginald" <Allen.Reginald@epa.gov

<mailto:Allen.Reginald@epa.gov> >

Date: November 3, 2017 at 1:24:46 PM EDT

To: AO PUBLIC GROUPS <AO_PUBLIC_GROUPS@epa.gov

<mailto:AO_PUBLIC_GROUPS@epa.gov> >

Subject: Time Sensitive-- Mandatory Cyber Security Stand Down

Teammates

Acting Deputy Administrator Mike Flynn announced that the Agency would be conducting Cybersecurity Stand-Down events starting in the month of October and concluding in early November.

What is a "Stand-Down"?

A Cybersecurity Stand-Down is a time for employees to focus on security, resilience, and privacy. This year's theme is Spam, and will have several training opportunities beginning next week.

When will event take place?

The stand-down will occur from November 6th - 9th , 2017. Session should last about one hour. Attendance will be taken to provide OAES with a percentage of participation in the sessions. You are free to come to any mandatory sessions.

How will you participate?

During the stand-down you will watch a video on the importance of cybersecurity at EPA, participate in an interactive activity, and engage with your colleagues about keeping information secure.

What is Cybersecurity?

Cybersecurity impacts all of us when we go online, use our mobile device or tablet, or use a cloud-based service. We all interact with various tools designed to protect your personal information. It is critical for everyone to understand cybersecurity and our role in being safe while staying connected to minimize the chance of an incident.



EPA continues to incorporates several measures to protect our data and computing environment. For more information about EPA 's cybersecurity program is available at http://intranet.epa.gov/oei/Cybersecurity.html.

If you have any information security related questions or concerns, please contact Ganiat Aiyegoro, AO Primary Information Security Officer, at 202-566-1798 or James Howard, Information Management Official at 202-564-0407. All sessions will be located in the WJCN 2530. The session times are as follows:

Monday, November 6, 2017 at 10:00 am to 11:00 am, 11:00 am to 12:00 pm, 1:00 pm to 2:00 pm, 2:00 pm to 3:00 pm, and 3:00 pm to 4:00 pm.

Tuesday, November 7, 2017 at 10:00 am to 11:00 am, 11:00 am to 12:00 pm, and 1:00 pm to 2:00 pm.

Wednesday, November 8, 2017 at 10:00 am to 11:00 am, 11:00 am to 12:00 pm, and 1:00 pm to 2:00 pm.

Thursday, November 9, 2017 at 10:00 am to 11:00 am, 11:00 am to 12:00 pm, 1:00 pm to 2:00 pm, 2:00 pm to 3:00 pm, and 3:00 pm to 4:00 pm.

Please attend one of the sessions above.

Thanks Reggie

Time 2:00 PM - 2:30 PM

Subject General discussion

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required



Required

Time 4:00 PM - 5:30 PM

Subject (b) (6)

Show Time As Busy

(b) (6)

Friday, November 10, 2017

Time All Day

Subject CWD Show Time As Free

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 10/27/2017 until

11/24/2017

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (b)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, November 13, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Na

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 8:30 AM - 9:00 AM
Subject Tamika (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Carroll, Carly <Carroll.Carly@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 9:00 AM - 9:45 AM

Subject Hiring Requests Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting Location Alm Conference Room

Show Time As Tentative







Zarba, Christopher <zarba.christopher@epa.gov></zarba.christopher@epa.gov>	Required
Elkins, Arthur <elkins.arthur@epa.gov></elkins.arthur@epa.gov>	Required
Benton, Donald <benton.donald@epa.gov></benton.donald@epa.gov>	Required
Schnare, David <schnare.david@epa.gov></schnare.david@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Bangerter, Layne <bangerter.layne@epa.gov></bangerter.layne@epa.gov>	Required
Schwab, Justin <schwab.justin@epa.gov></schwab.justin@epa.gov>	Required
Davis, Patrick <davis.patrick@epa.gov></davis.patrick@epa.gov>	Required
Kreutzer, David <kreutzer.david@epa.gov></kreutzer.david@epa.gov>	Required
Ericksen, Doug <ericksen.doug@epa.gov></ericksen.doug@epa.gov>	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Lawrence, Tanya <lawrence.tanya@epa.gov></lawrence.tanya@epa.gov>	Required
Benjamin-Sirmons, Denise <benjamin- Sirmons.Denise@epa.gov></benjamin- 	Required
Hope, Brian <hope.brian@epa.gov></hope.brian@epa.gov>	Required
Hautamaki, Jared <hautamaki.jared@epa.gov></hautamaki.jared@epa.gov>	Required
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
Naples, Eileen <naples.eileen@epa.gov></naples.eileen@epa.gov>	Required
EPAVTC <epavtc@epa.gov></epavtc@epa.gov>	Optional

Time 1:00 PM - 2:00 PM
Subject Senior Staff Meeting
Location Alm Conference Room

Show Time As Tentative

Attendees Name < E-mail > Attendance

(b) (6) Pruitt Cal Acct (b) (6) Pruitt Cal Acct Organizer

Time 3:00 PM - 3:30 PM Subject General with Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Time 4:00 PM - 4:30 PM

Subject General with Ruth Etzel

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Tuesday, November 14, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Hold Show Time As Busy

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject Hold Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)











Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, November 15, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Required

Attendance

Time 10:00 AM - 12:00 PM

Subject Hold Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General with Betsy Shaw

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name < E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shaw, Betsy <Shaw.Betsy@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Samantha Dravis

Location WJC-N 3513A (Samantha's office)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General discussion: Steve F. and Kevin M.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Time 6:00 PM - 7:00 PM

Subject Reminder for Bagel pick-up tomorrow

Show Time As Busy

Thursday, November 16, 2017

Time 7:00 AM - 8:00 AM

Subject Reminder to pick-up bagels for today's 8:30am meeting

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM



Subject A Special - Special's Morning Meeting with the Acting Deputy

Administrator Mike Flynn

Location WJC-N 3412

Show Time As Busy

Please join us in the Deputy's office for a quick check-in!

-Tamika

Call In # (b) (6) / Code (b) (6) / Participant code:

Αt	te	nd	е	es
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Name <e-mail></e-mail>	Attendance
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
Hautamaki, Jared <hautamaki.jared@epa.gov></hautamaki.jared@epa.gov>	Required
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Naples, Eileen <naples.eileen@epa.gov></naples.eileen@epa.gov>	Required
Kim, Hyon <kim.hyon@epa.gov></kim.hyon@epa.gov>	Required
Jenkins, Donna <jenkins.donna@epa.gov></jenkins.donna@epa.gov>	Required
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
Treimel, Ellen <treimel.ellen@epa.gov></treimel.ellen@epa.gov>	Required
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required

Time 9:45 AM - 10:15 AM

Subject Region 6 Spreadsheet Review

Location Via Teleconference

Show Time As Busy

To discuss Region 6's spreadsheet.



The spreadsheet as submitted has the following Outliers:

- The Region is over their bonus pool by \$2,532.
- The available shares (shares are part of the mathematical calculation for the pay increase) for a rating of Outstanding are 8 10.(b) (6)

Call In Number:

(b) (6)

Conference Code: (b) (6)

Thank You,

Lisa Matluk

Executive Resources Division, Office of Administration and

Resources Management

US EPA

202-564-2171

matluk.lisa@epa.gov <mailto:matluk.lisa@epa.gov>

Attendees

Name <E-mail> Attendance

Matluk, Lisa <Matluk.Lisa@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Tellis, Vickie <Tellis. Vickie@epa.gov> Required

Griffin, Malissa < Griffin. Malissa@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject Native American Heritage Month Celebration

Location Department of Commerce Auditorium

Show Time As Tentative

2017 Native American Heritage Month Celebration "Standing Together" Thursday, November 16, 2017 at the Department of Commerce Auditorium from 10:00 am to 11:00 am. The keynote speaker will be Spike Bighorn, Associate Deputy Director of the Office of Indian Services for the Bureau of Indian Affairs. For additional information, please contact JoAnn Brant, brant.joann@epa.gov <mailto:brant.joann@epa.gov>,

202-564-0375.

People needing reasonable accommodations should contact Kristin P. Tropp at (202) 559-0006 or tropp.kristin@epa.gov











Corbett, Krysti < Corbett. Krysti@epa.gov> Optional Nieves, Michael <Nieves.Michael@epa.gov> Optional Soward, Ruth-Alene < Soward. Ruth-Optional Alene@epa.gov> Maher, Karen < Maher. Karen@epa.gov> Optional Love, Stephanie <Love.Stephanie@epa.gov> Optional Ferrell, Randolph <ferrell.randolph@epa.gov> Optional Kling, David < Kling. Dave@epa.gov> Optional Cooper, Marian < Cooper. Marian@epa.gov> Optional Terrell, Piyachat <Terrell.Piyachat@epa.gov> Optional Breen, Barry <Breen.Barry@epa.gov> Optional Smith-Starckey, Tracye <Smith-Optional Starckey.Tracye@epa.gov> Brant, Joann <Brant.Joann@epa.gov> Optional Datcher, Dawn < Datcher. Dawn@epa.gov> Optional Barnett, Howard <Barnett.Howard@epa.gov> Optional Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Lee, Terry <lee.terry@epa.gov> Optional

Time 11:00 AM - 1:00 PM

Subject Hold Show Time As Busy

Time 11:00 AM - 1:00 PM

Subject Tamika - 000

Show Time As Busy

(b) (6)

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Carroll, Carly <Carroll.Carly@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:00 PM - 2:30 PM

Subject Mike/Jon Location Mikes Office

Show Time As Busy

Attendees Name <E-mail> Attendance

Edwards, Jonathan <Edwards.Jonathan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI.

Location WJC-N 3412

Show Time As Busy



Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Kelley, Sean <kelley.sean@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Optional

Harvey Simon (Simon. Harvey@epa.gov) Optional

<Simon.Harvey@epa.gov>

Time 3:30 PM - 4:00 PM Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 10/12/2017 until 11/30/2017

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Friday, November 17, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine - call in*

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Mikes office number - 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required



Time 10:30 AM - 11:00 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General discussion with Ed Sweeney

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Tamika Burton

Staff Assistant to the Deputy Administrator Immediate Office of the Administrator

MC 1104A Room 3412 WJC North

(202) 564-4771 (d) (202) 507-3630 (c) burton.tamika@epa.gov

burton.tamika@epa.gov

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Sweeney, Edward <sweeney.edward@epa.gov> Required

Time 11:30 AM - 12:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Layne, Kenda <Layne.Kenda@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject General with Shannon Kenny

Location 2418 EPA East Building

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kenny, Shannon < Kenny. Shannon@epa.gov> Required

Time 3:30 PM - 4:30 PM

Subject SES Performance Management Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis. Vickie@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Matluk, Lisa <Matluk.Lisa@epa.gov> Required

Griffin, Malissa < Griffin. Malissa@epa.gov> Required

Monday, November 20, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Strategic Measure Meeting / Goal 3 Meetings Objective 3.1 -

Meeting with OECA/Region 7—2 strategic measures:

Location 3402 WJC-N / Call in number (b) (6) code (c) (6)

Show Time As Busy

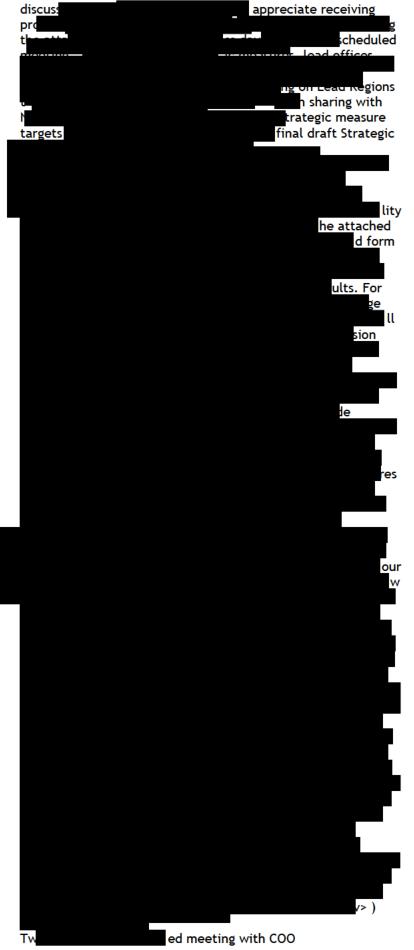
Colleagues,

I am writing to engage you in the next critical step for developing the FY 2018-2022 EPA Strategic Plan—setting ambitious targets for the 27 strategic measures and two-year targets for the nine designated measures for FY 2018-2019 Agency Priority Goals (APGs), as well as developing Data Quality Records for each strategic measure.

To get us started, I am asking that you propose ambitious targets for your strategic measures and APGs. When proposing your targets, please keep in mind that we have identified the strategic measures for areas that we would like to get significantly better as an agency. Think beyond incremental changes to past targets in setting the strategic measure targets. These are the "we are going to send man to the moon and back" types of targets. Picture yourself presenting your targets to an audience of either the customers or taxpayers who would benefit from the target's improvements. Your goal is to receive a standing ovation. Nothing less will be accepted. As an example, the Administrator has set a goal of reducing EPA permitting times below six months. The customers of our permitting processes who have heard this are ecstatic. Remember, we will be using lean to achieve the targets, so not knowing how you are going to reach them is not only alright, but expected. I would much rather us fail in reaching a truly ambitious targets, than achieve not-so-ambitious targets.

I will soon be scheduling meetings in November for us to











Hall, JohnM <hall.johnm@epa.gov> Required McIlwain, Serena < McIlwain. Serena@epa.gov> Optional Hindin, David < Hindin. David@epa.gov> Optional Optional Benson, Sheila <Benson.Sheila@epa.gov> Knopes, Christopher Optional <Knopes.Christopher@epa.gov> Palmer, Daniel <Palmer.Daniel@epa.gov> Optional Mckeever, Michele < Mckeever. Michele@epa.gov> Optional Dombrowski, John < Dombrowski. John@epa.gov> Optional Hill, Randy <Hill.Randy@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 4:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Layne, Kenda <Layne.Kenda@epa.gov> Required

Tuesday, November 21, 2017

Time 8:00 AM - 11:00 AM

Subject Mike - 000

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM



Reminder 15 minutes Show Time As Busy / Code (b) (6) / Participant code: Call In # Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen <Maher.Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required Time 10:00 AM - 10:15 AM Subject Executive and Administrative Check-in Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017 from 10:00 AM to 10:15 AM Show Time As Busy Time 12:00 PM - 1:00 PM Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

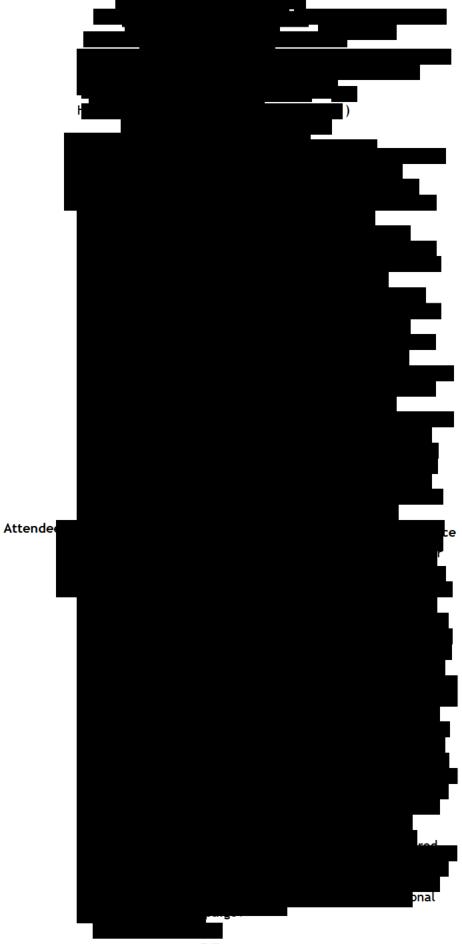
National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.







717





Szaro, Deb <Szaro.Deb@epa.gov> Optional

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Newton, Cheryl < Newton. Cheryl@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Showman, John <Showman.John@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject FY 2017 Enterprise Risk Ranking Results and Next Steps

Location 3402 WJC-N

Show Time As Busy

Internal Meeting Request Form for Chief of Operations Henry Darwin

Today's Date: 11/8/2017

Requesting Office: OCFO/OPAA

Title of the Meeting: FY 2017 Enterprise Risk Ranking Results

and Next Steps

Purpose: Discuss FY 2017 enterprise risk ranking results and the alignment between enterprise risks, reform areas, and strategic measures. Review proposed timeline and agree on

next steps.

Role of the Chief of Operations: Provide feedback and advice

on results and next steps.







OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

Gross, Hayley <gross.hayley@epa.gov> Required

Francois, Jahan <francois.jahan@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Wednesday, November 22, 2017

Time All Day

Subject Carly - 000

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 8:00 AM - 10:00 AM

Subject (b) (6)

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Optional Grantham, Nancy < Grantham. Nancy@epa.gov> Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:15 AM - 11:45 AM

Subject General Discussion with Helena

Location By phone **Show Time As** Busy

Mike will give Helena a call 202-302-6846 (mobile)

Time 11:45 AM - 12:00 PM

Subject General with Bill Wehrum

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wehrum, Bill < Wehrum. Bill@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Thursday, November 23, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required



Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Friday, November 24, 2017

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 10/27/2017 until

11/24/2017

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly < Carroll. Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 7:00 AM - 7:30 AM

Subject CWD Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena <WoodenAguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov>

Required

Maher, Karen <Maher.Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov>

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Johnson, Laura-S < Johnson.Laura-S@epa.gov>

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

Required

1:00 PM

Show Time As Busy

Monday, November 27, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov>

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:30 AM

Subject Lean Management System: Business Review Training with

ADA/COO Henry Darwin - Please RSVP

Location Green Room

Show Time As Busy

On Monday, November 27, Henry Darwin will provide one-hour training on the EPA Lean Management System (ELMS) business review process. The business review is the monthly meeting to review progress on a program or regional office's strategic measures and mission measures. ADA/COO Darwin will participate in each office's business review meeting on a regular basis according to a set schedule.

The training will cover the use of bowling charts to structure business review meetings, standard work for the meetings, and tools for managing challenges identified at the meetings.

This training will be videorecorded and made available to all EPA employees. We will have space for 40 people in the Green Room. If you plan to attend this training session in person, please accept this meeting invitation and send an email to Kevin DeBell (debell.kevin@epa.gov <mailto:debell.kevin@epa.gov>) by noon on Wednesday, November 22. Please clarify if you plan to bring additional staff members.

Please contact Kevin DeBell with any questions.

Attendees Name <E-mail> Attendance

DeBell, Kevin <debell.kevin@epa.gov> Organizer

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Bloom, David <Bloom.David@epa.gov> Required

Breen, Barry <Breen.Barry@epa.gov> Required

Brennan, Thomas <Brennan. Thomas@epa.gov> Required

Caraballo, Mario < Caraballo. Mario@epa.gov> Required







Required
Required
Optional

Time 10:30 AM - 11:00 AM

Subject General with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject FY 2018 Pre-Planning for Operating Plan - with Acting Deputy

Administrator - materials attached*

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 10/31/17

Requesting Office: OCFO/OB

Title of the Meeting: FY 2018 Pre-Planning for Operating Plan -



with Acting Deputy Administrator

Purpose: To start the discussion on the FY 2018 Enacted Operating Plan.

Role of the Acting Deputy Administrator: To be informed on the process and timing for developing the FY 2018 Enacted Operating Plan

Background: The Continuing Resolution is through December 8, 2018. Once Congress passes a final appropriation bill, EPA usually has 30 days to create the operating plan for submission to Congress.

Last possible date for the meeting: Would like the meeting scheduled between 11/9/17 and 11/14/17. Additional meetings are being scheduled with the Acting CFO prior to this meeting and with the COS following this meeting.

Is the meeting urgent and if so, why?: no

Requested Time Length: 60 minutes

EPA Staff (Required): David Bloom, Howard Osborne, Holly Greaves, Carol Terris, Maria Williams

EPA Staff (Optional): Beth Baden, Janet Remmers

External Participants: no

Name < E-mail >

Teleconference Required?: no

Video Conference Required?: no

Point of Contact for the Meeting: Sheila Benson (202-564-1151)/Rita Wilson (202-564-1152)

Attendees

Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Terris, Carol <terris.carol@epa.gov></terris.carol@epa.gov>	Required
Williams, Maria <williams.maria@epa.gov></williams.maria@epa.gov>	Required
Baden, Beth <baden.beth@epa.gov></baden.beth@epa.gov>	Optional
Remmers, Janet <remmers.janet@epa.gov></remmers.janet@epa.gov>	Optional
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required



Attendance

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

:00 PM

Show Time As Busy

Time 1:00 PM - 5:00 PM

Subject Hold: Job Shadow by Stephanie Griffin

Show Time As Free

Time 3:00 PM - 3:30 PM

Subject General with Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Required

Time 3:30 PM - 4:15 PM

Subject SES Performance Management

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Matluk, Lisa <Matluk.Lisa@epa.gov> Required

Griffin, Malissa < Griffin. Malissa@epa.gov> Required

Tellis, Vickie <Tellis. Vickie@epa.gov> Required

Time 3:30 PM - 4:30 PM

Subject Tamika - 000

Show Time As Busy

(b) (6)

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:15 PM - 4:45 PM

Subject General with Reggie

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 4:45 PM - 5:15 PM

Subject Workforce Planning and Governance

Location WJC-N 3412

Show Time As Busy

Call-in number: (b) (6)

Code: (b) (6)

Participant ID: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Tuesday, November 28, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 5/23/2017 until 11/28/2017

from 10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 12:30 PM

Subject General Discussion with Donna V.

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 11/28/2017 1:00 PM - 11/29/2017 4:00 PM

Subject EMC Meeting

Location WJC-South bldg Room 6226

Show Time As Busy

EMC SharePoint site: The EMC SharePoint site https://usepa.sharepoint.com/sites/OA_Work/emc/SitePages/Executive%20Management%20Council.aspx?e=1%3Af85430e6eef448fca848f77ea284405c is updated for the meeting and will continue to be updated prior to the meeting. Session leads will have access to post materials prior to the

meeting.

Meeting Registration: Please register for the meeting using EventBrite <a href="https://www.eventbrite.com/e/november-2017-executive-management-council-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executive-meeting-registration-executiv

39914636753> . Due COB Monday, 11/20

All participants should register in this way, as it will provide for an accurate attendee list, security for entry into the Green











Shapiro, Mike <Shapiro.Mike@epa.gov> Required Coleman, Sam <Coleman.Sam@epa.gov> Optional Dunham, Sarah < Dunham. Sarah@epa.gov> Optional McCabe, Catherine < McCabe. Catherine@epa.gov> Optional Optional Richardson, RobinH <Richardson.RobinH@epa.gov> Wise, Louise < Wise.Louise@epa.gov> Optional Marshall, Venus <Marshall.Venus@epa.gov> Optional Willis, Sharnett < Willis. Sharnett@epa.gov> Optional Wagner, Kenneth < wagner.kenneth@epa.gov> Optional

Time 2:00 PM - 3:00 PM

Subject Updated invitation: Council Telephonic Meeting @ Tue Nov 28,

2017 2pm - 3pm (EST) (flynn.mike@epa.gov) CALL-IN: (b) (6) PIN: (b) (6)

Location CALL-IN:

Show Time Tentative

As

This event has been changed.

more details »

<https://www.google.com/calendar/event?action=VIEW
&eid=MWZjcGNoMnNvbGQyOWFiaDRpaHB0bms2ZGkgZmx5bm4ub
WlrZUBlcGEuZ292&tok=MzAjYnVjay5zdXR0ZXJAcmVzdG9yZX
RoZWd1bGYuZ292NzRjNWYzMDU1ZjczYzdiOTE1YjYwMTE1YjVj
MDRmYzBiOTk0OWM0MA&ctz=America/New_York&hl=en>

Council Telephonic Meeting

When

Tue Nov 28, 2017 2pm - 3pm Eastern Time

Where

Changed: CALL-IN: (b) (6) PIN: (b) (6) (map (b) (6) (map <a href="https://maps.google.com/m

PIN:+ (b) (6) hl=en>)

Calendar

flynn.mike@epa.gov

Who

•

buck.sutter@restorethegulf.gov

- organizer

•

toby.baker@tceq.texas.gov

•

paul.n.doremus@noaa.gov

•

phil.coram@dep.state.fl.us

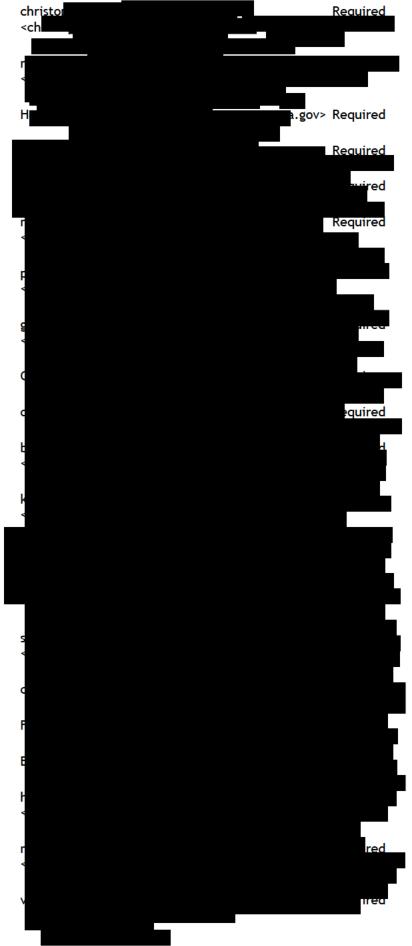
•













jean.cowan@restorethegulf.gov
<jean.cowan@restorethegulf.gov>

Required

chris.blankenship@dcnr.alabama.gov <chris.blankenship@dcnr.alabama.gov>

Required

Time 6:00 PM - 8:30 PM

Subject EMC Dinner: Thank You & Congratulations to Mike Shapiro Location 1320 North Veitch St. Community Room on 4th floor

Show Time As Busy

Directions:

Courthouse Metro stop on orange or silver line. Exit the metro; when you need to make a choice, turn right. About 20 feet on your right will be a door to the parking garage. Enter the garage. Walk to the driveway and make a left. Once outside 1320 is on the far right corner.

Attendees

1320 is on the far right corner. Name < E-mail > Attendance Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Organizer Flynn, Mike <Flynn.Mike@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Grantham, Nancy < Grantham. Nancy@epa.gov> Required Richardson, RobinH Required <Richardson.RobinH@epa.gov> Caraballo, Mario < Caraballo. Mario@epa.gov> Required Kenny, Shannon < Kenny. Shannon@epa.gov> Required Vizian, Donna < Vizian. Donna@epa.gov> Required Shaw, Betsy <Shaw.Betsy@epa.gov> Required Bertrand, Charlotte Required <Bertrand.Charlotte@epa.gov> Wise, Louise < Wise. Louise@epa.gov> Required



Bloom, David <Bloom.David@epa.gov>

<Starfield.Lawrence@epa.gov>

Fine, Steven <fine.steven@epa.gov>

Starfield, Lawrence

Required

Required

Required

Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Sheehan, Charles <sheehan.charles@epa.gov></sheehan.charles@epa.gov>	Required
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Required
Szaro, Deb <szaro.deb@epa.gov></szaro.deb@epa.gov>	Required
McCabe, Catherine < McCabe. Catherine@epa.gov>	Required
Rodrigues, Cecil <rodrigues.cecil@epa.gov></rodrigues.cecil@epa.gov>	Required
Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Required
Kaplan, Robert <kaplan.robert@epa.gov></kaplan.robert@epa.gov>	Required
Coleman, Sam <coleman.sam@epa.gov></coleman.sam@epa.gov>	Required
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Required
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Required
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Required
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Required
Jordan, Deborah <jordan.deborah@epa.gov></jordan.deborah@epa.gov>	Required
Brincks, Mike <bri>ke@epa.gov></bri>	Required
Buhl, Rick <buhl.rick@epa.gov></buhl.rick@epa.gov>	Required
Lapierre, Kenneth <lapierre.kenneth@epa.gov></lapierre.kenneth@epa.gov>	Required
Newton, Cheryl <newton.cheryl@epa.gov></newton.cheryl@epa.gov>	Required
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Optional



Wednesday, November 29, 2017

Time 7:45 AM - 8:45 AM

Subject EMC: Day 2 Welcome session

Location WJC-South 6226

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan <jackson.ryan@epa.gov> Required

Time 8:00 AM - 12:00 PM

Subject Reminder: Job Shadow by Stephanie Griffin and Elizabeth

Adams

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject General with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Vizian, Donna <Vizian.Donna@epa.gov>

Required

Time 4:30 PM - 5:00 PM

Subject Passback

Location 3402 WJC-N

Show Time As Tentative

Attendees Name <E-mail>

Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

.

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Bloom, David <Bloom.David@epa.gov>

Required

Osborne, Howard <Osborne.Howard@epa.gov>

Required

Greaves, Holly <greaves.holly@epa.gov>

Required

Terris, Carol <Terris.Carol@epa.gov>

Required

Williams, Maria < Williams. Maria@epa.gov>

Required

Baden, Beth <Baden.Beth@epa.gov>

Required

Thursday, November 30, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Johnson, Laura-S < Johnson. Laura-S@epa.gov>	Required

Time 10:00 AM - 10:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 10:00 AM to 10:30 AM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject PAR's close out with Tamika B.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 5/19/2017 until 11/30/2017 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 5/25/2017 until 11/30/2017

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 5/23/2017 until

11/30/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:15 PM - 4:45 PM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required



Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov>

Required

Carly Carroll
Special Assistant to the Deputy Administrator
U.S. Environmental Protection Agency
(202) 564-2769
carroll.carly@epa.gov





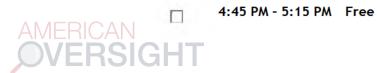
∈Fri.	, Dec 1	
П.	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
=	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine Teleconference Flynn, Mike
	10:30 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Lunch with Henry Darwin TBD Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	PFAS Next Steps WJC-N 3412 / Teleconference Flynn, Mike
	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	General with Vickie Tellis WJC-N 3412 Flynn, Mike
=	3:00 PM - 3:30 PM	
П	3:30 PM - 4:00 PM	
	4:00 PM - 4:30 PM	General Discussion with Michelle Pirzadeh Teleconference Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
C-4	Dan 2 Sum Dan 1	
_ sat	, Dec 2 - Sun, Dec 3 All Day	
	All Day	riee
▲ Mo	n, Dec 4	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:00 AM	Free



	11:00 AM - 11:30 AM	WJC 3412 Flynn, Mike
7	11:30 AM - 12:30 PM	Free
i	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
1	1:00 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	AO Holiday Party Green Room
	3:00 PM - 4:00 PM	Lead-Based Paint Discussion Teleconference Flynn, Mike
	4:00 PM - 4:30 PM	Discussion: Email Group Management WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free

Tue, Dec 5

▲ I U€	e, Dec 5	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Hold
H	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
	11:00 AM - 11:15 AM	General with Gerald Ankley Teleconference Flynn, Mike
н	11:15 AM - 11:30 AM	General with Reggie A. WJC-N 3412 Flynn, Mike
	11:30 AM - 11:45 AM	General with Andrew Sawyers Teleconference Flynn, Mike
	11:45 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:30 PM	Free
н	3:30 PM - 4:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	4:00 PM - 4:30 PM	Free
н	4:30 PM - 4:45 PM	Touch Base with Helena WJC-N 3412 Flynn, Mike



We	d, Dec 6	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
ш	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 12:00 PM	2017 Awards Ceremony for the Office of the Administrator WJC-E 1153 Tomlin, Matthew
	12:00 PM - 1:00 PM	<u>Lunch with Barnes Johnson</u> Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General Discussion w/ Kenda Layne and Alexand Meighan WJC-N 3412 / Teleconference Flynn, Mike
н	2:00 PM - 2:30 PM	Prep for December PMC Meeting *Materials Added* WJC-N 3412 Flynn, Mike
н	2:30 PM - 3:00 PM	General with Reggie A. WJC-N 3412 Flynn, Mike
10	3:00 PM - 4:00 PM	Hold: Discovery Request
н	4:00 PM - 4:30 PM	Detail transition discussion WJC-N 3412 (or Mike's office) Treimel, Ellen
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Thu	ı, Dec 7	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
П	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	Transportation Flynn, Mike
н	10:00 AM - 11:30 AM	December President's Management Council Meeting EEOB 430ABC Brown, Dustin S. FOR/OMB



Brown, Dustin S. EOP/OMB

-	11:30 AM - 12:00 PM	Pick up request: OMB to EPA Flynn, Mike
П	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
=	1:00 PM - 1:30 PM	General with Reggie and Twanna WJC-N 3412 Flynn, Mike
	1:30 PM - 2:00 PM	General Discussion w/Rick Martin and Dave King WJC-N 3412
-	2:00 PM - 2:30 PM	Hold: Discovery Request
н	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	General Discussion Teleconference Flynn, Mike
	3:30 PM - 4:00 PM	Free
н	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
п	4:30 PM - 5:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
п	5:00 PM - 7:00 PM	Presidential Rank Awards Leadership Summit Mayflower Hotel Washington, DC: 1127 Connecticut Ave NW, Washington, DC 20036
	After 7:00 PM	Free
- Fri	, Dec 8	
	All Day	CWD
	All Day	CWD- Carly Carroll, Carly
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	WOTUS Rule Discussion Room 3402 WJC North Jackson, Ryan
	10:30 AM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free

🗻 Sat, Dec 9 - Sun, Dec 10

All Day Free



Mon, Dec 11 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:30 AM Free 10:30 AM - 11:00 AM **General Discussion** WJC-N 3412 Flynn, Mike 11:00 AM - 11:30 AM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike General discussion: Nicole Patterson 11:30 AM - 12:00 PM WJC-N 3412 Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 2:30 PM Check-In with Mike 3402 WJC-N Jackson, Ryan 2:30 PM - 3:00 PM П 3:00 PM - 4:30 PM Prep for Deputies TTX on Response to a Biological Threat **WJC-N 3412** Flynn, Mike 4:30 PM - 5:15 PM Free After 5:15 PM Free Tue, Dec 12 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM OSC Letter on FADs WJC-N 3412 Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 10:30 AM Free 10:30 AM - 11:00 AM Hold



11:00 AM - 11:45 AM Free

	11:45 AM - 12:45 PM	Brownbag Lunch with Acting Deputy Administrator WJC-N 3412 Flynn, Mike
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-Federal-Building-ATL RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:50 PM - 1:20 PM	Transport to White House Flynn, Mike
	1:20 PM - 1:30 PM	Free
	1:30 PM - 3:00 PM	Deputies TTX on Response to a Biological Threat White House Situation Room
	2:00 PM - 3:30 PM	2017 Winter Open House 4406 WJC-N Bloom, David
	2:00 PM - 4:00 PM	OEI Holiday Dessert Party EPA West 5th Floor Elevator Lobby Simon, Harvey
	3:00 PM - 3:30 PM	Transport from White House to EPA Flynn, Mike
	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
⊸ We	ed, Dec 13 Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 9:30 AM	Free
-	9:30 AM - 10:30 AM	Hold
	10:30 AM - 12:00 PM	Conference Call - Workforce Management Board Meeting / Code Code Code Code Code Code Code Code
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	General Discussion with Brittany Bowlen WJC-N 3511 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion with Reggie A. WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free



🚣 Th	u, Dec 14	
	All Day	Tamika - 000 Burton, Tamika
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
100	9:00 AM - 9:30 AM	Hold for Planning/Calls
	9:30 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	OARM Honor Awards Ceremony Polaris Room (Lower level of RRB)
	10:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
-	1:00 PM - 1:30 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
=	1:30 PM - 2:00 PM	General Discussion WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	OW Liaison/Special Assistant to the Office of the Administrator WJC-N 3412 Flynn, Mike
	2:00 PM - 4:00 PM	OARM "HOLIDAY MOVIE FAVORITES" HOLIDAY PARTY 3330 WJC North Showman, John
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	General with Jennifer Orme-Zavaleta Teleconference Flynn, Mike
=	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	5:00 PM - 5:15 PM	Free
	5:15 PM - 5:45 PM	Free
	5:45 PM - 6:00 PM	General with Peter Grevatt Teleconferece Flynn, Mike
	After 6:00 PM	Free





	All Day	Tamika - 000 Burton, Tamika
П	All Day	Carly - 000
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Hold for Planning
	10:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	General with Barry Breen Teleconference
п	11:00 AM - 11:30 AM	Flynn, Mike Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Conf Call on OSC Report
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion w/Doug Benevento Rm 3412
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
∡ Sat	t, Dec 16 - Sun, Dec	17
		Tamika - 000 Burton, Tamika
▲ Mo	n, Dec 18	
	All Day	Tamika - 000 Burton, Tamika
	Before 7:45 AM	Free
	Before 7:45 AM 7:45 AM - 8:30 AM	Free Free
	2010101111111	
	7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike



	11:30 AM - 12:00 PM	Briefing for the Acting Deputy Administrator: NuDET TTX Exercise (SOE 17-4.5) Coordination WJC-N 3412 Flynn, Mike
	12:00 PM - 1:00 PM	Hurricanes Maria/Irma & California Wildfires: PCC Meeting and Conference Call Dial-In: (b) (6) Code: (b) (6) EOC_Deputy_Manager
- 10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
1	2:00 PM - 2:30 PM	General with Reggie A. WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Discussion: BIEC Principals Single Window Sustainment Decision Memorandum WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Discussion on Records 3402 WJC-N Jackson, Ryan
	4:00 PM - 6:00 PM	Alan Perrin Happy Hour Elephant and Castle bar Across the street on Penn Ave. Edwards, Jonathan
	After 6:00 PM	Free
_ Tue	e, Dec 19 All Day	Tamika - 000 Burton, Tamika
▲ Tue		Burton, Tamika
_ Tue	All Day	Burton, Tamika Free
- Tue	All Day Before 7:45 AM	Burton, Tamika Free
- Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
- Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
- Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:20 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Transport to DHS Nebraska Avenue Complex, Building 19, 3801 Nebraska Ave NW, Washington, DC 20016
- Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:20 AM 9:20 AM - 9:50 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Transport to DHS Nebraska Avenue Complex, Building 19, 3801 Nebraska Ave NW, Washington, DC 20016 Flynn, Mike
Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:20 AM 9:20 AM - 9:50 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Transport to DHS Nebraska Avenue Complex, Building 19, 3801 Nebraska Ave NW, Washington, DC 20016 Flynn, Mike Free
Tue	All Day Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:20 AM 9:20 AM - 9:50 AM 9:50 AM - 10:00 AM 10:00 AM - 10:15 AM	Burton, Tamika Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Transport to DHS Nebraska Avenue Complex, Building 19, 3801 Nebraska Ave NW, Washington, DC 20016 Flynn, Mike Free Executive and Administrative Check-in NukeDet Tabletop Exercise Nebraska Avenue Complex Building 19, Room 117



В	12:15 PM - 12:45 PM	FTE Management Board Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 1:30 PM	Free
-	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh Region 10 Teleconference Flynn, Mike
100	2:00 PM - 2:30 PM	•
ī	2:30 PM - 3:15 PM	Discussion of OSC Report WJC-N Rm 3412; Conf call access: (b) (6) Flynn, Mike
П	3:15 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Hold: Classified eWash
	4:30 PM - 5:00 PM	Check-In with Mike 3402 WJC-N Jackson, Ryan
	5:00 PM - 5:30 PM	General with Reggie A. WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
_ Wed	d, Dec 20	

We	ed, Dec 20	
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
н	8:00 AM - 8:30 AM	General Discussion WJC-N 3412 Flynn, Mike
B	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
н	9:30 AM - 10:00 AM	General with Kristien WJC-N 3412 Flynn, Mike
	10:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Weekly General Discussion with David Bloom WJC-N 3412 Flynn, Mike
	11:00 AM - 1:00 PM	8:30 Team Holiday Lunch Old Ebbitt Grill Flynn, Mike



Flynn, Mike

1:00 PM - 1:30 PM Weekly Check-in with Acting RA Alexis Strauss

WJC-N 3412 / Teleconference

General Discussion with Nicole Patterson

12:30 PM - 1:00 PM <u>Executive Time: Do Not Schedule</u>

1:30 PM - 2:00 PM

Teleconference Flynn, Mike

2:00 PM - 5:00 PM SAVE THE DATE! Mike Shapiro is Retiring!!!!! 1153 WJCE Best-Wong, Benita 4:10 PM - 4:40 PM Check-In with Vickie Tellis WJC-N 3412 Flynn, Mike 4:30 PM - 5:00 PM Hold 5:00 PM - 5:15 PM Free After 5:15 PM Free Thu, Dec 21 All Day Annual Leave 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike Fri, Dec 22 All Day Annual Leave All Day **CWD** CWD- Carly All Day Carroll, Carly Daily Meeting w/Special Assistants 8:30 AM - 9:00 AM 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Sat, Dec 23 - Sun, Dec 24 All Day Annual Leave Mon, Dec 25 All Day Annual Leave 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM FW: Senior Staff Meeting 9 Alm Conference Room McCabe, Catherine



All Day Annual Leave 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Wed, Dec 27 All Day **Annual Leave** 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Thu, Dec 28 All Day Annual Leave 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike Fri, Dec 29 All Day Annual Leave 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 🗻 Sat, Dec 30 - Sun, Dec 31 All Day Annual Leave January 2018 Mon, Jan 1 All Day Annual Leave



Tamika - 000 Burton, Tamika

8:00 AM - End of Day

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule FW: Senior Staff Meeting 1:00 PM - 2:00 PM 9 Alm Conference Room Tue, Jan 2 All Day Annual Leave All Day Tamika - 000 Burton, Tamika 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 10:00 AM - 10:15 AM Executive and Administrative Check-in 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC n DCRoomARN3330/DC-AR-OARM RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Wed, Jan 3 All Day Tamika - 000 Burton, Tamika Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free General with Helena 2:00 PM - 2:30 PM WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM General with Reggie A. WJC-N 3412 Flynn, Mike 3:30 PM - 4:00 PM Hold: General with Lorie 4:00 PM - 5:15 PM Free П After 5:15 PM Free Thu, Jan 4 All Day Tamika - 000



Burton, Tamika

	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
В	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 11:00 AM	Free
	11:00 AM - 12:00 PM	Transformation Steering Committee Meeting / (b) (6) WJCW 1426 Darwin, Henry
н	12:00 PM - 1:00 PM	FTE Management Board Meeting WJC-N 3330 / Teleconference Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	1:30 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
-	3:00 PM - 4:00 PM	Update for Acting Deputy Administrator: Cross- Agency PFAS Coordinating Committee WJC-N 3412 / Teleconference Flynn, Mike
ш	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	General with Vickie Tellis WJC-N 3412 Flynn, Mike
П	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
🔺 Fri,	Jan 5	
	All Day	Tamika - 000 Burton, Tamika
	All Day	CWD
	All Day	CWD- Carly Carroll, Carly
•	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	General with Helena WJC-N 3412 Flynn, Mike
	10:00 AM - 10:30 AM	General Discussion WJC-N 3412 Flynn Mike



10:30 AM - 11:00 AM General Discussion w/Wendy Blake Flynn, Mike 11:00 AM - 11:30 AM General Discussion WJC-N 3412 Flynn, Mike Weekly Check-in with Acting RA Alexis Strauss 12:00 PM - 12:30 PM Teleconference Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Conversation Flynn, Mike General Discussion (continued) 1:30 PM - 2:00 PM Rm 3412 WJC-N Flynn, Mike 🗻 Sat, Jan 6 - Sun, Jan 7 All Day Tamika - 000 Burton, Tamika Mon, Jan 8 Tamika - 000 All Day Burton, Tamika Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:30 AM Free П 10:30 AM - 11:00 AM General with Jennifer Orme-Zavaleta **WJC-N 3412** Flynn, Mike 11:00 AM - 11:30 AM Free 11:30 AM - 12:00 PM **General Discussion WJC-N 3412** Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM 1:30 PM - 2:00 PM General Discussion with Tim Epp WJC-N 3412 Flynn, Mike 2:00 PM - 3:30 PM Free Prep for January PMC Meeting *materials 3:30 PM - 4:00 PM attached* WJC-N 3412 Flynn, Mike 4:00 PM - 5:00 PM General Discussion with Linda Gray WJC-N 3412 Flynn, Mike



5:00 PM - 5:15 PM Free After 5:15 PM Free Tue, Jan 9 All Day Tamika - 000 Burton, Tamika Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in 10:15 AM - 11:00 AM Free 11:00 AM - 11:30 AM General with Nicole Patterson WJC-N 3412 Flynn, Mike 11:30 AM - 12:00 PM Free 12:00 PM - 1:00 PM National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 1:30 PM - 2:00 PM Free 2:00 PM - 2:30 PM **PFOA Discussion** Room 3402 WJC North Jackson, Ryan 2:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM General Discussion with Anne Heard Teleconference Flynn, Mike General Discussion with Lorie Schmidt 3:30 PM - 4:00 PM WJC-N 3412 Flynn, Mike 4:00 PM - 4:30 PM Free 4:30 PM - 5:00 PM FAD Backlog Update WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free After 5:15 PM Free Wed, Jan 10 Start of Day - 9:00 AM Tamika - 000 Burton, Tamika



8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM General with Nancy, Helena, and Robin WJC-N 3412 Flynn, Mike 9:30 AM - 10:30 AM Free 10:30 AM - 11:00 AM General Discussion with Ed Chu WJC-N 3412 Flynn, Mike 11:00 AM - 12:00 PM Free 12:00 PM - 12:30 PM General Discussion with Donna V. WJC-N 3412 Flynn, Mike Executive Time: Do Not Schedule 12:30 PM - 1:00 PM 1:00 PM - 2:00 PM General with Anne Heard WJC-N 3412 Flynn, Mike 2:00 PM - 4:00 PM Hold 4:00 PM - 5:00 PM AO FTE Management Plan WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free After 5:15 PM Free

🔺 Thu, Jan 11

Before 7:45 AM Free
7:45 AM - 8:30 AM Free
8:30 AM - 9:00 AM Daily Meeting w/Special Assistants
3412 WJC-N (Mike's Office)
Flynn, Mike
9:00 AM - 10:00 AM Hold

10:00 AM - 11:30 AM January President's Management Council Meeting EEOB 430ABC

Brown, Dustin S. EOP/OMB

10:30 AM - 12:00 PM Meeting with Cardozo Law School students
WJC - North, 3rd Floor -- Alm Conference Room

Knapp, Kristien

12:00 PM - 1:00 PM Hurricanes Maria/Irma & California Wildfires: PCC

Meeting and Conference Call

Dial-In: (b) (6) Code: (b) (6)

EOC_Deputy_Manager

12:30 PM - 1:00 PM Executive Time: Do Not Schedule

1:00 PM - 1:30 PM Weekly Check-in with Acting RA Michelle Pirzadeh

- Region 10 Teleconference

Flynn, Mike

1:30 PM - 2:00 PM Update on Talent Hub

WJC-N 3412 Flynn, Mike



	2:00 PM - 3:00 PM	Update: Cross-Agency PFAS Coordinating Committee WJC-N 3412 / Teleconference Flynn, Mike
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
П	3:00 PM - 5:00 PM	Free
н	5:00 PM - 5:15 PM	General Discussion with Bill Wehrum WJC-N 5406 (Bill's office) Flynn, Mike
	After 5:15 PM	Free
▲ Fri,	, Jan 12	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
=	9:00 AM - 9:30 AM	Coffee with Ben Scaggs Timgad Flynn, Mike
	9:30 AM - 10:00 AM	Free
н	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	10:30 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	MD-715 (OCR Update) WJC-N 3412 Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Update on PFAS Document WJC-N 3412 Flynn, Mike
-	1:30 PM - 2:00 PM	Call w/Rebecca OGC
	2:00 PM - 2:30 PM	FTE Discussion WJC-N 3412 Flynn, Mike
-	2:30 PM - 3:00 PM	Hold
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 4:50 PM	Free
	4:50 PM - 5:20 PM	Hold: Follow Up with Bill Wehrum Bill's office
	After 5:20 PM	Free

🗻 Sat, Jan 13 - Sun, Jan 14

All Day Free



_ Mo	n, Jan 15	
	All Day	Martin Luther King, Jr. Day
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Tu	e, Jan 16	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
П	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	National HQ & RG 1st Assistants VTC DCRoomARN3330/DC-AR-OARM RegionalOperations
- 10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
-	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
П	2:00 PM - 2:30 PM	Free
-	2:30 PM - 3:00 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	3:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
н	4:30 PM - 5:00 PM	AO FTE Briefing WJC-N 3412 Flynn, Mike
П	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
-		



▲ We	ed, Jan 17	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	General Discussion with Mike and Kell WJC-N 3412 Flynn, Mike
	10:00 AM - 10:30 AM	Free
	10:30 AM - 11:30 AM	Dr. Martin Luther King Day 2018 Commemoration - "MLK50 Forward: Together We Win with Love for Humanity" In person at HQ: WJC East, Room 1152; Remote viewing via EPAtv Allen, Tania
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	E-Enterprise Leadership Council (EELC) Conference Call / (b) (6) / Code (b) (6) 3412 WJC-N Darwin, Henry
П	1:00 PM - 2:30 PM	
	1:30 PM - 2:00 PM	General Discussion with Ted Stanich WJC-N 3412 Flynn, Mike
	2:30 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	Follow Up Discussion with Tim Epp WJC-N 3412 Flynn, Mike
	4:00 PM - 4:30 PM	Check-in with Tamika WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Th	u, Jan 18 Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
100	9:00 AM - 10:00 AM	Hold
	10:00 AM - 10:30 AM	General Discussion with Rebecca Wulffen



WJC-N 3412 Flynn, Mike

	10:30 AM - 11:00 AM	General discussion with Steve Fine WJC-N 3412 Flynn, Mike
	11:00 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Update on MD-715 WJC-N 3412 Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
В	2:30 PM - 3:00 PM	General Discussion with Linda Gray WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	IT security meeting from OEI. *call-in number added* WJC-N 3412 Flynn, Mike
П	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion with Khesha Reed WJC-N 3412 Flynn, Mike
	4:15 PM - 4:45 PM	Contingency Planning Room 3402 WJC North Jackson, Ryan
ш	4:30 PM - 5:00 PM	General Discussion with Ruth Etzel WJC-N 3412 Flynn, Mike
н	5:00 PM - 5:30 PM	General Discussion with Reggie A. WJC-N 3412 Flynn, Mike
н	5:30 PM - 6:00 PM	General Discussion with Erica Adedeji WJC-N 3412 Flynn, Mike
	After 6:00 PM	Free
_ Fri	, Jan 19 All Day	CWD- Carly
	All Day	Carroll, Carly
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 5:00 PM	Mike - CDO
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike



	8:30 AM - 9:00 AM	Agency Call with OMB Senior Staff Dial-in: (b) (6) Access code: (b) (6) Kinneen, Kelly A. EOP/OMB
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Sat	, Jan 20 - Sun, Jan	21
	All Day	Free
. Mor	n, Jan 22	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
Щ	10:30 AM - 11:00 AM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
н	11:00 AM - 11:30 AM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
п	11:30 AM - 12:00 PM	General Discussion with Donna V. WJC-N 3412 Flynn, Mike
	12:00 PM - 1:00 PM	Lunch with David Rowson Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General with Vickie Tellis WJC-N 3412 Flynn, Mike
п	4:30 PM - 5:00 PM	OHS Announcement 3412 WJC-N Jackson, Ryan
н	5:00 PM - 5:30 PM	People Plus Coding Discussion WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
▲ Tue	e, Jan 23	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
		3412 WJC-N (Mike's Office)



ш	9:00 AM - 9:30 AM	General with Reggie A. WJC-N 3412 Flynn, Mike
П	9:30 AM - 10:00 AM	Free
-	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
В	1:00 PM - 1:30 PM	General Discussion with Henry and Mike WJC-N 3412 Flynn, Mike
	1:30 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	General Discussion with Dale Perry Teleconference Flynn, Mike
П	2:30 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	Hold for Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free

Wed, Jan 24

We	d, Jan 24	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
11	9:00 AM - 9:30 AM	PFAS Check-in Teleconference Flynn, Mike
	9:30 AM - 10:00 AM	Free
	10:00 AM - 11:00 AM	General with Reggie A. WJC-N 3412 Flynn, Mike
п	11:00 AM - 11:30 AM	General Discussion with Mario C. WJC-N 3412 Flynn, Mike
н	11:30 AM - 12:00 PM	General with Karen Maher WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
н	1:00 PM - 1:30 PM	General with Donna Vizian WJC-N 3412 Flynn, Mike
	1:30 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	General Discussion with Linda Gray WJC-N 3412



	3:00 PM - 3:45 PM	Discussion: Insider Threat Program WJC-N 3412 *call in number added* Flynn, Mike
П	3:45 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion with Nicole Patterson WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	General Discussion Jon / Mike Mike F's Office Edwards, Jonathan
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
_ Thu	ı, Jan 25	
	All Day	<u>Carly - 000</u>
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	SES Panel WJC-N 3412 Flynn, Mike
П	9:30 AM - 10:30 AM	Free
н	10:30 AM - 11:30 AM	OHR All Hands Meeting WJC-E B316 Flynn, Mike
	10:30 AM - 12:30 PM	Ron's farewell WJC-N 6330 Ryan, Jini
	12:00 PM - 1:00 PM	DRA and DAA Business Operations Videoconference EPA HQ WJCN 3330/3346 (Conference line: (b) (6) Code: (b) (6) RegionalOperations
- 10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
=	12:30 PM - 1:00 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	1:00 PM - 1:30 PM	Small Business Awards Discussion Room 3402 WJC North Jackson, Ryan
П	1:30 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	Hold
•	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
=	2:30 PM - 3:00 PM	General discussion with Betsy Shaw WJC-N 3412 Flynn, Mike



	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
	3:30 PM - 4:00 PM	Free
-	4:00 PM - 4:30 PM	FW: Discussion on Telework 3402 WJC-N Jackson, Ryan
н	4:30 PM - 5:00 PM	IT Security Meeting WJC-N 3412 Flynn, Mike
н	5:00 PM - 5:30 PM	Personnel Discussion WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free

▲ Fri.	, Jan 26	
		<u>Carly - 000</u>
П	All Day	Tamika B, Reggie Allen - CWD
П	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
H	8:30 AM - 10:30 AM	Best Places to Work Awards Breakfast 1100 New York Avenue, NW, Suite 200 East
	10:30 AM - 11:00 AM	Free
10	11:00 AM - 11:30 AM	
ш	11:30 AM - 12:00 PM	General Discussion with Silvina and Tim Epp WJC-N 3412 Flynn, Mike
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
ш	1:00 PM - 1:30 PM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	1:30 PM - 2:00 PM	General Discussion with Donna V. and Rebecca Wulffen WJC-N 3412 Flynn, Mike
н	2:00 PM - 3:00 PM	FY 2018 Enterprise Risk-Based Decision Making and Quarterly Performance Reviews WJC-N 3412 Flynn, Mike
ш	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
н	3:30 PM - 4:00 PM	General Discussion with Barry Breen WJC-N 3412 Flynn, Mike



· Jac,	Jan 27 - Sun, Jan	28
	All Day	
▲ Mon	, Jan 29	
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
•	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	8:30 AM - 5:00 PM	EPA 2018 National Executive Leadership Development Conference Omni Shoreham Hotel
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	5:00 PM - 5:15 PM	Free
	5:15 PM - 5:30 PM	Free
	5:30 PM - 7:00 PM	Presidential Rank Awards: Remarks and Presentation of Awards Omni Shoreham Hotel Flynn, Mike
-	After 7:00 PM	Free
Ш		1166
Tue	lan 30	1100
Tue	, Jan 30 Before 7:45 AM	Free
Tue	_	
Tue	Before 7:45 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Tue	Before 7:45 AM 7:45 AM - 8:30 AM	Free Free Daily Meeting w/Special Assistants
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike EPA 2018 National Executive Leadership Development Conference
Tue	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 8:30 AM - 5:00 PM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike EPA 2018 National Executive Leadership Development Conference Omni Shoreham Hotel
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 8:30 AM - 5:00 PM 10:00 AM - 10:15 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike EPA 2018 National Executive Leadership Development Conference Omni Shoreham Hotel Executive and Administrative Check-in BIEC Principals Meeting 1717 H Street NW Conference Rooms B&C
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 8:30 AM - 5:00 PM 10:00 AM - 10:15 AM 10:00 AM - 11:30 AM	Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike EPA 2018 National Executive Leadership Development Conference Omni Shoreham Hotel Executive and Administrative Check-in BIEC Principals Meeting 1717 H Street NW Conference Rooms B&C CBP COMMISSIONER SCHEDULER



н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	FW: Meeting with Chris Hladick R10 3219A WJCE Ross, David P
	10:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Meeting with Steve Fine WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	Hold: Read eWash Document EOC SCIF
П	12:00 PM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	Interview with Acting Deputy Administrator Mike Flynn WJC-N 3412 Flynn, Mike
н	2:00 PM - 2:45 PM	General Discussion with Barry Breen Barry's office Flynn, Mike
П	2:45 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Interview with Acting Deputy Administrator Mike Flynn WJC-N 3412 Flynn, Mike
	3:30 PM - 3:40 PM	Free
	3:40 PM - 4:00 PM	General with Ted Stanich WJC-N 3412 Flynn, Mike
	4:00 PM - 4:30 PM	Interview with Acting Deputy Administrator Mike Flynn WJC-N 3412 Flynn, Mike
П	4:30 PM - 5:00 PM	Free
	5:00 PM - 6:00 PM	HH Pi Pizzeria 910 F Street (between 9th and 10th), NW Knapp, Kristien
	After 6:00 PM	Free

Thu, Feb 1

Before 7:45 AM Free

7:45 AM - 8:30 AM Free



_		
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	General with Kevin Minoli WJC-N 3412 Flynn, Mike
=	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
=	3:00 PM - 3:30 PM	General Discussion with Liz WJC-N 3412 Flynn, Mike
ш	3:30 PM - 4:00 PM	General discussion with Nicole Patterson Phone call Flynn, Mike
	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
		and a second sec
	All Day	CWD- Carly Carroll, Carly
	All Day Before 7:45 AM	Carroll, Carly
		Carroll, Carly Free
	Before 7:45 AM	Carroll, Carly Free
	Before 7:45 AM 7:45 AM - 8:30 AM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson WJC-N 3412 or teleconference
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson WJC-N 3412 or teleconference Flynn, Mike Free
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson WJC-N 3412 or teleconference Flynn, Mike Free General Discussion with Reggie Allen WJC-N 3412
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 1:30 PM - 2:00 PM 2:00 PM - 2:30 PM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson WJC-N 3412 or teleconference Flynn, Mike Free General Discussion with Reggie Allen WJC-N 3412 Free Weekly Check-in with Acting RA Alexis Strauss Teleconference
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 11:00 AM 11:00 AM - 11:30 AM 11:30 AM - 12:30 PM 12:30 PM - 1:00 PM 1:00 PM - 1:30 PM 2:00 PM - 2:30 PM 2:30 PM - 3:00 PM	Carroll, Carly Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Delegation Options Room 3402 WJC North Jackson, Ryan Free Executive Time: Do Not Schedule General Discussion with Nicole Patterson and Sherry Wilson WJC-N 3412 or teleconference Flynn, Mike Free General Discussion with Reggie Allen WJC-N 3412 Free Weekly Check-in with Acting RA Alexis Strauss



Sat, Feb 3 - Sun, Feb 4 All Day Free

Mon, Feb 5

Before 7:45 AM Free
7:45 AM - 8:30 AM Free

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike

9:00 AM - 10:00 AM Free

10:00 AM - 10:30 AM Weekly Check-in with David Bloom

WJC-N 3412 Flynn, Mike

10:30 AM - 11:00 AM General Discussion with Barry Breen

WJC-N 3412 Flynn, Mike

11:00 AM - 11:30 AM Susan Bodine Swearing in Ceremony

11:30 AM - 12:30 PM Free

12:30 PM - 1:00 PM Executive Time: Do Not Schedule

1:00 PM - 2:00 PM Free

2:00 PM - 5:30 PM Tamika - (b) (6)

4:30 PM - 5:00 PM General Discussion with Charlotte Bertrand

Teleconference Flynn, Mike

After 5:30 PM Free

Tue, Feb 6

Before 7:45 AM Free

7:45 AM - 8:30 AM Free

8:30 AM - 9:00 AM Daily Meeting w/Special Assistants

3412 WJC-N (Mike's Office)

Flynn, Mike

9:00 AM - 10:00 AM Free

10:00 AM - 10:15 AM Executive and Administrative Check-in

10:15 AM - 11:00 AM Free

11:00 AM - 11:30 AM Bi-Weekly Check-in with Reggie Allen

WJC-N 3412 Flynn, Mike

11:30 AM - 12:00 PM FY 2018 Enterprise Risk-Based Decision Making

and Quarterly Performance Reviews Meeting

3402 WJC-N Darwin, Henry



-	12:00 PM - 1:00 PM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:45 PM	OSC Report WJC- N 3412 Flynn, Mike
	1:45 PM - 2:00 PM	Free
-	2:00 PM - 2:30 PM	<u>Discussion on Shutdown</u> 3402 WJC-N Jackson, Ryan
	2:30 PM - 3:00 PM	4711 General Discussion WJC-N 3412 Flynn, Mike
	3:00 PM - 4:30 PM	Free
	4:30 PM - 6:30 PM	(b) (6)
	After 6:30 PM	Free

Wed, Feb 7 All Day Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Check-in with Helena WJC-N 3412 Flynn, Mike 9:30 AM - 11:30 AM Free 11:30 AM - 12:00 PM General Discussion with Jacqueline Werner WJC-N 3412 Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM 2:00 PM - 2:30 PM General Discussion with Cynthia Burrows Teleconference Flynn, Mike 2:30 PM - 3:30 PM Free 3:30 PM - 4:00 PM Sr Leaders call regarding potential Shutdown WJCN 3346, VTC/Call in information below Richardson, RobinH Weekly Check-in with Acting Deputy Regional 4:00 PM - 4:30 PM Administrator Region 6: David Gray Teleconference Flynn, Mike 4:30 PM - 5:15 PM Free



After 5:15 PM Free

	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
	9:30 AM - 10:00 AM	General Discussion with Alexandra Meighan WJC- 3412 Flynn, Mike
	10:00 AM - 11:00 AM	Transformation Steering Committee (agenda and materials added) WJCN 3530 / 202 991 0477 code 7989454 DeBell, Kevin
	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Lunch with Mike Flynn TBD Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzade - Region 10 Teleconference Flynn, Mike
Ш	1:30 PM - 2:00 PM	General discussion WJC-N 3412 Flynn, Mike
П	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	SABSO Discussion with Tom Brennan WJC-N 3412 Flynn, Mike
П	3:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
П	4:30 PM - 5:00 PM	Free
	5:00 PM - 5:30 PM	General with Donna V. WJC-N 3412 Flynn, Mike
П	After 5:30 PM	Free



Before 7:45 AM Free

All Day Tamika B, Reggie Allen - CWD

	7:45 AM - 8:00 AM	Free
	8:00 AM - 10:00 AM	(b) (6)
ш	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
	10:30 AM - 11:30 AM	Free
	11:30 AM - 12:00 PM	General with Ali Meighan Telephone Flynn, Mike
	12:00 PM - 12:15 PM	General Discussion with Erica Adeiji Teleconference
	12:15 PM - 12:30 PM	Free
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
-	2:00 PM - 2:30 PM	Chat about DA Calendar email list WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	Free
н	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
- Sat	, Feb 10	
	Before 8:00 AM	Free
-	8:00 AM - 9:00 AM	(b) (6)
ī	After 9:00 AM	
▲ Sur	n, Feb 11	
	All Day	Free
▲ Mo	n, Feb 12	
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 9:00 AM	Tamika - 000 Burton, Tamika
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
		, ,
	9:00 AM - 10:00 AM	Free



	10:00 AM - 10:30 AM	Weekly Check-in with David Bloom WJC-N 3412
	10:30 AM - 11:00 AM	Flynn, Mike Free
	11:00 AM - 11:30 AM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
=	11:30 AM - 12:00 PM	General Discussion with Silvina Fonseca WJC-N 3412 Flynn, Mike
П	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General Discussion WJC-N 3412 Flynn, Mike
П	4:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
	e, Feb 13 Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
-	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:00 AM - 10:30 AM	Coffee with Andrew Wheeler PAUL Columbia Square (555 13th St NW, Washington, DC 20004) Flynn, Mike
	10:30 AM - 11:00 AM	Free
н	11:00 AM - 12:00 PM	Update on OSC Report WJC-N 3412 / Teleconference Flynn, Mike
-	12:00 PM - 12:30 PM	General Discussion with Kevin Minoli WJC-N 3412 Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
н	2:00 PM - 3:00 PM	SLT DCRoomARN5020/DC-AR-OEI Fine, Steven
	3:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion on OHS WJC-N 3412 Flynn Mike



4:30 PM - 5:00 PM Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike 5:00 PM - 5:15 PM Free After 5:15 PM Free Wed, Feb 14 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 11:00 AM Free 11:00 AM - 11:30 AM **General Discussion** Teleconference Flynn, Mike General Discussion with Barry Breen 11:30 AM - 12:00 PM WJC-N 3412 Flynn, Mike General Discussion with Donna Vizian 12:00 PM - 12:30 PM WJC-N 3412 Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule Update to OSC 1:00 PM - 2:00 PM WJC-N 3412 Flynn, Mike 2:00 PM - 3:30 PM Free 3:30 PM - 4:00 PM Update on OSC Report WJC-N 3412 / Teleconference Flynn, Mike 4:00 PM - 4:30 PM Weekly Check-in with Acting Deputy Regional Administrator Region 6: David Gray Teleconference Flynn, Mike 4:30 PM - 5:00 PM Slide review w/Reggie Mike's Office Allen, Reginald 5:00 PM - 5:15 PM Free After 5:15 PM Free Thu, Feb 15 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Specific Discussion on Email Lists WJC-N 3412



	9:30 AM - 10:00 AM	Free
-	10:00 AM - 11:00 AM	Insider threat coordination WJC-3530 Flynn, Mike
	11:00 AM - 11:25 AM	Free
-	11:25 AM - 11:55 AM	Meeting
-		Administrator's Office (b) (6) Pruitt Cal Acct
	11:55 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Hold: Mike talking with Karmel
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
П	1:30 PM - 2:00 PM	Free
	2:00 PM - 3:00 PM	Principals Meeting on Reducing Childhood Lead Exposures Green Room (b) (6) Pruitt Cal Acct
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
н	3:00 PM - 3:30 PM	IT security meeting from OEI. WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
В	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:30 PM - 5:00 PM	OCR/MD-715 report WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
🗼 Fri	, Feb 16	
	All Day	CWD- Carly Carroll, Carly
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:30 AM	Free
	10:30 AM - 11:00 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
П	11:00 AM - 12:00 PM	Free



	12:00 PM - 12:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
	2:00 PM - 2:30 PM	Hold
	2:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Cat	Fob 17 Sup Fob	10
_ Sat	, Feb 17 - Sun, Feb	
	All Day	riee
▲ Moi	n, Feb 19	
	All Day	
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	Before 7:45 AM 7:45 AM - 8:30 AM	Free Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	General Discussion with Nicole Patterson WJC-N 3412 Flynn, Mike



4:30 PM - 5:15 PM Free After 5:15 PM Free Wed, Feb 21 Before 7:30 AM Free 7:30 AM - 8:00 AM Carly - 000 - AM 8:00 AM - 11:00 AM (b) (6) 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 11:00 AM - 12:00 PM Free 12:00 PM - 12:30 PM Call with Steve Fine 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:30 PM Free 2:30 PM - 4:30 PM Kevin Garrahan's Retirement Party \mathscr{D} Policyeum, Ronald Reagan Building Pinter, Sarah Weekly Check-in with Acting Deputy Regional 4:00 PM - 4:30 PM Administrator Region 6: David Gray Teleconference Flynn, Mike 4:30 PM - 5:00 PM Check-In with Mike 3402 WJC-N Darwin, Henry 5:00 PM - 5:15 PM Free After 5:15 PM Free 🗻 Thu, Feb 22 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM General discussion Brittany Bolen WJC-N 3412 Flynn, Mike 10:30 AM - 12:00 PM Free 12:00 PM - 1:00 PM DRA+DAA Business Operations Videoconference (Conference Line: (b) (6) ID 1647356) EPA HQ WJC 3346 (OARM's Conference Room) RegionalOperations 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM Free 2:00 PM - 2:30 PM General Discussion



Flynn, Mike

Donna's Office (WJC-N 3330)

	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	3:00 PM - 3:30 PM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
-	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
	4:00 PM - 5:00 PM	Tamika - 000
	5:00 PM - 5:15 PM	Free
	5:15 PM - 5:45 PM	General Discussion Mike calling Rebecca Flynn, Mike
	After 5:45 PM	
. Fri	, Feb 23	
П	All Day	Tamika B, Reggie Allen - CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
H	9:00 AM - 9:30 AM	Coffee with Lek Kadeli PAUL Columbia Sq on 13th St
	9:30 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine WJC-N 3412 Flynn, Mike
П	10:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Briefing on Unauthorized Access to Classified Information 3428 EPA West OIG OI Confernce Room Sullivan, Patrick F.
П	4:30 PM - 5:00 PM	•
	5:00 PM - 5:15 PM	General with Kevin M. Kevin's office Flynn, Mike
	After 5:15 PM	Free
	, Feb 24 - Sun, Feb All Day	



140	n Fob 24	
_ MO	n, Feb 26 Before 7:45 AM	Fron
	7:45 AM - 8:30 AM	
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Free
-	9:30 AM - 10:00 AM	General Discussion with Lena Ferris WJC-N 3412 Flynn, Mike
н	10:00 AM - 10:30 AM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
П	10:30 AM - 11:00 AM	
-	11:00 AM - 11:30 AM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
П	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General Discussion with Jennifer WJC-N 3412 Flynn, Mike
	2:00 PM - 3:30 PM	Free
	3:30 PM - 4:00 PM	General with Jacqueline Werner WJC-N 3412 Flynn, Mike
н	4:00 PM - 4:30 PM	General Discussion on Personnel with Ryan WJC-N 3402 Flynn, Mike
П	4:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
▲ Tu	e, Feb 27	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
=	9:00 AM - 9:30 AM	General discussion with Tanya Lawrence WJC-N 3412 Flynn, Mike
	9:30 AM - 10:00 AM	Free
10	10:00 AM - 10:15 AM	Executive and Administrative Check-in



11:00 AM - 12:00 PM 2018 African American History Month event

(Federal Triangle Partnership)

U.S. Department of Commerce's Auditorium (1401

10:15 AM - 11:00 AM Free

		Constitution Ave NW, Washington, DC 20230) Cunningham, Bisa
П	12:00 PM - 12:30 PM	Free
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
- 10	3:00 PM - 3:30 PM	Hold
$\overline{\Box}$	3:00 PM - 5:00 PM	<u>Carly - 000</u>
-	3:30 PM - 4:00 PM	Briefing: NSC Principals Meeting (Unclassified) Administrator's Office (b) (6) Pruit Cal Acct
П	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
We	ed, Feb 28	
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 10:00 AM	
÷	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Update on OCHP Climate Assessment WJC-N 3412 Flynn, Mike
	10:00 AM - 10:30 AM	
	10:30 AM - 11:00 AM	General Discussion with Liz WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	Insider Threat Task Force Leadership Meet & Greet WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Exhibit Visit with Ryan and Nancy Nancy will walk Ryan to RRB Flynn, Mike
П	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
- 10	1:00 PM - 2:00 PM	Hold - 360 Review
•	2:00 PM - 3:00 PM	2017 Combined Federal Campaign Thank You/Awards Event 1153 WJC East Flynn, Mike
	2:00 PM - 3:00 PM	Hold - 2017 Combined Federal Campaign Thank You/Awards Event Flynn, Mike
	3:00 PM - 3:30 PM	Free



3:30 PM - 4:00 PM

General Discussion with Helena
WJC-N 3412
Flynn, Mike

4:00 PM - 4:30 PM

General Discussion
DCRoomWJCN3412
Vizian, Donna

4:30 PM - 5:00 PM

Prep for March PMC Meeting
WJC-N 3412
Flynn, Mike

5:00 PM - 5:15 PM

Free

After 5:15 PM

Free

March 2018

Thu, Mar 1 Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Free 9:30 AM - 10:00 AM Transportation to EEOB Flynn, Mike 10:00 AM - 11:30 AM March President's Management Council Meeting EEOB 430ABC Brown, Dustin S. EOP/OMB 11:30 AM - 12:00 PM Transportation from EEOB to EPA Flynn, Mike 12:00 PM - 12:30 PM Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 2:00 PM 2:00 PM - 2:30 PM Free 2:30 PM - 3:00 PM Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike Bi-Weekly Check-in with Reggie Allen 3:00 PM - 3:30 PM WJC-N 3412 Flynn, Mike 3:30 PM - 4:30 PM Free General with Steve Fine 4:30 PM - 5:00 PM Mike calling Steve Flynn, Mike



5:00 PM - 5:15 PM Free

Fri	, Mar 2	
	All Day	CWD- Carly Carroll, Carly
	Before 7:45 AM	Free
П	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
10	9:00 AM - 10:00 AM	Tamika -000
	10:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Weekly Check-in with Acting Deputy Regional Administrator Region 6: David Gray Teleconference Flynn, Mike
П	3:00 PM - 5:15 PM	Free
_		
Sat	After 5:15 PM :, Mar 3 - Sun, Mar 4 All Day	4
Sat	., Mar 3 - Sun, Mar 4 All Day	4
Sat	., Mar 3 - Sun, Mar 4	free
Sat	a, Mar 3 - Sun, Mar 4 All Day n, Mar 5	‡ Free
Sat	n, Mar 5 Before 7:45 AM	Free
Sat	n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM	Free Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
Sat	n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike General with Karen Maher WJC-N 3412
Sat	n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Free Paily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike General with Karen Maher WJC-N 3412 Flynn, Mike
Sat	n, Mar 3 - Sun, Mar 4 All Day n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM	Free Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike General with Karen Maher WJC-N 3412 Flynn, Mike Free Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
Sat	n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:30 AM 10:30 AM - 11:00 AM	Free Free Pree Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike General with Karen Maher WJC-N 3412 Flynn, Mike Free Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Insider Threat Coordination II - conference line added* WJC-N 3530
Sat	2, Mar 3 - Sun, Mar 4 All Day n, Mar 5 Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 9:30 AM 10:30 AM - 10:30 AM 10:30 AM - 11:00 AM	Free Free Pree Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike General with Karen Maher WJC-N 3412 Flynn, Mike Free Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Insider Threat Coordination II - conference line added* WJC-N 3530 Flynn, Mike Free



	3:00 PM - 3:30 PM	WJC-N 3412
	2-20 DH 4-00 DH	Flynn, Mike
	3:30 PM - 4:00 PM	General Discussion with George Faison and Jessie Mroz
		WJC-N 3412
	4:00 PM - 5:00 PM	Flynn, Mike Free
	5:00 PM - 5:30 PM	WJC-N 3402
		Flynn, Mike
	After 5:30 PM	Free
▲ Tu	e, Mar 6	
П	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants
-		3412 WJC-N (Mike's Office)
_	9:00 AM - 10:00 AM	Flynn, Mike Free
	10:00 AM - 10:15 AM	
	10:15 AM - 11:00 AM	Executive and Administrative Check-in Free
	11:00 AM - 1:00 PM	Tamika - 000
-	11:00 AM - 1:00 PM	Flynn, Mike
-	12:00 PM - 1:00 PM	Lunch with Beth C.
-	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Free
-	2:00 PM - 2:30 PM	Catching up with Derek Threet
-		WJC-N 3412
-	2:30 PM - 3:00 PM	Flynn, Mike General Discussion with Linda Gray
100	2.501.11.	WJC-N 3412
	2.00 011 2.45 011	Flynn, Mike
	3:00 PM - 3:15 PM	Free
	3:15 PM - 3:30 PM	Pre-General Discussion WJC-N 3412
		Flynn, Mike
100	3:30 PM - 4:00 PM	General Discussion
		WJC-N 3412 Flynn, Mike
	4:00 PM - 4:30 PM	Free
	4:30 PM - 5:00 PM	General with Donna V.
		WJC-N 3412
125	5.00 DM - 5.45 DM	Flynn, Mike
	5:00 PM - 5:15 PM After 5:15 PM	Free
	Arter 5:15 PM	riee

	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
=	10:00 AM - 10:30 AM	General Discussion with Andrea Cherepy WJC-N 3412 Flynn, Mike
=	10:30 AM - 11:00 AM	General Discussion with Megan Grogard WJC-N 3412 Flynn, Mike
-	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	11:30 AM - 11:45 AM	Free
	11:45 AM - 12:15 PM	Pre-Brief on USIBWC Meeting WJC-N 3412 Flynn, Mike
	12:15 PM - 1:00 PM	Brown bag Lunch with Sarah G. Flynn, Mike
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
=	1:00 PM - 2:00 PM	HOLD - Presidential Rank Award Review Panel DCRoomARN3330/DC-AR-OARM Vizian, Donna
	2:00 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	Weekly Check-in with Acting Deputy Regional Administrator Region 6: David Gray Teleconference Flynn, Mike
	4:30 PM - 5:00 PM	General discussion with Jennifer WJC-N 3412 Flynn, Mike
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
- Thu	u, Mar 8	
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule



	After 5:15 PM	Free
	4:30 PM - 5:00 PM 5:00 PM - 5:15 PM	MD-715 Pre Brief WJC-N 3412 Flynn, Mike Free
	3:30 PM - 4:30 PM	Free
П	3:00 PM - 3:30 PM	STAA award briefing (Science and Technology Achievement Awards) 3402 WJC-N Jackson, Ryan
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
	2:30 PM - 3:00 PM	<u>Bi-Weekly Check-in with Reggie Allen</u> WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	Free
	1:30 PM - 2:00 PM	Personnel Issue Wjc-N 3412 Flynn, Mike
	1:00 PM - 1:30 PM	General Discussion with Susan Mooney Teleconference Flynn, Mike

Fri, Mar 9

- 111,	Mai	
	All Day	Tamika B, Reggie Allen - CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
ш	9:00 AM - 10:00 AM	General discussion with Melissa Vargas Starbucks
	10:00 AM - 10:30 AM	<u>Bi-weekly check-in with Steve Fine</u> WJC-N 3412 Flynn, Mike
100	10:30 AM - 11:30 AM	Hold
	11:30 AM - 12:30 PM	Lunch with Barnes Johnson EPA North Bldg Room 3412 Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:15 PM	Call with Barry Breen Barry will call Mike at 202-343-9356 Flynn, Mike
	1:15 PM - 2:45 PM	Free
=	2:45 PM - 3:00 PM	Check-in with Mike Flynn Room 3402 WJC North Jackson, Ryan
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference



Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:00 PM 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Free Tue, Mar 13 All Day Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		3:30 PM - 5:15 PM	Free
Mon, Mar 12 All Day Free Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 10:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 11:00 AM - 11:30 AM Timeline Review WJC-N 3412 Flynn, Mike 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule General Discussion with Jennifer Orme-Zavalet Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:30 PM Free 3:00 PM - 3:30 PM Free After 5:15 PM Free After 5:15 PM Free Tue, Mar 13 All Day Tamika - OOO Flynn, Mike Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 8:30 AM - 9:00 AM Free 9:00 AM - 10:00 AM Free Flynn, Mike Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 8:30 AM - 9:00 AM Free 8:30 AM - 10:15 AM Free Flynn, Mike Free Flynn, Mike Free 8:30 AM - 10:00 AM Free 8:30 AM - 10:15 AM Free Flynn, Mike Free Executive and Administrative Check-in		After 5:15 PM	Free
Mon, Mar 12 All Day Free Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 10:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 11:30 AM - 11:30 AM Tree 11:00 AM - 11:30 AM Tree 11:30 AM - 12:30 PM Free 12:30 PM - 1:30 PM Executive Time: Do Not Schedule General Discussion with Jennifer Orme-Zavalet Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:30 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 1:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM Free 3:00 PM - 3:30 PM Free 3:00 PM - 3:30 PM Free After 5:15 PM Free After 5:15 PM Free Tue, Mar 13 All Day Tamika - OOO Flynn, Mike Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 9:00 AM - 10:00 AM Free Flynn, Mike Free Flynn, Mike Free 7:45 AM Free 8:30 AM - 9:00 AM Free 8:30 AM - 10:15 AM Eree 8:30 AM - 10:15 AM Executive and Administrative Check-in	Sat	. Mar 10 - Sun. Mar	. 11
Mon, Mar 12 All Day Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:30 AM Timeline Review WJC-N 3412 Flynn, Mike 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Lead of the state of the			
All Day Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:30 AM Timeline Review WJC-N 3412 Flynn, Mike 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Discussion with Jennifer Orme-Zavalet Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:30 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 1:30 PM - 5:15 PM Free 3:30 PM - 5:15 PM Free After 5:15 PM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in	-		
Before 7:45 AM Free 7:45 AM - 8:30 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:30 AM Free 11:00 AM - 11:30 AM Free 11:00 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM Free 1:30 PM - 3:30 PM Free 3:00 PM - 3:30 PM Free 3:00 PM - 3:30 PM Free 3:30 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Free After 5:15 PM Free Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Free Daily Mike's Office Flynn, Mike 9:00 AM - 10:00 AM Free Free 10:00 AM - 10:15 AM Executive and Administrative Check-in Executive Administrative Check-in Exe	▲ Moi	n, Mar 12	
7:45 AM - 8:30 AM Free		All Day	
8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike		Before 7:45 AM	Free
3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Free 11:00 AM - 11:30 AM Free 11:00 AM - 11:30 AM Free 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Discussion with Jennifer Orme-Zavalet. Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:30 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		7:45 AM - 8:30 AM	Free
10:00 AM - 10:30 AM Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Free 11:00 AM - 11:30 AM Timeline Review WJC-N 3412 Flynn, Mike 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Discussion with Jennifer Orme-Zavalet Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free Tue, Mar 13 All Day Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		8:30 AM - 9:00 AM	3412 WJC-N (Mike's Office)
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10:30 AM - 11:00 AM		10:00 AM - 10:30 AM	WJC-N 3412
11:00 AM - 11:30 AM Timeline Review WJC-N 3412 Flynn, Mike 11:30 AM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 1:00 PM - 1:30 PM General Discussion with Jennifer Orme-Zavalet. Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:00 PM Free 3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Free 7:45 AM - 8:30 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free Executive and Administrative Check-in	1	10.20 AH 11.00 AH	
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12:30 PM - 1:00 PM 1:00 PM - 1:30 PM General Discussion with Jennifer Orme-Zavalet Jennifer can call Mike at 202-343-9356 Flynn, Mike 1:30 PM - 3:00 PM Reekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free After 5:15 PM Before 7:45 AM Reekly Check-in with Helena WJC-N 3412 Flynn, Mike Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		11:30 AM - 12:30 PM	Free
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3:00 PM - 3:30 PM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free All Day Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in	=	1:00 PM - 1:30 PM	Jennifer can call Mike at 202-343-9356
WJC-N 3412 Flynn, Mike 3:30 PM - 5:15 PM Free After 5:15 PM Free Tue, Mar 13 All Day Tamika - OOO Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		1:30 PM - 3:00 PM	Free
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Tue, Mar 13 All Day Tamika - 000 Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in	_	3-30 DM - 5-15 DM	
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Flynn, Mike Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in	▲ Tue	e, Mar 13	
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3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		7:45 AM - 8:30 AM	Free
9:00 AM - 10:00 AM Free 10:00 AM - 10:15 AM Executive and Administrative Check-in		8:30 AM - 9:00 AM	3412 WJC-N (Mike's Office)
		9:00 AM - 10:00 AM	
		10:00 AM - 10:15 AM	Executive and Administrative Check-in
		10:15 AM - 10:30 AM	Free

•	10:30 AM - 11:00 AM	Meeting: Lead Vision Alm Room; Call-In (use only if out of town): (b) (6) Code: to Initiate: (b) (6) Pruift Cal Acct (b) (6) Pruift Cal Acct
	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	11:30 AM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:00 PM	Meeting with Ed Drusina, Commissioner, USIBWC WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	General Discussion WJC-N 3412 Flynn, Mike
п	3:00 PM - 3:45 PM	FTE Management Board Meeting DCRoomARN3330/DC-AR-OARM Vizian, Donna
	3:45 PM - 4:30 PM	Free
=	4:30 PM - 5:15 PM	General Discussion with Imei Chan WJC-N 3412 Flynn, Mike
	After 5:15 PM	Free
_ We	ed, Mar 14 All Day	Tamika - 000 Flynn, Mike
	D (7.45.44	F
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	
	7:45 AM - 8:00 AM	
	7:45 AM - 8:00 AM	Free
-	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM 12:30 PM - 1:00 PM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Executive Time: Do Not Schedule
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM 12:30 PM - 1:00 PM After 6:00 PM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Executive Time: Do Not Schedule
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM 12:30 PM - 1:00 PM After 6:00 PM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Executive Time: Do Not Schedule Free Free Free
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM 12:30 PM - 1:00 PM After 6:00 PM u, Mar 15 Before 7:45 AM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Executive Time: Do Not Schedule Free
	7:45 AM - 8:00 AM 8:00 AM - 6:00 PM 8:30 AM - 9:00 AM 12:30 PM - 1:00 PM After 6:00 PM u, Mar 15 Before 7:45 AM 7:45 AM - 8:00 AM	Free Hold - Out of the office Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Executive Time: Do Not Schedule Free Free Coffee with Ingrid Rosencrantz Timgad



	10:30 AM - 11:00 AM	Support for Workplace Solutions Discussion WJC-N 3412 Flynn, Mike
	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	EPA OIG Administratively Determined Positions Meeting Teleconference Swan, Wendy
п	12:00 PM - 1:00 PM	Lunch Del Frisco's Grill Jackson, Ryan
10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 1:30 PM	Free
	1:30 PM - 2:00 PM	General Discussion with Tim and Silvina WJC-N 3412 Flynn, Mike
	2:00 PM - 2:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference Flynn, Mike
п	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
п	3:00 PM - 3:30 PM	IT security meeting from OEI. WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 4:30 PM	OHS Weekly General WJC-N 3412 Flynn, Mike
н	4:30 PM - 5:00 PM	Personnel Discussion WJC-N 3412 Flynn, Mike
=	5:00 PM - 5:30 PM	General Discussion WJC-N 3412 Flynn, Mike
	After 5:30 PM	Free
🔺 Fri,	, Mar 16	
	All Day	CWD- Carly Carroll, Carly
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	Call w/Barry Breen
	11:30 AM - 12:30 PM	Free



- 10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
-	12:30 PM - 1:00 PM	OSC Report on Lead
_		WJC-N 3412
-	1:00 PM - 1:30 PM	Flynn, Mike Check-in with Bob Kaplan
-	1.00 TM 1.50 TM	Teleconference
		Flynn, Mike
	1:30 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Weekly Check-in with Acting Deputy Regional
		Administrator Region 6: David Gray Teleconference
		Flynn, Mike
100	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss
_		Teleconference Flynn, Mike
	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
	Aiter 5.15 FM	1166
Sat	, Mar 17 - Sun, Mar	18
	All Day	Free
▲ Mo	n, Mar 19	
	_	
	Before 7:45 AM	Free
	_	Free Free
	Before 7:45 AM	Free Daily Meeting w/Special Assistants
	Before 7:45 AM 7:45 AM - 8:30 AM	Free <u>Daily Meeting w/Special Assistants</u> 3412 WJC-N (Mike's Office)
	Before 7:45 AM 7:45 AM - 8:30 AM	Free Daily Meeting w/Special Assistants
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan Executive Time: Do Not Schedule Free General with Ted and Helena
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 12:30 PM - 1:00 PM 1:00 PM - 4:30 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan Executive Time: Do Not Schedule Free General with Ted and Helena WJC-N 3412
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 12:30 PM - 1:00 PM 1:00 PM - 4:30 PM 4:30 PM - 5:00 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan Executive Time: Do Not Schedule Free General with Ted and Helena
	Before 7:45 AM 7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM 10:00 AM - 10:30 AM 10:30 AM - 11:30 AM 11:30 AM - 12:00 PM 12:00 PM - 1:00 PM 12:30 PM - 1:00 PM 1:00 PM - 4:30 PM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike Weekly Check-in with Helena WJC-N 3412 Flynn, Mike Free Lunch with Jon E / Mike F TBD Edwards, Jonathan Executive Time: Do Not Schedule Free General with Ted and Helena WJC-N 3412 Flynn, Mike Free

П	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
В	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
н	9:00 AM - 9:30 AM	Next Steps on Lead Teleconference Flynn, Mike
	9:30 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 11:00 AM	Free
	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
П	11:30 AM - 12:00 PM	Free
	12:00 PM - 12:30 PM	Shutdown Planning Room 3402 WJC North Jackson, Ryan
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
н	1:00 PM - 1:30 PM	General Discussion with Tia Miller WJC-N 3412 Flynn, Mike
	1:30 PM - 3:00 PM	Hold: General with Leslie McGeorge (NJ DEP)
	3:00 PM - 4:30 PM	Free
=	4:30 PM - 5:00 PM	General Discussion with Bill Long Bill calling Mike at 202-564-4711 Flynn, Mike
П	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
We	d, Mar 21	
	Before 7:45 AM	Free
	7:45 AM - 8:00 AM	Free
	8:00 AM - 12:00 PM	Hold: 000
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 4:00 PM	Free
н	4:00 PM - 4:30 PM	Weekly Check-in with Acting Deputy Regional Administrator Region 6: David Gray Teleconference Flynn, Mike
	4:30 PM - 5:15 PM	Free

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Before 7:45 AM Free



	7:45 AM - 11:00 AM	Free
-	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen
		WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Free
	12:00 PM - 1:00 PM	Senior Leaders Contingency Planning for Potential
_		Shutdown EPA HQ WJC 3346 (OARM's Conference Room)
		RegionalOperations
100	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Executive and Administrative Weekly meeting WJC-N 3412 Flynn, Mike
100	3:00 PM - 3:30 PM	OHS Weekly General
		WJC-N 3412 Flynn, Mike
	3:30 PM - 5:15 PM	•
	After 5:15 PM	Free
🚣 Fri	, Mar 23	
	All Day	Tamika B, Reggie Allen - CWD
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
н	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
-	9:00 AM - 9:30 AM	Call w/Lek Kadeli WJC-N-3412
100	9:30 AM - 10:00 AM	General with Helena
		WJC-N 3412 Flynn, Mike
-	10:00 AM - 10:30 AM	Bi-weekly check-in with Steve Fine
		WJC-N 3412
-	10:30 AM - 11:00 AM	Flynn, Mike Mid-Year Review with Steve Fine
-	101007411	WJC-N 3412
	11.00 444 11.20 444	Flynn, Mike
	11:00 AM - 11:30 AM	General Discussion with Charlotte Mooney WJC-N 3412 Flynn, Mike
	11:30 AM - 12:00 PM	Hold: General with Robin Kime WJC-N 3412
	12:00 PM - 12:30 PM	Free
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM	General Discussion with Nena Shaw WJC-N 3412
		Flynn, Mike



н	1:00 PM - 1:30 PM	Teleconference
	1:30 PM - 2:30 PM	Flynn, Mike
	1.30 PM - 2.30 PM	WJC-N 3412 / Call-in number added Flynn, Mike
П	2:30 PM - 3:00 PM	Free
	3:00 PM - 3:30 PM	Weekly Check-in with Acting RA Alexis Strauss Teleconference Flynn, Mike
П	3:30 PM - 5:15 PM	Free
	After 5:15 PM	Free
Sat	., Mar 24 - Sun, Mar	25
П	All Day	
Мо	n, Mar 26	Face
	Before 7:45 AM	
	7:45 AM - 8:30 AM	
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 10:00 AM	Free
	10:00 AM - 10:30 AM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike
	10:30 AM - 11:00 AM	Free
-	11:00 AM - 11:30 AM	Hold: General with Reggie
	11:30 AM - 12:00 PM	WJC-N 3412
		rtviii. Mike
П	12:00 PM - 12:30 PM	Flynn, Mike Free
	12:00 PM - 12:30 PM 12:30 PM - 1:00 PM	
		Free
	12:30 PM - 1:00 PM	Free Executive Time: Do Not Schedule
	12:30 PM - 1:00 PM 1:00 PM - 3:00 PM	Free Executive Time: Do Not Schedule Free General Discussion: Charlotte Bertrand WJC-N 3412
	12:30 PM - 1:00 PM 1:00 PM - 3:00 PM 3:00 PM - 3:30 PM	Free Executive Time: Do Not Schedule Free General Discussion: Charlotte Bertrand WJC-N 3412 Flynn, Mike Free FY 2018 Operating Plan Options WJC-N 3412 / Teleconference
	12:30 PM - 1:00 PM 1:00 PM - 3:00 PM 3:00 PM - 3:30 PM 3:30 PM - 4:00 PM	Free Executive Time: Do Not Schedule Free General Discussion: Charlotte Bertrand WJC-N 3412 Flynn, Mike Free FY 2018 Operating Plan Options
	12:30 PM - 1:00 PM 1:00 PM - 3:00 PM 3:00 PM - 3:30 PM 3:30 PM - 4:00 PM 4:00 PM - 5:00 PM	Free Executive Time: Do Not Schedule Free General Discussion: Charlotte Bertrand WJC-N 3412 Flynn, Mike Free FY 2018 Operating Plan Options WJC-N 3412 / Teleconference Flynn, Mike Free

Tue, Mar 27

Before 7:45 AM Free



	7:45 AM - 8:30 AM	Free
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office)
		Flynn, Mike
	9:00 AM - 9:30 AM	Coffee with Sonia Altieri Woodrow Wilson Center Cafeteria (6th floor) Flynn, Mike
	9:30 AM - 10:00 AM	Free
	10:00 AM - 10:15 AM	Executive and Administrative Check-in
	10:15 AM - 10:30 AM	Free
H	10:30 AM - 11:00 AM	Private Discussion Order 4711 WJC-N 3412 Ferrell, Randolph
H	11:00 AM - 11:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
П	11:30 AM - 11:45 AM	Free
н	11:45 AM - 12:45 PM	Lunch with Tamika and Carly Central Michel Richard Flynn, Mike
10	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
П	1:00 PM - 2:30 PM	Free
	2:30 PM - 3:00 PM	Mid-Year Review with Jennifer Orme-Zavaleta WJC-N 3412 Flynn, Mike
H	3:00 PM - 3:30 PM	Mid-Year Review with Reggie Allen WJC-N 3412 Flynn, Mike
	3:30 PM - 4:00 PM	Free
	4:00 PM - 5:00 PM	FY18 Operating Plan EPA HQ WJC 3346 (OARM's Conference Room) RegionalOperations
	5:00 PM - 5:15 PM	Free
	After 5:15 PM	Free
We	ed, Mar 28	
	Before 7:45 AM	Free
	Before 7:45 AM 7:45 AM - 8:30 AM	Free Free
	7:45 AM - 8:30 AM	Free <u>Daily Meeting w/Special Assistants</u> 3412 WJC-N (Mike's Office)
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	7:45 AM - 8:30 AM 8:30 AM - 9:00 AM 9:00 AM - 10:00 AM	Free Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike Free Mid-Year Review with Jane Nishida WJC-N 3412



		Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	General with John Reeder Teleconference Flynn, Mike
н	1:30 PM - 2:00 PM	Mid-Year Review with Donna Vizian WJC-N 3412 Flynn, Mike
=	2:00 PM - 2:30 PM	General Discussion with Bill Nickerson WJC-N 3412 Flynn, Mike
ш	2:30 PM - 3:00 PM	Mid-Year Review with Carly Carroll WJC-N 3412 Flynn, Mike
П	3:00 PM - 4:00 PM	Free
	4:00 PM - 5:00 PM	Fireside Chat WJC-S 2138
Ш	5:00 PM - 5:30 PM	Mid-Year Review with Charlotte Bertrand WJC-N 3412 Flynn, Mike
н	5:30 PM - 6:00 PM	Personnel Discussion WJC-N 3412 Flynn, Mike
	After 6:00 PM	Free

🗻 Thu, Mar 29

	All Day	Carly - OOO All Day
	Before 7:45 AM	Free
	7:45 AM - 8:30 AM	Free
-	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike
	9:00 AM - 9:30 AM	Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike
	9:30 AM - 10:00 AM	Free
	10:00 AM - 11:00 AM	Hold: Studio Taping for OARM WJC-N 6330
	11:00 AM - 12:00 PM	FY 2018 Operating Plan Funding Adjustments and Decisions WJC-N 3412 / Teleconference Flynn, Mike
ш	12:00 PM - 12:30 PM	Mid-Year Review with Alexis Strauss WJC-N 3412 Flynn, Mike
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule
	1:00 PM - 1:30 PM	Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10 Teleconference



Flynn, Mike

1:30 PM - 2:00 PM General Discussion with Justina Fugh Teleconference Flynn, Mike 2:00 PM - 2:30 PM Records Close-Out WJC-N 3412 Flynn, Mike 2:30 PM - 3:00 PM General Discussion WJC-N 3412 Flynn, Mike 3:00 PM - 5:00 PM Free 5:00 PM - 5:30 PM General Discussion WJC-N 3412 Flynn, Mike 5:30 PM - 6:00 PM General with Reggie Allen Flynn, Mike After 6:00 PM Free 🚣 Fri, Mar 30 All Day CWD- Carly Carroll, Carly Before 7:45 AM Free 7:45 AM - 8:30 AM Free 8:30 AM - 9:00 AM Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike 9:00 AM - 9:30 AM Weekly Check-in with Helena WJC-N 3412 Flynn, Mike 9:30 AM - 10:00 AM Free 10:00 AM - 10:30 AM General Discussion with Brittany Bolen WJC-N 3412 Flynn, Mike 10:30 AM - 11:00 AM Free 11:00 AM - 11:30 AM Mid-Year Review with Tamika Burton WJC-N 3412 Flynn, Mike Weekly Check-in with Acting Deputy Regional 11:30 AM - 12:00 PM Administrator Region 6: David Gray Teleconference Flynn, Mike 12:00 PM - 12:30 PM Free 12:30 PM - 1:00 PM Executive Time: Do Not Schedule 12:30 PM - 1:00 PM Mid-Year Review with Barry Breen WJC-N 3412 Flynn, Mike 1:00 PM - 2:00 PM FY 2018 Operating Plan Decisions WJC-N 3412 / Teleconference Flynn, Mike **General Discussion** 2:00 PM - 3:00 PM WJC-N 3412 Flynn, Mike



	3:00 PM - 5:15 PM	Free	
	After 5:15 PM	Free	
▲ Sat	, Mar 31		
	All Day	Free	
April	2018		
Sur	n, Apr 1 All Day	Free	
_ Mo	n, Apr 2		
	Before 7:45 AM	Free	
	7:45 AM - 8:30 AM	Free	
	8:30 AM - 9:00 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike	
	9:00 AM - 9:30 AM	General Discussion WJC_N 3412 Flynn, Mike	
	9:30 AM - 10:00 AM	Free	
	10:00 AM - 10:30 AM	Weekly Check-in with David Bloom WJC-N 3412 Flynn, Mike	
п	10:30 AM - 11:00 AM	Mid-Year Review with Nancy Grantham WJC-N 3412 Flynn, Mike	
н	11:00 AM - 11:30 AM	Weekly Check-in with Helena WJC-N 3412 Flynn, Mike	
	11:30 AM - 12:30 PM	Free	
	12:30 PM - 1:00 PM	Executive Time: Do Not Schedule	
н	12:30 PM - 1:00 PM	Security Debriefing with Tina Johnson WJC-N B400 Flynn, Mike	
п	1:00 PM - 1:30 PM	Workplace Conflict Discussion WJC-N 3412 / Teleconference Flynn, Mike	
	1:30 PM - 2:00 PM	Free	
	2:00 PM - 3:00 PM	Senior Staff Meeting Alm Room Smith, Walker	
П	3:00 PM - 3:30 PM	Free	



	3:30 F	PM - 4:30 PM	Telephone call with Tia Miller 202-564-8942	
	4.00 5	PM - 4:30 PM	Flynn, Mike General Discussion with Donna V.	
-	4.001	-M - 4.30 FM	WJC-N 3412	
			Flynn, Mike	
	4:30 P	M - 5:15 PM	Free	
	Af	ter 5:15 PM	Free	
∡ Tu	e, Apr 3			
	•	ore 7:45 AM	Free	
	7:45 A	M - 8:45 AM	Free	
	8:45 A	M - 9:15 AM	Daily Meeting w/Special Assistants 3412 WJC-N (Mike's Office) Flynn, Mike	
	9:15 AM	- 10:00 AM	Free	
	10:00 AA	л - 10:15 AM	Executive and Administrative Check-	in
	10:15 AM	- 11:00 AM	Free	
-	= 11:00 AM - 11:30 AM		Bi-Weekly Check-in with Reggie Allen WJC-N 3412 Flynn, Mike	
	11:30 AM	- 12:30 PM	Free Executive Time: Do Not Schedule	
	12:30 F	PM - 1:00 PM		
	1:00 P	M - 3:00 PM		
	3:00 F	PM - 5:00 PM	My Retirement Party!	
- 1	5:00 F	PM - 5:30 PM	:)	
	Af	ter 5:30 PM		
Deta	ils			
	_			
Friday	•	ber 01, 20 8:30 AM - 9:		
-			ng w/Special Assistants	
	-	-	(Mike's Office)	
R		Occurs ever	y Monday, Tuesday, Wednesday, Thurstive 12/1/2017 until 4/3/2018 from 8	• *
	Reminder	15 minutes		
Sho	w Time As			
		Call In #	(b) (6) / Code (b) (6) / Participa	nt code:
	Attendees	Name <e-m< td=""><td>nail></td><td>Attendance</td></e-m<>	nail>	Attendance
			<pre><flynn.mike@epa.gov></flynn.mike@epa.gov></pre>	Organizer
		, cylin, mine		51 guill 201
		Grantham,	Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Optional

Richardson, RobinH <Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location Teleconference

Show Time As Busy

Steve calling Mike at 202-343-9356

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch with Henry Darwin

Location TBD Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 1:30 PM - 2:00 PM

Subject PFAS Next Steps

Location WJC-N 3412 / Teleconference

Show Time As Busy

Call in <u>number:</u>

Code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Drinkard, Andrea < Drinkard. Andrea@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Orme-Zavaleta, Jennifer <Orme-

Zavaleta.Jennifer@epa.gov>

Sinks, Tom <Sinks.Tom@epa.gov> Required

Kelly, Albert <kelly.albert@epa.gov> Required

Bowman, Liz <Bowman.Liz@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Optional

Yamada, Richard (Yujiro) <yamada.richard@epa.gov>

Optional

Required

Treimel, Ellen <Treimel.Ellen@epa.gov> Optional

Abboud, Michael <abboud.michael@epa.gov> Optional

Hewitt, James hewitt.james@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject General with Vickie Tellis

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis.Vickie@epa.gov> Required

Griffin, Malissa < Griffin. Malissa@epa.gov> Optional

Matluk, Lisa <Matluk.Lisa@epa.gov> Optional



Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

code: **Attendees**

Name < E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 4:00 PM - 4:30 PM

Subject General Discussion with Michelle Pirzadeh

Location Teleconference

Show Time As Busy

Michelle calling Mike directly at 202-343-9356

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Monday, December 04, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject EMC Follow-up on Workforce Discussion

Location WJC 3412 Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject AO Holiday Party

Location Green Room

Show Time As Busy

Time 3:00 PM - 4:00 PM

Subject Lead-Based Paint Discussion

Location Teleconference

Show Time As Busy

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>



Layne, Kenda <Layne.Kenda@epa.gov> Required

Heard, Anne <Heard.Anne@epa.gov> Required

Banister, Beverly <Banister.Beverly@epa.gov> Required

Kemker, Carol <Kemker.Carol@epa.gov> Optional

Freeman, Caroline <Freeman.Caroline@epa.gov> Optional

Time 4:00 PM - 4:30 PM

Subject Discussion: Email Group Management

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) passcode: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Treimel, Ellen <Treimel.Ellen@epa.gov> Required

Barnett, Howard <Barnett.Howard@epa.gov> Required

Saddler, Melissa <Saddler.Melissa@epa.gov> Required

Nitsch, Chad <Nitsch.Chad@epa.gov> Required

Richardson, RobinH Required <Richardson.RobinH@epa.gov>

Tuesday, December 05, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Required Carroll, Carly < Carroll. Carly@epa.gov> Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Hold Show Time As Busy

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:15 AM

Subject General with Gerald Ankley

Location Teleconference

Show Time As Busy

Mike calling Gerald at 218-529-5147

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Ankley, Gerald <Ankley.Gerald@epa.gov> Required

Time 11:15 AM - 11:30 AM

Subject General with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance** Organizer

Flynn, Mike <Flynn.Mike@epa.gov>



Time 11:30 AM - 11:45 AM

Subject General with Andrew Sawyers

Location Teleconference

Show Time As Busy

Mike calling Andrew at 202-564-5668

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Sawyers, Andrew <Sawyers.Andrew@epa.gov>

Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: Catherine McCabe

R3: R3 DRA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 RA Conference Room

R6: R6 RA Conference Rm







Torma, Tim <Torma.Tim@epa.gov> Optional

Chu, Ed <Chu.Ed@epa.gov> Optional

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Nishida, Jane < Nishida. Jane@epa.gov> Optional

Bertrand, Charlotte Optional

<Bertrand.Charlotte@epa.gov>

Szaro, Deb <Szaro.Deb@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Recurrence Occurs every Tuesday and Thursday effective 12/5/2017 until

12/28/2017 from 3:30 PM to 4:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 4:30 PM - 4:45 PM

Subject Touch Base with Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Wednesday, December 06, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Required

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 12:00 PM

Subject 2017 Awards Ceremony for the Office of the Administrator

Location WJC-E 1153

Show Time As Free

Attendees Name <E-mail> Attendance

Tomlin, Matthew <tomlin.matthew@epa.gov> Organizer

AO PUBLIC GROUPS Required

<AO_PUBLIC_GROUPS@epa.gov>

Time 12:00 PM - 1:00 PM

Subject Lunch with Barnes Johnson

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Johnson, Barnes < Johnson. Barnes@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion w/ Kenda Layne and Alexandra Meighan

Location WJC-N 3412 / Teleconference

Show Time As Busy

Sct: Carly Carroll

Attendees Name < F-mail >

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Layne, Kenda <Layne.Kenda@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 2:00 PM - 2:30 PM

Subject Prep for December PMC Meeting *Materials Added*

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: December 1, 2017

Requesting Office: OCFO

Title of the Meeting: Prep for December PMC Meeting

Purpose: To prepare the Acting Deputy Administrator for the December 7 President's Management Council (PMC) meeting.

Role of the Deputy Administrator: To review the agenda, materials, and subject matter for the meeting.

Background: As a member of the PMC, the Acting Deputy Administrator along with other government agency members, have typically advised the President and OMB on government reform initiatives and provide performance and management leadership.

Last possible date for the meeting: December 6.

Is the meeting urgent and if so, why?: N/A







Jones-Parra, Lisa < Jones-Parra. Lisa@epa.gov> Optional

Grogard, Megan < Grogard. Megan@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject General with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 3:00 PM - 4:00 PM

Subject Hold: Discovery Request

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject Detail transition discussion Location WJC-N 3412 (or Mike's office)

Show Time As Busy

Exchange Server re-created a meeting that was missing from

your calendar.

Sent by Microsoft Exchange Server

Attendees Name < E-mail >

Attendance

Treimel, Ellen <Treimel.Ellen@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Required

Thursday, December 07, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Johnson, Laura-S < Johnson.Laura-S@epa.gov>	Required

Time 9:30 AM - 10:00 AM

Subject Transportation

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 11:30 AM

<Alexandra.M.

Subject December President's Management Council Meeting

Location EEOB 430ABC

Show Time As Busy

Attendees	Name <e-mail></e-mail>	Attendance
	Brown, Dustin S. EOP/OMB <dustin_s< td=""><td>Organizer</td></dustin_s<>	Organizer
	'Josie Beets - M1X' <josie.beets@gsa.gov></josie.beets@gsa.gov>	Required
	Mary Reding - M1X <mary.reding@gsa.gov></mary.reding@gsa.gov>	Required
	Petrucci, Alexandra M. EOP/OMB	Required







'thomas.bowman@va.gov' <thomas.bowman@va.gov></thomas.bowman@va.gov>	Required
'wwarren@usaid.gov' <wwarren@usaid.gov></wwarren@usaid.gov>	Required
'jferrini@nsf.gov' <jferrini@nsf.gov></jferrini@nsf.gov>	Required
'Victor.McCree@nrc.gov' <victor.mccree@nrc.gov></victor.mccree@nrc.gov>	Required
Graves, Margaret H. EOP/OMB <margaret_h_ (6)<="" (b)="" td=""><td>Required</td></margaret_h_>	Required
Field, Lesley A. EOP/OMB <lesley_a (6)<="" (b)="" td=""><td>Required</td></lesley_a>	Required
Reger, Mark A. EOP/OMB <mark_a< td=""><td>Required</td></mark_a<>	Required
Cutts, Matthew D. EOP/OMB <matthew_d_ (6)<="" (b)="" td=""><td>Required</td></matthew_d_>	Required
Nutt, Fred M. EOP/OMB <frederick.m. (0)="" (6)<="" td=""><td>Required</td></frederick.m.>	Required
Warren, Peter N. EOP/OMB <peter.n. (5)<="" (b)="" td=""><td>Required</td></peter.n.>	Required
Menasce, Flavio . EOP/OMB <flavio< td=""><td>Required</td></flavio<>	Required
Bussow, Mark A. EOP/OMB <mark_(b) (6)<="" td=""><td>Required</td></mark_(b)>	Required
Schneider, Grant M. EOP/OMB <grant_m< td=""><td>Required</td></grant_m<>	Required
Schneider, Grant <grant.m. (6)<="" (b)="" td=""><td>Required</td></grant.m.>	Required
'Claire.Grady@hq.dhs.gov' <claire.grady@hq.dhs.gov></claire.grady@hq.dhs.gov>	Required
'SLC1@osec.usda.gov' <slc1@osec.usda.gov></slc1@osec.usda.gov>	Required
Kulikowski, James <kulikowskij@state.gov></kulikowskij@state.gov>	Required
'eric.hargan@hhs.gov' <eric.hargan@hhs.gov></eric.hargan@hhs.gov>	Required

Time 11:30 AM - 12:00 PM

Subject Pick up request: OMB to EPA

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General with Reggie and Twanna

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Lesperance, Twanna Required

<Lesperance.Twanna@epa.gov>

Time 1:30 PM - 2:00 PM

Subject General Discussion w/Rick Martin and Dave King

Location WJC-N 3412

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Hold: Discovery Request

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion Location Teleconference



Show Time As Busy

Trey calling Mike at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Glenn, Trey <Glenn.Trey@epa.gov> Required

Ashbee, Blake <ashbee.blake@epa.gov> Optional

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 5:00 PM - 7:00 PM

Subject Presidential Rank Awards Leadership Summit

Location Mayflower Hotel Washington, DC: 1127 Connecticut Ave NW,

Washington, DC 20036

Show Time As Busy



Required

Sct: Tamika Burton, 564-4711

Event Date: December 7th, 2017

Event Location: Mayflower Hotel Washington, DC 1127 Connecticut Ave NW, Washington, DC 20036

Event Time: 8:00AM - 7:30 PM

Friday, December 08, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject WOTUS Rule Discussion Location Room 3402 WJC North

Show Time As Tentative

Exchange Server re-created a meeting that was missing from

your calendar.

Sent by Microsoft Exchange Server

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Shapiro, Mike <Shapiro.Mike@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, December 11, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Required

Time 11:30 AM - 12:00 PM

Subject General discussion: Nicole Patterson

Location WJC-N 3412

Show Time As Busy

code: (b) (6) leader pin (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Optional

Gonzalez, Brenda <gonzalez.brenda@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 3:00 PM - 4:30 PM

Subject Prep for Deputies TTX on Response to a Biological Threat

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required



Casillas, Laura <Casillas.Laura@epa.gov> Required

Cheatham, Reggie <cheatham.reggie@epa.gov> Required

Parrish, Cayce <Parrish.Cayce@epa.gov> Optional

Tuesday, December 12, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nar

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject OSC Letter on FADs

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Jackson, Ryan <jackson.ryan@epa.gov> Required Packard, Elise < Packard. Elise@epa.gov> Required Meighan, Alexandra Required <Meighan.Alexandra@epa.gov> Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Hold Show Time As Busy

Time 11:45 AM - 12:45 PM

Subject Brownbag Lunch with Acting Deputy Administrator

Location WJC-N 3412

Show Time As Busy

Acting Deputy Administrator Mike Flynn invites you to join him for a brownbag lunch meeting on December 12. It is an informal gathering so please feel free to bring your lunch with you, as well as your energy and passion for your work!

Please arrive at 11:45 for lunch with the Acting Deputy Administrator. This is an opportunity for you to share your work/ accomplishments, the things that you find especially exciting or even challenging. We look forward to seeing you there and having an engaging discussion.

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richmond, Jonah < Richmond. Jonah@epa.gov> Required

Pilchen, Zach <Pilchen.Zach@epa.gov> Required

Lee, Michael <lee.michaelg@epa.gov> Required

Patrick, Monique <Patrick.Monique@epa.gov> Required

Hoffman, Howard < hoffman.howard@epa.gov> Required

Hoppe, Allison hoppe.allison@epa.gov> Required



Bianco, Karen <Bianco.Karen@epa.gov> Required

Wilber, Eric <Wilber.Eric@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM; R4-RA-Conf-Rm/Sam-Nunn-

Federal-Building-ATL

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see agenda and "First Assistants Briefing"

attachments.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: Catherine McCabe

R3: R3 DRA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 RA Conference Room

R6: R6 RA Conference Rm

R7: R7RA-SX20

R8: DRA Conference Room

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

ORD: Jennifer Orme-Zavaleta







Blackburn, Elizabeth Optional

<Blackburn.Elizabeth@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Optional

Robbins, Chris <Robbins.Chris@epa.gov> Optional

Bertrand, Charlotte Optional

<Bertrand.Charlotte@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:50 PM - 1:20 PM

Subject Transport to White House

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 1:30 PM - 3:00 PM

Subject Deputies TTX on Response to a Biological Threat

Location White House Situation Room

Show Time As Busy

There will be a Deputies TTX on Response to a Biological Threat on Tuesday, December 12, 2017, from 1:30-3:00 p.m. in the White House Situation Room. Please call for participation or with any questions.

Please note that ALL participants MUST have an active TOP SECRET/SCI clearance to attend. Please confirm receipt and participation as soon as possible. Please reply to NSC invitations and use the following format to submit participation:

Meeting: DC on (Date) at (Time)
Participant (including title):

Reason for Principal unavailability if applicable (specify conflict):

Justification for additional participants (if requested):

SVTS site (if requested):

Please note, requested participation is always Deputy only in person unless otherwise specified.

Please also note that when submitting participants for consideration the current title of each individual should be provided every time you submit the participant for a meeting. When submitting a participant for the first time, please provide their full WAVES information for clearance. If the Deputy (or equivalent) is unable to attend the meeting, please provide a reason for unavailability (e.g., testifying on the Hill,



Stephanie Dimos Office of the Executive Secretary National Security Council

Time 2:00 PM - 3:30 PM

Subject 2017 Winter Open House

Location 4406 WJC-N

Show Time As Busy

This is a reminder: It's that time of year again! Please join me and your OCFO colleagues for some merriment on Tuesday, December 12 from 2:00pm to 3:30pm in 4406 WJC-N. Hope you

can make it!

Please RSVP by responding to this calendar invitation by COB December 7.

Thank you,

David

Attendees	Name <e-mail> Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov></e-mail>	Attendance Organizer
	OCFO-HQ <ocfohq@epa.gov></ocfohq@epa.gov>	Required
	Cardenas, Andrew < Cardenas. Andrew@epa.gov>	Required

McMichael, Nate <McMichael.Nate@epa.gov>

Wilson, Rita <Wilson.Rita@epa.gov> Optional

Benson, Sheila <Benson.Sheila@epa.gov> Optional

Jeong, Toby <Jeong.Toby@epa.gov> Optional

Norris, Jacqueline <Norris.Jacqueline@epa.gov> Optional

Francois, Jahan <francois.jahan@epa.gov> Optional

Reim, Adam <reim.adam@epa.gov> Optional

Marquina, Eric <marquina.eric@epa.gov> Optional



Optional





















Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Bowman, Liz <bowman.liz@epa.gov></bowman.liz@epa.gov>	Optional
Bennett, Tate <bennett.tate@epa.gov></bennett.tate@epa.gov>	Optional
Choi, Danny <choi.danny@epa.gov></choi.danny@epa.gov>	Optional
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Optional
Burke, Marcella <burke.marcella@epa.gov></burke.marcella@epa.gov>	Optional
Smith, Bernicel <smith.bernicel@epa.gov></smith.bernicel@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Hill, Randy <hill.randy@epa.gov></hill.randy@epa.gov>	Optional
OBrien, Kathy <obrien.kathy@epa.gov></obrien.kathy@epa.gov>	Optional
Traylor, Patrick <traylor.patrick@epa.gov></traylor.patrick@epa.gov>	Optional
Snyder, Jessica <snyder.jessica@epa.gov></snyder.jessica@epa.gov>	Optional
Hanson, Paige (Catherine) <hanson.catherine@epa.gov></hanson.catherine@epa.gov>	Optional
Wise, Louise <wise.louise@epa.gov></wise.louise@epa.gov>	Optional
Fooks-Simon, Brenda <fooks- Simon.Brenda@epa.gov></fooks- 	Optional
Cruz, Josh <cruz.josh@epa.gov></cruz.josh@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Battin, Andrew <battin.andrew@epa.gov></battin.andrew@epa.gov>	Optional
Appiah-Osei, Lawrence <appiah- Osei.Lawrence@epa.gov></appiah- 	Optional

Time 2:00 PM - 4:00 PM

Subject OEI Holiday Dessert Party

Location EPA West 5th Floor Elevator Lobby

Show Time As Busy

This is being sent to all OEI employees in DC

your our coneagues a





















Hillard, Michael <hillard.michael@epa.gov></hillard.michael@epa.gov>	Optional
Aikens, Carla <aikens.carla@epa.gov></aikens.carla@epa.gov>	Optional
Hearns, Liza <hearns.liza@epa.gov></hearns.liza@epa.gov>	Optional
McMahon, Ethan <mcmahon.ethan@epa.gov></mcmahon.ethan@epa.gov>	Optional
Schultz, Eric <schultz.eric@epa.gov></schultz.eric@epa.gov>	Optional
Blake, Michael <blake.michael@epa.gov></blake.michael@epa.gov>	Optional
Braxton, Marilyn <braxton.marilyn@epa.gov></braxton.marilyn@epa.gov>	Optional
Johnson, Barnes <johnson.barnes@epa.gov></johnson.barnes@epa.gov>	Optional
Charbonneau, David <charbonneau.david@epa.gov></charbonneau.david@epa.gov>	Optional
Reaves, Thomas <reaves.thomas@epa.gov></reaves.thomas@epa.gov>	Optional
Guernica, Mimi <guernica.mimi@epa.gov></guernica.mimi@epa.gov>	Optional
Rodriguez, Paula <rodriguez.paula@epa.gov></rodriguez.paula@epa.gov>	Optional
Nicholas, David <nicholas.david@epa.gov></nicholas.david@epa.gov>	Optional
Radtke, Meghan <radtke.meghan@epa.gov></radtke.meghan@epa.gov>	Optional
Huggins, Richard <huggins.richard@epa.gov></huggins.richard@epa.gov>	Optional

Time 3:00 PM - 3:30 PM

Subject Transport from White House to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Wednesday, December 13, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy





Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:30 AM

Subject Hold Show Time As Busy

Time 10:30 AM - 12:00 PM

Subject Conference Call - Workforce Management Board Meeting /

(b) (6) code (b) (6

Location 3330 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Kaplan, Robert <kaplan.robert@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Optional



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject General Discussion with Brittany Bowlen

Location WJC-N 3511

Show Time As Busy

Mike will come down to you.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bolen, Brittany <bolen.brittany@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Thursday, December 14, 2017

Time 12/14/2017 12:00 AM - 12/20/2017 12:00 AM

Subject Tamika - 000

Show Time As Free

On travel 12/14-19

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Hold for Planning/Calls

Show Time As Busy

Attendees

Time 10:00 AM - 10:30 AM

Subject OARM Honor Awards Ceremony
Location Polaris Room (Lower level of RRB)

Show Time As Busy

12/12/17 Update: Program attached.

11/14/2017 update: will present the award approximately 10:10 am. Thanks.

POC: Kim Wheeler, 564-1877

Good Morning-

We have a proposed date of Thursday, December 14th for the OARM Honor Awards Ceremony. We are hoping Mike Flynn would be able to participate as the Acting Deputy Administrator to speak and distribute the 30 and 40 Years of Service awards. There isn't a set time at the moment but usually occurs in the morning. I would ask to hold 10-11 am. It may only require 30 minutes of his time. Please let me know if he would be available. Thank you.

Kimberly L. Wheeler



Lead Program Specialist/Scheduler for Donna Vizian

Alternate Peopleplus Coordinator for OARM

Environmental Protection Agency

Office of Administration and Resources Management -

Immediate Office

1200 Pennsylvania Avenue, Washington, DC 20460 Room: 3330P WJC North Building - Mailcode: 3101A

main: 202.564.4600 | direct: 202.564.1877 | fax: 202.564.0233

| email: wheeler.kimberly@epa.gov <mailto:ajenkins@hudoig.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail>

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Optional

Time 1:30 PM - 2:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Youngblood, Charlotte

<Youngblood.Charlotte@epa.gov>

Required

Attendance

Attendance

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Blake, Wendy <Blake.Wendy@epa.gov>

Required

Caraballo, Mario <Caraballo.Mario@epa.gov>

Required

Time 2:00 PM - 2:30 PM

Subject OW Liaison/Special Assistant to the Office of the Administrator

Location WJC-N 3412

Show Time As Busy



Sct: Tamika Burton, 564-4711

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 2:00 PM - 4:00 PM

Subject OARM "HOLIDAY MOVIE FAVORITES" HOLIDAY PARTY

Location 3330 WJC North

Show Time As Busy

Happy beginning of the Holiday Season. Please join John, me and the rest of the OARM senior management team at OARM's "Holiday Movie Favorites" Holiday Party. Details are below.

Hope to see you there!

Best,

Donna

Attendees Name < E-mail > **Attendance**

> Showman, John <Showman.John@epa.gov> Organizer

> Wooden-Aguilar, Helena < Wooden-Required

Aguilar. Helena@epa.gov>

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin < Minoli. Kevin@epa.gov> Required

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Nishida, Jane < Nishida. Jane@epa.gov>

Required

Orme-Zavaleta, Jennifer < Orme-

Zavaleta.Jennifer@epa.gov>



Required

Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Required
Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Required
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Required
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Badalamente, Mark <badalamente.mark@epa.gov></badalamente.mark@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Wise, Louise <wise.louise@epa.gov></wise.louise@epa.gov>	Required
McIlwain, Serena <mcilwain.serena@epa.gov></mcilwain.serena@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
DeMarco, Frank <demarco.frank@epa.gov></demarco.frank@epa.gov>	Optional
Jones-Parra, Lisa <jones-parra.lisa@epa.gov></jones-parra.lisa@epa.gov>	Optional

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General with Jennifer Orme-Zavaleta

Location Teleconference

Show Time As Busy

Mike calling Jennifer at 202-564-6620

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Required

Time 4:00 PM - 4:30 PM Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 5:45 PM - 6:00 PM

Subject General with Peter Grevatt

Location Teleconferece

Show Time As Busy

Peter calling Mike 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grevatt, Peter < Grevatt. Peter@epa.gov> Required



Friday, December 15, 2017

Time All Day

Subject Carly - 000

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Hold for Planning

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject General with Barry Breen

Location Teleconference

Show Time As Busy

Mike calling Barry at 202-566-0187

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Tamika Burton

Attendees Name (F-mail)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Gaudario, Abigail < Gaudario. Abigail@epa.gov> Optional

Time 3:00 PM - 3:30 PM

Subject Conf Call on OSC Report

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject General Discussion w/Doug Benevento

Location Rm 3412

Show Time As Busy



Monday, December 18, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Recurrence Occurs every Monday effective 12/11/2017 until 4/2/2018 from

11:00 AM to 11:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Time 11:30 AM - 12:00 PM

Subject Briefing for the Acting Deputy Administrator: NuDET TTX

Exercise (SOE 17-4.5) Coordination

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Please deliver all briefing materials to Carly Carroll or Tamika

Burton by 4pm on Friday, December 15.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Cheatham, Reggie <cheatham.reggie@epa.gov> Required

Edwards, Jonathan <Edwards.Jonathan@epa.gov> Required

Parrish, Cayce <Parrish.Cayce@epa.gov> Required

DeCair, Sara <DeCair.Sara@epa.gov> Optional

Casillas, Laura < Casillas. Laura@epa.gov> Optional

Irizarry, Gilberto < Irizarry. Gilberto@epa.gov> Optional

Veal, Lee <Veal.Lee@epa.gov> Optional

Snead, Kathryn <Snead.Kathryn@epa.gov> Optional

Indermark, Michele Optional

<Indermark.Michele@epa.gov>

Schlieger, Brian <schlieger.brian@epa.gov> Optional

Perovich, Gina <Perovich.Gina@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma & California Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Code: (b) (6)

Show Time As Busy

PLEASE: As a reminder, do not place your phone line on hold during the call. Doing so will cause all participants to hear on-

hold music and the speakers cannot be heard.

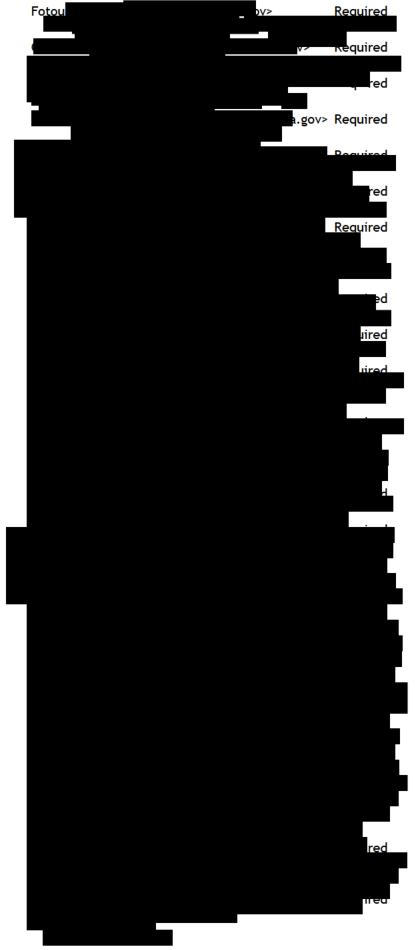
Call in number: (b) (6)

Access Code: (b) (6)















Opalski, Dan <Opalski.Dan@epa.gov> Optional

Zito, Kelly <ZITO.KELLY@EPA.GOV> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Discussion: BIEC Principals Single Window Sustainment Decision

Memorandum

Location WJC-N 3412

Show Time As Busy

Additional materials attached

SCT: Tamika Burton, 564-4711

Good afternoon BIEC colleagues,

This afternoon (12/4), CBP distributed the BIEC Principals Single Window Sustainment (SWS) Decision Memorandum and accompanying attachments for review and comment. As detailed in the following communication, the BIEC Principals are requested to submit responses to CBP via email to Acting CBP Commissioner McAleenan,

ACTINGCOMMISSIONERMCALEENAN@cbp.dhs.gov

<mailto:ACTINGCOMMISSIONERMCALEENAN@cbp.dhs.gov> , and CBP Office of Trade Executive Director John Leonard,

John.P.Leonard@cbp.dhs.gov

<mailto:John.P.Leonard@cbp.dhs.gov> , by Friday, December 22, 2017. CBP will confirm receipt of Principals' comments by Wednesday, January 3, 2018.

Please direct any inquiries your department or agency may have to Executive Director Leonard prior to the December 22 submission deadline.

Thank you all for your continued support of the BIEC.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Holmes, Carol <Holmes.Carol@epa.gov> Required Kelley, Rosemarie < Kelley. Rosemarie@epa.gov> Required Chaudet, Roy < Chaudet. Roy@EPA. GOV> Required Fine, Steven <fine.steven@epa.gov> Required Simon, Harvey <Simon. Harvey@epa.gov> Required Leopard, Matthew <Leopard.Matthew@epa.gov> Required Lee, Maja <lee.maja@epa.gov> Required Dwyer, Connie < Dwyer. Connie@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Discussion on Records

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin < Minoli. Kevin@epa.gov> Required

Time 4:00 PM - 6:00 PM

Subject Alan Perrin Happy Hour --- Elephant and Castle bar

Location Across the street on Penn Ave.

Show Time As Tentative

Hey Folks---

We will plan a retirement send-off and celebration for Alan Perrin sometime mid-January to late January, but for now let's give him a happy hour goodbye before he checks out from EPA (you can checkout anytime you like but you can never leave...).

I will have reservations for a space in the bar area of Elephant and Castle and we can order drinks -and appetizers—as folks see fit. Everyone will have his or her own tab and we can take turns buying drinks for Alan. Ho, ho, ho.



Please stop by if you are able and hoist one in honor of Alan....

	Jon	
Attendees	Name <e-mail></e-mail>	Attendance
	Edwards, Jonathan <edwards.jonathan@epa.gov></edwards.jonathan@epa.gov>	Organizer
	OAR-ORIA-RPD <oaroriarpd@epa.gov></oaroriarpd@epa.gov>	Required
	Adedeji, Erica <adedeji.erica@epa.gov></adedeji.erica@epa.gov>	Required
	Chan, Imei <chan.imei@epa.gov></chan.imei@epa.gov>	Required
	Costa, Shelley <costa.shelley@epa.gov></costa.shelley@epa.gov>	Required
	Hammer, George <hammer.george@epa.gov></hammer.george@epa.gov>	Required
	Johnson, Annette < Johnson. Annette@epa.gov>	Required
	Marbury, Candice <marbury.candice@epa.gov></marbury.candice@epa.gov>	Required
	Mearis, John <mearis.john@epa.gov></mearis.john@epa.gov>	Required
	Mosser, Jennifer <mosser.jennifer@epa.gov></mosser.jennifer@epa.gov>	Required
	Painter, Michele <painter.michele@epa.gov></painter.michele@epa.gov>	Required
	Perrin, Alan <perrin.alan@epa.gov></perrin.alan@epa.gov>	Required
	Rowson, David <rowson.david@epa.gov></rowson.david@epa.gov>	Required
	Smith, Alisa <smith.alisa@epa.gov></smith.alisa@epa.gov>	Required
	Kolb, Laura <kolb.laura@epa.gov></kolb.laura@epa.gov>	Required
	Long, Bill <long.bill@epa.gov></long.bill@epa.gov>	Required
	Jalbert, Philip <jalbert.philip@epa.gov></jalbert.philip@epa.gov>	Required
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required

Tuesday, December 19, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Cherepy, Andrea < Cherepy. Andrea@epa.gov>

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:



Required

Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:20 AM - 9:50 AM Subject Transport to DHS

Location Nebraska Avenue Complex, Building 19, 3801 Nebraska Ave NW,

Washington, DC 20016

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 10:00 AM - 11:30 AM

Subject NukeDet Tabletop Exercise

Location Nebraska Avenue Complex -- Building 19, Room 117

Show Time As Busy

POC: Christopher Hallam

Attendees Name <E-mail> Attendance

Edwards, Jonathan < Edwards. Jonathan@epa.gov> Organizer



Time 11:30 AM - 12:00 PM

Subject Transport from DHS to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:15 PM - 12:45 PM

Subject FTE Management Board Meeting

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Kaplan, Robert <kaplan.robert@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Hold: Prep Time

Show Time As Busy

Time 2:30 PM - 3:15 PM

Subject Discussion of OSC Report

Location WJC-N Rm 3412; Conf call access: (b) (6)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Gettle, Jeaneanne <Gettle.Jeaneanne@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject Hold: Classified eWash

Show Time As Busy

Carly,

Please follow up with Mike to make sure he lets us know when he will come down and read this eWash.

We have to provide a response back to the White House.

Thanks

v/r

Mario Caraballo, CPD
Deputy Associate Administrator
Office of Homeland Security
U.S. Environmental Protection Agency
1200 Pennsylvania Ave, NW
Washington, DC 20460-0001
Office: 202.564.6971
iPhone: 202.836.1884

WJC North, Room 6426-F/Mail Code 1109A







EPA Federal Intelligence Coordination Office (FICO) Group

Distro:

EPA Intelligence Emergency Line: (202) 564-4800 UNCLASSIFIED: epa-intel@epa.gov <mailto:epa-intel@epa.gov> HSDN: epa-intel@dhs.sgov.gov <mailto:epa-intel@dhs.sgov.gov>

JWICS: epa-intel@epa.id.ic.gov <mailto:epa-

intel@epa.id.ic.gov>

EPA Intelligence serves as the primary organization in the Environmental Protection Agency for integrating and analyzing all intelligence pertaining to terrorism possessed or acquired by the US Government (except purely domestic terrorism); serves as the central and shared knowledge bank on intelligence information provided to EPA; provides all-source intelligence support to EPA programs, personnel, and facilities, and facilitates information sharing between EPA and other agencies that enables access to, as well as integration, dissemination, and use of, intelligence information.

Time 4:30 PM - 5:00 PM

Subject Check-In with Mike

Location 3402 WJC-N

Show Time As Busy

Attendees Name < E-mail >

Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Burton, Tamika <burton.tamika@epa.gov>

Optional

Time 5:00 PM - 5:30 PM

Subject General with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Organizer

Allen, Reginald <Allen.Reginald@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Wednesday, December 20, 2017

Time 8:00 AM - 8:30 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Sawyers, Andrew <Sawyers.Andrew@epa.gov>

Required



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov>

Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Optional

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Required

Maher, Karen < Maher. Karen@epa.gov>

Required

Epp, Timothy <Epp.Timothy@epa.gov>

Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Required

Time 9:30 AM - 10:00 AM

Subject General with Kristien

Location WJC-N 3412

Show Time As Busy

Attendees Nan

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Knapp, Kristien < Knapp. Kristien@epa.gov>

Required

Time 10:30 AM - 11:00 AM

Subject Weekly General Discussion with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Required

Time 11:00 AM - 1:00 PM

Subject 8:30 Team Holiday Lunch

Location Old Ebbitt Grill

Show Time As Busy

Please meet in WJC-N 3412 a t 10:50 to walk/ride over!

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Treimel, Ellen <Treimel.Ellen@epa.gov> Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Jenkins, Donna < Jenkins. Donna@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Tamika Burton

Attendees Name (F-mails

Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov>

Richardson, RobinH
<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov>

Required

Gaudario, Abigail <Gaudario.Abigail@epa.gov>

Optional

Time 1:30 PM - 2:00 PM

Subject General Discussion with Nicole Patterson

Location WJC-N 3412 / Teleconference

Show Time As Busy

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Time 2:00 PM - 5:00 PM

Subject SAVE THE DATE! Mike Shapiro is Retiring!!!!!

Location 1153 WJCE

Show Time As Busy

Attendees Name <E-mail> Attendance

Best-Wong, Benita <Best-Wong.Benita@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Coleman, Sam < Coleman. Sam@epa.gov> Required

Stepp, Cathy <stepp.cathy@epa.gov> Required

Chung, Angela < Chung. Angela@epa.gov> Required

Breen, Barry <Breen.Barry@epa.gov> Required

Reeder, John <Reeder.John@epa.gov> Required

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Kavlock, Robert <Kavlock.Robert@epa.gov> Required

Opalski, Dan < Opalski. Dan@epa.gov> Required

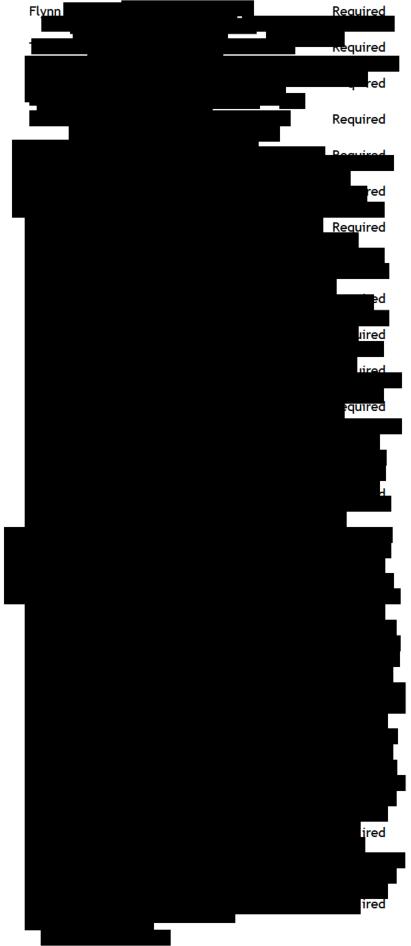
Balasa, Kate <balasa.kate@epa.gov> Required

Thomas, Deb <thomas.debrah@epa.gov> Required

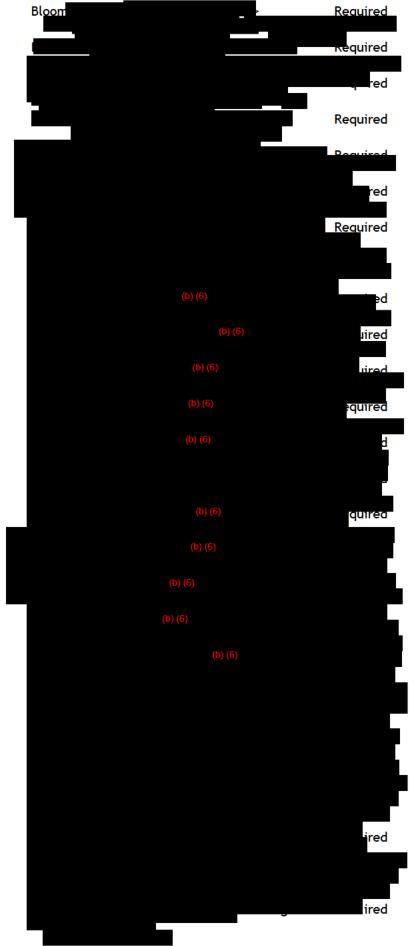




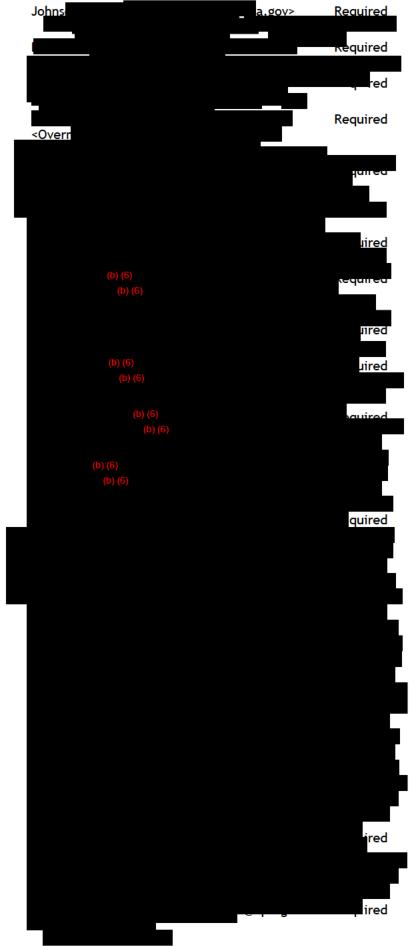




















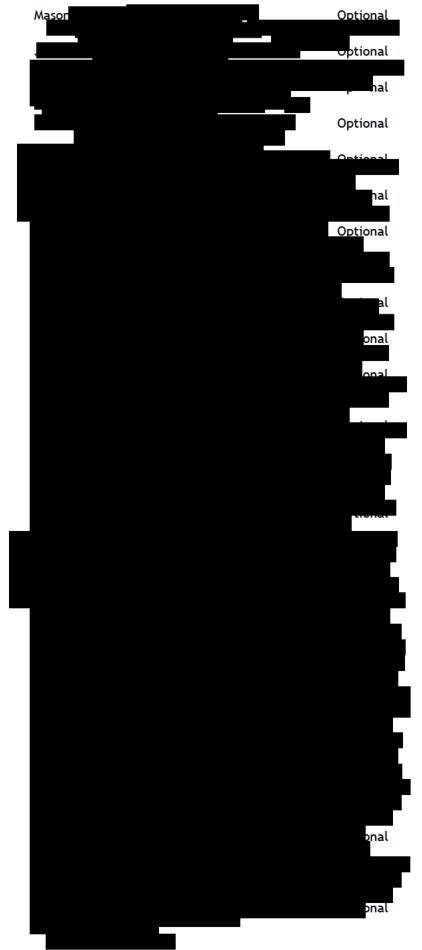
















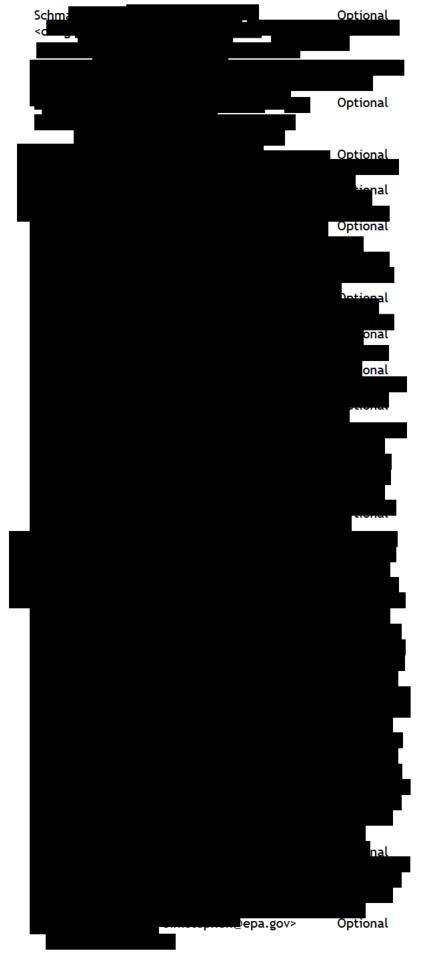








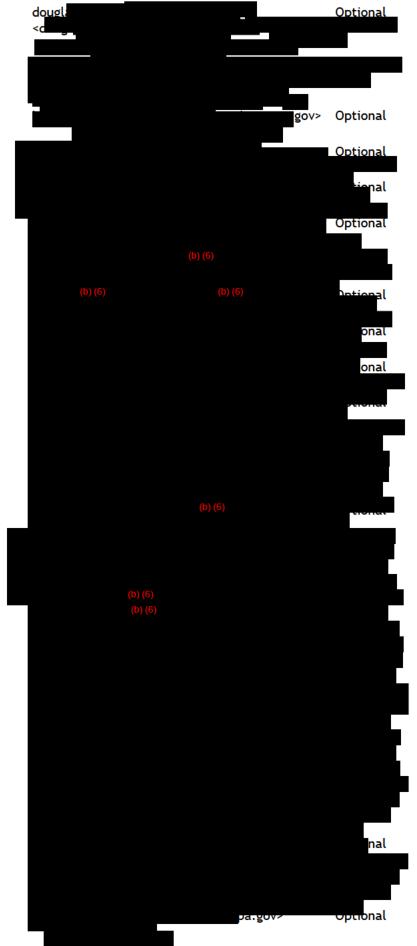














Science and Technology Policy Council Staff

Optional

<STPC_Staff@epa.gov>

Zarba, Christopher <Zarba.Christopher@epa.gov> Optional

O'Farrell, Thomas <OFarrell.Thomas@epa.gov> Optional

Greene, Mary <greene.mary@epa.gov> Optional

Sinks, Tom <Sinks.Tom@epa.gov> Optional

Anand Mudambi < Mudambi. Anand@epa.gov > Optional

Burnell, Susan <Burnell.Susan@epa.gov> Optional

Letnes, Amelia <Letnes. Amelia@epa.gov> Optional

smith. (b) (6) Optional <smith.

Berner, Jason <Berner.Jason@epa.gov> Optional

Regli, Stig <Regli.Stig@epa.gov> Optional

Time 4:10 PM - 4:40 PM

Subject Check-In with Vickie Tellis

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis. Vickie@epa.gov> Required

Griffin, Malissa < Griffin. Malissa@epa.gov> Optional

Matluk, Lisa <Matluk.Lisa@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject Hold Show Time As Busy

Thursday, December 21, 2017

Time 12/21/2017 12:00 AM - 1/3/2018 12:00 AM

Subject Annual Leave Show Time As Out of Office

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required



Friday, December 22, 2017

Time All Day

Subject CWD

Show Time As Free

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly < Carroll. Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name

PS Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, December 25, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting Location Alm Conference Room

Show Time As Tentative

From: Mccabe, Catherine

Sent: Friday, January 27, 2017 7:52:43 PM UTC

To: Mccabe, Catherine; Benton, Donald; Schnare, David; Greaves, Holly; Sugiyama, George; Bangerter, Layne; Schwab,

Justin; Munoz, Charles; Davis, Patrick; Kreutzer, David;

Ericksen, Doug; 2017HQfirstassistants;

2017Regionfirstassistants; Kling, David; Brennan, Thomas; Elkins, Arthur; Allen, Reginald; Etzel, Ruth; Zarba, Christopher; Lawrence, Tanya; Benjamin-Sirmons, Denise; Hope, Brian; Knapp, Kristien; Hautamaki, Jared; Threet, Derek; Burden,

Susan; Naples, Eileen Cc: EPAVTC; Slotkin, Ron Subject: Senior Staff Meeting

When: Monday, December 25, 2017 6:00 PM-7:00 PM.

Where: Alm Conference Room

SCt: Denise Anderson, 202-564-1782

NOTE: Due to space constraints, please contact Denise Anderson before forwarding or inviting additional meeting attendees.

Conference Call Number
Conference Code
(b) (6)

Attendees

Name <E-mail> Attendance

McCabe, Catherine < McCabe. Catherine@epa.gov > Organizer

Davis, Patrick <davis.patrick@epa.gov> Required

EPAVTC <EPAVTC@epa.gov> Required

Elkins, Arthur <Elkins.Arthur@epa.gov> Required

bangerter.layne@epa.gov Required

<bangerter.layne@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Burden, Susan <Burden.Susan@epa.gov> Required

Kling, David <Kling.Dave@epa.gov> Required

Brennan, Thomas <Brennan.Thomas@epa.gov> Required

Zarba, Christopher <Zarba.Christopher@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required



benton.donald@epa.gov <benton.donald@epa.gov></benton.donald@epa.gov>	Required
2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>	Required
Ericksen, Doug <ericksen.doug@epa.gov></ericksen.doug@epa.gov>	Required
Knapp, Kristien <knapp.kristien@epa.gov></knapp.kristien@epa.gov>	Required
Threet, Derek <threet.derek@epa.gov></threet.derek@epa.gov>	Required
Schwab, Justin <schwab.justin@epa.gov></schwab.justin@epa.gov>	Required
Etzel, Ruth <etzel.ruth@epa.gov></etzel.ruth@epa.gov>	Required
Hautamaki, Jared <hautamaki.jared@epa.gov></hautamaki.jared@epa.gov>	Required
Naples, Eileen <naples.eileen@epa.gov></naples.eileen@epa.gov>	Required
Schnare, David <schnare.david@epa.gov></schnare.david@epa.gov>	Required
2017HQfirstassistants <2017HQfirstassistants@epa.gov>	Required
	Required Required
<2017HQfirstassistants@epa.gov>	•
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov></slotkin.ron@epa.gov>	Required
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov> Sugiyama, George <sugiyama.george@epa.gov></sugiyama.george@epa.gov></slotkin.ron@epa.gov>	Required Required
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov> Sugiyama, George <sugiyama.george@epa.gov> Munoz, Charles <munoz.charles@epa.gov></munoz.charles@epa.gov></sugiyama.george@epa.gov></slotkin.ron@epa.gov>	Required Required Required
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov> Sugiyama, George <sugiyama.george@epa.gov> Munoz, Charles <munoz.charles@epa.gov> Hope, Brian <hope.brian@epa.gov></hope.brian@epa.gov></munoz.charles@epa.gov></sugiyama.george@epa.gov></slotkin.ron@epa.gov>	Required Required Required Required
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov> Sugiyama, George <sugiyama.george@epa.gov> Munoz, Charles <munoz.charles@epa.gov> Hope, Brian <hope.brian@epa.gov> Benton, Donald <benton.donald@epa.gov></benton.donald@epa.gov></hope.brian@epa.gov></munoz.charles@epa.gov></sugiyama.george@epa.gov></slotkin.ron@epa.gov>	Required Required Required Required Required
<2017HQfirstassistants@epa.gov> Slotkin, Ron <slotkin.ron@epa.gov> Sugiyama, George <sugiyama.george@epa.gov> Munoz, Charles <munoz.charles@epa.gov> Hope, Brian <hope.brian@epa.gov> Benton, Donald <benton.donald@epa.gov> Bangerter, Layne <bangerter.layne@epa.gov></bangerter.layne@epa.gov></benton.donald@epa.gov></hope.brian@epa.gov></munoz.charles@epa.gov></sugiyama.george@epa.gov></slotkin.ron@epa.gov>	Required Required Required Required Required Required

Tuesday, December 26, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes



Show Time As Busy Call In # / Code (b) (6) / Participant code: Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy <Grantham.Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 10:00 AM - 10:15 AM Subject Executive and Administrative Check-in Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from 10:00 AM to 10:15 AM Show Time As Busy Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Wednesday, December 27, 2017 Time 8:30 AM - 9:00 AM Subject Daily Meeting w/Special Assistants Location 3412 WJC-N (Mike's Office) Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to 9:00 AM Reminder 15 minutes



Show Time As Busy

Call In#

/ Code (b) (6) / Participant code:

Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Thursday, December 28, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (d)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Friday, December 29, 2017

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy <Grantham.Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Required Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, January 01, 2018

Time 1/1/2018 8:00 AM - 1/10/2018 9:00 AM

Subject Tamika - 000

Show Time As Free

1/1 - 1/10 on travel

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject FW: Senior Staff Meeting

Location Alm Conference Room

Show Time As Tentative

From: (b) (6) Pruitt Cal Acct

Sent: Monday, November 13, 2017 11:01:24 PM UTC

To: Ob) (6) Pruit Cal Acct Simon, Nigel; Fine, Steven; Lapierre, Kenneth; Ringel, Aaron; 2017Regionfirstassistants; Bolen, Brittany; Yamada, Richard (Yujiro); Baptist, Erik; Szaro, Deb; Nishida, Jane; Cleland-Hamnett, Wendy; Shaw, Betsy; Minoli, Kevin; Bloom, David; Allen, Reginald; Actadmmccabe, Catherine17; Konkus, John; Etzel, Ruth; Starfield, Lawrence; Kling, David; 2017HQfirstassistants; Kavlock, Robert; Vizian, Donna; Lyons, Troy; Heard, Anne; Richardson, RobinH; McCabe, Catherine; Strauss, Alexis; Kenny, Shannon; Flynn, Mike; Shapiro, Mike; Jackson, Ryan; EPAVTC; Breen, Barry; Davis, Patrick; Beck, Nancy; Elkins, Arthur; Torma, Tim; Slotkin, Ron; Coleman, Sam; Munoz, Charles; Thomas, Deb; Brennan, Thomas; Mugdan, Walter; Rodrigues, Cecil; Kaplan, Robert; Bowman, Liz; Chu, Ed; Pirzadeh, Michelle; Wagner, Kenneth; Bodine, Susan; Glenn, Trey; White, Elizabeth; Harlow, David;



Dourson, Michael; Sands, Jeffrey; Orme-Zavaleta, Jennifer; Wooden-Aguilar, Helena; Burke, Marcella; Wehrum, Bill; Bangerter, Layne; Ericksen, Doug; Kreutzer, David; Schwab, Justin; Sugiyama, George

Cc: Holsman, Marianne; Hill, Randy; Opalski, Dan; Dravis, Samantha; Forsgren, Lee; Darwin, Henry; Wise, Louise; Grantham, Nancy; Greaves, Holly; Brown, Byron; Traylor, Patrick; Stepp, Cathy; Rodgers, Ryan; Benevento, Douglas; Servidio, Cosmo; Bertrand, Charlotte; Ashbee, Blake; Cherry, Katrina

Subject: Senior Staff Meeting

When: Monday, January 1, 2018 6:00 PM-7:00 PM.

Where: Alm Conference Room

SCT: Aaron Dickerson, 202-564-1783.

NOTE: Due to space constraints, please contact Aaron Dickerson before forwarding or inviting additional meeting attendees.

Attendees Conference Line: (b) (6) / Access Code: (b) (6)

Name <E-mail> Attendance
(b) (6) Pruit Cal Acct Organizer

Tuesday, January 02, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov>



Allen, Reginald < Allen. Reginald@epa.gov>

Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC Location DCRoomARN3330/DC-AR-OARM

Show Time As Tentative

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: Please see attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: Catherine McCabe

R3: R3 DRA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 RA Conference Room

R6: R6 RA Conference Rm

R7: R7Mobile C60-1







Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Optional
Manna, Richard <manna.richard@epa.gov></manna.richard@epa.gov>	Optional
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Optional
McCabe, Catherine <mccabe.catherine@epa.gov></mccabe.catherine@epa.gov>	Optional
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Dunham, Sarah <dunham.sarah@epa.gov></dunham.sarah@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Wednesday, January 03, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy <Grantham.Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:00 PM - 2:30 PM Subject General with Helena Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Time 3:00 PM - 3:30 PM Subject General with Reggie A. Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Allen, Reginald <Allen.Reginald@epa.gov> Required Time 3:30 PM - 4:00 PM Subject Hold: General with Lorie Show Time As Busy Thursday, January 04, 2018 Time 8:30 AM - 9:00 AM Subject Daily Meeting w/Special Assistants Location 3412 WJC-N (Mike's Office) Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to 9:00 AM Reminder 15 minutes Show Time As Busy Call In # / Code (b) (6) / Participant code:



Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 11:00 AM - 12:00 PM

Subject Transformation Steering Committee Meeting / 202 991 0477

code 7989454

Location WJCW 1426

Show Time As Busy

Transformation Steering Committee

Agenda

January 4, 2018

11:00-11:05 Welcome and Introductions

11:05-11:15 Discussion of Leading Change

11:20-11:40 Review of Revised SES Conference Agenda

11:40-11:50 Transformation Internal Communications Plan

11:50-12:00 Next Steps

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

DeBell, Kevin <debell.kevin@epa.gov> Required



Hindin, David <Hindin.David@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Grevatt, Peter < Grevatt. Peter@epa.gov> Required Letendre, Daisy <letendre.daisy@epa.gov> Required Shaw, Betsy <Shaw.Betsy@epa.gov> Required Simon, Nigel <Simon.Nigel@epa.gov> Required Vizian, Donna <Vizian.Donna@epa.gov> Required Minoli, Kevin < Minoli. Kevin@epa.gov> Required Moraff, Kenneth < Moraff. Ken@epa.gov> Required Stepp, Cathy <stepp.cathy@epa.gov> Required Robbins, Chris < Robbins. Chris@epa.gov> Required McIlwain, Serena <mcilwain.serena@epa.gov> Required Williams, Felicia < Williams. Felicia@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject FTE Management Board Meeting

Location WJC-N 3330 / Teleconference

Show Time As Busy

Call in information:

Code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Zavaleta. Jennifer@epa.gov>

Kaplan, Robert <kaplan.robert@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

code:

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 4:00 PM

Subject Update for Acting Deputy Administrator: Cross-Agency PFAS

Coordinating Committee

Location WJC-N 3412 / Teleconference

Show Time As Busy

Conference Line:

Code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Sinks, Tom <Sinks.Tom@epa.gov> Required

Holsinger, Hannah <holsinger.hannah@epa.gov></holsinger.hannah@epa.gov>	Required
Martin, Lawrence <martin.lawrence@epa.gov></martin.lawrence@epa.gov>	Required
Mclain, Jennifer <mclain.jennifer@epa.gov></mclain.jennifer@epa.gov>	Required
Drinkard, Andrea < Drinkard. Andrea@epa.gov>	Required
Wadlington, Christina <wadlington.christina@epa.gov></wadlington.christina@epa.gov>	Required
Burden, Susan <burden.susan@epa.gov></burden.susan@epa.gov>	Required
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Required
Gillespie, Andrew <gillespie.andrew@epa.gov></gillespie.andrew@epa.gov>	Required
Grantham, Nancy < Grantham. Nancy@epa.gov>	Optional
Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Required
Penman, Crystal <penman.crystal@epa.gov></penman.crystal@epa.gov>	Optional
Klasen, Matthew <klasen.matthew@epa.gov></klasen.matthew@epa.gov>	Required
Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Optional

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required



Time 4:30 PM - 5:00 PM

Subject General with Vickie Tellis

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis.Vickie@epa.gov> Required

Friday, January 05, 2018

Time All Day

Subject CWD

Show Time As Busy

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees N

^{es} Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General with Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Time 10:00 AM - 10:30 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kelly, Albert <kelly.albert@epa.gov> Required

Reed, Khesha <Reed.Khesha@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion w/Wendy Blake

Show Time As Busy

Mike will call Wendy (564-1821)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Blake, Wendy <Blake. Wendy@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kelly, Albert <kelly.albert@epa.gov> Required

Required

Scozzafava, MichaelE

<Scozzafava.MichaelE@epa.gov>

Time 12:00 PM - 12:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (F-mail)

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Conversation

Show Time As Busy

Mike will call Bob

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kaplan, Robert <kaplan.robert@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject General Discussion (continued)

Location Rm 3412 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reed, Khesha <Reed.Khesha@epa.gov> Required



Monday, January 08, 20	01	. 20	arv 08.	lav. J	Mond
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Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General with Jennifer Orme-Zavaleta

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Vizian, Donna <Vizian. Donna@epa.gov> Required



Time 11:30 AM - 12:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees

Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

> Perry, Dale <Perry.Dale@epa.gov> Required

> Kelly, Albert <kelly.albert@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion with Tim Epp

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Epp, Timothy < Epp. Timothy@epa.gov> Required

Kelly, Albert <kelly.albert@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject Prep for January PMC Meeting *materials attached*

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: December 20, 2017

Requesting Office: OCFO

Title of the Meeting: Prep for January PMC Meeting

Purpose: To prepare the Acting Deputy Administrator for the January 11 President's Management Council (PMC) meeting.

Role of the Deputy Administrator: To review the agenda, materials, and subject matter for the meeting.

Background: As a member of the PMC, the Acting Deputy Administrator along with other government agency members, have typically advised the President and OMB on government







Hardy, Michael <Hardy.Michael@epa.gov> Optional
Amorosi, Joanne <Amorosi.Joanne@epa.gov> Optional
Grogard, Megan <Grogard.Megan@epa.gov> Optional
Jones-Parra, Lisa <Jones-Parra.Lisa@epa.gov> Optional
McIlwain, Serena <McIlwain.Serena@epa.gov> Optional

Time 4:00 PM - 5:00 PM

Subject General Discussion with Linda Gray

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Tuesday, January 09, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(p) (e)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required



Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject General with Nicole Patterson

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

National Headquarters and Regional 1st Assistants Video-

Teleconference

Agenda: See attached.

Please contact Melissa Saddler by 11:00 AM EST for Audio Line if unable to attend by VTC, or if the listed VTC room needs to be changed.

HQ VTC Meeting Room: WJC-N 3346

HQ: OARM DC WJCN Room 3346 (3330 Mobile)

RG VTC Rooms:

R1: R01 Boston Mt Belknap







Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Optional
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Optional
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Optional
Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Optional
Shapiro, Mike <shapiro.mike@epa.gov></shapiro.mike@epa.gov>	Optional
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Optional
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Optional
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Mugdan, Walter <mugdan.walter@epa.gov></mugdan.walter@epa.gov>	Optional
Manna, Richard <manna.richard@epa.gov></manna.richard@epa.gov>	Optional
Thomas, Deb <thomas.debrah@epa.gov></thomas.debrah@epa.gov>	Optional
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Optional
Cherry, Katrina <cherry.katrina@epa.gov></cherry.katrina@epa.gov>	Optional
Blackburn, Elizabeth <blackburn.elizabeth@epa.gov></blackburn.elizabeth@epa.gov>	Optional
Dunham, Sarah <dunham.sarah@epa.gov></dunham.sarah@epa.gov>	Optional
Roberts, Diana <roberts.diana@epa.gov></roberts.diana@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Required

Attendance

Attendance

Time 2:00 PM - 2:30 PM

Subject PFOA Discussion

Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Ross, David P <ross.davidp@epa.gov> Required

Orme-Zavaleta, Jennifer <Orme-

Zavaleta.Jennifer@epa.gov>

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Grevatt, Peter < Grevatt. Peter@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion with Anne Heard

Location Teleconference

Show Time As Busy

Anne calling Mike at 202-343-9356

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Heard, Anne <Heard.Anne@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General Discussion with Lorie Schmidt

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Schmidt, Lorie <Schmidt.Lorie@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject FAD Backlog Update

Location WJC-N 3412

Show Time As Busy

The topic is update on FAD backlog and next steps

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Darden, Cynthia < Darden. Cynthia@epa.gov> Required

Packard, Elise <Packard.Elise@epa.gov> Required

Wednesday, January 10, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Required

Time 9:00 AM - 9:30 AM

Subject General with Nancy, Helena, and Robin

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Richardson, RobinH

<Richardson.RobinH@epa.gov>

Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion with Ed Chu

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chu, Ed <Chu.Ed@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject General with Anne Heard

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Heard, Anne <Heard.Anne@epa.gov> Required

Time 2:00 PM - 4:00 PM

Subject Hold

Show Time As Busy

Time 4:00 PM - 5:00 PM

Subject AO FTE Management Plan

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Thursday, January 11, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov>

Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov>

Required

Richardson, RobinH

Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required



	Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
	Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
	Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
	Johnson, Laura-S <johnson.laura-s@epa.gov></johnson.laura-s@epa.gov>	Required
	9:00 AM - 10:00 AM	
Subject		
Show Time As	Busy	
_	10:00 AM - 11:30 AM	
Subject	January President's Management Council Meeting	
Location	EEOB 430ABC	
Show Time As	Busy (b) (6)	
	(6) (6)	
Attendees	Name <f-mail></f-mail>	Attendance
	Brown, Dustin S. EOP/OMB	Organizer
	<pre></pre>	Organizer
	'Josie Beets - M1X' <josie.beets@gsa.gov></josie.beets@gsa.gov>	Required
	Mary Reding - M1X <mary.reding@gsa.gov></mary.reding@gsa.gov>	Required
	Petrucci, Alexandra M. EOP/OMB <alexandra.m. (6)<="" (b)="" td=""><td>Required</td></alexandra.m.>	Required
	Weichert, Margaret M. EOP/OMB <margaret.m. (6)<="" (b)="" td=""><td>Required</td></margaret.m.>	Required
	'mike.young@obpa.usda.gov' <mike.young@obpa.usda.gov></mike.young@obpa.usda.gov>	Required
	Herbst, Ellen EOP <eherbst@doc.gov></eherbst@doc.gov>	Required
	'david.tillotson1.civ@MAIL.MIL' <david.tillotson1.civ@mail.mil></david.tillotson1.civ@mail.mil>	Required
	'joseph.conaty@ed.gov' <joseph.conaty@ed.gov></joseph.conaty@ed.gov>	Required
	'Dan.Brouillette@hq.doe.gov' <dan.brouillette@hq.doe.gov></dan.brouillette@hq.doe.gov>	Required
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
	'Tim.Horne@gsa.gov' <tim.horne@gsa.gov></tim.horne@gsa.gov>	Required
	'emily.murphy@gsa.gov' <emily.murphy@gsa.gov></emily.murphy@gsa.gov>	Required







Warren, Peter N. EOP/OMB Required <Peter.N. Menasce, Flavio . EOP/OMB Required <Flavio_ Bussow, Mark A. EOP/OMB Required <Mark_ Schneider, Grant M. EOP/OMB Required <Grant_M_ Schneider, Grant Required <Grant.M. 'Claire.Grady@hq.dhs.gov' Required <Claire.Grady@hq.dhs.gov> 'SLC1@osec.usda.gov' <SLC1@osec.usda.gov> Required Kulikowski, James < Kulikowski J@state.gov> Required 'eric.hargan@hhs.gov' <eric.hargan@hhs.gov> Required

Time 10:30 AM - 12:00 PM

Subject Meeting with Cardozo Law School students
Location WJC - North, 3rd Floor -- Alm Conference Room

Show Time As Busy

Attendees Name <E-mail> Attendance

Knapp, Kristien < Knapp. Kristien@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Siciliano, CarolAnn <Siciliano.CarolAnn@epa.gov> Required

Ward, Mary-Beth <Ward.Mary-Beth@epa.gov> Required

Lipshultz, Jon (ENRD) <Jon.Lipshultz@usdoj.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Klasen, Matthew < Klasen. Matthew@epa.gov> Optional

Aarons, Kyle <Aarons.Kyle@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Hurricanes Maria/Irma & California Wildfires: PCC Meeting and

Conference Call

Location Dial-In: (b) (6) Code: (c) (d) (d)

Show Time As Busy











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PCC Irma-Maria <pcc-irma-maria@epa.gov></pcc-irma-maria@epa.gov>	Required
Armstead, John A. <armstead.john@epa.gov></armstead.john@epa.gov>	Required
Taylor, Trish <taylor.trish@epa.gov></taylor.trish@epa.gov>	Required
Opalski, Dan <opalski.dan@epa.gov></opalski.dan@epa.gov>	Required
Zito, Kelly <zito.kelly@epa.gov></zito.kelly@epa.gov>	Required
Mears, Mary <mears.mary@epa.gov></mears.mary@epa.gov>	Required
Leonard, Paul <leonard.paul@epa.gov></leonard.paul@epa.gov>	Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: Attendees

code: Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject Update on Talent Hub

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail> Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Fraser, Scott <Fraser.Scott@epa.gov> Required



Time 2:00 PM - 3:00 PM

Subject Update: Cross-Agency PFAS Coordinating Committee

Location WJC-N 3412 / Teleconference

Show Time As Busy

Conference Line:

Code:

Attendees Name < E-mail > Attendance

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Sinks, Tom <Sinks.Tom@epa.gov> Required

Holsinger, Hannah < Holsinger. Hannah@epa.gov> Required

Martin, Lawrence <Martin.Lawrence@epa.gov> Required

Mclain, Jennifer <Mclain.Jennifer@epa.gov> Required

Drinkard, Andrea < Drinkard. Andrea@epa.gov> Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Wadlington, Christina Required

<Wadlington.Christina@epa.gov>

Burden, Susan <Burden.Susan@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Gillespie, Andrew < Gillespie. Andrew@epa.gov> Required

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Klasen, Matthew < Klasen. Matthew@epa.gov> Required

Rodan, Bruce < rodan.bruce@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 5:00 PM - 5:15 PM

Subject General Discussion with Bill Wehrum

Location WJC-N 5406 (Bill's office)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wehrum, Bill <Wehrum.Bill@epa.gov> Required

Friday, January 12, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Time 9:00 AM - 9:30 AM

Subject Coffee with Ben Scaggs

Location Timgad Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Scaggs, Ben <Scaggs.Ben@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 12/1/2017 until

3/23/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject MD-715 (OCR Update)

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Lancaster, Tina <Lancaster.Tina@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Update on PFAS Document

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Drinkard, Andrea < Drinkard. Andrea@epa.gov> Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject Call w/Rebecca OGC

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject FTE Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Bolen, Brittany <bolen.brittany@epa.gov> Required

Kime, Robin <Kime.Robin@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Inge, Carolyn <Inge.Carolyn@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject Hold Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

Attendees Name (F-mail)

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Required

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH <Richardson.RobinH@epa.gov> Required

Attendance

Time 4:50 PM - 5:20 PM

Subject Hold: Follow Up with Bill Wehrum

Location Bill's office

Show Time As Busy

Monday, January 15, 2018

Time All Day

Subject Martin Luther King, Jr. Day

Recurrence Occurs the third Monday of January effective 1/15/2018 until

1/15/2018

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, January 16, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 12:00 PM - 1:00 PM

Subject National HQ & RG 1st Assistants VTC









Manna, Richard < Manna. Richard@epa.gov> Optional Ross, David P <ross.davidp@epa.gov> Optional Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Heard, Anne <Heard.Anne@epa.gov> Optional Optional Simon, Nigel <Simon.Nigel@epa.gov> Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Brennan, Thomas <Brennan.Thomas@epa.gov> Optional Blackburn, Elizabeth Optional <Blackburn.Elizabeth@epa.gov> Dunham, Sarah < Dunham. Sarah@epa.gov> Optional Optional Roberts, Diana <roberts.diana@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Wooden-Aguilar, Helena <WoodenAguilar.Helena@epa.gov> Required

Stanich, Ted <Stanich.Ted@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Time 4:30 PM - 5:00 PM

Subject AO FTE Briefing

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

McCluney, Lance <McCluney.Lance@epa.gov> Required

Lesperance, Twanna Required

<Lesperance.Twanna@epa.gov>

Cortes, Emilio <Cortes. Emilio@epa.gov> Required

Wednesday, January 17, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Required

Required

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Mike and Kell

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kelly, Albert <kelly.albert@epa.gov> Required

Time 10:30 AM - 11:30 AM

Subject Dr. Martin Luther King Day 2018 Commemoration - "MLK50"

Forward: Together We Win with Love for Humanity"

Location In person at HQ: WJC East, Room 1152; Remote viewing via

EPAtv

Show Time As Busy

Dr. Martin Luther King Day 2018 Commemoration - "MLK50

Forward: Together We Win with Love for Humanity"

We are honored to have EPA staff and management participate



in a panel discussion on the life and legacy of Dr. King, Jr. on Wednesday, Jan. 17 at William Jefferson Clinton East, room 1152 from 10:30 -11:30 a.m. EST.

Broadcast information: The event will be broadcast live through EPAtv. Please remember that EPAtv is available at http://epatv.epa.gov using only Internet Explorer while on the EPA network and cannot be accessed remotely. Phone lines are not available for this event, but the video recording will be available on EPAtv On-Demand on Thursday Jan. 18(http://intranet.epa.gov/media/video/iptv-on-demand.html) for employees who are unable to participate live.

People needing reasonable accommodations should contact Kristin P. Tropp at (202)559-0006 or tropp.kristin@epa.gov For more information on this event, please contact Dr. Lester C. Facey at (202) 566-1321 or facey.lester@epa.gov.

Attendees Name <E-mail> Attendance

Allen, Tania <Allen.Tania@epa.gov> Organizer

DAA <DAA@epa.gov> Required

2017HQfirstassistants Required

<2017HQfirstassistants@epa.gov>

OHR PMOs <OHR_PMOs@epa.gov> Required

OHR Everyone <OHR_Everyone@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:30 PM

Subject E-Enterprise Leadership Council (EELC) Conference Call / (6) (6)

/ Code (b) (6)

Location 3412 WJC-N

Show Time As Tentative

Internal Meeting/Briefing Request Form for

Chief of Operations Henry Darwin

Today's Date: December 20, 2017

Requesting Office: Office of the Chief Financial Officer

(OCFO)/Office of E-Enterprise (OEE)































saba.tahmassebi@deq.ok.gov Optional <saba.tahmassebi@deq.ok.gov> DeBell, Kevin <debell.kevin@epa.gov> Optional krakouskas@ecos.org <krakouskas@ecos.org> Optional Flournoy, Karen <Flournoy.Karen@epa.gov> Optional tburack@sheehan.com <tburack@sheehan.com> Optional Ross, David P < ross.davidp@epa.gov> Optional Best-Wong, Benita <Best-Wong.Benita@epa.gov> Optional Barbery, Andrea <Barbery.Andrea@epa.gov> Optional Time 1:00 PM - 2:30 PM Subject Hold: Henry using Deputy Office Show Time As Free Time 1:30 PM - 2:00 PM Subject General Discussion with Ted Stanich Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Stanich, Ted <Stanich.Ted@epa.gov> Required Time 3:30 PM - 4:00 PM Subject Follow Up Discussion with Tim Epp

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Epp, Timothy < Epp. Timothy@epa.gov> Required

Kelly, Albert <kelly.albert@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject Check-in with Tamika

Location WJC-N 3412

Show Time As Busy

Updates, check-ins! It's a new year:)

Attendees Name < E-mail > **Attendance**



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Thursday, January 18, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Hold Show Time As Busy

Time 10:00 AM - 10:30 AM

Subject General Discussion with Rebecca Wulffen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wulffen, Rebecca <Wulffen.Rebecca@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General discussion with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Update on MD-715

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Lancaster, Tina <Lancaster.Tina@epa.gov> Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Tamika Burton

Attendees Name (F-mail)

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required



Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Linda Gray

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI. *call-in number added*

Location WJC-N 3412

Show Time As Busy

(b) (6) passcode: (b) (6) pin (b) (6)

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Simon, Harvey <Simon.Harvey@epa.gov> Optional

Anouilh, Jeffrey <Anouilh.Jeffrey@epa.gov> Optional

Harvey Simon (Simon.Harvey@epa.gov) Optional

<Simon.Harvey@epa.gov>

Time 4:00 PM - 4:30 PM

Subject General Discussion with Khesha Reed

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name < E-mail >

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Reed, Khesha < Reed. Khesha@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Attendance

Time 4:15 PM - 4:45 PM

Subject Contingency Planning Location Room 3402 WJC North

Show Time As Busy

Attendees Name < E-mail > **Attendance**

> Organizer Jackson, Ryan < jackson.ryan@epa.gov>

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General Discussion with Ruth Etzel

Location WJC-N 3412

Show Time As Busy

General Discussion with Ruth Etzel

January 18, 2018

Agenda

1. Interagency lead effort

* Draft Federal Lead Strategy is expected to be finalized this spring

* Any interest in senior level interagency meeting to reach consensus on draft federal strategy and outreach plan or to

launch strategy once finalized? 2. Internal EPA lead proposal

* Next steps?

Attendees Name < E-mail > **Attendance**

> Flynn, Mike <Flynn.Mike@epa.gov> Organizer

> Etzel, Ruth < Etzel. Ruth@epa.gov> Required

> Wooden-Aguilar, Helena < Wooden-Required

Aguilar. Helena@epa.gov>

Reed, Khesha < Reed. Khesha@epa.gov> Optional



Time 5:00 PM - 5:30 PM

Subject General Discussion with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 5:30 PM - 6:00 PM

Subject General Discussion with Erica Adedeji

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Adedeji, Erica <adedeji.erica@epa.gov> Required

Friday, January 19, 2018

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:00 AM - 5:00 PM

Subject Mike - CDO
Show Time As Out of Office

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Agency Call with OMB Senior Staff

Location Dial-in: (b) (6) -- Access code: (b) (6)

Show Time As Tentative

Dear colleagues,

You are invited to participate in an Agency Call with OMB Senior Staff on Friday, January 19 at 8:30 AM ET to discuss appropriations lapse planning.

Call Details

<Russell.T.

* Date: Friday, January 19

* Time: 8:30 AM ET, please join 5 minutes early to avoid connection delays

* Participant Dial-In:

(b) (6)

* Access Code: (b) (6)

This call is off-the-record and not for press purposes. Best regards,

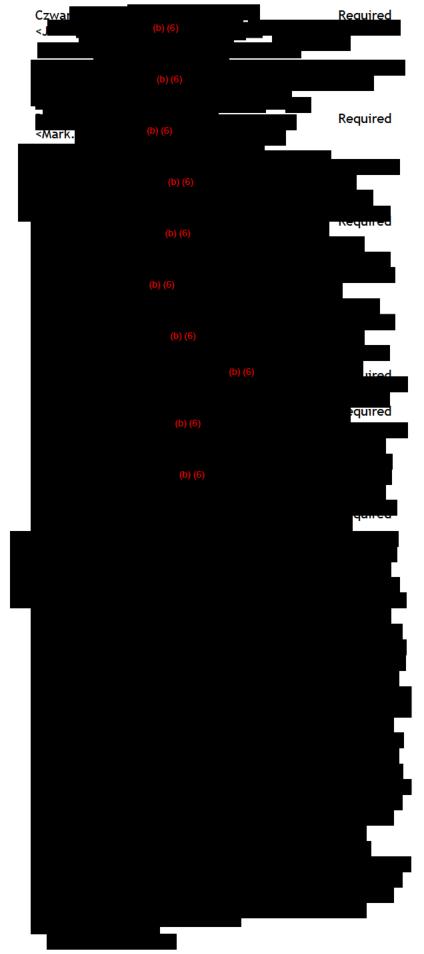
The Office of Management and Budget

Attendees Na

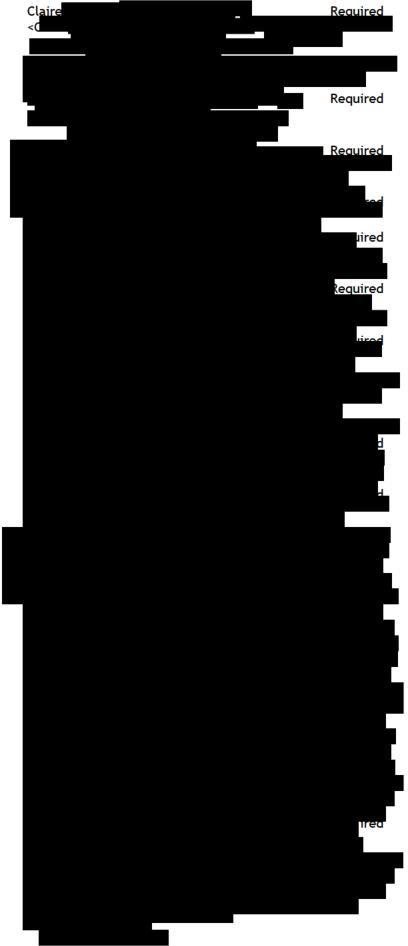
Vought, Russell T. EOP/OMB Required

Slemrod, Jonathan A. EOP/OMB Required <Jonathan.A. (b) (6)











Anderson, Jessica C. EOP/OMB Required <Jessica.C.

Jun, Hee K. EOP/OMB Required <Hee_K._

Sandy, Mark S. EOP/OMB Required <Mark_S_

Warren, Peter N. EOP/OMB Required <Peter.N.

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Monday, January 22, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Participant code: / Code (b) (6)

Attendees

Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Show Time As Busy

This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson. Sheila@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Recurrence Occurs every Monday effective 12/11/2017 until 4/2/2018 from

11:00 AM to 11:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Time 11:30 AM - 12:00 PM

Subject General Discussion with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch with David Rowson

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject General with Vickie Tellis

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Tellis, Vickie <Tellis.Vickie@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject OHS Announcement

Location 3412 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Brown, Caroline <Brown.Caroline@epa.gov> Required

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Chopp, Justine < Chopp. Justine@epa.gov> Required

Ferris, John <Ferris.John@epa.gov> Required

Juarez, Damon < Juarez. Damon@epa.gov> Required

Martin, JohnC <Martin.JohnC@epa.gov> Required

Parrish, Cayce <Parrish.Cayce@epa.gov> Required

White, Sharon < White. Sharon@epa.gov> Required

Williams, Steven < Williams. Steven@epa.gov> Required

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Cortes, Emilio <Cortes.Emilio@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Time 5:00 PM - 5:30 PM

Subject People Plus Coding Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Simon, Nigel <Simon.Nigel@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Optional

Osborne, Howard <Osborne.Howard@epa.gov> Optional

Vizian, Donna <Vizian.Donna@epa.gov> Required

Showman, John <Showman.John@epa.gov> Required

Gray, Linda (gray.linda@epa.gov) Optional

<gray.linda@epa.gov>

Carpenter, Wesley < Carpenter. Wesley@epa.gov > Optional

Tuesday, January 23, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 9:00 AM - 9:30 AM Subject General with Reggie A. Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Allen, Reginald < Allen. Reginald@epa.gov> Required Time 10:00 AM - 10:15 AM Subject Executive and Administrative Check-in Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from 10:00 AM to 10:15 AM Show Time As Busy Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Time 1:00 PM - 1:30 PM Subject General Discussion with Henry and Mike Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Darwin, Henry <darwin.henry@epa.gov> Required



Time 2:00 PM - 2:30 PM

Subject General Discussion with Dale Perry

Location Teleconference

Show Time As Busy

Mike calling Dale at 202-564-7338

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Attendance

Perry, Dale <Perry.Dale@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Hold for Mike

Show Time As Busy

Wednesday, January 24, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required



Time 9:00 AM - 9:30 AM

Subject PFAS Check-in Location Teleconference

Show Time As Busy

(b) (6) / (t

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Grevatt, Peter <Grevatt.Peter@epa.gov> Required

Sinks, Tom <Sinks.Tom@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject General with Reggie A.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion with Mario C.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario @epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General with Karen Maher

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Maher, Karen <Maher.Karen@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM



Time 1:00 PM - 1:30 PM

Subject General with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Linda Gray

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Organizer

Gray, Linda <gray.linda@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Time 3:00 PM - 3:45 PM

Subject Discussion: Insider Threat Program Location WJC-N 3412 *call in number added*

Show Time As Busy

Attendees

Sct: Tamika Burton, 564-4711

Call in number: (b) (6)

code: (b) (6)

ndees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Attendance

Stanich, Ted <Stanich.Ted@epa.gov>

Required

Vizian, Donna <Vizian.Donna@epa.gov>

Required

Noga, Vaughn <Noga.Vaughn@EPA.GOV>

Required

Caraballo, Mario < Caraballo. Mario@epa.gov>

Required

Allen, Reginald <Allen.Reginald@epa.gov>

Required

Time 4:00 PM - 4:30 PM

Subject General Discussion with Nicole Patterson

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Gonzalez, Brenda <gonzalez.brenda@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject General Discussion Jon / Mike

Location Mike F's Office

Show Time As Busy

A few "catch-up" items to discuss... Jon

Attendees Name <E-mail> Attendance

Edwards, Jonathan < Edwards. Jonathan@epa.gov > Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Thursday, January 25, 2018

Time 1/25/2018 12:00 AM - 1/27/2018 12:00 AM

Subject Carly - 000

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees N

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject SES Panel Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Simon, Nigel <Simon.Nigel@epa.gov> Required

Wells, Jeffrey < Wells.jeffrey@epa.gov> Required

Cherry, Katrina < Cherry. Katrina@epa.gov> Required

Time 10:30 AM - 11:30 AM

Subject OHR All Hands Meeting

Location WJC-E B316

Show Time As Busy

Sct: Carly Carroll

10:45 - 11:05 am - Mike speaking

11:05 - 11:15 am - Q&A

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: December 12, 2017

Requesting Office: Office of Human Resources, Office of

Administration and Resources Management

Title of the Meeting: Distinguished Speaker Series at an OHR All

Hands Meeting

Purpose: The purpose of the OHR All Hands meeting is to bring OHR staff together on a regular basis to meet new employees, learn about each division, and share updates that impact OHR employees.

Role of the Acting Deputy Administrator: Distinguished Speaker







Vizian, Donna <Vizian.Donna@epa.gov> Required Gray, Linda <gray.linda@epa.gov> Optional Carpenter, Wesley < Carpenter. Wesley@epa.gov> Optional Optional Foster, Simona <foster.simona@epa.gov> Optional Cooper, Marian < Cooper. Marian@epa.gov> Optional Bell, Matthew <Bell.Matthew@epa.gov> Optional Milam, Claire < Milam. Claire@epa.gov> Optional Showman, John <Showman.John@epa.gov> Optional Naples, Eileen < Naples. Eileen@epa.gov> Optional

Time 10:30 AM - 12:30 PM

Subject Ron's farewell Location WJC-N 6330

Show Time As Busy

Hi everyone!

Ron Slotkin is leaving EPA at the end of the month after 29 years at the agency.

We're organizing an informal farewell social tomorrow -- Thursday, January 25 -- in WJC-N 6330 from 10:30 to 12:30.

We hope you'll stop by to wish him well. Thanks!

Jini

Attendees Name <E-mail>

e <E-mail> Attendance

Ryan, Jini <Ryan.Jini@epa.gov> Organizer

AO PUBLIC GROUPS Required

<AO_PUBLIC_GROUPS@epa.gov>

Time 12:00 PM - 1:00 PM

Subject DRA and DAA Business Operations Videoconference

Location EPA HQ WJCN 3330/3346 (Conference line:

Code: (b) (6)









McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Required
Sachs, Robert <sachs.robert@epa.gov></sachs.robert@epa.gov>	Required
Corona, Elizabeth <corona.elizabeth@epa.gov></corona.elizabeth@epa.gov>	Required
Lucas, Debra <lucas.debra@epa.gov></lucas.debra@epa.gov>	Required
Scholten, Karly <scholten.karly@epa.gov></scholten.karly@epa.gov>	Required
Kent, Alison <kent.alison@epa.gov></kent.alison@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required
Bertrand, Charlotte <bertrand.charlotte@epa.gov></bertrand.charlotte@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Stanich, Ted <Stanich.Ted@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Time 1:00 PM - 1:30 PM

Subject Small Business Awards Discussion

Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan < jackson.ryan@epa.gov> Organizer

Benjamin-Sirmons, Denise <Benjamin-

Sirmons.Denise@epa.gov>

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Rogers, JoanB < Rogers. JoanB@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject Hold Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General discussion with Betsy Shaw

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 4:00 PM - 4:30 PM

Subject FW: Discussion on Telework

Location 3402 WJC-N

Show Time As Busy

-----Original Appointment-----

From: Jackson, Ryan

Sent: Thursday, January 18, 2018 2:13 PM

To: Jackson, Ryan; Vizian, Donna; Carpenter, Wesley; Corbett,

Krysti

Cc: Showman, John; Darwin, Henry Subject: Discussion on Telework

When: Thursday, January 25, 2018 4:00 PM-4:30 PM (UTC-

05:00) Eastern Time (US & Canada).

Where: 3402 WJC-N

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Vizian, Donna <Vizian. Donna@epa.gov> Required

Carpenter, Wesley < Carpenter. Wesley@epa.gov> Required

Corbett, Krysti < Corbett. Krysti@epa.gov> Required

Showman, John <Showman.John@epa.gov> Optional

Darwin, Henry <darwin.henry@epa.gov> Optional

Flynn, Mike <Flynn.Mike@epa.gov> Optional

Time 4:30 PM - 5:00 PM

Subject IT Security Meeting

Location WJC-N 3412

Show Time As Busy

(b) (6) code (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Simon, Harvey <Simon.Harvey@epa.gov> Required

Anouilh, Jeffrey <Anouilh.Jeffrey@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 5:00 PM - 5:30 PM
Subject Personnel Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Friday, January 26, 2018

Time All Day

Subject Tamika B, Reggie Allen - CWD

Recurrence Occurs every 2 week(s) on Friday effective 1/26/2018 until

3/23/2018

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(5) (5)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH
<Richardson.RobinH@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena <Wooden-Aguilar.Helena@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Required

Required

Time 8:30 AM - 10:30 AM

Subject Best Places to Work Awards Breakfast Location 1100 New York Avenue, NW, Suite 200 East

Show Time As Busy

BEST PLACES TO WORK AWARDS BREAKFAST FRIDAY, JANUARY 26

Epp, Timothy < Epp. Timothy@epa.gov>

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

8:30 a.m. Registration and Networking 9:00 to 10:30 a.m. Breakfast and Presentation

Partnership for Public Service 1100 New York Avenue, NW, Suite 200 East Washington, DC 20005

Please limit your registration for the awards breakfast to one or two representatives per agency or office.

Time 11:00 AM - 11:30 AM

Subject Show Time As Busy

Time 11:30 AM - 12:00 PM

Subject General Discussion with Silvina and Tim Epp

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov>

Time 1:30 PM - 2:00 PM

Subject General Discussion with Donna V. and Rebecca Wulffen

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail>

Attendance

Required

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov>

Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject FY 2018 Enterprise Risk-Based Decision Making and Quarterly

Performance Reviews

Location WJC-N 3412

Show Time As Busy

We will call Kathy O'Brien directly: 202-207-4343

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 1/12/2018

Requesting Office: OCFO







Anthony, Sherri <Anthony.Sherri@epa.gov> Required

Hall, JohnM <hall.johnm@epa.gov> Required

Green, Holly <Green.Holly@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Gross, Hayley <gross.hayley@epa.gov> Optional

Morant, Annette <Morant.Annette@epa.gov> Optional

Church, Zach <Church.Zach@epa.gov> Optional

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (F-mail)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:30 PM - 4:00 PM

Subject General Discussion with Barry Breen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Monday, January 29, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM



Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 8:30 AM - 5:00 PM

Subject EPA 2018 National Executive Leadership Development

Conference

Location Omni Shoreham Hotel

Show Time As Busy

* We have established an Intranet site for the conference here http://intranet.epa.gov/sesmeeting/ . This site is where we will provide all information related to the conference as it becomes available. We will let you know as materials are added to the site.

* Please register for the conference here

https://www.eventbrite.com/e/2018-national-executive-leadership-development-conference-registration-39944041704

. Your registration will allow us to provide you with the best experience at the conference.

* The conference will begin at 8:30 a.m. on Monday and end at 3:00 p.m. on Tuesday.

If you have any questions, please contact me or Malissa Griffin (griffin.malissa@epa.gov < mailto:griffin.malissa@epa.gov > , (202) 564-0148). Happy new year!

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 5:30 PM - 7:00 PM

Subject Presidential Rank Awards: Remarks and Presentation of Awards

Location Omni Shoreham Hotel

Show Time As Busy

Thank you Tamika for your assistance. Please let me know if you need additional information.

Thank you, Malissa

SCHEDULE PROPOSAL Requesting Office:

Office of Administration and Resources Management Office of Human Resources/Executive Resources Division

Event:

2018 National Executive Leadership Developement Conference "EPA Today and Our Vision for the Future"

Purpose:

Provide remarks and present the 2016 and 2017 Presidential Rank Awards on the evening of the first day of the conference.

Date:

Monday, January 29, 2018

Time (Duration): 5:30pm (Awards will be given out at beginning of the event which is scheduled to end at 7pm)

Location:

Omni Shoreham Hotel 2500 Calvert Street, NW Washington, D.C. 20008

Participants:

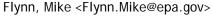
Approximately 300 attendees - senior leaders, members of the EPA's Senior Executive Service and Senior Level and Scientific and Professional employees, and current Candidate Development Program participants.

Contact: Malissa Griffin (202) 564-0148

Malissa Griffin | Program Analyst **Executive Resources Division** Office of Human Resources | OARM U.S. Environmental Protection Agency 202.564.0148 desk | griffin.malissa@epa.gov <mailto:%7Cgriffin.malissa@epa.gov>

Attendees

Name <E-mail> **Attendance** Organizer





Tuesd	av. J	anuary	30.	2018
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Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 8:30 AM - 5:00 PM

Subject EPA 2018 National Executive Leadership Development

Conference

Location Omni Shoreham Hotel

Show Time As Busy

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy



Subject BIEC Principals Meeting

Location 1717 H Street NW Conference Rooms B&C

Show Time As Tentative

Colleagues -

I am pleased to invite you to the upcoming Border Interagency Executive Council (BIEC) Principals meeting on January 30 from 10:00 - 11:30 a.m. at 1717 H St., NW Washington, D.C. 20229. The meeting will take place in Conference Rooms A and B on the 7th floor.

Please note that we are requesting Senior Executive representation to serve as your Principal decision maker. My team will be providing high-level issue papers in advance of the meeting.

If your department or agency has not yet provided contact information for your Principal-level representative, please provide the person's name, title, and contact information to CBP Office of Trade, Executive Director, John Leonard,

John.P.Leonard@cbp.dhs.gov

<mailto:John.P.Leonard@cbp.dhs.gov> . In addition, please send any questions about meeting logistics or meeting content to XD Leonard.

Sincerely,

Kevin K. McAleenan Acting Commissioner

U.S. Customs and Border Protection

Attendees Name <E-mail>

Attendance

CBP COMMISSIONER SCHEDULER <cbp-commissioner-scheduler@cbp.dhs.gov>

Organizer

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Wednesday, January 31, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required



Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject FW: Meeting with Chris Hladick R10

Location 3219A WJCE Show Time As Tentative

Chris would like to invite Mike to attend this meeting for 30 minutes (either the first half or second half) for a discussion on the Puget Sound Federal Task Force. Please let us know if he is available to attend at 9:00(confirmed). Thank you!

----Original Appointment----

From: Ross, David P

Sent: Wednesday, January 17, 2018 8:40 AM

To: Ross, David P; Forsgren, Lee; Opalski, Dan; Hladick,

Christopher; Tyson, Linda Cc: Pirzadeh, Michelle

Subject: Meeting with Chris Hladick R10

When: Wednesday, January 31, 2018 9:00 AM-10:00 AM (UTC-

05:00) Eastern Time (US & Canada).

Where: 3219A WJCE

Attendees Name <E-mail> Attendance

Ross, David P <ross.davidp@epa.gov> Organizer

Forsgren, Lee <Forsgren.Lee@epa.gov> Required

Opalski, Dan <Opalski.Dan@epa.gov> Required

Hladick, Christopher Required

<hlack.christopher@epa.gov>

Tyson, Linda <Tyson.Linda@epa.gov> Required

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Optional

Flynn, Mike <Flynn.Mike@epa.gov> Optional



Optional Burton, Tamika <burton.tamika@epa.gov>

Allnutt, David <Allnutt.David@epa.gov> Optional

Stern, Allyn <Stern.Allyn@epa.gov> Optional

Time 10:30 AM - 11:00 AM

Subject Meeting with Steve Fine

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject Hold: Read eWash Document

Location EOC SCIF Show Time As Busy

> OHS Contact: Justine Chopp Intelligence Advisor

U.S. Environmental Protection Agency

Office of the Administrator Office of Homeland Security Phone: (202) 564-0013

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Interview with Acting Deputy Administrator Mike Flynn

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees: Vicki Simons Reginald Allen

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Simons, Vicki <Simons.Vicki@epa.gov> Required

Allen, Reginald < Allen. Reginald@epa.gov> Required



Time 2:00 PM - 2:45 PM

Subject General Discussion with Barry Breen

Location Barry's office

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Interview with Acting Deputy Administrator Mike Flynn

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Attendees:

Tanya Lawrence

Reginald Allen

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Required

Time 3:40 PM - 4:00 PM

Subject General with Ted Stanich

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Stanich, Ted <Stanich.Ted@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject Interview with Acting Deputy Administrator Mike Flynn

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 202-564-4711

The EPA bldg is located at 1200 Pennsylvania avenue, you will

enter the North Building.



If you are taking the Metro you would arrive at Federal Triangle and the North Building is at the top of the escalators to your right as you exit.

Once you arrive you will have to go through security for screening and check-in at the front desk. Please let the guard know that you will be going to the Deputy Administrators office and they will contact me to escort you up.

If you have any questions please feel free to contact me.

See you this evening,

Tamika Burton

Attendees Name < E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Wooden-Aguilar, Helena < Wooden-

Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Required

Time 5:00 PM - 6:00 PM

Subject HH

Location Pi Pizzeria -- 910 F Street (between 9th and 10th), NW

Show Time As Busy

Remember Stan's Top Ten Tips? One of them had to do with keeping up your networks. So I hope everyone can make it next

Wednesday for a drink after work.

(please let me know if I forgot anyone...)

Attendees Name < E-mail> Attendance

Knapp, Kristien < Knapp. Kristien@epa.gov>

Organizer

Klasen, Matthew < Klasen. Matthew@epa.gov>

Required

Burden, Susan <Burden.Susan@epa.gov>

Required

Naples, Eileen <Naples.Eileen@epa.gov>

Required

Ingram, Amir < Ingram. Amir@epa.gov>

Required

Burton, Tamika <burton.tamika@epa.gov>

Required

Carroll, Carly <Carroll.Carly@epa.gov>

Required

Flynn, Mike <Flynn.Mike@epa.gov>

Required

Grantham, Nancy < Grantham. Nancy@epa.gov>

Required



Thursday, February 01, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject General with Kevin Minoli

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject General Discussion with Liz

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General discussion with Nicole Patterson

Location Phone call

Show Time As Busy

Hi Nicole please call our office 202-564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Stanich, Ted <Stanich.Ted@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Friday, February 02, 2018

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly < Carroll. Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Nam

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required



Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 11:00 AM - 11:30 AM Subject Delegation Options Location Room 3402 WJC North Show Time As Busy Attendees Name < E-mail> Attendance Jackson, Ryan <jackson.ryan@epa.gov> Organizer Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Packard, Elise <Packard.Elise@epa.gov> Required Minoli, Kevin < Minoli. Kevin@epa.gov> Required Flynn, Mike <Flynn.Mike@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Time 1:00 PM - 1:30 PM Subject General Discussion with Nicole Patterson and Sherry Wilson Location WJC-N 3412 or teleconference Show Time As Busy Teleconference line: code: Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Patterson, Nicole <Patterson.Nicole@epa.gov> Required Wilson, Sherry < Wilson. Sherry@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject General Discussion with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference



Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, February 05, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required



Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Wilburn, Michele < Wilburn. Michele@epa.gov> Optional

Terris, Carol <Terris.Carol@epa.gov> Required

John Showman <Showman.John@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Optional

Time 10:30 AM - 11:00 AM

Subject General Discussion with Barry Breen

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Susan Bodine Swearing in Ceremony

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 5:30 PM

Subject Tamika - (b) (6)

Show Time As Busy

Time 4:30 PM - 5:00 PM

Subject General Discussion with Charlotte Bertrand

Location Teleconference

Show Time As Busy

Charlotte can call Mike at 202-343-9356.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Tuesday, February 06, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM



Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject FY 2018 Enterprise Risk-Based Decision Making and Quarterly

Performance Reviews Meeting

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Greaves, Holly <greaves.holly@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

OBrien, Kathy < Obrien. Kathy@epa.gov> Required

Brookshire, Malena Required

<Brookshire.Malena@epa.gov>

Jones-Peeler, Meshell < Jones- Required

Peeler.Meshell@epa.gov>

McIlwain, Serena < McIlwain. Serena@epa.gov> Required

Hall, JohnM <hall.johnm@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wilson, Rita < Wilson. Rita@epa.gov> Optional

Benson, Sheila <Benson.Sheila@epa.gov> Optional

Time 12:00 PM - 1:00 PM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:45 PM

Subject OSC Report Location WJC- N 3412

Show Time As Busy

Sct: Tamika Burton

(b) (6) passcode: (b) (6)
Attendees Name (F-mail)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Heard, Anne <Heard.Anne@epa.gov> Required

Layne, Kenda <Layne.Kenda@epa.gov> Required

Banister, Beverly <Banister.Beverly@epa.gov> Required

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Dombrowski, John <Dombrowski.John@epa.gov> Optional

Carbone, Chad <Carbone.Chad@epa.gov> Optional

Time 2:00 PM - 2:30 PM

Subject Discussion on Shutdown

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required



Showman, John <Showman.John@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Hanson, Paige (Catherine) Required
<hanson.catherine@epa.gov>

Time 2:30 PM - 3:00 PM
Subject 4711 General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Ferrell, Randolph <ferrell.randolph@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 4:30 PM - 6:30 PM

Subject (b) (6)

Show Time As Busy

Kressin - 6:15 pm

Wednesday, February 07, 2018

Time All Day

Subject (b) (6)

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Attendance

Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 9:00 AM - 9:30 AM Subject Check-in with Helena Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Time 11:30 AM - 12:00 PM Subject General Discussion with Jacqueline Werner Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Werner, Jacqueline Required <Werner.Jacqueline@epa.gov> Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Time 2:00 PM - 2:30 PM **Subject** General Discussion with Cynthia Burrows Location Teleconference Show Time As Busy Cynthia calling Mike at 202-343-9356 Attendees Name < E-mail > **Attendance**



Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Time 3:30 PM - 4:00 PM

Subject Sr Lea<u>ders call rega</u>rding potential Shutdown

Location WJCN below

Show Time As Busy

AAs, RAs, DAAs, DRAs and ARAs -

We would like to have a National Senior Leadership call, tomorrow, Wednesday, 2/7, at 3:30pm EST regarding preparations for a potential government shutdown. The meeting will be held in WJCN 3346, with VTC capability. Please dial Conference Line: (b)(6) Code: (c)(6) to join the call. However, if possible, feel free to congregate in the following locations with a Tandberg.

RG VTC Rooms:

R1: R01 Boston Mt Belknap

R2: Catherine McCabe

R3: R3 DRA Meeting Room

R4: R4 Boardroom 14T63

R5: R5 RA Conference Room

R6: R6 RA Conference Rm

R7: R7RA-SX20

R8: DRA Conference Room

R9: R9 SF Big Pine 19333

R10: R10 Seattle 21 RA Conference Room (Tahoma)

ORD: Jennifer Orme-Zavaleta

WJCN Room 3346 (3330 Mobile)

Please contact metissa Saudter <mailto:Saddler,%20Melissa%20%3cSaddler.Melissa@ep a.gov%3e> at 202-564-5455 if the listed VTC room needs to be changed. And feel free to contact me if you have any questions.

Thank you, Robin















Gunasekara, Mandy <gunasekara.mandy@epa.gov></gunasekara.mandy@epa.gov>	Optional
Leopold, Matt <leopold.matt@epa.gov></leopold.matt@epa.gov>	Optional
Baptist, Erik <baptist.erik@epa.gov></baptist.erik@epa.gov>	Optional
Traylor, Patrick <traylor.patrick@epa.gov></traylor.patrick@epa.gov>	Optional
Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Optional
Carter, Rick <carter.rick@epa.gov></carter.rick@epa.gov>	Optional
McDonald, James <mcdonald.james@epa.gov></mcdonald.james@epa.gov>	Optional
Blackburn, Elizabeth <blackburn.elizabeth@epa.gov></blackburn.elizabeth@epa.gov>	Optional
Brown, Byron brown.byron@epa.gov>	Optional
Carter, Donnell <carter.donnell@epa.gov></carter.donnell@epa.gov>	Optional
OES Calendar <oes_calendar@epa.gov></oes_calendar@epa.gov>	Optional
Cromwell, Travis < Cromwell. Travis@epa.gov>	Optional
Lee, Pascale <lee.pascale@epa.gov></lee.pascale@epa.gov>	Optional

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Recurrence Occurs every Wednesday effective 1/31/2018 until 3/28/2018

from 4:00 PM to 4:30 PM

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required

Thursday, February 08, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Alexandra Meighan

Location WJC- 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name < E-mail>

Flows Miles (Flows Miles Cons. gas)

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 10:00 AM - 11:00 AM

Subject Transformation Steering Committee (agenda and materials

added)

Location WJCN 3530 / 202 991 0477 code 7989454

Show Time As Busy Agenda



Required

Attendance

- 1. Next steps after SES Conference
- a. SurveyMonkey Feedback
- b. Rollout of Videos and Slides
- 2. Vision Workgroup next steps
- 3. Planned modification to ELMS deployment plan
- 4. TSC role in work policy changes

5. Group Discussion Name <E-mail>

Α	tt	ρ	n	d	ρ	29

DeBell, Kevin <debell.kevin@epa.gov></debell.kevin@epa.gov>	Organizer
Chintala, Marty <chintala.marty@epa.gov></chintala.marty@epa.gov>	Required
Grantham, Nancy < Grantham. Nancy@epa.gov>	Required
Hindin, David <hindin.david@epa.gov></hindin.david@epa.gov>	Required
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Grevatt, Peter <grevatt.peter@epa.gov></grevatt.peter@epa.gov>	Required
Letendre, Daisy <letendre.daisy@epa.gov></letendre.daisy@epa.gov>	Required
Shaw, Betsy <shaw.betsy@epa.gov></shaw.betsy@epa.gov>	Required
Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Moraff, Kenneth <moraff.ken@epa.gov></moraff.ken@epa.gov>	Required
Stepp, Cathy <stepp.cathy@epa.gov></stepp.cathy@epa.gov>	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
McIlwain, Serena <mcilwain.serena@epa.gov></mcilwain.serena@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Optional
Williams, Felicia <williams.felicia@epa.gov></williams.felicia@epa.gov>	Optional



Attendance

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch with Mike Flynn

Location TBD Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Darwin, Henry <darwin.henry@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 1:30 PM - 2:00 PM Subject General discussion

Location WJC-N 3412



Show Time As Busy

Sct: Tamika Burton

Please connect to Jennifer tomorrow in ORD Athens Main Conf

Room 117 GCI (IP Address: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Vizian, Donna <Vizian.Donna@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject SABSO Discussion with Tom Brennan

Location WJC-N 3412

Show Time As Busy

Items to discuss:

1) the SAB/CASAC call memo that will come from him to the

AAs, and RA's

2) a quick strategy discussion on the direction of the SAB.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Brennan, Thomas <Brennan.Thomas@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy



Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario <Caraballo.Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Required

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian. Donna@epa.gov> Required

Friday, February 09, 2018

Time All Day

Subject Tamika B, Reggie Allen - CWD

Recurrence Occurs every 2 week(s) on Friday effective 1/26/2018 until

3/23/2018

Show Time As Free

Time 8:00 AM - 10:00 AM

Subject (b) (6)

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Optional Grantham, Nancy < Grantham. Nancy@epa.gov> Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Required Carroll, Carly < Carroll. Carly@epa.gov> Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 12/1/2017 until

3/23/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail>

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General with Ali Meighan

Location Telephone

Show Time As Busy

Ali you may dial Mike directly 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 12:00 PM - 12:15 PM

Subject General Discussion with Erica Adeiji



Location Teleconference

Show Time As Busy

Mike calling Erica at 301-751-2533

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Chat about DA Calendar email list

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name (F-mail)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail < Gaudario. Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Saturday, February 10, 2018

Time 8:00 AM - 9:00 AM

Subject (b) (6)

Show Time As Busy

Monday, February 12, 2018

Time 8:00 AM - 9:00 AM

Subject Tamika - 000

Show Time As Busy

Attendees Name <E-mail> Attendance

Burton, Tamika <burton.tamika@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required



Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Recurrence Occurs every Monday effective 12/11/2017 until 4/2/2018 from

11:00 AM to 11:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Silvina Fonseca

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:30 PM - 4:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Manges, Ellen <Manges.Ellen@epa.gov> Required

Tuesday, February 13, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes



Show Time As Busy Call In # / Code (b) (6) / Participant code: Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 10:00 AM - 10:15 AM Subject Executive and Administrative Check-in Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from 10:00 AM to 10:15 AM Show Time As Busy Time 10:00 AM - 10:30 AM Subject Coffee with Andrew Wheeler Location PAUL Columbia Square (555 13th St NW, Washington, DC 20004) Show Time As Busy Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer 'andrew.wheeler@faegrebd.com' Required <andrew.wheeler@faegrebd.com> Time 11:00 AM - 12:00 PM Subject Update on OSC Report Location WJC-N 3412 / Teleconference Show Time As Busy passcode: Attendees

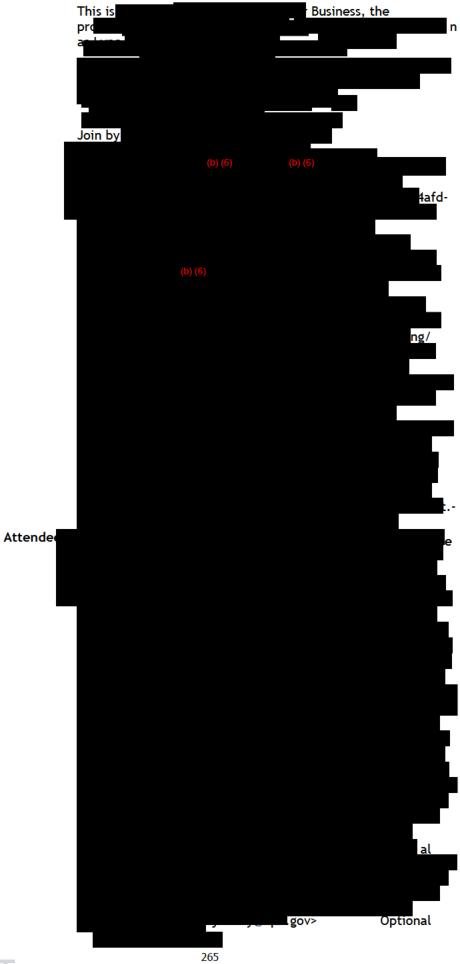
Name < E-mail>

Attendance

		Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer	
		Meighan, Alexandra <meighan.alexandra@epa.gov></meighan.alexandra@epa.gov>	Required	
		Heard, Anne <heard.anne@epa.gov></heard.anne@epa.gov>	Required	
		Layne, Kenda <layne.kenda@epa.gov></layne.kenda@epa.gov>	Required	
		Banister, Beverly <banister.beverly@epa.gov></banister.beverly@epa.gov>	Required	
		Bertrand, Charlotte <bertrand.charlotte@epa.gov></bertrand.charlotte@epa.gov>	Required	
		Dombrowski, John <dombrowski.john@epa.gov></dombrowski.john@epa.gov>	Required	
		Carbone, Chad <carbone.chad@epa.gov></carbone.chad@epa.gov>	Required	
		Hartman, Mark <hartman.mark@epa.gov></hartman.mark@epa.gov>	Optional	
		Frazer, Brian <frazer.brian@epa.gov></frazer.brian@epa.gov>	Optional	
		Mottley, Tanya <mottley.tanya@epa.gov></mottley.tanya@epa.gov>	Optional	
S	Subject	12:00 PM - 12:30 PM General Discussion with Kevin Minoli WJC-N 3412 Busy		
	Attendees	ř	Attendance	
		Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer	
		Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required	
		Friday effective 12/1/2017 until 4/3/2018 from	tive Time: Do Not Schedule s every Monday, Tuesday, Wednesday, Thursday, and effective 12/1/2017 until 4/3/2018 from 12:30 PM to	
S	Show Time As	1:00 PM Busy		
	Time	2:00 PM - 3:00 PM		
	Subject	SLT		
	Location	DCRoomARN5020/DC-AR-OEI		
S	Show Time As	Busy		

--> Join Skype Meeting https://meet.lync.com/usepa/fine.steven/M3ZSK0T4







Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Optional
McKinney, Robert <mckinney.robert@epa.gov></mckinney.robert@epa.gov>	Optional
Jones-Parra, Lisa <jones-parra.lisa@epa.gov></jones-parra.lisa@epa.gov>	Optional
Greene, Ana <greene.ana@epa.gov></greene.ana@epa.gov>	Optional
Lee, Maja <lee.maja@epa.gov></lee.maja@epa.gov>	Optional
Braxton, Marilyn <braxton.marilyn@epa.gov></braxton.marilyn@epa.gov>	Optional
Grimm, Patrick <grimm.patrick@epa.gov></grimm.patrick@epa.gov>	Optional
Larsen, Elena <larsen.elena@epa.gov></larsen.elena@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Optional
Gutshall, Renee <gutshall.renee@epa.gov></gutshall.renee@epa.gov>	Optional

Time 4:00 PM - 4:30 PM

Subject General Discussion on OHS

Location WJC-N 3412

Show Time As Busy

Attendees Name < F-r

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Stanich, Ted <Stanich.Ted@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Time 4:30 PM - 5:00 PM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # / Code / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion

Location Teleconference

Show Time As Busy

Mike will call Ellen at 202-566-0195

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Manges, Ellen <Manges.Ellen@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject General Discussion with Barry Breen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject General Discussion with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Update to OSC Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 3:30 PM - 4:00 PM

Subject Update on OSC Report

Location WJC-N 3412 / Teleconference

Show Time As Busy

(b) (6) passcode:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Heard, Anne <Heard.Anne@epa.gov> Required

Layne, Kenda <Layne.Kenda@epa.gov> Required

Banister, Beverly <Banister.Beverly@epa.gov> Required

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>



Dombrowski, John < Dombrowski. John@epa.gov> Required

Carbone, Chad <Carbone.Chad@epa.gov> Required

Hartman, Mark <Hartman.Mark@epa.gov> Required

Frazer, Brian <Frazer.Brian@epa.gov> Required

Mottley, Tanya < Mottley. Tanya@epa.gov> Required

Kemker, Carol < Kemker. Carol@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Recurrence Occurs every Wednesday effective 1/31/2018 until 3/28/2018

from 4:00 PM to 4:30 PM

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Slide review w/Reggie

Location Mike's Office

Show Time As Busy

Attendees Name <E-mail> Attendance

Allen, Reginald <Allen.Reginald@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Thursday, February 15, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Specific Discussion on Email Lists

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject Insider threat coordination

Location WJC-3530

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Kaminer, Joan <kaminer.joan@epa.gov></kaminer.joan@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
McKinney, Robert <mckinney.robert@epa.gov></mckinney.robert@epa.gov>	Required
Ulmer, Craig <ulmer.craig@epa.gov></ulmer.craig@epa.gov>	Required
Caraballo, Mario <caraballo.mario@epa.gov></caraballo.mario@epa.gov>	Required
Stanich, Ted <stanich.ted@epa.gov></stanich.ted@epa.gov>	Required
Noga, Vaughn <noga.vaughn@epa.gov></noga.vaughn@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Optional
Youngblood, Charlotte <youngblood.charlotte@epa.gov></youngblood.charlotte@epa.gov>	Optional
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Ifediora, Byron < Ifediora. Byron@epa.gov>	Optional

Time 11:25 AM - 11:55 AM

Subject Meeting

Location Administrator's Office

Show Time As Busy

Attendees Name < E-ma

Flynn, Mike <Flynn.Mike@epa.gov> Required

Jackson, Ryan <jackson.ryan@epa.gov> Required



Subject Hold: Mike talking with Karmel

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 1:00 PM to 1:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

code:

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject Principals Meeting on Reducing Childhood Lead Exposures

Location Green Room

Show Time As Busy

Attendees Name <E-mail> Attendance

(b) (6) Pruit Cal Acct

(b) (6) Pruit Cal Acct

Corganizer

Kelly, Albert <kelly.albert@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Jackson, Ryan <jackson.ryan@epa.gov> Required

Wehrum, Bill <Wehrum.Bill@epa.gov> Required

Breen, Barry <bre>
Breen, Barry <bre>
Spreen.barry@epa.gov> Required



Beck, Nancy <Beck.Nancy@epa.gov>

Required

Etzel, Ruth < Etzel. Ruth@epa.gov> Required Lyons, Troy < lyons.troy@epa.gov> Required Bennett, Tate <Bennett.Tate@epa.gov> Required Bowman, Liz <Bowman.Liz@epa.gov> Required Dravis, Samantha <dravis.samantha@epa.gov> Required Bodine, Susan <bodine.susan@epa.gov> Required Nishida, Jane < Nishida. Jane@epa.gov> Required Orme-Zavaleta, Jennifer < Orme-Required Zavaleta.Jennifer@epa.gov> Yamada, Richard (Yujiro) Required <yamada.richard@epa.gov> Ross, David P <ross.davidp@epa.gov> Required Brennan, Thomas <Brennan. Thomas@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required



Harvey Simon (Simon.Harvey@epa.gov)

<Simon.Harvey@epa.gov>

Harvey Simon (Simon.Harvey@epa.gov) Optional

Optional

<Simon.Harvey@epa.gov>

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar. Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject OCR/MD-715 report

Location WJC-N 3412

Show Time As Busy

*Please provide meeting materials to Tamika Burton and Carly

Carroll by COB 2/14/18.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Lawrence, Tanya <Lawrence. Tanya@epa.gov> Required

Lancaster, Tina <Lancaster.Tina@epa.gov> Required

Reed, Khesha < Reed. Khesha@epa.gov> Required

Friday, February 16, 2018

Time All Day
Subject CWD- Carly



Required

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy



Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Hold Show Time As Busy

Monday, February 19, 2018

Time All Day

Subject President's Day - Federal Holiday

Show Time As Out of Office

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Attendees

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (G)

Name <E-mail>

Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Tuesday, February 20, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional <Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Required

Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Show Time As Busy

This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion with Nicole Patterson

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Patterson, Nicole <Patterson.Nicole@epa.gov> Required

Wednesday, February 21, 2018

Time 7:30 AM - 8:00 AM

Subject Carly - 000 - AM

Show Time As Free

Time 8:00 AM - 11:00 AM

Subject (b) (6)

Show Time As Busy

Bosworth - 8am

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:00 PM - 12:30 PM Subject Call with Steve Fine

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 4:30 PM

Subject Kevin Garrahan's Retirement Party Location Policyeum, Ronald Reagan Building

Show Time As Tentative Hi All.

If you've not yet heard, Kevin Garrahan is retiring and we are celebrating! See the calendar event and the attached flyer for details.

Best,

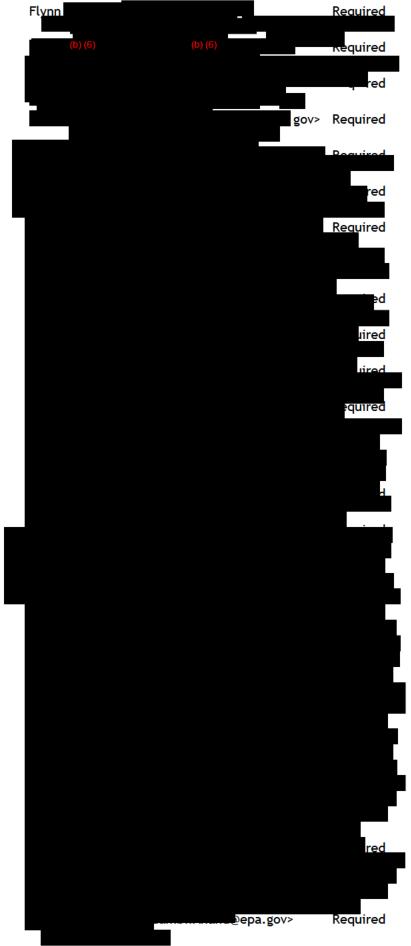








281





Wanslow, Julie <wanslow.julie@epa.gov></wanslow.julie@epa.gov>	Required
Hogan, Karen <hogan.karen@epa.gov></hogan.karen@epa.gov>	Required
Cogliano, Vincent <cogliano.vincent@epa.gov></cogliano.vincent@epa.gov>	Required
Sanchez, Janice <sanchez.janice@epa.gov></sanchez.janice@epa.gov>	Required
Benforado, Jay <benforado.jay@epa.gov></benforado.jay@epa.gov>	Required
Frithsen, Jeff <frithsen.jeff@epa.gov></frithsen.jeff@epa.gov>	Required
Alexandra.Cleaves@foh.hhs.gov <alexandra.cleaves@foh.hhs.gov></alexandra.cleaves@foh.hhs.gov>	Required
Ridenour, Steve <ridenour.steve@epa.gov></ridenour.steve@epa.gov>	Required
Hecht, Alan <hecht.alan@epa.gov></hecht.alan@epa.gov>	Required
White, Paul <white.paul@epa.gov></white.paul@epa.gov>	Required
Teasley, Deric <teasley.deric@epa.gov></teasley.deric@epa.gov>	Required
Brandon, Valerie derie@epa.gov>	Required
Garrahan, Kevin <garrahan.kevin@epa.gov></garrahan.kevin@epa.gov>	Required
Nichols, Tonya <nichols.tonya@epa.gov></nichols.tonya@epa.gov>	Required

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Recurrence Occurs every Wednesday effective 1/31/2018 until 3/28/2018

from 4:00 PM to 4:30 PM

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

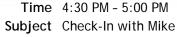
Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required





Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Darwin, Henry <darwin.henry@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Thursday, February 22, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject General discussion Brittany Bolen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time	12:00 PM - 1:00 PM	
Subject	DRA+DAA Business Operations Videoconference (Co	onference
Location	Line: (0) (6) EPA HQ WJC 3346 (OARM's Conference Room)	
Show Time As	,	
	-Agenda and attachment included. 2/21/18	
	-Added StRAP and ORD ppt. 2/22/18	
Attendees	Name <e-mail></e-mail>	Attendance
	RegionalOperations <regionaloperations@epa.gov></regionaloperations@epa.gov>	Organizer
	DRA <dra@epa.gov></dra@epa.gov>	Required
	DAA-Career <daacareer@epa.gov></daacareer@epa.gov>	Required
	Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Required
	Richardson, RobinH	Required
	<richardson.robinh@epa.gov></richardson.robinh@epa.gov>	
	Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required
	Nitsch, Chad <nitsch.chad@epa.gov></nitsch.chad@epa.gov>	Required
	Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
	Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
	Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required
	Flournoy, Karen <flournoy.karen@epa.gov></flournoy.karen@epa.gov>	Required
	Brennan, Thomas <brennan.thomas@epa.gov></brennan.thomas@epa.gov>	Required
	Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Required
	Orme-Zavateta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Required
	DRA Assistante Drag to totaline com. gov>	Optional
	Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Optional
	Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Optional



Cacho, Julia <Cacho.Julia@epa.gov>

Optional





Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Optional
Fontaine, Tim <fontaine.tim@epa.gov></fontaine.tim@epa.gov>	Optional
Johnston, Khanna <johnston.khanna@epa.gov></johnston.khanna@epa.gov>	Optional
Allnutt, David <allnutt.david@epa.gov></allnutt.david@epa.gov>	Optional
Erikson, Linda <erikson.linda@epa.gov></erikson.linda@epa.gov>	Optional
St. Fleur, Marilyn <stfleur.marilyn@epa.gov></stfleur.marilyn@epa.gov>	Optional
Mugdan, Walter <mugdan.walter@epa.gov></mugdan.walter@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM Subject General Discussion

Location Donna's Office (WJC-N 3330)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 4:00 PM - 5:00 PM

Subject Tamika - 000

Show Time As Busy

(b) (6)

Time 5:15 PM - 5:45 PM

Subject General Discussion

Location Mike calling Rebecca

Show Time As Busy

W Time As busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Friday, February 23, 2018

Time All Day

Subject Tamika B, Reggie Allen - CWD

Recurrence Occurs every 2 week(s) on Friday effective 1/26/2018 until

3/23/2018

Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (C

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Coffee with Lek Kadeli

Location PAUL Columbia Sq on 13th St

Show Time As Busy

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 12/1/2017 until

3/23/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject Briefing on Unauthorized Access to Classified Information

Location 3428 EPA West OIG OI Confernce Room

Importance High Show Time As Busy

If you cannot make the briefing in person, below is the dial

information.

Conference Call - 4:00pm (Eastern)

Friday February 23, 2018

Toll Free Dial In: (

(b) (6)

Conference Code: (b) (6)

Patrick F. Sullivan

Assistant Inspector General for Investigations

EPA Office of Inspector General

Desk: (202) 566-0308

Cell: (571) 243-2195

FAX: (202) 566-0814



Email: sullivan.patrick@epa.gov <mailto:sullivan.patrick@epa.gov>

To report fraud, waste or abuse impacting EPA, please contact the EPA OIG Hotline via telephone numbers 202-566-2476 or 888-546-8740, fax 202-566-2599, or email at oig_hotline@epa.gov <mailto:oig_hotline@epa.gov>

To report threats directed against EPA employees, contractors, facilities and assets, please email report.EPA.threats@epa.gov <mailto:report.EPA.threats@epa.gov>

Attendees	Nama	.E mails
ALLUIUCUS	NIAMA	/F-mail\

Name <e-mail> Sullivan, Patrick F. <sullivan.patrick@epa.gov></sullivan.patrick@epa.gov></e-mail>	Attendance Organizer
Stanich, Ted <stanich.ted@epa.gov></stanich.ted@epa.gov>	Required
Blake, Wendy <blake.wendy@epa.gov></blake.wendy@epa.gov>	Required
Youngblood, Charlotte <youngblood.charlotte@epa.gov></youngblood.charlotte@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Barnet, Henry <barnet.henry@epa.gov></barnet.henry@epa.gov>	Required
Noga, Vaughn <noga.vaughn@epa.gov></noga.vaughn@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Williams, Steven < Williams. Steven@epa.gov>	Optional
Martin, JohnC <martin.johnc@epa.gov></martin.johnc@epa.gov>	Optional

Time 5:00 PM - 5:15 PM Subject General with Kevin M.

Location Kevin's office

Show Time As Busy

Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Minoli, Kevin <Minoli.Kevin@epa.gov> Required



Monday, February 26, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Pes Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:30 AM - 10:00 AM

Subject General Discussion with Lena Ferris

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Ferris, Lena <Ferris.Lena@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412



Recurrence Occurs every Monday effective 1/22/2018 until 4/2/2018 from

10:00 AM to 10:30 AM

Show Time As Busy

This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Recurrence Occurs every Monday effective 12/11/2017 until 4/2/2018 from

11:00 AM to 11:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion with Jennifer

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-

Zavaleta.Jennifer@epa.gov>

Time 3:30 PM - 4:00 PM

Subject General with Jacqueline Werner

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Werner, Jacqueline Required

Time 4:00 PM - 4:30 PM

Subject General Discussion on Personnel with Ryan

Location WJC-N 3402

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan <jackson.ryan@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Blake, Wendy <Blake.Wendy@epa.gov> Required

Tuesday, February 27, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General discussion with Tanya Lawrence

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar. Helena@epa.gov>

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject 2018 African American History Month event (Federal Triangle

Partnership)

Location U.S. Department of Commerce's Auditorium (1401 Constitution

Ave NW, Washington, DC 20230)

Show Time As Busy

The 2018 African American Heritage Month theme is "African Americans in Times of War." The Federal Triangle Partnership - comprised of the U.S. Department of Commerce, U.S. Environmental Protection Agency, U.S. Agency for International Development, and U.S. Customs and Border Protection - has planned a celebratory event in support of this year's theme. The AAHM celebration will take place on Tuesday, Feb 27, 2018, from 11:00 am to 12:00 noon, in the U.S. Department of Commerce's Auditorium. The keynote speaker will be Brigadier General J.R. Gorham (Ret), Army National Guard. General Gorham was the first black officer to be commissioned as Brigadier General of the North Carolina Army National Guard and is the author of "Sharecropper's Wisdom: Growing Today's Leaders the Old Fashion Way."

For additional information, please contact Lester Facey, facey.lester@epa.gov <mailto:facey.lester@epa.gov>, 202-566-1321.







Napoli, Anthony <napoli.anthony@epa.gov></napoli.anthony@epa.gov>	Required
Nieves, Michael <nieves.michael@epa.gov></nieves.michael@epa.gov>	Required
Stewart, Jannette <stewart.jannette@epa.gov></stewart.jannette@epa.gov>	Required
Terrell, Piyachat <terrell.piyachat@epa.gov></terrell.piyachat@epa.gov>	Required
Thompson, KimY <thompson.kimy@epa.gov></thompson.kimy@epa.gov>	Required
Viney, Barbara <viney.barbara@epa.gov></viney.barbara@epa.gov>	Required
OHR PMOs <ohr_pmos@epa.gov></ohr_pmos@epa.gov>	Required
Carpenter, Wesley < Carpenter. Wesley@epa.gov>	Required
Gray, Linda <gray.linda@epa.gov></gray.linda@epa.gov>	Required
Foster, Simona <foster.simona@epa.gov></foster.simona@epa.gov>	Required
Smith, DeBorah <smith.deborah@epa.gov></smith.deborah@epa.gov>	Required
Cooper, Marian <cooper.marian@epa.gov></cooper.marian@epa.gov>	Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <F-mail>

Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Hold Show Time As Busy

Time 3:00 PM - 5:00 PM

Subject Carly - 000

Show Time As Free



Time 3:30 PM - 4:00 PM

Subject Briefing: NSC Principals Meeting (Unclassified)

Location Administrator's Office

Show Time As Busy

Attendees Name <E-mail> Attendance

(b) (6) Pruitt Cal Acct Cb) (6) Pruitt Cal Acct Organizer

Jackson, Ryan <jackson.ryan@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wednesday, February 28, 2018

Time 8:00 AM - 10:00 AM

Subject Tamika -000

Show Time As Busy

(b) (6)

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov > Required

Time 9:00 AM - 9:30 AM

Subject Update on OCHP Climate Assessment

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Required

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Viney, Barbara < Viney. Barbara@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion with Liz

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bowman, Liz <Bowman.Liz@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Insider Threat Task Force Leadership Meet & Greet

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Stanich, Ted <Stanich.Ted@epa.gov> Required

Williams, Steven < Williams. Steven@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Kaminer, Joan <Kaminer.Joan@epa.gov> Required



Simon, Harvey <Simon. Harvey@epa.gov> Optional

Kelly, Lee <Kelly.Lee@epa.gov> Optional

Simon, Harvey <Simon. Harvey@epa.gov> Optional

Time 11:30 AM - 12:00 PM

Subject Exhibit Visit with Ryan and Nancy

Location Nancy will walk Ryan to RRB

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan < jackson.ryan@epa.gov> Required

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Hold - 360 Review

Show Time As Busy

Time 2:00 PM - 3:00 PM

Subject 2017 Combined Federal Campaign Thank You/Awards Event

Location 1153 WJC East

Show Time As Busy

Dear HQ 2017 CFC Team,

Thank you for all you did for the 2017 CFC!

I would like to invite and encourage you to attend the EPA 2017 CFC Thank You/Awards event on February 28, 2:00pm-3:00pm in room 1153 WJC East. At this event the Office of Water and I want to personally thank you for your dedicated work during the 2017 campaign, especially in this challenging year. I am proud of your leadership and thanks to your efforts, EPA succeeded in raising \$600,000 to help many in need.

So I hope you come celebrate with us EPA's success, support your colleagues who are receiving awards and enjoy some light refreshments.

If you have not already sent an RSVP, please send email your RSVP to Jini Mohanty, the EPA CFC Campaign Manager no later than noon on February 27.



















Billah, Mohammed <Billah.Mohammed@epa.gov> Required

Wilson, Janet < Wilson. Janet@epa.gov> Required

King, Toshia <King. Toshia@epa.gov> Required

Hemmer, Patricia < Hemmer. Patricia@epa.gov > Required

Time 2:00 PM - 3:00 PM

Subject Hold - 2017 Combined Federal Campaign Thank You/Awards

Event

Show Time As Busy

Internal Meeting/Briefing Request Form for the Acting Deputy Administrator

Today's Date: January 25, 2018

Requesting Office: Office of Water

Title of the Meeting: 2017 Combined Federal Campaign Thank

You/Awards Event

Purpose:

To thank EPA CFC coordinators and keyworkers and recognize office and campaign worker efforts.

Benita Best-Wong is the Vice Chair for the Campaign.

Background:

For over 55 years, the Combined Federal Campaign (CFC) has provided Federal employees nationally with an opportunity to support causes they care about through the workplace. The CFC is the world's largest and most successful workplace giving campaign, raising more than \$8 billion since its inception.

Last possible date for the meeting:

Feb. 28 between 2pm and 4pm is being requested.

Is the meeting urgent and if so why?

This meeting is not urgent, but the Deputy Administrator's presence is important as the Administrator is typically considered the Honorary Chair of the EPA CFC Campaign.

Requested Time/Length:

1 hour to be present, deliver remarks (approximately 5 minutes) and hand out awards and certificates.

EPA Staff (Required):

Only EPA CFC Team and AAs and DAAs of winning offices will be invited.

EPA Staff (Optional):

See above

External Participants:

The Associate Director of the National Capital Area CFC may



speak for a few minutes.

Teleconference Required?

No.

Video Conference Required?:

(If so please provide the conference room name to be used for

video connection)

Point of Contact for the Meeting:

Jini Mohanty, EPA CFC Manager, Office of Water,

mohanty.jini@epa.gov <mailto:mohanty.jini@epa.gov>, 202-

564-5269

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov>

Required

Time 3:30 PM - 4:00 PM

Subject General Discussion with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Required

Aguilar. Helena@epa.gov>

Time 4:00 PM - 4:30 PM

Subject General Discussion

Location DCRoomWJCN3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Vizian, Donna < Vizian. Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Prep for March PMC Meeting

Location WJC-N 3412

Show Time As Busy

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: December 20, 2017

Requesting Office: OCFO







state-issued ID, including middle name, on the WAVES form.

Attendees should arrive at the Visitor's Entrance located at 17th St. & State Place (across from the Corcoran Gallery) about 30 minutes prior to the scheduled meeting to ensure that they are cleared into the building prior to the meeting time. Each visitor must present an unexpired, state-issued photo ID that exactly matches his/her submitted clearance information in order to gain access to the complex.

Attendees Name < E-mail >

Name <e-mail> Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov></e-mail>	Attendance Organizer
Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Greaves, Holly <greaves.holly@epa.gov></greaves.holly@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required
Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Brown, Byron brown.byron@epa.gov>	Required
Kelty, Diane <kelty.diane@epa.gov></kelty.diane@epa.gov>	Optional
Cox, Andrew <cox.andrew@epa.gov></cox.andrew@epa.gov>	Optional
Hitchens, Lynnann <hitchens.lynnann@epa.gov></hitchens.lynnann@epa.gov>	Optional
Hardy, Michael <hardy.michael@epa.gov></hardy.michael@epa.gov>	Optional
Amorosi, Joanne <amorosi.joanne@epa.gov></amorosi.joanne@epa.gov>	Optional
Jones-Parra, Lisa <jones-parra.lisa@epa.gov></jones-parra.lisa@epa.gov>	Optional
Grogard, Megan < Grogard. Megan@epa.gov>	Optional
Hanson, Paige (Catherine) <hanson.catherine@epa.gov></hanson.catherine@epa.gov>	Optional

Thursday, March 01, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants



Location 3412 WJC-N (Mike's Office) Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to Reminder 15 minutes Show Time As Busy Call In # / Code / Participant code: Attendees Name < E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly <Carroll.Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 9:30 AM - 10:00 AM Subject Transportation to EEOB Show Time As Busy Attendees Name < E-mail > Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer Somerville, Phillip <Somerville.Phillip@epa.gov> Required Time 10:00 AM - 11:30 AM Subject March President's Management Council Meeting Location EEOB 430ABC Show Time As Busy Attendees Name < E-mail > Attendance











Kulikowski, James <KulikowskiJ@state.gov> Required

'eric.hargan@hhs.gov' <eric.hargan@hhs.gov> Required

Time 11:30 AM - 12:00 PM

Subject Transportation from EEOB to EPA

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Somerville, Phillip <Somerville.Phillip@epa.gov> Required

Time 12:00 PM - 12:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Hold

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly <Carroll.Carly@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 3:00 PM - 3:30 PM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General with Steve Fine

Location Mike calling Steve

Show Time As Busy

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Friday, March 02, 2018

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance



Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject Tamika -000

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy



Time 2:30 PM - 3:00 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Show Time As Busy

*Note: Mike will be out of the office on 3/2/18, but Robin will

be on the call*

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gray, David <gray.david@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, March 05, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General with Karen Maher

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Maher, Karen <Maher.Karen@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Time 11:00 AM - 12:00 PM

Subject Insider Threat Coordination II - conference line added*

Location WJC-N 3530

Show Time As Busy

Attendees

Please use conference line: (b) (6) code (b) (6)

Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Kaminer, Joan <Kaminer.Joan@epa.gov> Required

Williams, Steven < Williams. Steven@epa.gov> Required

Vizian, Donna <Vizian.Donna@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Ulmer, Craig <Ulmer.Craig@epa.gov> Required



Required

Caraballo, Mario <caraballo.mario@epa.gov></caraballo.mario@epa.gov>	Required
Stanich, Ted <stanich.ted@epa.gov></stanich.ted@epa.gov>	Required
Noga, Vaughn <noga.vaughn@epa.gov></noga.vaughn@epa.gov>	Required
Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required
Youngblood, Charlotte <youngblood.charlotte@epa.gov></youngblood.charlotte@epa.gov>	Required
Osborne, Howard <osborne.howard@epa.gov></osborne.howard@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Robbins, Chris <robbins.chris@epa.gov></robbins.chris@epa.gov>	Required
Ifediora, Byron < Ifediora. Byron@epa.gov>	Required
Kelly, Lee <kelly.lee@epa.gov></kelly.lee@epa.gov>	Optional
Rodgers, Ryan <rodgers.ryan@epa.gov></rodgers.ryan@epa.gov>	Required
Twillman, Brian <twillman.brian@epa.gov></twillman.brian@epa.gov>	Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject General with Linda Gray

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gray, Linda <gray.linda@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General Discussion with George Faison and Jessie Mroz

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Faison, George <Faison.George@epa.gov> Required

Mroz, Jessica <mroz.jessica@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject Follow-Up Discussion on Personnel

Location WJC-N 3402

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Jackson, Ryan < jackson.ryan@epa.gov> Required

Blake, Wendy <Blake.Wendy@epa.gov> Required

Tuesday, March 06, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required



Epp, Timothy <Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 1:00 PM

Subject Tamika - 000

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Time 12:00 PM - 1:00 PM

Subject Lunch with Beth C.

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:00 PM - 2:30 PM

Subject Catching up with Derek Threet

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Threet, Derek <Threet.Derek@epa.gov>

Required

Time 2:30 PM - 3:00 PM

Subject General Discussion with Linda Gray

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Gray, Linda <gray.linda@epa.gov>

Required



Time 3:15 PM - 3:30 PM Subject Pre-General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Epp, Timothy <Epp.Timothy@epa.gov> Required

Time 3:30 PM - 4:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Epp, Timothy <Epp.Timothy@epa.gov> Required

Etzel, Ruth < Etzel. Ruth@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject General with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Wednesday, March 07, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance



Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer
Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Optional
Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional
Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required
Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required
Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required
Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Johnson, Laura-S < Johnson. Laura-S@epa.gov>	Required

Time 10:00 AM - 10:30 AM

Subject General Discussion with Andrea Cherepy

Location WJC-N 3412

Show Time As Busy

low Time As busy

Attendees Name <E-mail> Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Cherepy, Andrea < Cherepy. Andrea@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject General Discussion with Megan Grogard

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grogard, Megan < Grogard. Megan@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 11:45 AM - 12:15 PM

Subject Pre-Brief on USIBWC Meeting

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Please call Ken directly: 202-309-2418

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Nishida, Jane <Nishida.Jane@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Almodovar, Lisa <Almodovar.Lisa@epa.gov> Required

Time 12:15 PM - 1:00 PM

Subject Brown bag Lunch with Sarah G.

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject HOLD - Presidential Rank Award Review Panel

Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Conference Number: (b) (6) / Conference ID: (b) (6)

Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required Showman, John <Showman.John@epa.gov> Required Griffin, Malissa < Griffin. Malissa@epa.gov> Required Hill, Randy <Hill.Randy@epa.gov> Required Grantham, Nancy < Grantham. Nancy@epa.gov> Required Robbins, Chris < Robbins. Chris@epa.gov> Required Hunt, Loretta < Hunt. Loretta@epa.gov> Required Hart, Debbi < Hart. Debbi@epa.gov> Required Gray, Linda <gray.linda@epa.gov> Required Gantt, Melissa < Gantt. Melissa@epa.gov> Optional

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson. Sheila@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Recurrence Occurs every Wednesday effective 1/31/2018 until 3/28/2018

from 4:00 PM to 4:30 PM

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>



Time 4:30 PM - 5:00 PM

Subject General discussion with Jennifer

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Thursday, March 08, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion with Susan Mooney

Location Teleconference

Show Time As Busy

Susan can call Mike at 202-564-4711.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Mooney, Susan <mooney.susan@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject Personnel Issue

Location Wjc-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Showman, John <Showman.John@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required



Required

Time 3:00 PM - 3:30 PM

Subject STAA award briefing (Science and Technology Achievement

Awards)

Location 3402 WJC-N

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Yamada, Richard (Yujiro) Required

<yamada.richard@epa.gov>

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject MD-715 Pre Brief

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

Reed, Khesha <Reed.Khesha@epa.gov> Required

Lancaster, Tina <Lancaster.Tina@epa.gov> Required

Friday, March 09, 2018

Time All Day

Subject Tamika B, Reggie Allen - CWD

Recurrence Occurs every 2 week(s) on Friday effective 1/26/2018 until

3/23/2018

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 10:00 AM

Subject General discussion with Melissa Vargas

Location Starbucks

Show Time As Busy

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 12/1/2017 until

3/23/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required



Time 10:30 AM - 11:30 AM

Subject Hold Show Time As Busy

Time 11:30 AM - 12:30 PM

Subject Lunch with Barnes Johnson **Location** EPA North Bldg Room 3412

Show Time As Busy

Mike and Barnes will decide where to meet for lunch.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Johnson, Barnes < Johnson. Barnes@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:15 PM

Subject Call with Barry Breen

Location Barry will call Mike at 202-343-9356

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 2:45 PM - 3:00 PM

Subject Check-in with Mike Flynn Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy



Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, March 12, 2018

Time 3/12/2018 12:00 AM - 3/15/2018 12:00 AM

Subject Tamika - 000

Show Time As Free

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Recurrence Occurs every Monday effective 1/22/2018 until 4/2/2018 from

10:00 AM to 10:30 AM

Show Time As Busy

This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Timeline Review

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Allen, Reginald < Allen. Reginald@epa.gov>

Aguilar.Helena@epa.gov>

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Stanich, Ted <Stanich.Ted@epa.gov> Required

Time 12:30 PM - 1:00 PM

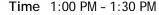
Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy





Required

Required

Subject General Discussion with Jennifer Orme-Zavaleta

Location Jennifer can call Mike at 202-343-9356

Show Time As Busy

Mike's number: 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Tuesday, March 13, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>



Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S <Johnson.Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Meeting: Lead Vision

Location Alm Room; Call-In (use only if out of town):

ode: (b) (6) Media Office to Initiate:

Show Time As Busy

Agenda

1. Introduction

Administrator Scott Pruitt

2. Update on Federal Lead Strategy

Timothy Epp and Ruth Etzel

3. Discussion of EPA's Input to the Federal Lead Strategy
Attendees Name (Femal)

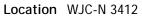
Name <e-mail> (b) (6) Pruitt Cal Acct (b) (6) Pruitt Cal Acct</e-mail>	Attendance Organizer
Kelly, Albert <kelly.albert@epa.gov></kelly.albert@epa.gov>	Required
Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Beck, Nancy <beck.nancy@epa.gov></beck.nancy@epa.gov>	Required
Bertrand, Charlotte <bertrand.charlotte@epa.gov></bertrand.charlotte@epa.gov>	Required
Breen, Barry <breen.barry@epa.gov></breen.barry@epa.gov>	Required
Cook, Steven <cook.steven@epa.gov></cook.steven@epa.gov>	Required



Ross, David P <ross.davidp@epa.gov></ross.davidp@epa.gov>	Required
Grevatt, Peter <grevatt.peter@epa.gov></grevatt.peter@epa.gov>	Required
Greenwalt, Sarah <greenwalt.sarah@epa.gov></greenwalt.sarah@epa.gov>	Required
Wehrum, Bill <wehrum.bill@epa.gov></wehrum.bill@epa.gov>	Required
Shaw, Betsy <shaw.betsy@epa.gov></shaw.betsy@epa.gov>	Required
Gunasekara, Mandy <gunasekara.mandy@epa.gov></gunasekara.mandy@epa.gov>	Required
Orme-Zavaleta, Jennifer <orme- Zavaleta.Jennifer@epa.gov></orme- 	Required
Yamada, Richard (Yujiro) <yamada.richard@epa.gov></yamada.richard@epa.gov>	Required
Bodine, Susan <bodine.susan@epa.gov></bodine.susan@epa.gov>	Required
Starfield, Lawrence <starfield.lawrence@epa.gov></starfield.lawrence@epa.gov>	Required
Leopold, Matt <leopold.matt@epa.gov></leopold.matt@epa.gov>	Required
Minoli, Kevin <minoli.kevin@epa.gov></minoli.kevin@epa.gov>	Required
Dravis, Samantha <dravis.samantha@epa.gov></dravis.samantha@epa.gov>	Required
Bolen, Brittany <bolen.brittany@epa.gov></bolen.brittany@epa.gov>	Required
Lyons, Troy <lyons.troy@epa.gov></lyons.troy@epa.gov>	Required
Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required
Etzel, Ruth <etzel.ruth@epa.gov></etzel.ruth@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Jackson, Ryan <jackson.ryan@epa.gov></jackson.ryan@epa.gov>	Required
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required
Rodan, Bruce <rodan.bruce@epa.gov></rodan.bruce@epa.gov>	Optional
Forsgren, Lee <forsgren.lee@epa.gov></forsgren.lee@epa.gov>	Optional

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen



Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Allen, Reginald < Allen. Reginald@epa.gov>

Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 2:00 PM

Subject Meeting with Ed Drusina, Commissioner, USIBWC

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Nishida, Jane <Nishida.Jane@epa.gov> Required

Greenwalt, Sarah <greenwalt.sarah@epa.gov> Required

Wagner, Kenneth < wagner.kenneth@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Optional

Time 2:30 PM - 3:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 3:00 PM - 3:45 PM

Subject FTE Management Board Meeting Location DCRoomARN3330/DC-AR-OARM

Show Time As Busy

Conference Number:

/ Conference Code:





Attendees Name <E-mail> Attendance

Vizian, Donna <Vizian.Donna@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Orme-Zavaleta, Jennifer < Orme-Required

Zavaleta.Jennifer@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 4:30 PM - 5:15 PM

Subject General Discussion with Imei Chan

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Chan, Imei <Chan.Imei@epa.gov> Required

Wednesday, March 14, 2018

Time 8:00 AM - 6:00 PM

Subject Hold - Out of the office

Show Time As Busy

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(D) (G)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Thursday, March 15, 2018

Time 8:00 AM - 8:30 AM

Subject Coffee with Ingrid Rosencrantz

Location Timgad Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Rosencrantz, Ingrid Required

<Rosencrantz.Ingrid@epa.gov>

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required



Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Required

Wooden-Aguilar, Helena <Wooden-

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Support for Workplace Solutions Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Briskin, Jeanne <Briskin.Jeanne@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald < Allen. Reginald@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject EPA OIG Administratively Determined Positions Meeting

Location Teleconference

Show Time As Busy

Purpose: Meeting to discuss EPA administratively determined

positions.

Call-in number:

(b) (6)



Conference code: (b) (6)

Attendees Name <E-mail> Attendance

Swan, Wendy <swan.wendy@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Bloom, Jean <Bloom.Jean@epa.gov> Required

Trefry, John <Trefry.John@epa.gov> Required

Garfinkle, Stacey <garfinkle.stacey@epa.gov> Required

McWilliams, Claire < McWilliams. Claire@epa.gov> Required

Van Surksum, Tyler <van-surksum.tyler@epa.gov> Required

Time 12:00 PM - 1:00 PM

Subject Lunch

Location Del Frisco's Grill

Show Time As Busy

Reservation under Ryan Jackson

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Bowman, Liz <Bowman.Liz@epa.gov> Required

Lyons, Troy <lyons.troy@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:30 PM - 2:00 PM

Subject General Discussion with Tim and Silvina

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Epp, Timothy <Epp.Timothy@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Show Time As Busy

Sct: Carly Carroll, 564-4711

Teleconference line: (b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject IT security meeting from OEI.

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Kelley, Sean <kelley.sean@epa.gov> Required

McKinney, Robert <mckinney.robert@epa.gov> Required

Simon, Harvey <Simon. Harvey@epa.gov> Optional



Required

Time 4:00 PM - 4:30 PM Subject OHS Weekly General

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 4:00 PM to 4:30 PM

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-

Aguilar. Helena@epa.gov>

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Time 4:30 PM - 5:00 PM

Subject Personnel Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Time 5:00 PM - 5:30 PM Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna < Vizian. Donna@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required



Friday, March 16, 2018

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly <Carroll.Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald < Allen. Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required



Subject Call w/Barry Breen

Show Time As Busy

Barry will call Mike

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject OSC Report on Lead

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Tele<u>conf</u>erence line: (b) (6) code: (b) (6) leader

pin: (b) (6)

Attendees Name < E-mail > Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Starfield, Lawrence Required

<Starfield.Lawrence@epa.gov>

Dombrowski, John <Dombrowski.John@epa.gov> Required

Banister, Beverly <Banister.Beverly@epa.gov> Required

Kemker, Carol < Kemker. Carol@epa.gov> Required

Meighan, Alexandra Required

<Meighan.Alexandra@epa.gov>

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Heard, Anne <Heard.Anne@epa.gov> Optional

Mottley, Tanya < Mottley. Tanya@epa.gov> Optional

Time 1:00 PM - 1:30 PM

Subject Check-in with Bob Kaplan

Location Teleconference

Show Time As Busy

Bob calling Mike at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Kaplan, Robert <kaplan.robert@epa.gov> Required



Time 2:30 PM - 3:00 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail <Gaudario.Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, March 19, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance



Flynn, Mike <Flynn.Mike@epa.gov> Organizer Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar. Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Recurrence Occurs every Monday effective 1/22/2018 until 4/2/2018 from

10:00 AM to 10:30 AM

Show Time As Busy

This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson. Sheila@epa.gov> Required

Time 10:30 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:00 PM - 1:00 PM

Subject Lunch with Jon E / Mike F

Location TBD Show Time As Busy

Mike - would love to catch lunch with you before you exit... this

work for you? --Jon

Attendees Name <E-mail> Attendance

Edwards, Jonathan <Edwards.Jonathan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:30 PM - 5:00 PM

Subject General with Ted and Helena

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Stanich, Ted <Stanich.Ted@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Tuesday, March 20, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional



Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Next Steps on Lead

Location Teleconference

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:00 PM - 12:30 PM
Subject Shutdown Planning
Location Room 3402 WJC North

Show Time As Busy

Attendees Name <E-mail> Attendance

Jackson, Ryan <jackson.ryan@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Vizian, Donna < Vizian. Donna@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Hanson, Paige (Catherine) Required hanson.catherine@epa.gov

Showman, John <Showman.John@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject General Discussion with Tia Miller

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Miller, Tia <Miller.Tia@epa.gov> Required

Time 1:30 PM - 3:00 PM

Subject Hold: General with Leslie McGeorge (NJ DEP)

Show Time As Busy

Time 4:30 PM - 5:00 PM

Subject General Discussion with Bill Long Location Bill calling Mike at 202-564-4711

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Long, Bill <Long.Bill@epa.gov> Required

Wednesday, March 21, 2018

Time 8:00 AM - 12:00 PM

Subject Hold: 000

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 4:00 PM - 4:30 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Recurrence Occurs every Wednesday effective 1/31/2018 until 3/28/2018

from 4:00 PM to 4:30 PM

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required

Thursday, March 22, 2018

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

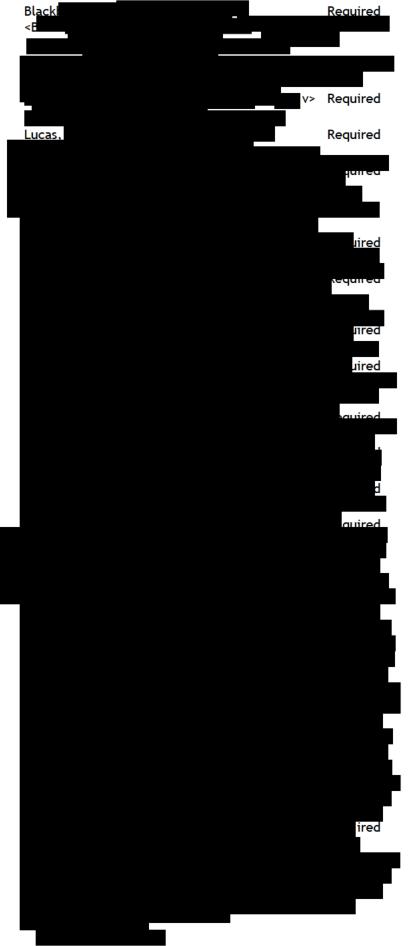
Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



		12:00 PM - 1:00 PM		
	-	Senior Leaders Contingency Planning for Potential Shutdown		
01	Location	,		
Sho	w Time As			
		Please note: The Senior Leaders Contingency Planning for Potential Shutdown has been arranged in place of the regularly scheduled DRA + DAA Business Operations Meeting.		
	Attendees	Name <e-mail></e-mail>	Attendance	
		RegionalOperations <regionaloperations@epa.gov></regionaloperations@epa.gov>	Organizer	
		DRA <dra@epa.gov></dra@epa.gov>	ed:	
		DAA-Career < DAACareer@epa.gov>	Required	
		Best-Wong, Benita <best-wong.benita@epa.gov></best-wong.benita@epa.gov>	Required	
		Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Required	
		Simon, Nigel <simon.nigel@epa.gov></simon.nigel@epa.gov>	Required	
		Nitsch, Chad <nitsch.chad@epa.gov></nitsch.chad@epa.gov>	Required	
		Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required	
		Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required	
		Grantham, Nancy <grantham.nancy@epa.gov></grantham.nancy@epa.gov>	Required	
		Flournoy, Karen <flournoy.karen@epa.gov></flournoy.karen@epa.gov>	Required	
		Fine, Steven <fine.steven@epa.gov></fine.steven@epa.gov>	Required	
		Simon, Harvey <simon.harvey@epa.gov></simon.harvey@epa.gov>	Required	
		<pre><cacho.julia@epa.gov></cacho.julia@epa.gov></pre>	Required	
		Showman, John <showman.john@epa.gov></showman.john@epa.gov>	Required	
		Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required	
		Strauss, Alexis <strauss.alexis@epa.gov></strauss.alexis@epa.gov>	Required	
		Chu, Ed <chu.ed@epa.gov></chu.ed@epa.gov>	Required	
		Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required	







Assistant Administrators

Assistant_Administrators@epa.gov

Required

DRA Assistants <DRA_Assistants@epa.gov>

Optional

Breen, Barry <Breen.Barry@epa.gov>

Optional

Shaw, Betsy <Shaw.Betsy@epa.gov>

Optional

Radzikowski, Mary Ellen

Optional

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Executive and Administrative Weekly meeting

<Radzikowski.Maryellen@epa.gov>

Location WJC-N 3412

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 2:30 PM to 3:00 PM

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject OHS Weekly General

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

At the weekly meeting: OHS issues, updates, and highlights

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Caraballo, Mario < Caraballo. Mario@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>



Stanich, Ted <Stanich.Ted@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Optional

Friday, March 23, 2018

Time All Day

Subject Tamika B, Reggie Allen - CWD

Recurrence Occurs every 2 week(s) on Friday effective 1/26/2018 until

3/23/2018

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Reminder 15 minutes

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Call w/Lek Kadeli

Location WJC-N-3412

Show Time As Busy

Time 9:30 AM - 10:00 AM Subject General with Helena

Location WJC-N 3412

Show Time As Busy



Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Required

Attendance

Time 10:00 AM - 10:30 AM

Subject Bi-weekly check-in with Steve Fine

Location WJC-N 3412

Recurrence Occurs every 2 week(s) on Friday effective 12/1/2017 until

3/23/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

This is a bi-weekly check-in meeting

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Mid-Year Review with Steve Fine

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-2769

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fine, Steven <fine.steven@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject General Discussion with Charlotte Mooney

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Mooney, Charlotte < Mooney. Charlotte@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject Hold: General with Robin Kime

Location WJC-N 3412

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule



Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject General Discussion with Nena Shaw

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shaw, Nena <Shaw.Nena@epa.gov> Required

Time 1:00 PM - 1:30 PM

Subject Finalize the STAA awards package

Location Teleconference

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 1:30 PM - 2:30 PM

Subject Pre-Planning for the FY 2018 Operating Plan

Location WJC-N 3412 / Call-in number added

Show Time As Busy

Teleconference line: (b) (6) code: (b) (6)

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 3/13/2018

Requesting Office: Office of Chief Financial Officer

Title of the Meeting: Pre-Planning for the FY 2018 Operating







Flynn, Mike <Flynn.Mike@epa.gov> Organizer Darwin, Henry <darwin.henry@epa.gov> Required Fine, Steven <fine.steven@epa.gov> Required Bloom, David <Bloom.David@epa.gov> Required Osborne, Howard <Osborne.Howard@epa.gov> Required Hanson, Paige (Catherine) Required <hanson.catherine@epa.gov> Terris, Carol <Terris.Carol@epa.gov> Required Williams, Maria < Williams. Maria@epa.gov> Required Baden, Beth <Baden.Beth@epa.gov> Optional Optional Remmers, Janet <Remmers.Janet@epa.gov> Greaves, Holly <greaves.holly@epa.gov> Required

Time 3:00 PM - 3:30 PM

Subject Weekly Check-in with Acting RA Alexis Strauss

Location Teleconference

Recurrence Occurs every Friday effective 12/1/2017 until 3/30/2018 from

3:00 PM to 3:30 PM

Show Time As Busy

Sct: Tamika Burton

(b) (6) code: (b) (6)
Attendees Name < F-mail >

Name <E-mail> Attendance
Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Gaudario, Abigail < Gaudario. Abigail@epa.gov> Optional

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Monday, March 26, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

		Call In # Code (b) (6) / Code / Participant code:		
	Attendees	Name <e-mail></e-mail>	Attendance	
		Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer	
		Grantham, Nancy < Grantham. Nancy@epa.gov>	Optional	
		Burton, Tamika <burton.tamika@epa.gov></burton.tamika@epa.gov>	Required	
		Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required	
		Richardson, RobinH <richardson.robinh@epa.gov></richardson.robinh@epa.gov>	Optional	
		Carroll, Carly <carroll.carly@epa.gov></carroll.carly@epa.gov>	Required	
		Wooden-Aguilar, Helena <wooden- Aguilar.Helena@epa.gov></wooden- 	Required	
		Allen, Reginald <allen.reginald@epa.gov></allen.reginald@epa.gov>	Required	
		Maher, Karen <maher.karen@epa.gov></maher.karen@epa.gov>	Required	
		Epp, Timothy <epp.timothy@epa.gov></epp.timothy@epa.gov>	Required	
		Johnson, Laura-S < Johnson.Laura-S@epa.gov>	Required	
	Time	10:00 AM - 10:30 AM		
	Subject	Weekly Check-in with David Bloom		
	Location	WJC-N 3412		
	Recurrence	Occurs every Monday effective 1/22/2018 until 4 10:00 AM to 10:30 AM	1/2/2018 from	
	Show Time As	Busy		
		This is a reoccurring meeting set for every Mond unless schedules conflict and times and dates ar SCT: Tamika		
	Attendees	Name <e-mail></e-mail>	Attendance	
		Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Organizer	
		Bloom, David <bloom.david@epa.gov></bloom.david@epa.gov>	Required	
		Benson, Sheila <benson.sheila@epa.gov></benson.sheila@epa.gov>	Required	
_	Time	11:00 AM - 11:30 AM		
	Subject	Hold: General with Reggie		
	Show Time As	Busy		
_	Time	11:30 AM - 12:00 PM		
	Subject	Mid-Year Review with Louise Wise		



Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-4711

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Attendance

Wise, Louise < Wise.Louise@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 3:00 PM - 3:30 PM

Subject General Discussion: Charlotte Bertrand

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4771

Hi! Would either of you be able to work with Mike Flynn's scheduler to set up a meeting (30 minutes) between Mike Flynn and Hayley to discuss the Administrators Lead Initiative? Meeting needs to be this week - sooner rather than later.

Thanks!! Charlotte

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Time 4:00 PM - 5:00 PM

Subject FY 2018 Operating Plan Options

Location WJC-N 3412 / Teleconference

Show Time As Busy

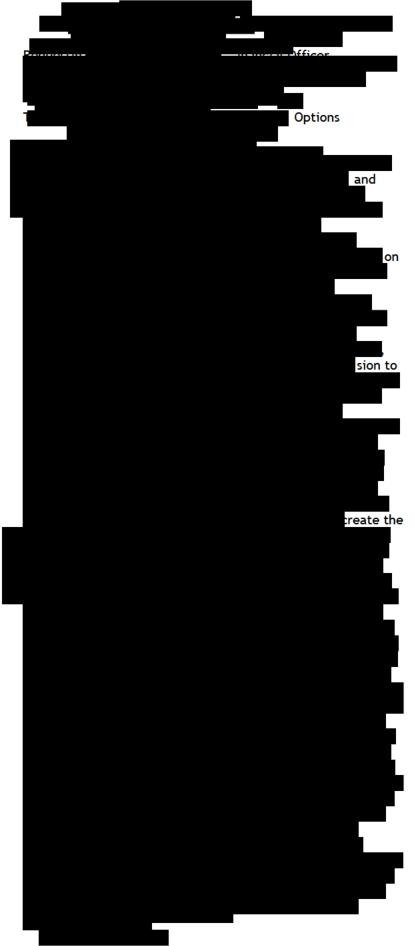
Teleconference line:

code:

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn

Today's Date: 3/23/18







Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Hanson, Paige (Catherine) Required

<hanson.catherine@epa.gov>

Darwin, Henry <darwin.henry@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Baden, Beth <Baden.Beth@epa.gov> Optional

Simon, Harvey <Simon. Harvey@epa.gov> Optional

Tuesday, March 27, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees

Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly < Carroll. Carly@epa.gov> Required



Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Coffee with Sonia Altieri

Location Woodrow Wilson Center Cafeteria (6th floor)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

'Sonia Altieri' <saltieri@ecos.org> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 10:30 AM - 11:00 AM

Subject Private Discussion Order 4711

Location WJC-N 3412

Show Time As Busy

My apologies, for re-scheduling, but I will be out of the office

today.

Attendees Name <E-mail> Attendance

Ferrell, Randolph <ferrell.randolph@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Gonzalez, Brenda <gonzalez.brenda@epa.gov> Optional

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy



Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 11:45 AM - 12:45 PM

Subject Lunch with Tamika and Carly

Location Central Michel Richard

Show Time As Busy

Reservation confirmed for 11:45 AM.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Carroll, Carly < Carroll. Carly@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 2:30 PM - 3:00 PM

Subject Mid-Year Review with Jennifer Orme-Zavaleta

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Orme-Zavaleta, Jennifer < Orme-

Zavaleta.Jennifer@epa.gov>

Time 3:00 PM - 3:30 PM

Subject Mid-Year Review with Reggie Allen

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required



Required

Time 4:00 PM - 5:00 PM Subject FY18 Operating Plan

Location EPA HQ WJC 3346 (OARM's Conference Room)

Show Time As Busy

Senior leadership to discuss FY18 Operating Plan.

Attendees Name <E-mail> Attendance

RegionalOperations

<RegionalOperations@epa.gov>

Regional Administrators Required

Organizer

<Regional_Administrators@epa.gov>

Assistant Administrators Required

<Assistant_Administrators@epa.gov>

DRA <DRA@epa.gov> Required

DAA-Career <DAACareer@epa.gov> Required

Flynn, Mike <Flynn.Mike@epa.gov> Required

Darwin, Henry <darwin.henry@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Best-Wong, Benita <Best-Wong.Benita@epa.gov> Required

Wednesday, March 28, 2018

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca. Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>



Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald <Allen.Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required Time 10:00 AM - 10:30 AM Subject Mid-Year Review with Jane Nishida Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Nishida, Jane < Nishida. Jane@epa.gov> Required Time 12:00 PM - 12:30 PM Subject General Discussion with Henry Darwin Location WJC-N 3412 Show Time As Busy Attendees Name < E-mail> **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer Darwin, Henry <darwin.henry@epa.gov> Required Time 12:30 PM - 1:00 PM Subject Executive Time: Do Not Schedule Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to 1:00 PM Show Time As Busy Time 1:00 PM - 1:30 PM Subject General with John Reeder **Location** Teleconference Show Time As Busy John calling Mike at 202-564-4711 Attendees Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer



'reeder@american.edu' <reeder@american.edu>

Required

Time 1:30 PM - 2:00 PM

Subject Mid-Year Review with Donna Vizian

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Vizian, Donna < Vizian. Donna@epa.gov>

Required

Time 2:00 PM - 2:30 PM

Subject General Discussion with Bill Nickerson

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail>

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Nickerson, William < Nickerson. William@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject Mid-Year Review with Carly Carroll

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov>

Organizer

Carroll, Carly < Carroll. Carly@epa.gov>

Required

Time 4:00 PM - 5:00 PM

Subject Fireside Chat Location WJC-S 2138

Show Time As Busy

From: Donna Vizian

Hi Ladies - Mike agreed to the fireside chat. Can you please

add it to his calendar. thanks

From: Peabody, Hitch

Sent: Monday, March 05, 2018 3:13 PM To: Vizian, Donna < Vizian. Donna@epa.gov

<mailto:Vizian.Donna@epa.gov> >; Armstead, John A.

<Armstead.John@epa.gov <mailto:Armstead.John@epa.gov> >;

Simon, Nigel <Simon.Nigel@epa.gov

<mailto:Simon.Nigel@epa.gov> >; Thomas, Deb

<thomas.debrah@epa.gov <mailto:thomas.debrah@epa.gov> >;

Cooper, Marian < Cooper. Marian@epa.gov

<mailto:Cooper.Marian@epa.gov> >; Bell, Matthew

<Bell.Matthew@epa.gov <mailto:Bell.Matthew@epa.gov> >

Cc: Griffin, Malissa < Griffin. Malissa@epa.gov



<mailto:Griffin.Malissa@epa.gov> >
Subject: revised March agenda

Time 5:00 PM - 5:30 PM

Subject Mid-Year Review with Charlotte Bertrand

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bertrand, Charlotte Required

<Bertrand.Charlotte@epa.gov>

Time 5:30 PM - 6:00 PM

Subject Personnel Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Carly Carroll, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Blake, Wendy <Blake.Wendy@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Thursday, March 29, 2018

Time All Day

Subject Carly - 000 All Day

Show Time As Free

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH
<Richardson.RobinH@epa.gov> Optional

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena <Wooden-Aguilar.Helena@epa.gov> Required

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Required

Required

Time 9:00 AM - 9:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Epp, Timothy < Epp. Timothy@epa.gov>

Johnson, Laura-S < Johnson. Laura-S@epa.gov>

Location WJC-N 3412

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Time 10:00 AM - 11:00 AM

Subject Hold: Studio Taping for OARM

Location WJC-N 6330

Show Time As Busy

Time 11:00 AM - 12:00 PM

Subject FY 2018 Operating Plan Funding Adjustments and Decisions

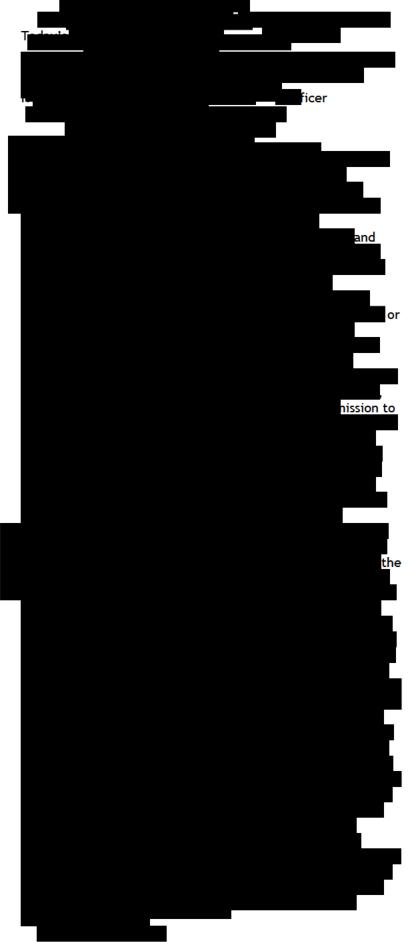
Location WJC-N 3412 / Teleconference

Show Time As Busy

Teleconference line: (b) (6) code: (b) (6)

Internal Meeting/Briefing Request Form for Acting Deputy Administrator Mike Flynn







368

Point of Contact for the Meeting: Sheila Benson (202-564-

1151)/Rita Wilson (202-564-1152)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard < Osborne. Howard@epa.gov> Required

Hanson, Paige (Catherine) Required

<hanson.catherine@epa.gov>

Darwin, Henry <darwin.henry@epa.gov> Required

Terris, Carol <Terris.Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Baden, Beth <Baden.Beth@epa.gov> Optional

Time 12:00 PM - 12:30 PM

Subject Mid-Year Review with Alexis Strauss

Location WJC-N 3412

Show Time As Busy

Alexis will be in DC for her review.

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Strauss, Alexis <Strauss.Alexis@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 1:00 PM - 1:30 PM

Subject Weekly Check-in with Acting RA Michelle Pirzadeh - Region 10

Location Teleconference

Recurrence Occurs every Thursday effective 12/7/2017 until 3/29/2018

from 1:00 PM to 1:30 PM

Show Time As Busy



Sct: Tamika Burton, 564-4711

Teleconference line: (b) (6) code: (c)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Pirzadeh, Michelle <Pirzadeh.Michelle@epa.gov> Required

Time 1:30 PM - 2:00 PM

Subject General Discussion with Justina Fugh

Location Teleconference

Show Time As Busy

Justina can call Mike at 202-343-9356

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Fugh, Justina <Fugh.Justina@epa.gov> Required

Time 2:00 PM - 2:30 PM

Subject Records Close-Out

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Ferris, Lena <Ferris.Lena@epa.gov> Required

Time 2:30 PM - 3:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden-

Aguilar.Helena@epa.gov>

Stanich, Ted <Stanich.Ted@epa.gov> Required

Time 5:00 PM - 5:30 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4771



Required

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Stanich, Ted <Stanich.Ted@epa.gov> Required

Blake, Wendy <Blake.Wendy@epa.gov> Required

Wulffen, Rebecca < Wulffen. Rebecca@epa.gov> Required

Time 5:30 PM - 6:00 PM

Subject General with Reggie Allen

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Allen, Reginald <Allen.Reginald@epa.gov> Required

Friday, March 30, 2018

Time All Day

Subject CWD- Carly

Recurrence Occurs every 2 week(s) on Friday effective 12/8/2017 until

3/30/2018

Show Time As Free

Attendees Name <E-mail> Attendance

Carroll, Carly < Carroll. Carly@epa.gov> Organizer

Flynn, Mike <Flynn.Mike@epa.gov> Required

Burton, Tamika <burton.tamika@epa.gov> Required

Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # (b) (6) / Code (b) (6) / Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Grantham, Nancy < Grantham. Nancy@epa.gov> Optional Burton, Tamika <burton.tamika@epa.gov> Required Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required Richardson, RobinH Optional <Richardson.RobinH@epa.gov> Carroll, Carly < Carroll. Carly@epa.gov> Required Wooden-Aguilar, Helena < Wooden-Required Aguilar.Helena@epa.gov> Allen, Reginald < Allen. Reginald@epa.gov> Required Maher, Karen < Maher. Karen@epa.gov> Required Epp, Timothy < Epp. Timothy@epa.gov> Required Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Time 10:00 AM - 10:30 AM

Subject General Discussion with Brittany Bolen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail>

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bolen, Brittany <bolen.brittany@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Mid-Year Review with Tamika Burton

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance



Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Burton, Tamika <burton.tamika@epa.gov> Required

Time 11:30 AM - 12:00 PM

Subject Weekly Check-in with Acting Deputy Regional Administrator

Region 6: David Gray

Location Teleconference

Reminder 15 minutes

Show Time As Busy

Sct: Tamika Burton Weekly check-in

Will call David Gray directly: 214-665-8120

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>

Gray, David <gray.david@epa.gov> Required

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Mid-Year Review with Barry Breen

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Breen, Barry <Breen.Barry@epa.gov> Required

Time 1:00 PM - 2:00 PM

Subject FY 2018 Operating Plan Decisions

Location WJC-N 3412 / Teleconference

Show Time As Busy

Teleconference line: (b) (6) code: (b) (6)







Teleconference Required?: no

Video Conference Required?: no

Point of Contact	for the Meeting:	Sheila Benson	(202-564-

1151)/Rita Wilson (202-564-1152)

Attendees	Name <e-mail></e-mail>	Attendance
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Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Greaves, Holly <greaves.holly@epa.gov> Required

Bloom, David <Bloom.David@epa.gov> Required

Osborne, Howard <Osborne.Howard@epa.gov> Required

Hanson, Paige (Catherine) Required <hanson.catherine@epa.gov>

Darwin, Henry <darwin.henry@epa.gov>

Required

Terris, Carol < Terris. Carol@epa.gov> Required

Williams, Maria < Williams. Maria@epa.gov> Required

Fine, Steven <fine.steven@epa.gov> Required

Baden, Beth <Baden.Beth@epa.gov> Optional

Remmers, Janet <Remmers.Janet@epa.gov> Optional

Simon, Harvey <Simon.Harvey@epa.gov> Optional

Time 2:00 PM - 3:00 PM

Subject General Discussion

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Richardson, RobinH Required

<Richardson.RobinH@epa.gov>



Time 8:30 AM - 9:00 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 8:30 AM to

9:00 AM

Reminder 15 minutes

Show Time As Busy

Call In # Code Code Participant code:

(b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden- Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen <Maher.Karen@epa.gov> Required

Epp, Timothy <Epp.Timothy@epa.gov> Required

Johnson, Laura-S < Johnson.Laura-S@epa.gov> Required

Time 9:00 AM - 9:30 AM

Subject General Discussion

Location WJC_N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Shah, Surabhi <Shah.Surabhi@epa.gov> Required

Time 10:00 AM - 10:30 AM

Subject Weekly Check-in with David Bloom

Location WJC-N 3412

Recurrence Occurs every Monday effective 1/22/2018 until 4/2/2018 from

10:00 AM to 10:30 AM

Show Time As Busy



This is a reoccurring meeting set for every Monday at 10am unless schedules conflict and times and dates are adjusted.

SCT: Tamika

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Bloom, David <Bloom.David@epa.gov> Required

Benson, Sheila <Benson.Sheila@epa.gov> Required

Time 10:30 AM - 11:00 AM

Subject Mid-Year Review with Nancy Grantham

Location WJC-N 3412

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Required

Time 11:00 AM - 11:30 AM

Subject Weekly Check-in with Helena

Location WJC-N 3412

Recurrence Occurs every Monday effective 12/11/2017 until 4/2/2018 from

11:00 AM to 11:30 AM

Show Time As Busy

Sct: Tamika Burton, 564-4711

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Wooden-Aguilar, Helena < Wooden- Required

Aguilar. Helena@epa.gov>

Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Show Time As Busy

Time 12:30 PM - 1:00 PM

Subject Security Debriefing with Tina Johnson

Location WJC-N B400

Show Time As Busy

Mike will meet with Tina at 12: 30p to complete the Security

Debriefing.

Tina Johnson (TJ) Team Leader

Personnel Security Branch Security Management Division



US Environmental Protection Agency

(202) 564-1948 W (202) 510-3382 C

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Johnson, Tina < Johnson. Tina@epa.gov> Required

Time 1:00 PM - 1:30 PM

Subject Workplace Conflict Discussion Location WJC-N 3412 / Teleconference

Show Time As Busy

(b) (6) code: (b) (6)

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Vizian, Donna <Vizian.Donna@epa.gov> Required

Packard, Elise <Packard.Elise@epa.gov> Required

Briskin, Jeanne <Briskin.Jeanne@epa.gov> Optional

Carpenter, Wesley < Carpenter. Wesley@epa.gov > Optional

Minoli, Kevin <Minoli.Kevin@epa.gov> Required

Time 2:00 PM - 3:00 PM

Subject Senior Staff Meeting

Location Alm Room

Show Time As Busy

Attendees Name <E-mail> Attendance

Smith, Walker <Smith.Walker@epa.gov> Organizer

Schwab, Justin <schwab.justin@epa.gov> Required

Breen, Barry <Breen.Barry@epa.gov> Required

Baptist, Erik <baptist.erik@epa.gov> Required

Woods, Clint <woods.Clint@epa.gov> Required

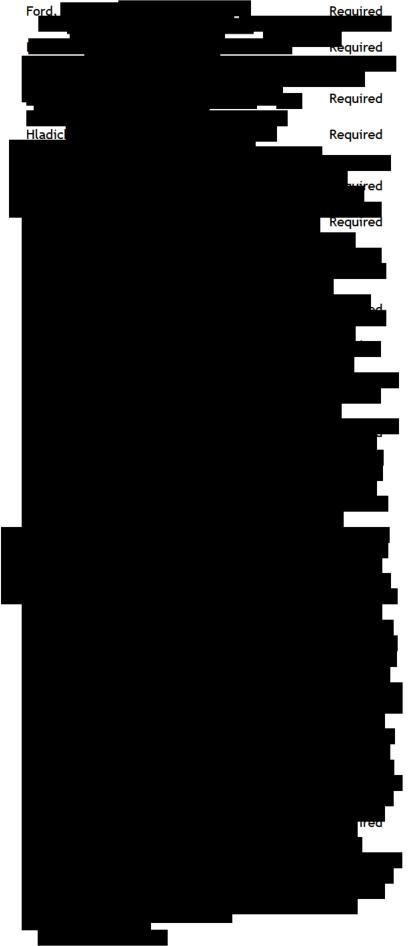
Lawrence, Tanya <Lawrence.Tanya@epa.gov> Required

White, Elizabeth <white.elizabeth@epa.gov> Required

Dravis, Samantha <dravis.samantha@epa.gov> Required

Servidio, Cosmo <servidio.cosmo@epa.gov> Required











Reed, Khesha <reed.khesha@epa.gov></reed.khesha@epa.gov>	Required
Flynn, Mike <flynn.mike@epa.gov></flynn.mike@epa.gov>	Required
Lyons, Troy <iyons.troy@epa.gov></iyons.troy@epa.gov>	Required
Dickerson, Aaron <dickerson.aaron@epa.gov></dickerson.aaron@epa.gov>	Required
Beck, Nancy <beck.nancy@epa.gov></beck.nancy@epa.gov>	Required
Nishida, Jane <nishida.jane@epa.gov></nishida.jane@epa.gov>	Required
Bennett, Tate <bennett.tate@epa.gov></bennett.tate@epa.gov>	Required
Traylor, Patrick <traylor.patrick@epa.gov></traylor.patrick@epa.gov>	Required
Fonseca, Silvina <fonseca.silvina@epa.gov></fonseca.silvina@epa.gov>	Required
Vizian, Donna <vizian.donna@epa.gov></vizian.donna@epa.gov>	Required
Sands, Jeffrey <sands.jeffrey@epa.gov></sands.jeffrey@epa.gov>	Required
Dunn, Alexandra <dunn.alexandra@epa.gov></dunn.alexandra@epa.gov>	Required
Woodward, Cheryl < Woodward. Cheryl@epa.gov>	Required
Leopold, Matt <leopold.matt@epa.gov></leopold.matt@epa.gov>	Required
Sheehan, Charles <sheehan.charles@epa.gov></sheehan.charles@epa.gov>	Required
Darwin, Henry <darwin.henry@epa.gov></darwin.henry@epa.gov>	Required

Time 3:30 PM - 4:30 PM

Subject Telephone call with Tia Miller

Location 202-564-8942

Show Time As Busy

Attendees

Name < E-mail > **Attendance** Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Miller, Tia <Miller.Tia@epa.gov> Required

Time 4:00 PM - 4:30 PM

Subject General Discussion with Donna V.

Location WJC-N 3412

Show Time As Busy

Attendees Name < E-mail >

Attendance Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Tuesday, April 03, 2018

Time 8:45 AM - 9:15 AM

Subject Daily Meeting w/Special Assistants

Location 3412 WJC-N (Mike's Office)

Show Time As Busy

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer

Grantham, Nancy < Grantham. Nancy@epa.gov> Optional

Burton, Tamika <burton.tamika@epa.gov> Required

Fonseca, Silvina <Fonseca.Silvina@epa.gov> Required

Richardson, RobinH Optional

<Richardson.RobinH@epa.gov>

Carroll, Carly <Carroll.Carly@epa.gov> Required

Wooden-Aguilar, Helena < Wooden-Required

Aguilar.Helena@epa.gov>

Allen, Reginald <Allen.Reginald@epa.gov> Required

Maher, Karen < Maher. Karen@epa.gov> Required

Epp, Timothy <Epp. Timothy@epa.gov> Required

Johnson, Laura-S < Johnson. Laura-S@epa.gov> Required

Time 10:00 AM - 10:15 AM

Subject Executive and Administrative Check-in

Recurrence Occurs every Tuesday effective 12/5/2017 until 4/3/2018 from

10:00 AM to 10:15 AM

Show Time As Busy

Time 11:00 AM - 11:30 AM

Subject Bi-Weekly Check-in with Reggie Allen

Location WJC-N 3412

Recurrence Occurs every Tuesday and Thursday effective 2/6/2018 until

4/3/2018 from 11:00 AM to 11:30 AM

Show Time As Busy

Sctr: Tamika Burton

Bi-weekly check-in

Attendees Name <E-mail> Attendance

Flynn, Mike <Flynn.Mike@epa.gov> Organizer



Time 12:30 PM - 1:00 PM

Subject Executive Time: Do Not Schedule

Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and

Friday effective 12/1/2017 until 4/3/2018 from 12:30 PM to

1:00 PM

Reminder 15 minutes

Show Time As Busy

Time 3:00 PM - 5:00 PM

Subject My Retirement Party!

Reminder 10 minutes

Show Time As Busy

Time 5:00 PM - 5:30 PM

Subject :)

Reminder 10 minutes

Show Time As Busy

Carly Carroll
Special Assistant to the Deputy Administrator
U.S. Environmental Protection Agency
(202) 564-2769
carroll.carly@epa.gov

